



FLAMBOROUGH PARISH COUNCIL



1052

MINUTES OF PARISH COUNCIL MEETING 3rd MARCH 2014, 7.30 PM, WI HALL, FLAMBOROUGH

Present: Councillors I Woodhouse (in the Chair), Mrs L Bennett, J Crossland, S Emmerson, A Grainger, V Leppington, D Morton, Mrs M Sexton, M Smales, Mrs C Taylor, F Villani and Ward Councillor C Matthews. Councillor D Morton took the minutes.

52/14 To receive apologies for absence:

Councillors R Sellick, P Couzens, Ward Councillors Wilkinson and Harrop.

53/14 Code of Conduct:

- (a) **To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:**

Any declarations of interest made by Councillors are recorded at the appropriate Minute.

- (b) **To note dispensations given to any member of the Council in respect of agenda items below:**

None

54/14 Public Participation Session (15 minutes):

Six members of the public attended, all resident in and around South Sea Mews and South Sea Road area. They reported the street lights were out of sequence as the one at the junction of South Sea Mews had never been installed resulting in a dark and dangerous area. The footpath surface has also never been completed. Properties have been occupied for several years and previous complaints had been made. They felt there must be a means of enforcing this and asked who is responsible.

Councillor Matthews advised them that usually a developer enters into an agreement with the highway authority, but there was no agreement in this instance. Enforcement can only be by Planning, with a risk of failure. He suggested it was a private matter between the owners and developer.

Mr Smith (member of the public) stated that a road is boundary to boundary and responsibility is a county matter.

Councillor Matthews said he would photograph the problem area and give this to County Hall to illustrate the danger to the public. He added they could write a collective letter to the Chief Executive, enclosing photographs, and petition the Regeneration Committee.

55/14 To approve Minutes of Parish Council Meetings of 3 and 10 February 2014:

RESOLVED: (All in favour) that the Minutes of these meetings be approved and signed as a true and correct record. Proposed by Councillor Crossland, seconded by Councillor Smales.

56/14 To receive the Clerk's Report and Action Log:

Due to the absence of a clerk there was no report or action log this month,

57/14 Questions/Reports from Councillors and Committee Representatives:

Councillor Mrs Sexton – reported that St Catherine’s Hospice would like to use the village green for fundraising on 9 June 2014. They would be responsible for all documentation for the event.

RESOLVED: (All in favour) that agreement be given and a request for a formal application to be submitted. Proposed by Councillor Woodhouse, seconded by Councillor Mrs Sexton.

58/14 Chairman’s Report:

Councillor Woodhouse –stated that the college would place an advert for a Clerk in the Bridlington Free Press with a closing date for applications.

Councillors Mrs Taylor – volunteered to be an extra interviewer.

35/14 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

- (1) **13/02451** – Erection of 1 no. wind turbine (55m to hub and 84m to tip) ad associated infrastructure at land north east of Hamilton Hill Farm, Barmston
- (2) **13/02407** – Erection of 1 no. wind turbine (55m to hub and 84m to tip) and associated infrastructure at land west of High Stonehills Farm, Barmston

Mr A McLean and Mr D Hinde, both constituents of Bempton, had requested that these applications be considered by the Parish Council.

There was some concern over the visibility of the turbines but also a view that we should not be involved in Barmston planning matters.

Councillor Woodhouse – reminded the Council that we had requested locals to keep us informed of such applications.

RESOLVED: (5 in favour, 4 against (who wished to respond), 1 abstention (Councillor Leppington who declared a non-pecuniary interest) not to respond to this application. Proposed by Councillor Woodhouse, seconded by Councillor Mrs Sexton.

Planning Application Refused by ERYC

- (1) **13/02355** – Demolition of existing building, Greenside, School Lane, Flamborough

This was noted.

Planning Appeal

- (1) **13/00570** – Erection of replacement dwelling at Seacliffe, Selwick Drive, Flamborough – appeal dismissed.

This was noted.

60/14 To note/deal with correspondence as listed below:

20-Feb-14	NHS, Yorks & Humber, East Riding of Yorkshire P out of hours survey (emailed)
Feb 14	East Riding Parish News, allotment & Leisure Gardener
Feb 14	ERNLLCA Newsletter (emailed)

These were noted.

61/14 To approve payment of accounts to end of February and March’s wages (enclosed):

Received

£1 Annual rent for Sports Field (Sports Club Trust)

To approve PAYE to end March 2014

£1,280.

