

**FLAMBOROUGH PARISH COUNCIL
MINUTES OF MEETING OF 2 July 2018
7.30 PM, WI HALL, FLAMBOROUGH**

Present: Councillors B Maxwell (in the Chair),
A Grainger, V Leppington, M Sexton, J Crossland, J Murphy, J Canning, C Taylor
Clerk, Gill Wilkinson recorded the minutes
Ten members of the public

48/18 To receive apologies for absence:
Apologies were received from Cllrs D Morton, J Couzens, and P Toft. Other Cllrs absent were Cllrs R Sellick and J McCully.
Ward Cllrs Milne, Matthews and Harrap.

49/18 Code of Conduct:
(a) To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:
(b) To note dispensations given to any member of the Council in respect of agenda items below:

Cllr Grainger declared a pecuniary interest in items 13, Accounts and item 21 quotes for repair of toilets.

50/18 Public Participation Session

Mr Smales informed the meeting that the Primary School were raising money to buy two life size steel soldier silhouettes that would be installed in the school grounds to commemorate 100 years since the end of the first world war. The total cost for these was £1200 and he asked the Council to support this project with a donation. It was noted that this item was on the agenda for discussion.

Mrs Villani asked the Council to consider agreeing to an extension for the licence for the pre-school to use part of the village green and to amend it so that the green could be used on Thursday afternoons also. It was noted that this item was on the agenda for discussion.

Cllr Crossland recommended that these items were brought forward in the agenda and Council agreed to this.

NB the PCSO arrived later to the meeting and gave a report on activities in the village. She stated that the Fun Dog show in Sunday had been a great success and there were currently no reports of antisocial behaviour in the village. There were a few problems a Danes Dyke with reports of fires being lit and there was still speeding on North Marine Road but otherwise it was quiet. She also reported that there had been progress on the investigation into the burglary at the Links. She asked who had a key for the barrier and Danes Dyke and was informed it was ERYC Countryside Access.

51/18 To agree to renew licence for pre-school group to use Village Green on same conditions as previously agreed in 2015
The Council considered this item and agreed that this was a good idea. It was noted that the original licence had been drawn up correctly by a solicitor and could be

amended to change the dates for the next review period. It was also agreed that the times of the licence should be amended to allow for the changes to the operating times of the pre-school.

RESOLVED the licence to be extended for three more years to September 2021 and for the operating times to be amended to include Thursday afternoons.

52/18 To consider a grant for a steel soldier for Flamborough Primary School

This was discussed by the Council and the Chairman stated that he supported a donation to this project. It was noted that the Council had increased the budget for donations by £500 this year so had additional funding. Cllr Crossland declared an interest as his son was involved in the project. He stated that this was one of several projects that were being planned to commemorate the First World War. He informed the meeting that 39 men from Flamborough lost their lives and hoped the Council, could support the project.

Cllr Murphy proposed the Council donate £400 to this which was seconded by several other Councillors. The Council voted on this and there were 7 in favour and one against.

RESOLVED Council to donate £400 to the Steel soldier statue at Flamborough Primary School.

53/18 To approve Minutes of Parish Council Meeting of 4 June 2018

These were agreed as correct record and signed by the Chairman.

54/18 To receive a report from Northern Powergrid on their work following power outages in Flamborough

Simon Dunn and Liz Patterson from Northern Powergrid gave a talk on the problems Flamborough had experienced during the last winter.

Mr Dunn stated that it had been particularly bad in March when there had been terrible storms which had blown salt water onto the lines causing them to trip. This was particularly bad weather and he had not experienced this phenomena before. An area from Filey to Hornsea had been affected by this. The area had been assessed by engineers and Flamborough had been put on a list as a hotspot which needed urgent attention to improve services. To do this some refurbishment would be needed from the caravan park at Thornwick crossing through fields to South Landing. There would initially be a need to carry out maintenance which would mean taking some people off supply for a day in late September or early October. Further work could be carried next year which would mean a longer time off supply but this would need greater planning. It was noted that Flamborough was top of the priority list for action.

Cllr Crossland asked what the shutdown procedure was. He as informed that Northern Powergrid would send out letters to everyone affected between 10-14 days in advance. If people needed to be off for more than a day generators were supplied. Ms Patterson stated that there was a priority service for vulnerable people and she gave out cards that people could fill in to register for this so they could get additional support. Council thanked them for coming and asked that communication be kept up.

55/16 Questions/Reports from Councillors and Committee Representatives:

Cllr Crossland stated that there had been problems with the contractors who were supporting the recent work done by Yorkshire Water in the village. The work done by Yorkshire Water had been fine but the companies involved with setting up the traffic control systems and making good the final repair had been very poor. Traffic lights

had been left for days when no work was being carried out on Tower Street and Crofts Hill. He suggested that a letter be sent about this issue.

Council considered this issue.

