



**FLAMBOROUGH PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING
1st JUNE 2015, 7.30 PM, WI HALL, FLAMBOROUGH**

Present: Councillors J Crossland (in the Chair), A Grainger, V Leppington, D Morton, Mrs M Sexton, Mrs C Taylor,
One member of the public
Clerk, Lynne Dennis, recorded the minutes

51/15 To receive apologies for absence:

Apologies were received from Ward Councillors Harrap, Matthews and Milns.

52/15 Code of Conduct:

(a) To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.

(b) To note dispensations given to any member of the Council in respect of agenda items below:

None

53/15 Public Participation Session (15 minutes):

None

54/15 Minutes of Meetings:

(a) To approve Minutes of Annual Parish Council Meeting of 18th May 2015:

(b) To approve Minutes of Parish Council Meeting of 18th May 2015:

RESOLVED: (All in favour) that all Minutes of these meetings be approved and signed as a true and correct record.

55/15 To receive the Clerk's Report and Action Log:

Notice of Road Works – East Riding of Yorkshire Council provided notification of a temporary prohibition of through traffic for part of Tower Street. Vehicles will be prohibited from proceeding along part of Tower Street from its junction with Church Street/Lighthouse Road northbound for approximately 63 metres to Tower View commencing on Monday 29th June 2015. The closure is necessary to enable repair of a collapsed/damaged sewer work and to be carried out in a manner consistent with ensuring the safety of the public. Work is anticipated to be completed within approximately 1 week. The alternative route for traffic affected by the road closure will be via Tower Street, Carter Lane, Bampton Land and Church Street. The road will be closed at all times to through traffic but open to Emergency Services, properties directly affected by the closure and pedestrians.

Clerk's hours – 64 hours worked in May, no hours in lieu.

56/15 To receive the Ward Councillors report:

None

57/15 Questions/Reports from Councillors and Committee Representatives:

Councillor Leppington

- Noted that the flood at the Rose & Crown corner took a long time to rectify and that there had been issues with temporary traffic lights installed which had caused travel problems. Councillor Sexton commented that she had been in contact with Yorkshire Water on several occasions to notify and obtain updates on the situation. It was proposed that the parish council send a letter of complaint commenting on the poor service and lack of urgency shown to the situation, especially as this was a busy holiday period.

58/15 Chairman's Report:

None

59/15 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

- (1) 15/01388/OUT** – Outline – Residential development (all matters reserved)
Land South of Church House, West Street, Flamborough
For Mr and Mrs K Edeson
Outline Planning Permission

RESOLVED: (5 favour, 1 abstention) that the Parish Council recommend refusal of the application on grounds of development immediately adjacent to a listed building and that due to the position of site development would be unsuitable.

60/15 To note/deal with correspondence as listed below:

- May 15 NALC Good Councillors Guide – emailed 24/05/15
May 15 NALC Letter to all parish and town councillors from the Chairman of NALC – emailed 24/05/15
May 15 ERYC Code of Conduct Training – emailed 24/05/15

61/15 Accounts:

- (a) To approve payment of accounts to 31st May 2015 and June's wages:**
(b) To approve the year end accounts to 31st March prepared by the Clerk:
(c) To receive the Internal Audit report:
(d) To consider matters arising from the Internal Audit:
(e) To approve the Annual Return for External Audit – Section 1 Statement of Accounts and Section 2 Annual Governance Statement:

Accounts for Payment

Received

VAT Refund: £823.59

Total: £823.59

Schedule of Accounts for Payment 31st May 2015

Chq No	Creditor	Net Due	VAT	Total
		£	£	£
2561	Miss L Dennis (May)	876.33	-	876.33
2562	Mr G Liddan, Toilet Cleaning (May)	235.07	-	235.07
2563	HMRC Tax/NI (May)	132.17	-	132.17
2564	Clerk expenses (May) – telephone £8, broadband £7.50, working from home expenses £12, car allowance £20; postage £1.08, stationery £24.46, Toilets £16.79	89.83	-	89.83
2565	AB Grainger: Work to toilets	48.00	-	48.00
2566	Public Sector Audit: Internal Audit	322.20	-	322.20
2567	Yorkshire Water: Toilets	80.89	-	80.89
2568	MR & KM Couzens: Grasscut 3	247.00	49.40	296.40
2569	MR & KM Couzens: Grasscut 4	247.00	49.40	296.40
	Totals	2278.49	98.80	2377.29

June wages £1200 (projected)

- Councillors Grainger declared a pecuniary interest and did not take part in discussion and did not vote.

RESOLVED: (All in favour) to accept items (a) – (e) as stated.

62/15 Councillors:

(a) To approve petition for Community Governance Review request:

(b) To approve co-option actions to fill councillor vacancies carries forward from May meeting:

RESOLVED: (All in favour) that the petition be accepted as presented and that co-option will be added to the July agenda following the results of the petition.

63/15 To identify any areas of concern prior to the Village Taskforce Walkabout on 18 August 2015:

Item to be added to July agenda.

64/15 To approve June's newsletter:

RESOLVED: (All in favour) to approve the newsletter as received.

65/15 To respond to East Riding of Yorkshire Council Photograph Survey request:

Noted.

66/15 Allotments:

(a) To report on the Council's site visit and approve action for management of the site:

- No visit to Bempton Lane as it was visited less than 2 weeks previously. Charlie's Gardens has again been used to dump various items of rubbish, which needs clearing and action taken to deter future dumping.

(b) To let plots and approve permissions:

1 new application for a plot was approved.

Signed as a true and correct record *J Crossland* Date 6th July 2015
Chairman, Councillor J. Crossland