

DRAFT MINUTES SUBJECT TO CONFIRMATION IN APRIL 2014

**MINUTES OF ANNUAL PARISH MEETING
8TH APRIL 2013, 7 PM, WI HALL, FLAMBOROUGH**

Present: Chairman, Councillor R Sellick

Parish Councillors P Couzens, J Crossland, S Emmerson, A Grainger, V Leppington, Mrs C Taylor, F Villani, and I Woodhouse

ERYC Ward Councillor J Wilkinson

Three electors of the Parish

Libby Woodhouse (Clerk to the Parish Council) recorded the Minutes

1. Welcome and apologies for absence:

The Chairman welcomed everyone to the meeting

Apologies were received from Parish Councillors Mrs K Johnson, Mrs M Sexton and M Smales and ERYC Ward Councillors R Harrap and C Matthews.

2. Acceptance of Minutes of last meeting of 2nd April 2012:

RESOLVED: That the Minutes of this Meeting are approved and signed as a true and correct record.

3. Matters Arising from the Minutes:

There were no matters arising from the Minutes.

4. Chairman's Report

Overall it has been a challenging but successful year for the Parish Council, the Parish Council has had its full quota of Councillors for the majority of the year with the exception of one Councillor stepping down at the end of February 2013. This will lead to the council co-opting a new Councillor in the near future.

The Parish Council has continued to fulfil its responsibilities to the areas in its control, the allotments, green and memorial areas have been cared for and maintained. Unfortunately the allotments have had to be cleared of rubbish again this year and the Parish Council is working with the allotment association to resolve this on-going issue. Regular visits have been carried out by the clerk and one Councillor, mainly Councillor Smales, along with the appropriate risk assessments being completed. The toilet facilities have been maintained and cleaned regularly by the cleaning staff employed by the Parish Council. These facilities have been kept to a high standard to support tourism and visitors to the area, thanks are given to the staff who have been involved with this.

The Parish Council has effectively managed the budget for 2012, ensuring that the budget has been controlled within the overall allocation. This includes some additional costs which had not been accounted for in the budget setting to allow the Council to be more proactive in its maintenance planning. All financial regulations have been met and work has been tendered for to enable the Parish Council to engage as many local businesses as possible. The last audit was very positive and concluded that the council was following tendering procedures above and beyond what was expected.

This year has seen on occasion's unprecedented attendance at the Parish Council meetings due to controversial planning applications which led to healthy debate between the community and Councillors alike. This attendance and interaction with the community has been good to see and the Parish Council recognizes the need to demonstrate its impact and gain greater guidance from parishioners on what they want the Parish Council to focus on. With this in mind the Parish Council have instigated a number of strategies to improve the position going forward, they have implemented an action log to monitor what activity has been agreed from the meetings. In addition to this the Parish Council has introduced and agreed on a development plan which sets out the goals the Parish Council

will work to over the next few years and is linked to the newsletter to gather comments and guidance from the community on what should be added to that development plan.

I'd like to give thanks to the Councillors involved with erecting the Christmas lights and staging the nativity this year; it always sets the feel for a festive village.

I am glad to report that there has been minimal disruption this year and the council receive regular updates from the police at the Parish council meetings.

Since the last Chairman's report we are happy to report that the derelict building at South Landing has now been rebuilt and the Council looks forward to seeing how the new building adds value to the Village.

The majority of pavements around the Village have been resurfaced this year which we are happy to see. The local authority did recognize that the pavements were in a state of disrepair and had not had a great deal of maintenance since they were first constructed.

The council did receive some funding through a grant for Charlie's Gardens this year but due to timeframes in which the tenders needed to be issued and the money spent the Parish Council were unable to progress the planned works of installing the infrastructure. The Parish Council will be looking to bid for these funds again this year.

One of the key objectives over the next year will be to monitor the planning regulations which may put the heritage coast at risk through the removal of specific guidance and protection currently sitting outside the normal planning restrictions.

Finally I would like to thank the clerk for all her hard work over past year and to thank the Councillors for their hard work and healthy debate.

5. Further Business and Questions:

Councillor Woodhouse thanked the Chairman for the good job that he had done this year for the Parish Council.

**Signed as a true and correct record Date
Chairman**