RESOLVED Clerk to write to Yorkshire Water explaining that their work was fine but the performance of the company carrying out reinstatement and traffic control was very poor, particularly on Crofts Hill and Tower Street.

Cllr Maxwell informed the meeting that there was a vacancy on the CCG to work 7 days per month with a salary of over £21000 if anyone was interested in this.

Cllr Grainger informed the meeting that the joints on the climbing frame were very loose and asked if it was still in warranty. Cllr Canning said that this had also been noted by Cllr Toft when she had inspected the playing area.

This was discussed.

RESOLVED Clerk to investigate if climbing frame was still in warranty and if so to contact installers.

56/18

To note and action recommendations in Clerk's Report:

The clerk informed the Council of the following issues:

Benches owned by ERYC

A recent query about the ownership of a bench on North Landing showed that several benches had been installed by ERYC which Flamborough Parish Council did not have any records of. The Clerk met with an officer from ERYC on 26 June to look at all the benches in this area and there was now a more complete list of ownership of benches for North Landing. Cllr Crossland asked which benches were owned by ERYC. The Clerk stated that she would be producing a map to show which benches belonged to which council. Cllr Murphy asked if ERYC would be responsible for the maintenance of their benches and was informed that they would be. The Clerk also informed Council that the bench for Tom Woodhouse was in very bad repair and may need replacing. She would add this to the agenda for September. Cllr Crossland stated that he would have a look at this bench.

Bench Donation

The new bench on the village green was installed by 23 June and the donor's family visited from Bristol to see this.

Trees around Sports Field

The Clerk checked the terms of the lease for the Sports Field and found that the maintenance of the trees is the responsibility of the tenant. This issue had been added to the agenda to be discussed at tonight's meeting.

Bin at Danes Dyke

The new bin had now been ordered by the Clerk but she was still waiting for confirmation from ERYC. She would chase this up.

Newsletter

A copy of the July Newsletter was emailed to all Councillors and amended after comments were given. The final version has now been distributed around the parish and it on the Council website. Cllr Leppington asked where it was distributed and was informed it was sent to the library and Post Office.

AA Signs

The Clerk had contacted the AA who said there were no signs that had been authorised by the AA for use in Flamborough for some time. The AA officer would investigate this matter but had not replied so the Clerk would chase this up.

War Memorial

The Clerk had obtained a quote from Gardiners but had also found out that the council could be eligible for a grant to cover up to 75% of the cost. This item was on the agenda for discussion.

Cllr Sexton asked the Clerk who authorised the letters that were sent out and was informed that the Clerk wrote these after taking instruction from Council but no councillor authorised this. Cllr Sexton stated that she was not happy with a letter written by the Clerk and asked that future correspondence be authorised by the Chairman. Cllr Crossland and Cllr Sexton asked that letters be signed by the Chairman.

The Clerk stated that she would add this item to the September agenda for discussion.

57/18 To note action log and add any amendments to this

This was noted by Council and there were no amendments.

58/18 Correspondence

Email regarding changes to Permission in Principle for planning applications –this was noted.

Consultation on public place protection orders – it was **agreed** to add this to the agenda for February 2019.

Reply from Licensing re anti-social behaviour outside Ship Inn - this was noted.

Reply from ASB officer at ERYC - this was noted.

Reply from Inspector Cocker re anti-social behaviour outside Ship Inn - this was noted.

Reply from Flamborough Primary school re flooding of ditch - this was noted.

Invitation to meeting on the archaeology of the Wolds - this was noted.

Letter from Engagement Officer from Humberside Police and Crime Commissioners office - this was noted.

59/18 To consider Planning Applications as listed below.

18/01655/PLF

Proposal: Erection of single storey extension to front

Location: Glengarth Water Lane Flamborough East Riding Of Yorkshire YO15 1PN

Applicant: Mr Arthur Woodhouse

Application type: Full Planning Permission

There were no objections to this application.

18/01519/PLF

Proposal: Alterations and extensions to disused coastguard station to create single dwelling to be used as holiday accommodation and increase of chimney height to 1A Coastguard Cottages, Lighthouse Road, Flamborough

Location: Coastguard Station Lighthouse Road Flamborough East Riding Of Yorkshire YO15 1AW

Applicant: Mr Zahid Iqbal

Application type: Full Planning Permission

There were no objections to this application.

It was noted that the following planning application had been approved.

Proposal: Change of use of land for the siting of timber camping pods

Location: Brigg Bottom Lighthouse Road Flamborough East Riding Of Yorkshire

Applicant: Mr G P Gaines

60/18 Proposed Public path diversion and definitive map in Flamborough

Council considered a proposal to alter a footpath from Lighthouse Road and agree response to ERYC. It was noted the proposed new footpath would be much safer than the current one so was welcomed by the Council.

RESOLVED Council supported the proposed footpath diversion.

61/18 To consider changes to financial regulations and tender processes and agree these.

