**FLAMBOROUGH PARISH COUNCIL**

**MINUTES OF ANNUAL MEETING OF THE COUNCIL ON 15 MAY 2023**

**at 7.00 pm at WI HALL FLAMBOROUGH**

 **Present:** Councillors C Taylor, T Traves, V Leppington, A Hanson, J Crossland, S Crossland, D Major, A Hanson, P Couzens

 Ward Councillor M Heslop Mullins

1. Election of Chairman 2023/2024

 RESOLVED: that Councillor Hanson be elected Chair for 2023/24.

1. Election of Vice-Chairman 2023/24

 RESOLVED: that Councillor Holt be elected Vice-Chair for 2023/24

1. To receive apologies for absence:

 Apologies were received from Ward Councillors Phoenix and Robson

1. Code of Conduct:

 (a) To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:

(b) To note dispensations given to any member of the Council in respect of agenda items below:

There were no declarations of interest and no dispensations

1. To approve Minutes of Annual Council Meeting of 9 May 2022

 RESOLVED: that the minutes of 9 May 2022 be approved and signed as a correct record

1. To approve and adopt Standing Orders for Flamborough Parish Council

 RESOLVED: that the Standing Orders be approved and adopted

1. To approve and adopt Financial Regulations for Flamborough Parish Council

 RESOLVED: that the Financial Regulations be approved and adopted

1. Appointment of Representatives to Outside Bodies:

 RESOLVED: to appoint the following:

1. Flamborough Sports Club Trust - Councillor D Major
2. Village Hall - Councillor P Couzens
3. Two voting delegates to the ERNLLCA NE District Committee - Councillors S Crossland and A Hanson with Councillor F Holt as substitute
4. The Governing Body of Flamborough School - Councillor T Traves
5. Representative to Health Forum - Councillor C Taylor
6. To review annual membership to organisations:
7. ERNLLCA (£826)
8. Clerk’s Membership of SLCC (£161)
9. Campaign for Protection of Rural England (£36)
10. National Allotment Association (£55)

 RESOLVED: that membership to these organisations be approved

1. To appoint members of the Personnel Committee

 RESOLVED: that Councillors Leppington, Traves and Taylor with Councillor Holt as a substitute be appointed to the Personnel Committee

1. Appointment of Bankers and Signatories: currently Barclays Bank and Nationwide Building Society.

 RESOLVED: that Barclays Bank and Nationwide Building Society continue as bankers and that Councillors J Crossland, V Leppington, F Holt and Clerk remain as signatories

1. Internal Appointments:

 RESOLVED: to appoint the following

1. Signatory for Verification of Quarterly Bank Reconciliation/Statements - Councillor A Hanson
2. Allotments Inspection - Councillor C Taylor
3. Playground Inspection - Councillor D Major
4. Flags - Councillor J Crossland
5. Appointment of Internal Auditor: Richard Dixon, Public Sector Audit.

 RESOLVED: to continue with appointment of Public Sector Audit as the Internal Auditor

1. To review the Council Asset Register

 RESOLVED: that the Council Asset Register be approved

1. To review the Council Risk Register

 RESOLVED: that the Council Risk Register be approved

16 To review the Council insurance policy

 RESOLVED: that the Council insurance policy be approved

1. To agree dates for Council meetings 2023/24

 RESOLVED: that the dates for Council meetings be approved

 The meeting closed at 7.15pm