



**FLAMBOROUGH PARISH COUNCIL  
MINUTES OF PARISH COUNCIL MEETING  
1<sup>st</sup> FEBRUARY 2016, 7.30 PM, WI HALL, FLAMBOROUGH**

**Present:** Councillors J Crossland (in the Chair), A. Grainger, V Leppington, D Morton, Mrs C Taylor and Ward Councillor Matthews  
Clerk, Lynne Dennis, recorded the minutes  
3 members of the public

**19/16 To receive apologies for absence:**

Apologies were received from Councillor P Couzens, R Sellick, Mrs M Sexton and Ward Councillors Harrap and Milns.

**20/16 Code of Conduct:**

(a) **To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:**

Any declarations of interest made by Councillors are recorded at the appropriate Minute.

(b) **To note dispensations given to any member of the Council in respect of agenda items below:**

None

**21/16 To co-opt to councillor vacancies:**

**RESOLVED:** (All in favour) that Brian Maxwell be elected as parish councillor for the present term.

Councillor Maxwell took his place on the council.

**22/16 Public Participation Session (15 minutes):**

- Comment was made about the problem of littering and dog fouling in the village, particularly noted around the area of the village green. It was asked if anything could be done to improve the situation. Councillor Crossland replied that this was an ongoing issue within the village and that it was a difficult area to tackle. There are numerous litter bins within the village for both general rubbish and dog waste but these are just not being used. A collective effort by all within the village is required to either take litter home or use the bins provided to keep the area clean and tidy.

**23/16 To approve Minutes of Parish Council Meeting of 11<sup>th</sup> January 2016:**

**RESOLVED:** (All in favour) that all Minutes of these meetings be approved and signed as a true and correct record.

**24/16 To receive the Clerk's Report and Action Log:**

- **Flooding/Drainage** – flooding near the Post Office was reported during the recent heavy rain. This has been logged by ERYC and an engineer will inspect during wet weather to assess the situation. Ongoing school ditch issue has been raised with Rob Brown (Area Engineer for ERYC Highway Maintenance), he has since referred this to Environment and Neighbourhood Services for further investigation.
- **Community Governance Review** – consultation correspondence received from ERYC for comment on the suggestion to reduce the number of seats. Comments to be received by 29<sup>th</sup> February 2016 after which ERYC will make a decision.
- **Clerk's hours** – 80 hours worked in January. Annual leave 08/02/16 – 12/02/16.

**25/15 To receive the Ward Councillors report:**

- Noted that all three Ward Councillors had received a letter from ERYC Democratic Services in consultation on the Community Governance Review and confirmed that full support for the proposals was given.
- Noted that cars were parking on grass verges at South Landing which was causing them to be churned up and look unsightly. It was suggested that the council notify ERYC of the problem.

**26/16 Questions/Reports from Councillors and Committee Representatives:**

**Councillor Grainger**

- Noted that there was broken glass on the floor of the youth shelter.

**27/16 Chairman's Report:**

**Flamborough Fire Festival** – Again noted his thanks to all who were involved in the festival and that the event had been more widely attended than was anticipated. Councillor Maxwell noted that 4,500 people attended the event and that planning for the 2016 festival would be underway within the next few weeks.

**28/16 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):**

- (1) **16/00173/PLF** – Erection of extension to rear, alterations to increase roof height, installation of roof lights to sides and construction of Juliet balcony to rear following demolition of existing conservatory and detached garage  
Nola Carinya, South Sea Road, Flamborough  
For Mr John Coats  
Full Planning Permission

**RESOLVED:** (All in favour) that the Parish Council had no objections to the application.

- (2) **DC/15/01388/OUT/EASTNN/SWOOD** – Outline – Residential development (all matters reserved)  
 AMENDED PLANS  
 Land South of Church House, West Street, Flamborough  
 For Mr and Mrs K Edeson  
 Outline Planning Permission

**RESOLVED:** (All in favour) that the Parish Council objected to the application on grounds of the proximity of a listed building directly opposite to the proposed development site and also concern over the access and egress to the site would be difficult given the narrowness of West Street which would not allow safe movement of traffic to the proposed dwelling.

**Planning Applications Granted by ERYC**

- (1) **15/03628/PLF** – Application for Change of use of land from agricultural to recreational purposes and construction of an adventure trail consisting of two 120mm pathways; one to be used by pedestrians with eight outdoor exercise points and the other to be used by Segways  
 Thornwick and Sea Farm Holiday Centre, North Marine Road, Flamborough  
 Mr Paul Andrews – Borne Leisure

**29/16 To note/deal with correspondence as listed below:**

Jan 16 East Riding Parish News – emailed 12/01/16  
 Jan 16 ERNLLCA Newsletter – emailed 26/01/16  
 Jan 16 ERYC Forward Planning Document – emailed 27/01/16

**30/16 Accounts:**

- (a) **To approve payment of accounts to 31<sup>st</sup> January 2016:**  
 (b) **To note the budget monitor report:**

**Accounts for Payment**

**Received**

Toilet Donations: £6.44  
**Total: £6.44**

**Schedule of Accounts for Payment 31<sup>st</sup> January 2016**

Chq No	Creditor	Net Due	VAT	Total
		£	£	£
2557	Miss L Dennis, Clerk (Jan)	897.18	-	897.18
2558	Mr G Liddan, Toilet Cleaning (Jan)	240.07	-	240.07
2559	HMRC Tax/NI (Jan)	141.31	-	141.31
2560	Clerk expenses (Jan) – telephone £8, broadband £7.50, working from home expenses £12, car allowance £20;	54.06	-	54.06

	postage £6.56			
2561	Npower: Street lighting 01/10/15 – 31/12/15	1899.13	379.82	2278.95
2562	Viking: Stationery	59.93	11.99	71.92
DD	EE: Mobile Phone Contract	8.00	1.60	9.60
2563	NPower: Toilets	97.73	4.89	102.62
2564	ICO: Data Protection Renewal	35.00	-	35.00
	<b>Totals</b>	<b>3,432.41</b>	<b>398.30</b>	<b>3,830.71</b>

**February wages £1200 (projected)**

**RESOLVED:** (All in favour) to approve the accounts for payment as presented.

**31/16 To approve setting up a direct debit with NEST Pensions to pay contributions to employee pension scheme:**

**RESOLVED:** (All in favour) that a direct debit to NEST be set up.

**32/16 To approve councillor attendance at ERNLLCA Advanced Chairmanship Course:**

**RESOLVED:** (All in favour) that Councillor Morton attend the course.

**33/16 To consider the Small Works Contract 2016-2019, contract and tender documents, advertisement of contract and return of tenders:**

Further information to be obtained as to whether volunteers need to be insured in order to undertake any works on behalf of the council.

**34/16 Allotments:**

(a) **To report on the Council's site visit and approve action for management of the site (enclosed):**

(b) **To let plots and approve permissions:**

**RESOLVED:** (All in favour) that plots 25b, 52b and 59 be let to new tenants with permission for a shed and chickens for plot 59.

Signed as a true and correct record    *J. Crossland*    Date 1<sup>st</sup> February 2016  
Chairman, Councillor J. Crossland