

FLAMBOROUGH PARISH COUNCIL

**MINUTES OF PARISH COUNCIL MEETING
OF 12TH MAY 2014, 7.30 PM, WI HALL, FLAMBOROUGH**

Present: Councillor I Woodhouse (in the Chair), Mrs L Bennett, P Couzens, J Crossland, S Emmerson, A Grainger, V Leppington, D Morton, R Sellick, Mrs M Sexton and M Smales.

ERYC Ward Councillor C Matthews

3 members of the public

Councillor Morton took the Minutes

1 To receive apologies for absence:

Apologies of absence were received from Councillors Mrs C Taylor and F Villani.

2 Code of Conduct:

(a) To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:

Any Declarations of Interest made by Councillors are recorded at the appropriate Minute.

3 To note dispensations given to any member of the Council in respect of agenda items below:

None given.

4 Public Participation Session (15 minutes):

No members of the public wished to speak.

5 To approve Minutes of Parish Council Meeting from the 7th April 2014:

RESOLVED: (All in favour) that the Minutes of this meeting be approved and signed as a true and correct record.

Councillor Mrs Sexton asked that Councillor Morton is thanked for his work in producing the Minutes and that this is recorded.

6 To review Action Logs:

Seat, North Landing – Mr Hardgreaves has written to the Council re the location near the bus stop. He has asked if he can wait until a seat location becomes free at North Landing.

Clerk's Office - Councillor Crossland reported that approval will not be given to install a portacabin to the rear of the Library for Parish Council use. The Clerk's accommodation and storage is to be discussed at a later meeting.

Pump, Crofts Hill – The pump has been fenced off to make the structure safe.

Cable, South Sea Road – Councillor Morton reported that the protruding cable had been fenced off by BT Outreach. It is an anchor and a new telegraph post stay that will be fitted to the adjacent post in due course.

Jubilee Seat – Councillor Grainger reported that this seat is not repairable and has been removed pending replacement.

RESOLVED: that the seat is replaced by the Small Works Contractor, proposed Councillor Emmerson, seconded Councillor Mrs Bennett.

7 Questions/Reports from Councillors and Committee Representatives.

Dog Thefts – Councillor Mrs Sexton produced a notice from Bridwatch relating to dog thefts in the area. Councillor Morton has had notices printed and distributed to display throughout the village and Thornwick.

8 Chairman's Report:

The Chairman had nothing to report.

9 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

- a) **Planning for an extension to the existing Visitor Centre at south landing to create a classroom and 4 store rooms, for the Yorkshire Wildlife Trust. Ref 14/01173/PLF.**

RESOLVED: (All in favour) to recommend that the application is refused as the proposed extension is large and also on the grounds of inadequate access, egress and parking facilities, proposed Councillor Leptington, seconded Councillor Mrs Bennett.

10 Planning Applications Approved:

- a) No notifications received

11 To note/deal with correspondence as listed below:

- a) East Riding News
b) Climate Change Levy Notification
c) Oil Club

- The above items were noted.

- d) HMRC Employment Allowance

- Application has been made

- e) Mark Group

- Noted.

12 To Note Financial Matters to the end of April 2014,

- a) **To note the standing balance of the Yorkshire Water account meter no. 04003548**

It was noted that the account was in credit.

- b) **To Approve year end Accounts for 2013-2014 and receive update on Internal and external Audits – FCO Victoria Exon**

RESOLVED: (All in favour) that the year end accounts to 31st March 2014 are approved.

A report had been submitted by Victoria Exon which the Council noted.

The Council noted the following items:

- c) **To note Community account statement expenditure and final balance at the 3rd April**
d) **To note Parish precept payment for 2014-2015 will be £19,336**
e) **To note business rate remission for 2014-2014 from local authority**

13 To approve accounts for April 2014:

Councillor Couzens declared a pecuniary interest in so far as he has an account for payment, left the meeting for the duration of this item, did not take part in discussion and did not vote.

