



**FLAMBOROUGH PARISH COUNCIL
MINUTES OF ANNUAL PARISH COUNCIL MEETING
9th MAY 2015, 7.15 PM, WI HALL, FLAMBOROUGH**

Present: Councillors P. Couzens, J Crossland, A Grainger, V Leppington, B Maxwell, D Morton, R Sellick, Mrs M Sexton, Mrs C Taylor, Ward Councillor C Matthews
Six members of the public
Clerk, Lynne Dennis, recorded the minutes

76/16 Election of Chairman 2016/17 and signing of Declaration of Acceptance of Office:

RESOLVED: (6 in favour, 3 against) that Councillor Morton is elected Chairman for 2016-2017, proposed by Councillor Couzens, seconded by Councillor Maxwell. Councillor Morton signed the Declaration of Acceptance of Office.

77/16 Election of Vice Chairman 2016/2017:

RESOLVED: (6 in favour, 3 against) that Councillor Sexton is elected Vice Chairman for 2016-2017, proposed by Councillor Sellick, seconded by Councillor Crossland.

78/16 To accept apologies for absence:

Ward Councillors R Harrap and T Milns.

79/16 Code of Conduct:

(a) To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.

(b) To note dispensations given to any member of the Council in respect of agenda items below:

None.

80/16 To approve and adopt the Standing Orders for Flamborough Parish Council:

RESOLVED: (All in favour) that the Standing Orders be adopted as received.

81/16 To approve and adopt the Financial Regulations for Flamborough Parish Council:

RESOLVED: (All in favour) that the Financial Regulations be adopted as received.

82/16 Appointment of Representatives to Outside Bodies:

- (a) Sports Club Trust – Councillor Taylor
- (b) Relief in Need – Councillors Crossland and Sexton
- (c) Village Hall – Councillor Grainger

- (d) To appoint two voting delegates to the ERNLLCA NE District Committee – The Clerk and Councillor Morton
- (e) Bridlington & Driffield Community Partnership – Councillor Morton advised that the Partnership is no longer in existence
- (f) Flamborough Head Maritime Forum – no longer in existence
- (g) The Governing Body of Flamborough School – Mark Smales to continue to end of term of appointment
- (h) Health Forum – Councillor Maxwell.

83/16 To review annual membership to organisations:

- (a) ERNLLCA - £668.46.
- (b) Subscription to LCR (Official Magazine of National Assoc of Local Councils) - £17.
- (c) National Society of Allotment & Leisure Gardners - £55 (cancelled in 2015/16).
- (d) Clerk's Membership of the Society of Local Council Clerks - £149 approx.

RESOLVED: (All in favour) that items (a), (b) and (d) are approved. Item (c) was agreed to be unnecessary and the subscription is not to be renewed.

84/16 To consider the membership of the Personnel Committee:

RESOLVED: (All in favour) that Councillors Leppington and Taylor continue on the committee and that Councillor Morton be replaced by Councillor Sellick.

85/16 Appointment of Bankers and appointment of Signatories:

RESOLVED: (All in favour) that bankers continue as existing and that Councillor Leppington and Morton remain as signatories.

86/16 Appointment of Signatory for Verification of Quarterly Bank Reconciliation/Statements: New appointment in line with Financial Regulations update (2.2):

RESOLVED: (All in favour) that Councillor Sellick be appointed to undertake quarterly checks and act as signatory.

87/16 Appointment of Internal Auditor: Currently Mr R Dixon, Public Sector Audit, Kirk Ella

RESOLVED: (All in favour) that Mr Dixon continue as Internal Auditor.

88/16 To review the Council asset register:

RESOLVED: (All in favour) that the asset register be accepted as received.

89/16 To review the Council insurance policy and discuss/decide on alterations:

To add Citizen Link Kiosk for 2016-17 renewal.

Signed as a true and correct record Date 6th June 2016
Chairman, Councillor D Morton