

**FLAMBOROUGH PARISH COUNCIL
MINUTES OF MEETING OF 5 Nov 2018
7.30 PM, WI HALL, FLAMBOROUGH**

Present: Councillors B Maxwell (in the Chair),
A Grainger, V Leppington, J Crossland, J Canning, C Taylor, J McCully, P Toft,
Clerk, Gill Wilkinson recorded the minutes
Fourteen members of the public

108/18 To receive apologies for absence:

Apologies were received from Cllrs Morton, Sexton, Couzens, Murphy and Ward Cllrs Harrap, Milnes and Matthews

109/18 Code of Conduct:

- (a) To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:**
- (b) To note dispensations given to any member of the Council in respect of agenda items below:**

There were no declarations of interests.

110/18 Public Participation Session

The PCSO stated that there had not been significant amounts of crime in the past month. Bourne Leisure had been leaving their gates open to North Landing car park and this had meant boy racers had been using the area. She was going to speak to Bourne Leisure about this. There had been a homeless man in Flamborough but he had now moved on. There would be some Special constables who would visit the parish on an ad hoc basis to monitor speed in the village and issue fines if needed.

Cllr Maxwell noted that the Crime Commissioner had mentioned that villages could now organise Speed watch groups whereby a group would be trained to use speed monitoring equipment and report offences back to the police. The Council asked that the Clerk look into this.

Members of the public asked about the presentation by Bourne Leisure and were informed that this would be at the December meeting. The Chairman explained that the Council would listen to the presentation but could only object to any planning applications if it contravened material planning considerations. Members of the public asked what this was and were informed that the Clerk would be producing a general guide on this. Agreed that this would be sent to the Flamborough Residents Association when it had been produced. Members of the public asked why an application from Bourne Leisure for 26 caravan bases had not been sent to the parish council. They were informed that not all applications were received in time to come to the monthly parish meeting. A member of the public stated that there were over 100 objections to the current planning application by Bourne Leisure and there would be a lot of people at the next meeting.

The Chairman asked the Residents Group if the nominated speaker could let the Clerk have any statement or questions they had prepared for the next meeting.

111.18 To approve Minutes of Parish Council Meeting of 1 October 2018

These were approved and signed by the Chairman.

112/18 Questions/Reports from Councillors and Committee Representatives

Cllr Toft stated that she had received reports of the poor state of the steps at South Landing It was AGREED the Clerk to write to ERYC about this.

Cllr Toft also stated that a street light near Hartendale Farm was on all the time. AGREED Cllr Toft to send details to the Clerk

Cllr Maxwell informed Council that he had organised for the Chains of office to be updated and brought these to the meeting.

Cllr Grainger asked when the Christmas lights were due to be installed and was informed this would be first Saturday in December. Noted that the crib would also be installed that weekend.

Cllr Leppington asked what was happening with cables on North Marine Road near the Bourne Leisure site. Cllr Crossland stated that he believed this was for road repairs.

It was noted that a new padlock was needed for the public toilets. Cllr Grainger agreed to obtain this and send the invoice to the Clerk.

113/18 To note and action recommendations in Clerk's Report:

The Clerk informed the meeting of the following items in her report:

Bourne Leisure

Bourne Leisure have received many comments on their planning application and are looking at how they can amend their application following these comments. Therefore the company has asked if it can present its proposed plans at the meeting in December rather than November. If the Council wish to move the Parish Council meeting from the WI hall to the Village Hall due to public interest in this application the meeting will need to be held on Tuesday 4 December rather than Monday 3 December.

This was discussed by the Council

Bourne Leisure should be asked if they can attend on either 27 Nov or 4 December. This would be a public meeting facilitated by the Parish Council rather than an actual Council meeting. The original Parish Council meeting will still be held on Monday 3 December.

Christmas Lighting

The Chairman has volunteered to be the emergency contact over the festive period. In his absence the Clerk will be the second emergency contact.

Bolts for Christmas lighting

The Clerk has contacted Lighting and Signs regarding testing the anchor bolts and this should be arranged in November.

CiLCA

The Clerk has now passed her CiLCA exams including three of the five modules marked as exemplary. The hours worked by the Clerk from November will be reduced from 19 to 16 per week as she has now completed her studies. Her pay grade will increase from 30 to 31 as agreed on gaining the CiLCA qualification.

SLA with ERYC for lighting

The annual bill for the SLA with ERYC has now been received and this is for £8800.33 +VAT. This has been added to the accounts for payment this month.

