

Flamborough Parish Council



Clerk to the Council – Ruth Lilley
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Chairman – Councillor John Crossland
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8 October 2019

Dear Councillor

You are summoned to attend a meeting of Flamborough Parish Council in the WI Hall, South Sea Road, Flamborough, YO15 1NG at 7.30 pm on Monday 14 October 2019

Members of the public are welcome to attend the meeting and may address the Council during the Public Participation period. The agenda for this meeting is below.

Ruth Lilley

Clerk/RFO to Flamborough Parish Council

- 1 **To receive apologies for absence:**
- 2 **Code of Conduct:**
 - (a) **To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:**
 - (b) **To note dispensations given to any member of the Council in respect of agenda items below:**
- 3 **Public Participation Session (15 minutes):**
- 4 **To approve Minutes of Parish Council Meeting of 2 September 2019 (attached)**
- 5 **To note Clerk's Report (attached):**
- 6 **Questions/Reports from Councillors and Committee Representatives:**
- 7 **To note and consider Correspondence (already forwarded):**
 - **Humberside Police** – Bridlington area update for August 2019
 - **ERNLLCA Newsletters** – August and September 2019
 - **ERYC** – Survey: review of allowances for Town and Parish Councils
 - **Flamborough Pre-School** – relocation information and launch event
 - **ERYC** – notification of repair works/road closure on Bempton Lane, Bridlington
- 8 **To consider Planning Applications as listed below:**
 - (a) **19/02919/PLF** – Erection of a dwelling and garage following partial demolition of existing building (part retrospective)
Site of Mereside Craft Centre, School Lane, Flamborough
For Mr & Mrs Lawson
Application type Full Planning Permission
<https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/19/02919/PLF>
 - (b) **19/12947/PAD** – Display of non-illuminated lettering
Sea Watching Observatory, Flamborough Head Lighthouse

To note Planning Applications Granted Permission by ERYC:

19/02240/PLF

Proposal: Conversion of ground floor shop to residential to form a dwelling with associated alterations including construction of a dormer window to the rear

Location: Building East of 5 Post Office Street Flamborough

Applicant: Mr Chris Warren

19/02811/TCA

Proposal: Flamborough Conservation Area; felling and crown reduction of trees in garden

Location: Butlers, Butlers Lane, Flamborough

Applicant: For Mrs Sheriff

19/02533/PLF

Proposal: Conversion of shop to form six apartments, erection of two storey extension to rear and construction of roof lights

Location: The Co-operative Food Dog & Duck Square, Flamborough

Applicant: Mr C Warren

19/02671/PLF

Proposal: Erection of two storey extension to side and single storey extension to rear

Location: Beacon Hill, South Sea Road, Flamborough

Applicant: Mr and Mrs Green

19/01480/PAD

Proposal: Display of 2 externally illuminated wall mounted signs at site entrance

Location: The Lighthouse Holiday Park Lighthouse Road Flamborough

Applicant: Flower Of May Holiday Parks

To note Planning Applications Refused by ERYC:

None

9. **To receive the External Auditor Report on the Annual Governance and Accountability Return (attached)**
- 10 **To consider and agree action re complaints regarding rats on properties on East Scar, Flamborough and footpath to Bempton**
- 11 **To receive report on the Allotments (attached):**
 - To consider request from tenant to erect chicken coop and keep chickens and ducks
 - To consider request from tenant to erect 6' x 12' greenhouse (one already in situ)
 - To consider issue of dead hawthorn bushes allowing entrance to allotments from public footpath
 - To consider felling or pollarding of 2 sycamore trees overhanging bushes
 - To agree annual rent for allotments wef Nov 2020 (last reviewed 2017) and arrangements for annual rent collection on 2 November 2019

- To approve engagement of Smiths of Kilham to cut front hedge (Bempton Lane)

12 Accounts:

- (a) To approve schedule of accounts for payment for September (attached)**
- (b) To approve bank reconciliations and budget monitors (attached)**

- 13 To approve attendance of Clerk and Councillors at the ERNLLCA Conference on 15 November 2019, £90 + VAT per person (programme attached):**
- 14 To approve increase in Clerk's salary by one scale point for obtaining ILCA qualification (as per contract)**
To approve repayment to Clerk for ILCA fees (£99 + VAT)
To approve increase in monthly payments to EE from £17.08 to £19 for new Clerk's phone
To approve joining fee and annual subscription to SLCC for Clerk (£12 + £156)
- 15 To review required information for Festive Lighting Xmas Lighting and confirm arrangements (attached)**
- 16. To note and agree any action regarding complaints received regarding public lavatories at North Landing**
- 17. To approve attendance of Councillor or Clerk at the Play Area Inspection Training Course on 28 November 2019, £65 +VAT per person (details attached)**
- 18. To nominate representative to attend Village Hall Committee meetings**
- 19 To review document 'Review of Polling Districts, Places and Stations' (attached)**
- 20 To consider a proposal to exclude the public and press from item 22 on the agenda on the grounds of the confidential nature of business to be transacted (Public Bodies Admission to Meetings Act 1960):**
- 21 To consider correspondence and related information regarding contract for painting of public lavatories and small works contract (attached)**