



FLAMBOROUGH PARISH COUNCIL



MINUTES OF PARISH COUNCIL MEETING 10TH JUNE 2013, 7.30 PM, WI HALL, FLAMBOROUGH

Present: Councillors P Couzens (in the Chair), J Crossland, A Grainger, V Leppington, Mrs K Johnson, D Morton, Mrs M Sexton, M Smales, Mrs C Taylor, F Villani and I Woodhouse
Ward Councillor C Matthews (Councillor R Harrap had sent apologies)
One member of the public
Clerk, Libby Woodhouse, recorded the Minutes.

121/13 To receive apologies for absence:

Apologies of absence were received from Councillors S Emmerson and R Sellick. In the absence of the Chairman, Vice Chairman Councillor Couzens took the Chair.

122/13 Code of Conduct:

- (a) **To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:**

Any declarations of interest made by Councillors are recorded at the appropriate Minute.

- (b) **To note dispensations given to any member of the Council in respect of agenda items below:**

None

123/13 Public Participation Session (15 minutes):

Members of the public did not wish to speak.

124/13 Minutes of Meetings:

- (a) **To approve Minutes of Annual Parish Council Meeting of 13th May 2013:**

RESOLVED: (All in favour) that the Minutes of this Meeting are approved and signed as a true and correct record.

- (b) **To approve Minutes of Parish Council Meeting of 13th May 2013:**

RESOLVED: (All in favour) that the Minutes of this Meeting are approved and signed as a true and correct record.

125/13 To receive the Clerk's Report and Action Log (for information enclosed):

Audit dates – Public Notice was posted on 26th April that members of the public will be able to inspect the accounts from 10th May 2013 until 7th June 2013. The external audit date is 11th June and the Annual Return and supporting documents will be sent to the auditors prior to that date.

Small Works Contract – Blocked urinals fixed on 29th May – unfortunately the gents toilets had to be closed Bank Holiday Monday. Dangerous broken branch hanging over Youth Shelter was removed. Jobs to do are fixing the ball-cock in one of the water tanks on the allotment site and price for new lid.

Repairs to wetpou – took place on 28th May. Base layer kit quoted for was not used so a credit note will be raised against this. Total cost is £479 plus VAT which will be submitted to the insurers. Children identified those responsible for doing the damage and this is being followed up by PCSO Smith and PC Scotter.

Broken footbridge – Countryside Access Officer has confirmed that the contractor is waiting for the powered barrow he needs to be repaired before he can do the work to the footbridge and steps.

Charlie's Gardens – was cleared and cut by MR & KM Couzens on 17th May. Half a skip was required to clear rubbish, etc, prior to cutting.

West Street parking complaint/Post Office St complaint – ERYC responded that Dave England will deal with this. Post Office Street footpath has been repaired on 7th June.

Sign on highway, North Marine Road – Enforcement Officer has confirmed it is not within his remit and has referred the matter to Highways. Head of Streetscene has confirmed that Dave England will respond direct.

Pre-School Dog Show – submitted public liability insurance and risk assessments for the event on the Village Green on 9th June.

Dog fouling complaints – received from resident of Castle Crescent. Advice received from Dog Warden and new signs obtained (free) for residents to put on fences/walls to deter dog fouling. This was put in the newsletter.

New slide – playground company site visit took place on 20th May and arrangements made for the new slide to be installed most likely during the last week in June. Arrangements made with Cllr Couzens to remove the old slide after the half term holiday.

New slide funding – ERYC Commuted Sums officer confirmed funding for the balance of the slide in the sum of £1923.56. The Clerk has submitted an application form.

Clerk's hours – The Clerk worked 75 hours in May (contracted hours are 64). 11 hours added to holiday hours. Holiday hours – 73 hours for 13/14. 35 brought forward from 12/13. 28 hours worked overtime in April and May. Total holiday hours is 136 currently (equivalent to 8.5 weeks).

Grass cutting, North End Junction – had not been done – Councillor Matthews and the Clerk will take this up.

Email from Canada – had been received asking whether it was known whether there is a place called Clavering in Flamborough. No-one had heard of this.

Bus shelters – The Chairman thanked Councillor Morton for painting the Tower Street bus shelter.

School Ditch – Ward Councillor Matthews reported that newts had been found in the ditch. The intention is to proceed with the work but it is dependent on extra funding that is now required.

126/13 Questions/Reports from Councillors and Committee Representatives:

Councillor Mrs Johnson – reported a dangerous footpath between North Landing and Thornwick where there has been a cliff fall. The Clerk will report it to ERYC.

Councillor Villani – queried the work to the footbridge, etc, at Old Fall near South Landing. Councillor Couzens reported the work is due to be completed on 17th June.

