



**FLAMBOROUGH PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING
4th APRIL 2016, 7.30 PM, WI HALL, FLAMBOROUGH**

Present: Councillors J Crossland (in the Chair), P. Couzens, A. Grainger, V Leppington, B. Maxwell, D Morton, Mrs M Sexton and Ward Councillor Matthews
Clerk, Lynne Dennis, recorded the minutes
1 member of the public

56/16 To receive apologies for absence:

Apologies were received from Councillors Sellick and Taylor and Ward Councillors Harrap and Milns.

57/16 Code of Conduct:

- (a) **To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:**

Any declarations of interest made by Councillors are recorded at the appropriate Minute.

- (b) **To note dispensations given to any member of the Council in respect of agenda items below:**

None

58/16 Public Participation Session (15 minutes):

- None

59/16 To approve Minutes of Parish Council Meeting of 7th March 2016:

RESOLVED: (All in favour) that all Minutes of these meetings be approved and signed as a true and correct record.

60/16 To receive the Clerk's Report and Action Log:

- **Community Policing** – Inspector Robert Cocker has been invited to address the council regarding community policing. He is unable to attend the April meeting, but has confirmed for May.
- **Drainage** – Bempton Parish Council have notified the Clerk of a problem with flooding on Flamborough Road (opposite fire damaged barn) and enquired as to ownership of the land/dykes to have them cleared.
- **Flamborough Fire Festival** – The organisers have extended their thanks to parish council for their support of the 2015/16 event, and have confirmed that there will be another festival in 2016/17. To note that road closures will be operation again (see 2015/16).

- **Dog Fouling** – The Clerk has obtained a stock of stickers from ERYC that can be affixed to lamp posts, litter bins, posts, fences, walls or other – these must be owned by either ERYC or the parish council.
- **ERNLLCA** – The next meeting of East Riding (North East) District Committee will be held on Tuesday 12 April 2016 at Flamborough WI Hall. The Clerk plus a Councillor may attend the meeting.
- **Police and Crime Commissioner Election** – An election is to be held for the Humberside PCC, if the election is contested the poll will take place on 5 May 2016.
- **Clerk's hours** – 80 hours worked in March.

61/15 To receive the Ward Councillors report:

- Flamborough's Community Governance Review will be discussed at full council on Wednesday 6th April with notification of the decision communicated to the parish council soon after. Councillor Matthews noted that he and Councillor Harrap fully support the proposal.
- Noted the death of Bridlington councillor Margaret Chapman and that Councillor Matthews had replaced her on the North Eastern Inshore Fisheries and Conservation Authority.

62/16 Questions/Reports from Councillors and Committee Representatives:

Councillor Grainger

- Noted that the street light on Dog & Duck Square which needs replacing had been tested by ERYC. The Clerk will discuss with Peter Jacobsen to ensure this is not charged to the council.

Councillor Maxwell

- Noted that the Fire Festival organisers had discussed a passport style admission to the event this year. This would mean stopping cars into the village at Tower Street and on the corner of Beech Avenue and Bempton Lane for a donation.

Councillor Sexton

- Asked Councillor Matthews to look into where responsibility lies for lighting the beacon for the Queen's 90th birthday.

Councillor Couzens

- Noted that there are potholes down South Landing Road, South Sea Road and on Bridlington Road (near the golf club).

63/16 Chairman's Report:

Nothing further to add following the Annual Parish Meeting.

64/16 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm:

- (1) **16/00929/PLF** – Erection of a single storey extension to rear to form two additional letting bedrooms and erection of a first floor extension to rear to form one additional letting bedroom.
North Star Hotel, North Marine Road, Flamborough
Mr Michael Johnston

Planning Applications Granted by ERYC

- (1) **16/00173/PLF** – Erection of extension to rear, alterations to increase roof height, installation of roof lights to sides and construction of Juliet balcony to rear following demolition of existing conservatory and detached garage.
Nola Carinya, South Sea Road, Flamborough
Mr John Coats
- (2) **16/00192/PLF** – Installation of external fire escape staircase to rear (resubmission of 14/03913/PLF) AMENDED PLANS
Seabirds Inn, Tower Street, Flamborough
Mr Philip Jones

