

**.FLAMBOROUGH PARISH COUNCIL
MINUTES OF MEETING OF 4 December 2017
7.30 PM, WI HALL, FLAMBOROUGH**

Present: Councillors D Morton (in the Chair), B Maxwell, J Crossland, P Couzens, A Grainger, V Leppington, R Sellick, M Sexton, and C Taylor
Ward Councillor Harrap
Clerk, Gill Wilkinson recorded the minutes
One member of the public

- 98/17 To receive apologies for absence:**
Apologies were received from Ward Cllrs Matthews and Milne.
- 99/17 Code of Conduct:**
- (a) **To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:**
Cllr Grainger and recorded a pecuniary interest in item 10 on the agenda, which was accounts paid.
- (b) **To note dispensations given to any member of the Council in respect of agenda items below:**
None
- 100/17 Public Participation Session**
A resident asked if there had been any update on the street lighting. The Clerk informed him that following the meeting in November she and the Chair had carried out an inspection of the lighting and reported all faults to ERYC who had sent a team on 11 November to repair these lights. The issue of a streetlight in Castle Crescent still having a concrete column had also been raised with ERYC. They had not known about this light and as a consequence their asset register had been updated and the column had been added to the work programme to be replaced in the near future.
- 101/17 To approve Minutes of Parish Council Meeting of 6 November**
These were approved. The Chairman noted that in the minutes there had been mention of the problems with the lighting contract and that Cllr Crossland believed the council were not getting value for money from the contract. The Chairman informed the meeting that he had spoken to ERYC officers and there had been some glitches associated with a new call centre system but these problems had now been addressed and the contract should provide very good value for money with the service that was provided.
- 102/17 Questions/Reports from Councillors and Committee Representatives:**
Cllr Crossland asked about the lighting contract and said that the contractor should look at the lights before they tendered. He stated that there had been no attempt to repair the light on Church Lane and that when he had the contract he would repair lights immediately as he was there. Cllr Morton explained that there had been a glitch in the reporting system as ERYC had moved to a call centre reporting system but these issues had now been resolved. All the lights reported had been inspected and had either been repaired on 11 November or in the case of the light on South Sea Road a new lantern was needed.
Cllr Crossland also said that the price given by ERYC was unfair as it meant other contractors could not compete. Other Councillors asked if he thought the contract was not value for money. Cllr Crossland replied that the contract may be value for money but it was too cheap and others would have to pay for this contract. Cllr Sellick stated

that in business a contractor could undercut their competitors and it was the job of Flamborough Parish Council to get the best deal for the residents of the parish. Cllr Maxwell and others also stated that if the contract was too cheap this was a problem for ERYC rather than Flamborough Parish Council. Cllr Morton informed the meeting that the contract was due for renewal in 2018 and these issues could be discussed then when the decision was made over who the contract was awarded to.

Cllr Morton informed Council that on Sunday 3 December the fence around the village green had been badly damaged by a quad bike. This had been reported to the police for a crime number. At present there were no witnesses. This was discussed by Council.

RESOLVED Clerk to make a claim for this loss with council insurers.

103/17

Clerk's Report:

The Clerk informed Council of the following issues:

Street Lights – this issue had been raised as a previous item on the agenda

Tree maintenance

The trees in the Parish would be pruned by Advanced Trees in the near future. However, as they are all within the conservation order the Clerk had completed the form for planning permission to work on these trees. Officers from ERYC would be liaising with the Clerk about this issue.

Bank Account Change

The Clerk has contacted Nationwide Building Society regarding changing the savings account and has completed the paperwork for this. The bank need two signatories for this account. It was recommended that Cllrs Morton and Leppington are the signatories for this account as they are also the signatories for the Barclays account.

RESOLVED: The signatories for this account be Cllr Leppington, Cllr Morton and the Clerk

Mobile Phone

The current bill for the phone used by the Clerk increased by over £60 as the Clerk was in contact with OKI printers in London regarding problems with the scanner. This was a landline number but the cost was so high because the current contract only allows for 250 minutes per month. The Clerk had increased this to 1000 minutes per month at an additional cost of approximately £4 per month.