Councillor Smales – reported that nothing has been done in seven months since he brought up the two broken water mains lids in the road and that these are being covered with tarmac. Councillor Crossland reported that YW are aware them and are trying to find lids to fit. The Council agreed that the Clerk report this to Yorkshire Water and copy in the Head of Streetscene Services at ERYC.

Councillor Grainger – reported that the pothole on Dog & Duck Square has not yet been filled despite being reported many times. The Clerk will write to the Head of Streetscene.

Councillor Mrs Sexton – asked that the Council agree for her to purchase £50 worth of plants for the wooden planters and to be reimbursed. £50 had already been agreed in the budget. She will plant them.

RESOLVED: (All in favour) that Councillor Mrs Sexton purchases £50 plants for the wooden planters, proposed Councillor Smales, seconded Councillor Woodhouse.

Councillor Crossland – reported a broken finger post sign on Bempton Lane on the corner near the rural workshops. The Clerk will report this to the Head of Streetscene at Highways.

Councillor Crossland – wished that the Council consider at the next meeting that it is the anniversary next year of the start of the 1st World War and whether the Council should commemorate this somehow.

Councillor Smales – wished that the Council considers floodlighting the War Memorial.

127/13 Chairman's Report:

The Chairman had nothing to report.

128/13 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

None

Planning Applications Granted by ERYC

- (1) **13/01213** – Erection of two storey and single storey extensions to rear at Sanwick, North Marine Road, Flamborough

129/13 To note/deal with correspondence as listed below:

- 04-June-2013 East Yorkshire Town Councils Network – next meeting Hornsea on 18th June 1.30pm.
 19-May-2013 Zurich Insurance, Invitation to annual Advisory Service Seminar
 24-May-2013 ERYC, Flood Liaison Group – next meeting 31st May (emailed to Cllrs)
 23-May-2013 ERYC, Blue Flag Announcement – Yorkshire Bathing Water Partnership, Beach Awards 2013 (emailed to Cllrs)
 14-May-2013 ERYC, Revenue Footway Slurry Sealing 2013 (additional sites) programme – Hartendale Close to be included (reconstruction)
 13-May-2013 ERYC, Community Partnership – next meeting is 11th June, Brandesburton Parish Hall, 11.30 am (Cllr Morton to attend). 5th June agenda sent.
 May 2013 HART newsletter, Allotment & Leisure Gardener

130/13 To note payment of accounts to 31st May 2013 (as agreed on 13th May), to approve June's wages and to note May's budget monitor (enclosed):

Chq No	Creditor	Net Due	VAT	Total
2293	MR & KM Couzens, Grounds Maintenance Cut x 4	262.00	52.40	314.40
2294	MR & KM Couzens, Grounds Maintenance Cut x 5	262.00	52.40	314.00
2295	MR & KM Couzens, Clear & Cut Charlie's Gdns inc half skip	90.00	18.00	108.00
2296	Yorkshire Water, allotment water rates (est)	38.67		38.67
2297	Yorkshire Water, toilets water rates (est)	53.31		53.31
2298	United Carlton, photocopying 18/2-22/5	18.38	3.68	22.06
2299	Clerk Expenses (May)			
	Telephone	8.00		8.00
	Broadband connection	7.50		7.50
	Expenses for working from home	12.00		12.00
	Postage	8.70		8.70
	Stationery	0.00		0.00
	Photocopying paper	9.09		9.09
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Toilets Supplies	14.99	3.00	17.99
2300	AB Grainger, Small Works Contract (May) as detailed	73.00		73.00
	Totals	879.64	129.48	1,008.72

Received

£2,470.00	ERYC Local Grant fund for slide.
£3.50	Toilets Donations Box
£30.00	Allotment rent plot 57
£996.62	VAT refund
£1.75	Interest, War Bonds

Accounts Paid

Chq 2289	£220.00	Flamborough WI, Annual Hall Hire, June 2013-May 2014
Chq 2290-92	£1,220.26	PAYE (May) – agreed on 13 th May 2013

Small Works Contract detail (May)

£15	Remove damaged tree branch from above Youth Shelter for safety reasons
£33	Audit of condition of Parish seats
£25	Toilets – remove blocked urinal waste pipes, unblock and replace.

To approve PAYE to 30th June 2013

£1,220

Councillor Couzens declared a pecuniary interest in so far as he is a contractor and has an account for payment, left the meeting for the duration of this item, did not take part in discussion and did not vote. Councillor Grainger declared a pecuniary interest in so far as he is a contractor and has an account for payment, left the meeting for the duration of this item, did not take part in discussion and did not vote.