Councillor Grainger declared a pecuniary interest in so far as he has an account for payment, left the meeting for the duration of this item, did not take part in discussion and did not vote.

Councillor Crossland stated that he considered the account from Johnson Publications (Free Press) was very expensive and seemed a much higher figure than similar adverts that he was aware of being placed in the newspaper and that it should be challenged. He suggested that particular account should be sent to the Parish Council by the College and he would be willing to address the matter with the newspaper.

RESOLVED: (8 in favour, 1 against) that the accounts be accepted and paid other than the item mentioned above and that Councillor Crossland follow up the enquiry, proposed Councillor Mrs Sexton, Seconded Councillor Leppington.

Councillors Couzens and Grainger returned and resumed the meeting.

- 14 To approve an extension to the temporary financial control officer period (Victoria Exon) for a further 2 months from the 7th June to 7th August, agreed rate of pay is £15 per hour for 1hr per week. - Councillor R Sellick:**

RESOLVED: (All in favour) that this is approved, proposed Councillor Sellick, seconded Councillor Emmerson.

- 15 To discuss the old pump station, assessment of repairs and temporary fencing arrangements at the bottom of Croft Hill. – Councillor D Morton:**

Councillor Morton reported that now the safety aspect had been addressed the Council should maintain momentum and proceed to repairing the brickwork. The Pump is historically important and on the main route into the village and did not wish to see it in this sorry state for longer than necessary. If agreed, he suggested that an initial report from a qualified person be obtained to enable costings, tenders, funding etc to be arranged. Ward Councillor Matthews stated he would try to obtain help with the assessment from ERYC. The matter will be considered again at the next meeting.

- 16 To approve works to shelter adjacent to WI Hall, Graffiti, torn roof felt and board repair. – Councillor D Morton:**

Councillor reported that he had visited the shelter regarding the graffiti and found it to be looking unattractive. The side has a missing board, some roof felt had been ripped out and the interior timbers written all over. He suggested necessary repairs and the timber painting.

RESOLVED: (All in favour) that the graffiti be painted over, the plank replaced and a general tidy up carried out, proposed Councillor Couzens, seconded Councillor Sellick. Councillor Grainger abstained from voting.

- 17 CPAD update and approval of works for installation of cabinet at Village Hall. - Councillor D. Morton:**

Councillor Morton informed the Council that a cPAD had been supplied by the ambulance service and fitted at the Victoria Club, mistakenly believing that it was the one he had been sourcing on behalf of the Parish Council. Subsequently a second cPAD was supplied, at not cost, thanks to the Yorkshire Ambulance Service initiative. Arrangements had been made with the Village Hall Committee to fit the unit to the Village Hall and requested approval for the work to be carried out.

RESOLVED: (All in favour) that the work should proceed, that Councillor Crossland fit the cabinet and arrange for an electrician to connect the power, proposed Councillor Crossland, seconded Councillor Smales.

- 18 To approve the purchase of a new laptop for PC administration purposes as the old desk top PC is no longer fit for purpose. – Councillor R Sellick:**

RESOLVED: (All in favour) that Councillor Sellick source one costing between £450 and £550, proposed Councillor Sellick, seconded Councillor Couzens.

- 19 Allotments:**

a) To report on the site visit and approve action for management of the site - Councillor Smales

There had not been a site visit this month.

b) To acknowledge notice to terminate tenancy agreement on Plot no 60b:

The Council noted the termination of the tenancy of plot 60b.

c) To approve Notice to quit on Plot 29 and transfer to plot 60b to take plot as is:

RESOLVED: (All in favour) that the termination of the tenancy of plot 29 is noted and the tenant to transfer to plot 60b, proposed Councillor Crossland, seconded Councillor Grainger.

Signed as a true and correct record *I Woodhouse*..... Date2nd June 2014.....

Councillor I Woodhouse
Chairman, Flamborough Parish Council