Electrical check of toilets.

Maltbys carried out a check of the electric wiring in the toilets after a two year gap. They found a damaged cable so the Clerk authorised for this to be mended by Maltbys.

Cleaner's holidays

The cleaner will be on holiday from 9-22 November and the relief cleaner will take over during this time.

Projects for 2019/20

The budget planning will begin in December so any projects that the Council wishes to progress in 2019/20 need to be planned for. If Councillors have any particular projects for next year can they inform the Clerk who will try and get estimates for the costs involved.

Remembrance Wreath

Cllr Maxwell has this and will lay it at the War Memorial on Sunday.

Allotment rent

The Clerk asked if another Councillor would be able to help with the allotment rents on Saturday 10 Nov. Cllr Toft stated that she would help.

Business Rates for Public Toilets.

The Clerk informed Council that legislation was being introduced so that Parish Councils that took over public toilets were not charged business rates.

Hours worked

Hours worked until 31 October 2018= 79 hours 05 min

Hours contracted for per month = 82 hours 20 mins

Hours in lieu accumulated = 47 hours 35 mins

114/18 To note action log and add any amendments to this

This was noted by Council. Agreed to add on fencing around the Village Green.

115/18 Correspondence

Invitation to join Humber and Wold Rural Action Group for £25 per year. – this was rejected.
Email re temporary road closure of Tower Street between 11.30am and 12.30 on 11 November. - noted

Email re rough sleepers in Flamborough on 22 November - noted

Email from resident regarding traffic to Bourne Leisure – Clerk to write to resident.

Email regarding spare parts for defibrillator on Village Hall – Cllr Maxwell agreed to take on this task.

Email from resident about Flamborough Facebook page –agreed to include information about this in December newsletter

Two late planning applications were brought to the meeting as correspondence.
These were:

18/03547/PLF

Proposal: Erection of two storey extension to rear and alterations to existing two storey extension

Location: 13 Bridlington Road Flamborough East Riding Of Yorkshire YO15 1PW

Applicant: Mr James Kinton

Application type: Full Planning Permission

There were no objections to this.

18/03585/OUT

Proposal: Outline - Erection of a dwelling (Landscaping to be considered)

Location: Land West Of Spindrift 8 Hartendale Close Flamborough East Riding Of Yorkshire YO15 1PL

Applicant: Mrs J. E. Hughes

Application type: outline planning permission

There were no objections to this.

116/18 To consider Planning Applications as listed below.

18/02513/PLF

Proposal: Erection of an extension to restaurant to form seating area

Location: Headlands Cafe Lighthouse Road Flamborough East Riding Of Yorkshire YO15 1AR

Applicant: Headlands Cafe

Application type: Full Planning Permission

There were no objections to this.

18/03237/PLF

Proposal: Erection of first floor extension to front and side with canopy/balcony

Location: 2 Timoneer Drive South Sea Road Flamborough East Riding Of Yorkshire YO15 1AG

Applicant: Mrs J Sheard

Application type: Full Planning Permission

There were no objections to this.

18/03265/PLF

Proposal: Erection of amenities block with associated infrastructure and installation of septic tank (AMENDED DESCRIPTION AND PLANS)

Location: Wold Farm Bempton Lane Flamborough East Riding Of Yorkshire YO15 1AT

Applicant: Mr and Mrs S and P Southwell

Application type: Full Planning Permission

Council did not feel it had sufficient details in the plans to comment on this application.

The following approved planning applications were noted.

18/01603/PLF

Proposal: Retention of alterations to the building and change of use to form a single dwelling

Location: High View Mereside Flamborough East Riding Of Yorkshire YO15 1LA

Applicant: Mr & Mrs Needler

18/02602/PLF

Proposal: Erection of two storey extension to front and rear, first floor extension to side, erection of single storey extension to front porch and alterations to convert porch roof from flat roof to hip roof, erection of single storey extension to rear, construction of dormer window to rear and installation of roof light to front and rear following loft conversion

Location: 9 Castle Crescent Flamborough East Riding of Yorkshire YO15 1LR

Applicant: Mr & Mrs Hemingway

18/02475/PLF

Proposal: Erection of two storey extension to side and single storey extension to rear following demolition of existing

Location: Brayle Newk South Sea Road Flamborough East Riding Of Yorkshire YO15 1NG