65/16 To note/deal with correspondence as listed below:

- Mar 16 ERYC Parish News – emailed 09/03/16
- Mar 16 ERYC Brownfield Sites – emailed 23/03/16
- Mar 16 ERNLLCA Newsletter – emailed 30/03/16

66/16 Accounts:

- (a) **To approve payment of accounts to 4th April 2016:**
- (b) **To note the budget monitor report:**
- (c) **To note bank reconciliation:**

Accounts for Payment

Received

Allotment Rent: £22.50
Toilet Donations: £10.35

Total: £32.85

Schedule of Accounts for Payment 4th April 2016

Chq No	Creditor	Net Due	VAT	Total
		£	£	£

2676	Miss L Dennis: Clerk (Mar)	897.18	-	897.18
2677	Mr G Liddan: Toilet Cleaning (Mar)	252.13	-	252.13
2678	Mrs L Bell-Latz: Relief Toilet Cleaning (Mar)	151.25	-	151.25
2679	HMRC: Tax/NI (Mar)	181.31	-	181.31
2680	Clerk Expenses (Mar): – telephone £8, broadband £7.50, working from home expenses £12, car allowance £20	47.50	-	47.50
2681	CJT Flowers: Memorial Wreath	40.00	-	40.00
2682	AB Grainger: Alter access panel to playground fencing	12.00	-	12.00
2683	ERNLLCA: Membership Fee 2016/17	668.46	-	668.46
2684	LCR: Subscription Renewal	17.00	-	17.00
2685	MR & KM Couzens: Grasscut 15	247.00	49.40	296.40
2686	Viking: Stationery	37.47	7.49	44.96
	Totals	2,551.30	56.89	2,608.19

April wages £1,200 (projected)

Councillors Grainger and Couzens declared a pecuniary interest in so far as they had an account for payment, did not take part in discussion and did not vote.

RESOLVED: (All in favour) to approve the accounts for payment as presented.

67/16 To consider North Wolds Lion Club donation to the Parish Council:

Ideas to spend the £200 to be discussed at the next meeting in May.

68/16 To consider proposed telecommunications base station installation at Seaways Farm, Lighthouse Road, Flamborough:

Councillor Couzens declared a non-pecuniary interest in so far as the proposed installation was on his family property and did not take part in discussion.

No objections were made to proposed installation at this stage.

69/16 To approve new location of streetlight on the junction of Allison Lane/South Sea Road following the relocation of existing streetlight on Allison Lane:

RESOLVED: (All in favour) that a new streetlight be erected at the junction of Allison Lane/South Sea Road to ensure that safety is not compromised after relocation of streetlight on Allison Lane.

70/16 To consider draft East Riding Coastal Strategy Scoping Report:

Report was noted.

71/14 To approve Flamborough Pre-School to hold dog show fundraiser on the village green on Sunday 26 June 2016:

RESOLVED: (All in favour) that the dog show be approved.

72/16 Allotments:

(a) To report on the Council's site visit and approve action for management of the site (enclosed):

(b) To let plots and approve permissions:

RESOLVED: (All in favour) that:

- Plot 52b be let to new tenant.

73/16 To resolve that due to the confidential nature of the business to be transacted, the press and public are excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960).

RESOLVED: (All in favour) to close the meeting.

74/16 To consider tenders received for the Small Works Maintenance Contract 2016-2019:

Councillor Grainger declared a pecuniary interest as he had submitted a bid for the tender and did not take part in discussion or vote.

One tender had been received and was opened in the meeting.

RESOLVED: (5 in favour, 1 abstention) that the Council accepts the tender in the hourly rate of £12 per hour from AB Grainger.

75/16 To consider tenders received for the clearance of Bempton Lane allotment plots 73-75:

Councillor Couzens declared a pecuniary interest as he had submitted a bid for the tender and did not take part in discussion or vote.

One tender had been received and was opened in the meeting.

RESOLVED: (5 in favour, 1 abstention) that the Council accepts the tender to a maximum of £1580 from MR & KM Couzens and that a detailed breakdown of costs be received upon completion of the work.

Signed as a true and correct record Date 9th May 2016

Chairman, Councillor