



**FLAMBOROUGH PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING
7th SEPTEMBER 2015, 7.30 PM, WI HALL, FLAMBOROUGH**

Present: Councillors J Crossland (in the Chair), A Grainger, V Leppington, D Morton, Mrs M Sexton, Mrs C Taylor, Ward Councillor C Matthews
Fourteen members of the public
Clerk, Lynne Dennis, recorded the minutes

82/15 To receive apologies for absence:

Apologies were received from Ward Councillors Harrap and Milns.

83/15 Code of Conduct:

- (a) **To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:**

Any declarations of interest made by Councillors are recorded at the appropriate Minute.

- (b) **To note dispensations given to any member of the Council in respect of agenda items below:**

None

84/15 To co-opt to councillor vacancies:

Two applications only were received for the vacancies on the council – Peter Couzens and Richard Sellick.

RESOLVED: (All in favour) that Peter Couzens and Richard Sellick be elected as parish councillors for the present term.

Councillors Couzens and Sellick took their places on the council.

85/15 Public Participation Session (15 minutes):

Flamborough Pre School

A number of residents were in attendance at the meeting to voice concern over a request to lease an area of village green land to the pre-school for use with outdoor learning activities. Several residents spoke to state objections to the plan:

- It was asked if the status of the land in question could be clarified. Councillor Crossland confirmed that it was registered village green land of which the parish council are the custodians.
- It was asked if the parish council were responsible for the fence and any decisions taken. Councillor Crossland clarified the position of the parish council, at this stage this was an initial discussion of the request with legal and planning issues to be further determined. The parish council would not be responsible for the fence as this would be provided and paid for by the pre-school.
- It was stated that as the land in question was common land, it was believed that this could not be enclosed. It was further mentioned that the parish council should have written to all those affected

by the issue to inform them of the request. It was again stated by Councillor Crossland that this was an initial discussion to a request received and no decisions had been made.

- A comment was passed that as the pre-school had already moved into the WI Hall and installed an additional door to access the outdoor area it was a 'done deal'. Councillor Crossland noted that the WI Hall is not under the parish council's jurisdiction and therefore the council had no influence over any decisions they may make. A representative of the pre-school clarified that the door was a fire door and was installed as a safety measure.
- It was asked how a charge could be levied for common land? Councillor Crossland replied that no discussion of any fees or rent had been had, this was an initial discussion only regarding fencing off the land to allow the children to play safely.
- It was asked who would be paying for the fence? Councillor Crossland noted that the fence would be paid for by the pre-school and would be at no cost to the village.
- Concern was expressed over the loss of common land. It was further stated that it should be adequate for the children to escort them to the playground on the village green for the outdoor activities. Councillor Sexton responded that it was not possible to utilise the playground as the fence does not meet safeguarding requirements (Ofsted).
- It was asked what was to stop a precedent being set for further fencing off of more village green land if this request was permitted? Councillor Crossland stated that any requests received would be reviewed on a case by case basis.
- Concern was expressed over increased traffic on the road outside the WI Hall as there was already a problem with parking when events were on in the Hall, given the blind corner and that the road is a bus route.
- It was stated that as could be seen by the numbers present to speak on this issue that the strength of feeling against the proposal could be seen and that it was totally unacceptable.
- A representative of the pre-school stated that the letter submitted to the council was for consideration. The present area available does not cover all learning objectives which is why the request for the additional area was made.
- Councillor Leppington asked if the pre-school would be able to continue if the additional outdoor area was not available to them? It was confirmed that whilst the area was not critical and the playgroup could operate, it would enhance the playgroup if access to the land was permitted.
- Councillor Taylor asked how widely was the area of land in question used presently? Several responses confirming use such as dog-walking and using the land as a pathway were received.
- It was questioned that if the land was fenced off would it still be accessible to everyone? A representative of the pre-school confirmed that a gate would be part of the fence and that outside of playgroup hours this would be unlocked allowing access.
- Concern was expressed that if the area was occupied for 7 years then there was the risk of ownership passing to occupier. Councillor Crossland stated that there was no question of this happening with any lease issued drawn up legally, probably on a year by year basis.

Tower Street

- A resident of Tower Street expressed concern over traffic on Tower Street due to the narrow width of the road and cars parking on the roadside causing a build up of traffic with the potential for accidents.
- Councillor Matthews reported that this issue had previously gone to ERYC Environment and Regeneration Committee for consideration and that a recommendation was made not to put bollards in as this would make the footpath too narrow. He suggested that further representation could be made to ERYC for further consideration of solutions to the issue.

86/15 To approve Minutes of Parish Council Meeting of 6th July 2015:

RESOLVED: (All in favour) that all Minutes of these meetings be approved and signed as a true and correct record.