The Chairman noted that this was a big topic but stated that it appeared to hinge on a few paragraphs of the regulations. He noted that para 11g gave the lower limit for asking for three estimates as £100 and suggested this be increased to £500.

Cllr Crossland stated that the problem was that not enough people were tendering form Flamborough Parish Council because they did not trust the council. He suggested that that lower limit should be £200. He further recommended that people who wished to tender for work should be able to bring their tenders to the meeting where it was to be discussed rather than sending it to the Clerk.

The Clerk stated that she had taken advice from ERNLLCA who said that the Councils current financial regulations regarding the processing of tenders was in line with recommended practice and they would strongly advise against changing this system.

Other councillors asked how the system proposed by Cllr Crossland would work and he stated that several other Parish Councils used the system he was proposing.

Cllr Crossland left the meeting at 9.05 pm and the discussion continued.

Councillors asked the Clerk to check with ERNLLCA if Cllr Crossland's suggestion for submitting tenders on the night was permissible and to report back to the next meeting.

The issue of the lower limit was discussed by Council.

RESOLVED Paragraph 11g of Financial Regulation be amended so lower limit was now £200. Paragraph 11f relating to the opening of tenders to remain the same wording.

62/18 Accounts

Council approved the following payments of accounts to 30 June 2018

Description	Supplier	VAT Type	Net	VAT	Total
flowers for planters	K and V Edeson	e	50.00	0.00	50.00
playground maintenance	David Wilkinson	s	589.94	117.99	707.93
water supply	Yorkshire Water	e	14.03	0.00	14.03
playground maintenance	A Grainger	e	162.00	0.00	162.00
plot maintenance	A Grainger	e	73.00	0.00	73.00

grass cut 5	MR and KM Couzens	s	262.00	52.40	314.40
grass cut 6	MR and KM Couzens	s	262.00	52.40	314.40
plot maintenance	MR and KM Couzens	s	170.00	34.00	204.00
new bench for Janet Davies	Heritage Forge	e	370.00	0.00	370.00
Electricity	Haven	L	13.94	0.70	14.64
Electricity	Haven	L	13.96	0.70	14.66
salary	Employee 2	e	254.06	0.00	254.06
salary	Employee 1	e	1,078.08	0.00	1,078.08
income tax	HMRC	e	220.73	0.00	220.73
Expenses	G Wilkinson	e	27.50	0.00	27.50
Expenses	G Wilkinson	e	20.00	0.00	20.00
Wreath for Carol Sandra	CJT Flowers	e	40.00	0.00	40.00
Allotment rent book	Shaw and Sons	s	19.85	3.97	23.82
Total			3,641.09	262.16	3,903.25

Council noted the bank reconciliation to 30 June 2018 and the budget monitoring report to 30 June 2018

Cllr Grainger asked that the monies received for benches be ring-fenced for future maintenance. Clerk to look at how this could be achieved.

RESOLVED

Council gave the Clerk delegated authority to pay accounts at the end of July 2018

63/18

Allotments:

The Council noted letters sent to tenants regarding breaches in tenancy agreement and that two plots had been let in June

RESOLVED

Council agreed to:

A shed being erected on plot 35

Give delegated authority to the Chairman to agree essential maintenance work to the allotments while the Clerk is on leave.

64/18

To agree to apply for grant to repair signage on war memorial

It was noted that this had been discussed in the Clerk's report. Cllr Maxwell informed the meeting that planning permission would also be needed so it was prudent to apply for this while applying for a grant. The Clerk informed Council that at this stage the Council would be applying to see if it was eligible for a grant and would only need to get three quotes if the War Memorial Trust said they could apply for a full grant.

This was discussed by Council

RESOLVED

Clerk to complete initial paperwork for War Memorial Trust grant.

Clerk to investigate getting planning permission to carry out work on the war memorial.

- 65/18 To note terms of lease for Sports Field and agree action on tree maintenance**
It was noted that this had been discussed in the Clerk's report. The boundary was the responsibility of the tenant and therefore the Sports Club Trust needed to consider how it would maintain the trees.
RESOLVED Clerk to write to Sports Club Trust explaining terms of the lease and informing them that some of the neighbours had asked for work to be carried out on the trees.
- 66/18 To consider a proposal to exclude the public and press from items 20 and 21 on the agenda on the grounds of confidentiality**
RESOLVED The Council agreed to exclude the public.
- 67/18 Insurance**
To review the Council insurance policy and agree insurance provider for the coming year from July 2018– July 2019
The Council were given quotes for four insurers and the Clerk explained the details of each policy. These quotes were discussed by the Council.
RESOLVED Council to agree to three year agreement with Inspire at a cost of £772.65 per annum.
- 68/18 To consider quotes for repairs to public toilets**
The Council considered quoted from three contractors for this work and discussed these quotes.
RESOLVED The Council to appoint AMA Handyman and Property Services to carry out the work as per his quote.

The meeting ended at 9.50pm

Signed as a true and correct record by Chairman

Date _____