



## FLAMBOROUGH PARISH COUNCIL



### MINUTES OF PARISH COUNCIL MEETING 12<sup>th</sup> JANUARY 2015, 7.30 PM, WI HALL, FLAMBOROUGH

**Present:** Councillors I Woodhouse (in the Chair), Mrs L Bennett, J Crossland, A Grainger, V Leppington, R Sellick, M Smales, Mrs C Taylor, F Villani, Ward Councillor C Matthews  
One member of the public  
Clerk, Lynne Dennis, recorded the minutes

#### **102/14 To receive apologies for absence:**

Apologies of absence were received from Councillor P Couzens, D Morton, Mrs M Sexton, Ward Councillors C Matthews and R Harrap

#### **103/14 Code of Conduct:**

- (a) **To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:**

Any declarations of interest made by Councillors are recorded at the appropriate Minute.

- (b) **To note dispensations given to any member of the Council in respect of agenda items below:**

None

#### **104/14 Public Participation Session (15 minutes):**

##### **PCSO Liz Smith**

- Reported several incidents during December including; the Co-Op break in and house fire on North Marine Road.
- Reminded residents to remain aware and take preventative measure where possible to deter speculative break in attempts.
- Update to Police changes – PCSO Smith will remain the liaison for Flamborough.

#### **105/14 Yorkshire Water (Aidan Rayner) – presentation and question/answer session on the planned works to the sewage pumping station which serves Flamborough**

Aidan Rayner and Phil France from Mott McDonald presented plans for the relocation of the sewage pumping station at Flamborough Head which serves 43 properties. The current location is located near the cliff edge and it is proposed to relocate the station beyond the 100 erosion line. Planning permission for the development is currently in the system and it is anticipated that once this granted, there would be a 12 week build schedule to complete the works. There will inevitably be some disruption to residents and visitors to the Lighthouse during this time but this will be kept to a minimum where possible.

**106/14 To approve Minutes of Parish Council Meeting of 1<sup>st</sup> December 2014:**

(All in favour) that the Minutes of this meeting be approved and signed as a true and correct record.

**107/14 To receive the Clerk's Report and Action Log:**

**Quality Parish and Town Council Scheme** – the award in its current format will expire on 31 January 2015 and will be replaced by the Local Council Award Scheme. The new award will comprise different levels of award - . As a current holder of Quality Status the Council will be allowed to apply for the Foundation level award free of charge in recognition of past work in attaining Quality Status. This accreditation will be valid until January 2016, allowing time to prepare for the new criteria which will be launched in January 2015.

**Toilet Cleaning** – Until the vacant permanent position is appointed Geoff Liddan is covering.

**Clerk's hours** – 32 hours worked in December, no hours in lieu. Clerk was off sick from 01/12/14 to 05/12/14 and on leave from 22/12/14 to 04/01/15.

**108/14 To receive the Ward Councillor's report:**

- ERYC budget for 2015/16 is due to be set on 5<sup>th</sup> February 2015.
- Road works – road closures will be in place between Scarborough Road and Sewerby Heads with work due to begin in February 2015. Traffic will be diverted via Queensgate during this period.
- ERYC have replaced all car parking meters with new models that now accept card payments as well as cash.

**109/14 Questions/Reports from Councillors and Committee Representatives:**

**Councillor Leppington**

- Reported that the signpost to the Lighthouse had now been replaced.

**Councillor Smales**

- Reported that he had cleared the War Memorial of wreaths and that due to the volume of wreaths now laid an extra rail would be needed for 2015.
- Reported that the area to the rear of the Post Office had still not been cleared and that further rubbish had accumulated. To report to ERYC (Environment and Neighbourhood Services).

**Councillor Crossland**

- Reported that the replacement crash barrier at the top of Danes Dyke was higher than the original barrier and potentially represented a hazard. To discuss crash barrier alternatives with ERYC.

**Councillor Taylor**

- Requested that the storage of Council paperwork be discussed at the next meeting.

**Councillor Emmerson**

- Highlighted the need for fundraising for repairs to the Church roof and potential schemes which the Council could support.

**Councillor Woodhouse**

- Reported that the cPAD unit had been stolen from the Victoria Club.

**110/14 Chairman’s Report:**

- Thanked Councillors Smales for attending Tom Benson’s funeral on behalf of the Council.
- Thanked Councillor Couzens for assisting with the provision for additional fencing for Crofts Hill.

