

Flamborough Parish Council



Clerk to the Council – Ruth Lilley
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Phone: 07474 681368
Chair – Councillor Sarah Crossland
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17 June 2021

Dear Councillor

You are summoned to attend a meeting of Flamborough Parish Council on Monday 28 June 2021 at 7.30pm in Flamborough Village Hall

Members of the public are welcome to join the meeting **subject to COVID 19 restrictions** (please see below) and may address the Council during the Public Participation period. Please note that the number of members of the public attending may be limited in order to maintain social distancing and so will be admitted on a 'first come, first served' basis. The agenda for this meeting is below.

Ruth Lilley
Clerk/RFO to Flamborough Parish Council

- 1 **To receive apologies for absence:**
- 2 **Code of Conduct:**
 - (a) **To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared**
 - (b) **To note dispensations given to any member of the Council in respect of agenda items below:**
- 3 **Public Participation Session (15 minutes)**
- 4 **To approve Minutes of Parish Council Meeting of 19 April 2021 (attached)**
- 5 **To agree Minutes of Annual Council Meeting of 4 May 2021 (attached)**
- 6 **To note Clerk's Report (attached)**
- 7 **Questions/Reports from Councillors and Committee Representatives:**
- 8 **To note and consider Correspondence:**
 - ERNLLCA – May Newsletters 17 & 18 (forwarded)
 - Humberside Police – May & June Newsletters (forwarded)
 - ERYC – Transport Champions – 'Bus Back Better' briefing (forwarded)
 - ERYC – Community Tree Planting Fund (forwarded)

- 9 To approve the Internal Auditor's Report for year ended 31st March 2021 and note the required actions (attached):
- 10 To consider and approve the amended Asset Register (attached)
- 11 To consider year end accounts to 31st March 2021:
 - (a) To approve the year end accounts to 31st March 2021 (attached):
 - (b) To approve the Annual Return for External Audit Section 2 – Annual Governance Statement 20/21 (attached):
 - (c) To approve the Annual Return for External Audit Section 1 – Accounting Statements 20/21 (attached)
- 12 Accounts:
 - (a) To approve schedule of accounts for April and May 2021 (attached)
 - (b) To approve bank reconciliation and budget monitor to 31 May 2021 (attached)
- 13 To note responses from ERYC re double yellow lines on Woodcock Road and North Marine Road (attached)
- 14 To consider quotations from and agree provider of Parish Council insurance (attached)
- 15 To consider response to ERYC Draft Local Plan Consultation (extract attached) www.eastriding.gov.uk/localplanupdate. (by 6 August 2021)
- 16 To receive update re extra litter bin on Lighthouse Road and to consider involvement in 'Keep Britain Tidy' scheme
- 17 To consider the application for designation of Flamborough as an Area of Outstanding Natural Beauty (AONB)
- 18 To note correspondence regarding Community Grants and agree any further action (attached)
- 19 To agree expenditure for bench repairs following inspection by Cllr J Crossland
- 20 To agree response to ERYC re extension of bus stop markings on Tower Street (outside Post Office) (attached)
- 21 To agree responses to National Highways and Public Transport Survey (attached) (by September 2021)

- 22 To exclude the press and the public from the meeting on the grounds of the confidential business to be transacted under item 23 (Public Bodies Admission to Meetings Act 1960**
- 23 To note correspondence regarding New Year's Eve 2020 and agree response**

COVID-19 RESTRICTIONS

- 1. Please do not attend if you are have had symptoms of Covid 19 in the last 7 days OR if you are at risk, feel unwell or are in quarantine**
- 2. All attendees must wear face masks at all times; there will be no right of entry to those without masks**
- 3. Please enter and leave the Village Hall alone to maintain social distancing regulations**
- 4. Please use the hand sanitiser provided as you enter and leave**
- 5. Spaced seating will be provided to ensure social distancing of 2m**
- 6. Due to the above, there will be limited access for members of the public. Access will be on a first come, first served basis.**
- 7. Please avoid sharing papers, pens etc; Councillors are requested to take their papers home with them. The Attendance Record will be completed by the Clerk.**