In the absence of Councillor Couzens, Councillor Woodhouse took the Chair.

RESOLVED: (All in favour) to note that the accounts listed had been paid and to approve payment of two extra accounts – Mr & KM Couzens, Grounds Maintenance cut 6 (£314.40) and clearing and cutting Charlie's Gardens (£132.00) both including VAT, approve payment of June's wages and note the budget monitor report, proposed Councillor Woodhouse, seconded Councillor Smales.

Councillors Couzens and Grainger returned and resumed the meeting with Councillor Couzens in the Chair.

131/13 In light of complaints received by the Parish Council from residents about grass cutting in the Churchyard, to approve an increase to the donation to Flamborough Churchyard (normally £350). Please see enclosed copy of an information article for the Church Magazine:

RESOLVED: (All in favour) to approve the donation at the budgeted £350 and to look at the situation again and ask the Church to write in at budget time for next year.

132/13 To approve a rolling programme of work following ERYC's report on the condition of Flamborough's lighting stock and lighting (please bring report from the last meeting and see enclosed):

RESOLVED: (9 in favour, 2 abstentions) that the Council completes the work to renew lighting at Dog & Duck Square option 3 (£650), High Street – Ketrandra (£750) and the feeder pillar at Crofts Hill (£597.79) which is within budget, proposed Councillor Leppington, seconded Councillor Villani. The Clerk will clarify the situation with column 69 at North Landing and further work to condition 4 lights will be considered within the next budget.

133/13 To note clearing/cutting of Charlie's Gardens was undertaken by MR&KM Couzens and approve the way forward:

Councillor Couzens declared a pecuniary interest in so far as he is the contractor, left the meeting for the duration of this item, did not take part in discussion and did not vote. Councillor Woodhouse took the Chair.

RESOLVED: (All in favour) to put this on the Grounds Maintenance contract and as the contractor to cut this area three times in the growing season, proposed Councillor Leppington, seconded Councillor Villani.

Councillor Leppington will supply some chain for the entrance to Charlie's Gardens.

Councillor Couzens returned and resumed the meeting in the Chair.

134/13 To approve a quotation for repairs to the weathervane at Camerons Gardens in the sum of £180 as enclosed:

Councillor Crossland declared an interest as his son is the contractor, left the meeting for the duration of this item, did not take part in discussion and did not vote.

RESOLVED: (9 in favour, 1 against) to approve the work by Garten Heritage Forge to repair the weathervane in the sum of £180, proposed Councillor Villani, seconded Councillor Smales.

Councillor Crossland returned and resumed the meeting.

135/13 To approve a new Notice Board (public board below the Parish Council board) at Camerons Gardens – report by Councillor J Crossland:

Councillor Crossland had not found a material that would last to stick pins in outside.

RESOLVED: (All in favour) to refer this to the Small Works Contractor as the cost would be under £100, proposed Councillor Villani, seconded Councillor Mrs Taylor.

136/13 Bus Stops:

- (a) **To consider that the 510 will no longer travel along South Sea Road (see enclosed responses from ERYC and EYMS following complaints received by the Parish Council from residents):**

RESOLVED: (All in favour) to write to Mr Shipp, CEO of EYMS with a copy to ERYC objecting to the route change on behalf of the residents and complaining regarding the inappropriate way it has been handled. Whilst the Parish Council understands that EYMS does not have to consult, they do provide a public service, and it was poor that consultation had not taken place, proposed Councillor Villani, and seconded Councillor Mrs Taylor.

- (b) **To consider the response from ERYC regarding bus stop locations and traffic issues (enc):**

This was deferred for the outcome of the bus route.

137/13 Newsletter/Annual Report:

- (a) **To approve June's Newsletter and 2012-2013 Annual Report:**
 (b) **To approve £163.76 + VAT printing costs (ERYC) and £200 delivery by the Guides:**

RESOLVED: (All in favour) to approve the Newsletter, Annual Report, printing costs and deliver to each household by the Guides, proposed Councillor Mrs Sexton, seconded Councillor Mrs Taylor.

138/13 To receive a report from Councillors Crossland/Sellick regarding attendance at the ERYC Parish Liaison meetings (20th May/3rd June):

Councillor Crossland reported on the planning liaison meeting on 20th May. There will be alterations to the commutes sums, ERYC is working on the Local Plan and new regulations came into force with regard to building extensions on 16th May. For three years, extension building limits will be doubled, there will be no planning fee and immediate neighbours only would be consulted for a month. If no objections are received, building can go ahead. There would be no other consultations, eg, with the Parish Council. If objections were received, it would defer to the ordinary planning process. There would be a presumption in favour of development dependent on neighbours.