Chq No	Creditor	Net Due	VAT	Total
2392	CJT Flowers, wreath for Fishermen's Memorial	40.00	297.56	40.00
2393	United Carlton, photocopying 19/11/13 – 10/02/14	13.00	2.60	15.60
2394	Yorkshire Water, toilets, fourth quarter (automated reading)	40.77	9.38	40.77
2395	Mr T Benson, toilet Cleaning (Feb)	249.52		249.5
2396	Mr G Liddan, Relief Toilet Cleaning (Feb)	53.13		53.13
2397	Mrs E Woodhouse, Clerk (Feb)	949.42		949.42
2398	HM Revenue & Customs, Tax/NI (Feb)	186.93		186.93
2399	Clerk Expenses (Feb)			
	Telephone	8.00		8.00
	Broadband Connection	7.50		7.50
	Expenses towards working from home	12.00		12.00
	Postage	3.60		3.60
	Stationery			
	Photocopying paper	8.98		8.98
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
2400	SWC, AB Grainger, supply/fit new hand lotion dispenser, toilets	34.00		34.00
2401	Flamborough WI, Hall Hire, extra meeting, 10 Feb 2014	16.00		16.00
	Totals	1,644.85	2.60	1,647.45

RESOLVED: (All in favour) to approve the accounts for payment and PAYE for March 2014.
Proposed by Councillor Mrs Sexton, seconded by Councillor Smales.

62/14 To note Libby Woodhouse's employment with the Parish Council ended on 28 February 2014:

Councillor Morton – asked the Council to allocate each responsibility that had to be lawfully undertaken in the absence of a clerk, as highlighted in a letter from ERNLLCA:

- (1) **Councillor Mrs Sexton** – suggested we approach ERYC and ask for a clerk on a temporary basis.
- (2) **Councillor Morton** – offered to:
 - (a) attempt to access the Council's email account and monitor this in the short term
 - (b) store documents at his home
 - (c) purchase a mobile phone to be used as the dedicated telephone number for the Council
- (3) **Councillor Leppington** – suggested a job vacancy notice be displaced on the notice board

RESOLVED: (all in favour) that all the above be actioned. Proposed by Councillor Woodhouse, seconded by Councillor Villani.

63/14 Office space for the Clerk – to report on any approach to the Village Hall or portkabin costs:

Councillor Morton – reported that no further progress had been made but that this would now be put on hold in case the new clerk wished to work from home.

Councillor Crossland – said he would continue to look at portakabin costs in case the new clerk did wish to work from an office.

64/14 To approve repair/replacement of the fence to the rear of the toilets – deferred from last meeting, Councillor Crossland:

Councillor Crossland had determined that the landlord of the Dog & Duck had been responsible for securing the fence to the toilet window sill, but that he had agreed to rectify this.

65/14 Seat, Crofts Hill – to review costs to repair this seat – Councillor Grainger:

Councillor Grainger reported that the cost to repair this seat, which had been damaged by debris during the recent gales, was in the region of £120.

RESOLVED: (all in favour) to send a letter to the owners of the property that had damaged the seat asking for recompense. Proposed by Councillor Crossland, seconded by Councillor Mrs Sexton.

66/14 To comment on the potential Special Protection Area for Flamborough and Filey coast consultation by Natural England – deferred from last meeting:

The Council had concerns about the possible restriction of walkers and uses of the land to facilitate the protection of seabirds.

Councillor Leppington – said that Bempton Parish Council were also concerned and had invited Natural England to explain the proposals to a future Council meeting.

RESOLVED: (all in favour) to ascertain the date of this meeting and arrange for some Flamborough Councillors to attend and report back.

67/14 ERYC – to approve a Parish Street Naming and Numbering Bank (enclosed):

This was noted.

68/14 To approve support to the enclosed letter from Burton Agnes Parish Council against wind turbines to the Bridlington /Free Press (note – adding Flamborough’s name may indicate pre-determination of any future wind turbine applications):

The date by which any support had to be given had passed, so no action required.

69/14 To approve a response to ERNLLCA’s consultation regarding Local Audit and Accountability Act – Openness of Local Government Bodies Draft Regulations (attached):

This was noted.

70/14 To note ERNLLCA’s advice regarding the repeal of s150 (5) of Local Government Act 1972 (enclosed):

This was noted.

71/14 To comment on ERYC’s East Riding Local Food Risk Management Strategy (see enclosed email):

No comment.

72/14 To approve a donation to HART Transport (power contained in s26-29 Local Government and Rating Act 1997):

RESOLVED: (all in favour) not to donate as this was not in the budget for this financial year. Proposed by Councillor Crossland, seconded by Councillor Smales.

73/14 To review and approve the Parish Council’s Risk Register 2014 (enclosed):

RESOLVED: (all in favour) to approve this.

74/14 To approve a response to the enclosed email from Mr Cobb regarding South Sea Road South:

This had been dealt with under the Public Participation item.

75/14 Allotments:

- (a) To report on the Clerk’s site visit and approve action for management of the site:**
- (b) To let plots and approve permissions**

No visit had been made during February.

Signed as a true and correct record*R Sellick*..... Date ...7th April 2014.....

Chairman, Councillor R Sellick