87/15 To receive the Clerk's Report and Action Log:

Community Governance Review – Following a request by the Parish Council to reduce the number of parish councillors from 13 to 9 for the next election term, a petition has been submitted to ERYC. This will require an initial report to the Council's Cabinet to set out the terms of reference under which the review will be undertaken. The parish council will receive a copy of this report so we can see the timetable that ERYC will be following and the steps that will need to be taken to reach a final decision.

Playground – Damage was sustained to the tread mill piece of equipment. This was cordoned off and marked out of order. Councillor Crossland reviewed the item and believes this can be repaired satisfactorily.

Village Taskforce Walkabout – Scheduled for 18 August 2015, however due to bad weather it was decided to postpone to a later date. Rescheduled for 28 August. Councillor Crossland and the Clerk accompanied representatives from ERYC to identify issues for consideration.

- An additional bin was requested for location near the village green.
- An enquiry was made regarding the siting of BT works that have been ongoing for several years.
- Various potholes were identified to be filled in.
- More serious structural and engineering works were also identified for consideration in ERYC planning. Notification will be received in due course as to approval or otherwise of these items.

Any other works/items can be notified to the Clerk for reporting to the VTF team.

Clerk's hours – 112 hours worked in July and August, no hours in lieu. The Clerk was on leave 13 – 17 July and 10 – 14 August.

Toilet Cleaner – **Geoff Liddan will be on leave from 4 – 23 October, Lisa Bell-Latz will cover.**

88/15 To receive the Ward Councillors report:

Update to resurfacing of Lighthouse Road – funding is being sought to complete the work.

89/15 Questions/Reports from Councillors and Committee Representatives:

Councillor Crossland

- Noted that when using the non-emergency response number for the Police (101), it was extremely difficult to get through, for example being on hold for 25 minutes to then be disconnected. Given that police presence in the village is minimal and the PSCO now has a wider geographical area to cover, the telephone service is essential. Councillor Crossland proposed that a request be made to ascertain how many calls were missed/unanswered in July and August 2015.

90/15 Chairman's Report:

Rats – complaints from tenants had been received regarding rats in the allotments, which had eaten some crops. ERYC Pest Control were approached to visit the site.

Co-op – planning permission had been granted for the development.

Village Taskforce – noted that flooding was an issue which was brought to the attention of the VTF which affected the village as result of blocked gullies and grips not being cleared out properly. VTF to follow this up with relevant parties.

91/15 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

- (1) **15/02202/PLF** - Erection of 2m high boundary wall and construction of new access
Northstead Lodge, Bempton Lane, Flamborough
For Mr James Hesp
Full Planning Permission

RESOLVED: (All in favour) that the Parish Council has no observations.

- (2) **15/02147/PLF** – Erection of detached garage with associated vehicular access and construction of boundary wall
Red House, Lily Lane, Flamborough
For Mr & Mrs Reed
Full Planning Permission

RESOLVED: (All in favour) that the Parish Council has no observations.

- (3) **15/02327/PLF** – Erection of extension to the existing main complex building for new swimming pools and a replacement entrance with associated works
Thornwick And Sea Farm Holiday Centre, North Marine Road, Flamborough
Bourne Leisure
Full Planning Permission

RESOLVED: (All in favour) that the Parish Council has no observations.

Planning Applications Granted by ERYC

- (1) **15/01089/PLF** – Change of use of existing greenkeepers storage shed to two holiday units (AMENDED PLANS VEHICLE ACCESS)
Flamborough Head Golf Club, Lighthouse Road, Flamborough
Flamborough Head Golf Club
- (2) **DC/15/01801/TCA** – FLAMBOROUGH CONSERVATION AREA – Fell two leylandii style tree due to out growing position and to prevent possible damage to church wall
Church House, West Street, Flamborough
For Dr Dean B Evans

- (3) **15/01774/PLF** – Erection of single storey extension to side and rear
North Haven, North Marine Road, Flamborough
For Mr and Mrs Terry Stubbins
- (4) **15/00689/PLF** – Siting of a temporary dwelling to provide manager’s accommodation to serve existing equine stud yard, and change of use from private stables to commercial stud yard
Land North of Crofts Hill, Bridlington Road, Flamborough
For Ms V Franks
- (5) **15/01276/PLF** – Erection of a retail unit with car parking, servicing, installation of ATM, cycle parking, landscaping and associated works, following demolition of redundant funeral directors and workshop buildings
Waud Brothers Limited, Allison Lane, Flamborough
For Warrior Developments Limited

92/15 To note/deal with correspondence as listed below:

Jul 15 ERYC Joint Local Access Forum Annual Report – emailed 20/07/15
Aug 15 East Riding Parish News – emailed 17/08/15

93/15 Accounts:

- (a) **To approve payment of accounts to 31st August 2015 (enclosed):**
(b) **To note the budget monitor to 31st August 2015:**