Applicant: Mr and Mrs K Price

18/02761/PLF**Proposal:** Erection of single storey extension to front**Location:** The Furrows South Sea Road Flamborough East Riding Of Yorkshire YO15 1AE**Applicant:** Mr Christopher Hall**DC/18/02878/TCA****Proposal:** FLAMBOROUGH CONSERVATION AREA: T1 Sycamore: remove dead limb to east, crown clean and dead wood.**Location:** Greenside Cottage Greenside Flamborough East Riding Of Yorkshire YO15 1JZ**Applicant:** Mrs Margaret Smith**DC/18/03001/TCA****Proposal:** FLAMBOROUGH CONSERVATION AREA: T0736 Whitebeam: 5m crown lift and 30% crown thin, T0737-T0740 Whitebeam x4: re-pollard to previous points – reducing the trees by 50%, T0741 Hawthorn: 5m crown lift, T0742 Whitebeam: re-pollard to previous points reducing the trees - reducing the trees by 50%, T0743 Whitebeam: remove branches that are encroaching on to neighbouring property.**Location:** St Oswald's Church, Church Street Flamborough East Riding of Yorkshire YO15 1PE**Applicant:** Rev Jane Penn**117/18 Accounts**

To following payment of accounts to 31 October 2018 was approved.

**Flamborough Parish Council
PAYMENTS LIST**

Code	Cheque No	Description	Supplier	Net	VAT	Total
wages		salary	staff	254.06	0.00	254.06
wages		salary	staff	1,078.08	0.00	1,078.08
tel/broadband		Expenses	staff	27.50	0.00	27.50
rental						
mileage		Expenses	staff	20.00	0.00	20.00
SLA		street lighting	ERYC	8,800.33	1,760.07	10,560.40
grass cutting		grass cutting	MR and KM Couzens	262.00	52.40	314.40
maintenance	2971	toilet maintenance	M G Maltby	215.00	43.00	258.00
Clerk	2972	training	Yorks and Humber regional training	250.00	0.00	250.00
Clerk	2973	training	partnersip ERNLLCA	135.00	27.00	162.00
HMRC	2974	income tax	HMRC	220.73	0.00	220.73
electricity		Electricity	Haven	11.15	2.23	13.38
Cllr travel	2975	training	Miscellaneous	40.50	0.00	40.50
				11,314.35	1,884.70	13,199.05

The bank reconciliation to 31 October 2018 was noted

The budget monitoring report to 31 October 2018 was noted

118/18 Allotments:

The Council considered the Clerk's report on the allotments and agreed to the following:

Plot 42 was now vacant and would need spraying. It was agreed this should be next spring.

The tenant on plot 48 had asked to extend his plot to incorporate parts of plots 49A and 49B. This was not allowed by the Council as plots had been marked out previously and could not be altered.

There were several vacant plots which it was agreed would be sprayed next spring.

Several plot holders have asked for keys recently and it was agreed that the Clerk arrange to have ten keys cut for any new tenants.

119/18 To agree to erection of a safety mirror on a lamp post in Bempton Lane

Council discussed this issue and noted that the Area Engineer for Highways had now said he was happy for a mirror to be installed that was a minimum of 2.3 metres above ground level. However several Councillors stated that in the past Highways had not allowed mirrors and others had been turned down by the Council for this reason. It was felt that the height of 2.3 metres would be too high to assist drivers and could cause accidents. If this occurred the Council could be held liable.

RESOLVED A safety mirror on the lamp post on Bempton Lane should not be installed.

120/18 To discuss the progress on the refurbishment of Fisherman's Gardens

This item was deferred.

121/18 To consider replacement/repair of fencing on the village green

It was noted that this had been brought up at the meeting in September 2018 (minute 83/18) and was now on the agenda as there needed to be ongoing maintenance of the village green fencing.

It was further noted that about 20 posts needed some repair when Councillors had inspected the fence earlier in the year. This work needed to be carried out before the end of December as the Village Green would have large crowds on 31 December to watch the New Year's Eve fireworks organised by the Fire Festival.

It was proposed by Cllr Crossland and seconded by Cllr Leppington that the Council ask the Fire Festival for a donation towards the maintenance costs for the fencing. This was agreed by Council.

It was proposed by Cllr Maxwell and seconded by Cllr Taylor that the Small Works Contractor be asked to carry out this maintenance work. This was agreed by Council.

RESOLVED The Council instruct the Small Works contractor to carry out the maintenance required on the fencing around the Village Green.

The Council ask the Fire Festival for a donation towards the cost of this maintenance.

The meeting closed at 9.25 pm

Signed as a true and correct record by Chairman

Date _____