RESOLVED: (All in favour) to alter the course of the agenda and consider the following item next in the meeting.

139/13 To approve the return to Flamborough of York stone engraved slabs commemorating the 1909 fishing disaster (found on an allotment at Bridlington and now stored at the Telegraph pub):

The Clerk explained that Bob Major had spoken of these slabs being saved from an allotment site in Bridlington (where they had been for 30 years) and were in the possession of the landlord of the Telegraph pub who had a keen interest in history. The landlord would be prepared to return them to Flamborough. It was uncertain what they were.

The Clerk will contact the landlord of the Telegraph pub and arrange to visit with Councillor Morton to view the slabs and find out what they are and express the grateful thanks of the Parish Council to the landlord for returning them to Flamborough. The slabs could be stored in Cllr Mrs Taylor's garage.

Ward Councillor Mathews and Councillor M Smales left the meeting (Councillor Smales had to go to work).

140/13 To receive the seats audit from the Small Works Contractor (enclosed) and to approve obtaining quotes for works/staining required:

Councillor Grainger advised that broken seats that aren't inscribed should be removed. Councillor Crossland gave advice with regard to staining memorial bench type seats with sadolin that they should be removed to be sanded down and done properly which would cost £150 per seat. It would be cheaper to buy the new type bench for £250.

RESOLVED: (All in favour) to ask the Seats Contractor to provide a quote for repair work as follows:
Seats 7, 8, and 12 – to remove the seats
seats 27, 34, 35 – to repair/replace rotten planks
seats 2, 28 – to re-fix into the ground. Proposed Councillor Villani, seconded Councillor Mrs Sexton.

Seat 11 (Silver Jubilee seat) could not be repaired – one broken lath – to repair would destabilise the seat.
Seat 30 (Hood seat at Bempton Lane/Church Street – rotten feet) will be looked into to see if there are relatives still alive prior to deciding whether to work on/replace the seat.

The Council will consider the War Memorial seats separately at December's meeting

141/13 To note the Post Office's decision to re-locate the Post Office to the Tuck Shop (enclosed):

The Council noted this decision

142/13 To approve action with regard to the road markings on Chapel Street at Fishermans Gardens:

The Clerk will ask ERYC Highways to reinstate the parallel parking at Copperfields on Chapel Street which was there prior to the street re-surfacing a few years ago after which chevron parking was installed.

143/13 Allotments:**(a) To make arrangements for a Parish Council site visit to the allotments:**

This will be on 27th June 2013 at 7 pm

(b) To receive a report on the Clerk's monthly site visit and approve action required:

The Clerk, Councillor Smales and the Chairman of the Allotment Assoc had visited on 7th June.

RESOLVED: (All in favour) to write letters to the tenants of plot 55 (potential bonfire, rubbish and broken glass on plot, plot 74 (dog fouling nuisance complaint), Letter 1 to the tenants of plot 70 (non-cultivation), plot 33 (non-cultivation), Letter 2 to the tenant of plot 14 (non-cult).

Plots 23 and 58 need keeping an eye on for non-cultivation and a bonfire heap again on plot 28.

(c) To let plots and approve permissions for sheds, etc: None**144/13 To note Greg Knight MP's response regarding Bridlington Hospital (enclosed):**

The letter was noted. Councillor Mrs Sexton had information from the Health Forum meeting that it had been said Buckrose Ward was not fit for purpose and did not meet national standards.

RESOLVED: (9 in favour, 1 abstention) that the Clerk writes to the Chairman of the Humber NHS Foundation Trust stating that it appears the Ward is under review, asking for a copy of the national standards and an assessment of the Ward against these standards, an assessment of the implications on patients if the beds are removed and ask to be consulted. Copy to Greg Knight, MP. Proposed Councillor Mrs Sexton, seconded Councillor Mrs Johnson.

145/13 Clerk's working facilities – Councillor F Villani:

Councillor Woodhouse declared a pecuniary interest in so far as he is married to the Clerk, left the meeting for the duration of this item, did not take part in discussion and did not vote.

(a) Update of Chairman and Councillors visit to the Clerk's home on 4th February 2013:

Shelves and storage facilities. Deferred to the next meeting

(b) To consider the Clerk's working hours and time owing:

The Clerk always incorporates hours worked into the Clerk's Report – the Council needs to start managing additional hours that have been worked.

(c) To consider the Parish Council's computer:

The Clerk will get prices for a new computer. The current one was purchased in 2005.

Signed as a true and correct record ...*R Sellick*..... Date1st July 2013
Councillor R Sellick, Chairman, Flamborough Parish Council