Accounts for Payment

Received

Toilet Donations: £ 21.96
VAT Refund: £1,005.10
Wayleaves and Rents: £ 85.28

Total: £1,112.34

Schedule of Accounts for Payment 31st August 2015

Chq No	Creditor	Net Due	VAT	Total
		£	£	£
2585	Miss L Dennis, Clerk (Jul)	876.33	-	876.33
2586	Mr G Liddan, Toilet Cleaning (Jul)	235.07	-	235.07
2587	HMRC Tax/NI (Jul)	132.17	-	132.17
2588	Clerk expenses (Jul) – telephone £8, broadband £7.50, working from home expenses £12, car allowance £20; postage £6.12	53.62	-	53.62
2589	Npower: Street lighting 01/04/15 – 30/06/15	1878.46	375.69	2254.15

2590	MR & KM Couzens: Grasscut 8	357.00	71.40	428.40
2591	Npower: Toilets 24/04/15 – 24/07/15	48.07	2.40	50.47
2592	Miss L Dennis, Clerk (Aug)	876.33	-	876.33
2593	Mr G Liddan, Toilet Cleaning (Aug)	247.13	-	247.13
2594	HMRC Tax/NI (Aug)	135.17	-	135.17
2595	Clerk expenses (Aug) - telephone £8, broadband £7.50, working from home expenses £12, car allowance £20; postage £6.05, toilet expenses £46.26, open spaces £9.52	109.33	-	109.33
2596	CJT Flowers: Carol Sandra Wreath	50.00	-	50.00
2597	Viking Direct: Stationery	24.89	4.98	29.87
2598	Yorkshire Water: Toilets	94.21	-	94.21
2599	AB Grainger: Repair to Seat 28	140.00	-	140.00
2600	D Morton: Mobile Phone Contract (05/15-08/15) £39.60, Bus shelter paint £47.64	87.24	-	87.24
2601	MR & KM Couzens: Grasscut 9	247.00	49.40	296.40
2602	MR & KM Couzens: Grasscut 10	247.00	49.40	296.40
2603	MR & KM Couzens: Grasscut 11	247.00	49.40	296.40
2604	Yorkshire Water: Allotments	158.78	-	158.78
	Totals	6244.80	602.67	6847.47

September wages £1200 (projected)

RESOLVED: (All in favour) to approve the accounts for payment as presented.

94/15 To approve proposed terms of sale of access strip Allison Lane/South Sea Road junction:

RESOLVED: (All in favour) that terms as negotiated on behalf of the Parish Council by Canswicks Chartered Surveyors, Land & Estate Agents be accepted.

95/15 To consider the Small Works Contract 2015-2018, contract and tender documents, advertisement of contract and return of tenders:

RESOLVED: (All in favour) that the documents be accepted as presented and the contract duly advertised.

96/15 To discuss the lease of East Riding Citizen Link building as a facility for use by the Parish Council:

It was proposed that ERYC be approached to discuss a possible initial 1 year lease of the building to trial usage as an office space.

97/15 To consider proposal for relocation of Flamborough Pre-School and associated works:

It was proposed that further information be obtained to determine the legal position of leasing village green land and any issues which may arise from the area being part of the conservation area.

98/15 Village Maintenance:

- (a) To consider repairs to seat 32 (War Memorial) – to be sanded down and re-stained:**
- (b) To consider repairs to the youth shelter – to be sanded down and re-stained:**

Prices to be obtained for the work.

99/15 To approve September's newsletter:

RESOLVED: (All in favour) that the newsletter be accepted as presented.

100/15 To approve the purchase of a Remembrance Day wreath £20 (resolve using powers contained in s137 Local Government Act 1972):

RESOLVED: (All in favour) that the wreath be purchased.

101/15 To approve Clerk's attendance at SLCC training event on 10 September 2015:

Item withdrawn as the Clerk is unable to attend this event.

102/15 Allotments:

- (a) To discuss proposed amendments to the Tenancy Agreement and Advice Note:**

It was decided not to make any changes to the tenancy agreement or advice note as presented.

- (b) To report on the Council's site visit and approve action for management of the site:**

- Letters sent to various tenants regarding non-cultivation of plots.
- Rats - Sightings of numerous rats and resulting damage to plots reported. ERYC Pest Control Officer visited the site on 28/08/2015 to review the situation and offer advice. During the visit the officer noticed that a dead piglet had been left on a rubbish/manure heap opposite the piggeries. He stated that this would be reported to the Animal Welfare of the Environmental Health team as under no circumstances should livestock be disposed of in this manner as they could present a threat to other animals/birds and will attract rats. A visit to the site by ERYC Environmental Health was made on 28/08/15. An update on the situation is to be received from ERYC. A complaint has also been received from a tenant to state that a pig carcass was left on his plot. It is proposed that a letter to all tenants be sent with advice on how to best manage their plots to discourage rats in the first instance and best practice on using bait to exterminate them.
- Vacant Plots – final spray/cut of vacant plots for the year to be undertaken.

- (c) To let plots and approve permissions:**

None

Signed as a true and correct record
Chairman, Councillor J. Crossland

J Crossland

Date 5th October 2015