**111/14 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm:**

**None received**

**Planning Applications Granted by ERYC**

- (1) **14/03367/PLF** – Retention of vehicular access including brick pillars and timber gate  
5 Dunnscroft, Flamborough

**112/14 To note/deal with correspondence as listed below:**

Dec-14 East Riding Parish News – emailed 08/12/14  
 Dec-14 ERNLLCA Newsletter – emailed 23/12/14  
 Jan-14 East Riding Parish News – emailed 05/01/15

**113/14 Accounts:**

- (a) **To note payment of accounts to 31<sup>st</sup> December 2014, and January’s wages (enclosed):**

**Accounts for Payment**

**Received**

HMRC VAT Refund: £984.83  
**Total: £984.83**

**Schedule of Accounts for Payment 31<sup>st</sup> December 2014**

Chq No	Creditor	Net Due	VAT	Total
		£	£	£
2496	<i>St Oswald’s Church, Grass Cutting Donation Query from December 2014 meeting – to confirm payment not yet made for 2014/15</i>	350.00	-	350.00

2498	Miss L Dennis (Dec)	868.92	-	868.92
2497	Mr G Liddan, Relief Toilet Cleaning (Dec)	241.77	-	241.77
2499	HMRC Tax/NI (Dec)	120.77	-	120.77
	Clerk expenses (Dec) – telephone £8, broadband £7.50, working from home expenses £12, car allowance £20; postage £11.00; toilet cleaning supplies £21.66	80.16	-	80.16
2500	The National Allotment Society, Membership Renewal	55.00	11.00	66.00
2501	Rosedale Lighting, Christmas Light Bulbs	189.00	37.80	226.80
2502	Yorkshire Water, Toilets Water Rates	83.12	-	83.12
2503	Yorkshire Water, Allotments Water Rates	36.65	-	36.65
2504	United Carlton, Photocopier Meter Reading	16.12	3.22	19.34
2505	ERYC, Playground Area Inspection Course	49.00	-	49.00
2506	Village Hall, Hire of Hall for Allotment Rent Collection	8.00	-	8.00
2507	ERNLLCA, Copy of Local Councils Explained	54.79	0.20	54.99
2508	The Play Inspection Company, Annual Inspection of Playground Equipment	65.00	13.00	78.00
2509	SLCC, Clerk Membership	149.00	-	149.00
	<b>Totals</b>	<b>2017.30</b>	<b>65.22</b>	<b>2082.52</b>

**January wages £1290 (projected)**

**RESOLVED:** (All in favour) to accept the accounts as stated.

**(b) To note the budget monitor to 31<sup>st</sup> December 2014:**

Noted

**114/14 To note the 2.2% pay award for 2014-2016 and a non-consolidated payment in December 2014 and April 2015 in accordance with the National Joint Council (NJC) for Local Government Services agreement and employment contracts (enclosed):**

Noted.

**115/14 To approve the budget and precept request 2015-2016 (enclosed):**

**RESOLVED:** (All in favour) to approve the budget and a precept request of £36,600.

**116/14 To approve appointments to toilet cleaner and relief toilet cleaner positions and arrangements for emergency cover in the event of the absence of Council staff (enclosed):**

**RESOLVED:** (All in favour) to approve the appointment of a replacement toilet cleaner and relief toilet cleaner and to grant designated authority to the Clerk to arrange emergency cover with ERYC if required.

**117/14 Playground:**

- (a) **To note the Annual Playground Inspection (enclosed) and approve a repeat inspection in 2015 (£65 +VAT):**

Inspection report was noted.

**RESOLVED:** (All in favour) to approve a repeat inspection by The Play Inspection Company Ltd.

- (b) **To approve repair works to cradle seat (£119 +VAT) and damaged wetpour area (£56 +VAT) plus fitting:**

**RESOLVED:** (All in favour) to approve the repairs to the swing cradle seat. Further information and costs for the wetpour work to be obtained – decision deferred.

**118/14 To consider proposals for tree management at the Woodcock Memorial Playing Field in response to concerns raised by ERYC on behalf of residents (enclosed):**

Proposed that the Sports Club Trust be approached with details of the work required. Item deferred pending a response from the Sports Club.

**119/14 To approve request to install a dog waste bin on Water Lane (enclosed):**

Councillor Crossland to source a bin from ERYC for installation. Item deferred to February 2015 meeting for resolution.

**120/14 To note purchase of wreath to commemorate the 1909 Fishing Disaster (approx. £50) (Councillor Smales):**

Noted. Councillor Smales to lay the wreath on behalf of the Council.

**121/14 Allotments:**

- (a) **To report on the Council's site visit and approve action for management of the site:**

- Suggested renovation work to allotment site was deferred until later in the year.
- Work to plot 23a still to be undertaken, therefore tenant to be offered relocation to plot 52b.

- (b) **To let plots and approve permissions:**

None

- (c) **To approve membership renewal of the National Allotment Society at a cost of £66.00**

**RESOLVED:** (All in favour) that membership be renewed.

Signed as a true and correct record ..... Date 2<sup>nd</sup> February 2015  
Chairman, Councillor I. Woodhouse