Delegation of planning decisions

Currently all comments on planning applications were decided by full council. This meant that if an application came in just after a Council meeting and the deadline was before the next meeting an additional extraordinary meeting was needed to decide what comments the council wished to make about that application. As many applications were non-contentious the Clerk asked if Council would agree to her contacting Councillors by email when an application was sent to her. If any Councillor thought the application was contentious and needed to be decided by full Council the Clerk would organise an extraordinary meeting. However if there were no objections to an application the Clerk would be able to report this to ERYC without calling a meeting.

RESOLVED – Council to delegate planning decisions to the Clerk where there are no objections to the application. The Clerk to contact Councillors by email and liaise with the Chairman before submitting comments.

Hours worked

Hours worked in November = 82 hours 10 minutes

Hours in lieu accumulated = 28 hours 2 minutes

104/17

Correspondence

Council considered the following items of correspondence:

Letter from St Oswald's asking for a donation – this was noted and request to be considered at January meeting.

Second letter from organisers of Fire Festival – letter was noted

Response from Patrick Crowley to the Council's letter re closure of Waters Ward – Council were dismayed by the reply from Mr Crowley regarding this closure and reiterated their concerns about the pressure on social services in the area.

RESOLVED Clerk to write to Jonathon Owen and Cllr Richard Harrap about the concerns of Flamborough Parish Council and ask what plans ERYC has to cope with the additional demands that will arise on adult social services when Waters Ward is closed.

105/17

Allotments:

Council were informed of the following:

Rent

Rent was collected by the Clerk and Cllr Taylor on Saturday 11 November in the Village Hall. A total of £1820 was received in payment. Letters were sent to those who did not attend and a further £122.50 has been sent in as payment.

Plot Administration

Two new tenancies were taken on in November and the Clerk and Cllr Taylor met the new tenants.

Two tenants asked for their plots to be divided into half plots and this was organised by Cllr Taylor and the Clerk.

Allotment Hedge

The outside hedge was cut in October however the contractor's machine only allowed him to cut the hedges around the outside as smaller equipment was needed to cut back the hedges inside the allotments. It was proposed at the last meeting that the grass cutting contractor be asked to carry out this work to ensure that the hedges are properly maintained, but this was not resolved.

RESOLVED – the Grass cutting contractor be asked to cut back the fence inside the allotments

Allotment inspection

Cllr Taylor and the Clerk inspected the allotments on 14 November. They found that most of the leased plots were acceptable. The following issues were identified:

Plot 50A was keeping geese in contravention of the tenancy agreement so a letter has been sent to the tenant.

Fresh manure was being dumped from the piggeries in the allotment so a letter has been sent to the tenant about this.

Plot 35 was being used by tenants as a roadway so this has now been blocked off with notices stating that driving across the land is prohibited.

Councillors discussed this and stated that the signs had been removed and the plot was still being used as a roadway.

RESOLVED – The small works contractor be instructed to dig a ditch at each end of plot 35 to prevent vehicle movements.

There was still rubbish/debris on several of the vacant plots which needs removing. This was discussed by Council.

RESOLVED This debris is removed by the Small works contractor with assistance from the grass cutting contractor so that work can be carried out as soon as possible.

106/17

To consider Planning Applications as listed below.

17/03866/PLF

Proposal: Erection of a new sea watching observatory

Location: Land South East Of Fog Horn Cottage Flamborough Head Lighthouse Road Flamborough East Riding Of Yorkshire YO15 1AR

Applicant: Flamborough Bird Observatory Trust

Application type: Full Planning Permission

RESOLVED that the Council has no objections to make on this applications as there did not appear to be any material considerations which were contrary to planning policy.

17/03639/STVAR

Proposal: Variation of Condition 1 and Condition 2 of planning permission 16/04196/VAR to allow for caravans to remain on site for an elongated period of time including 'off season' - Variation of Condition 9 of application no 16/03658/VAR (to increase the number of general purpose camping pitches from 48 to 62).

Location: Wold Farm Bempton Lane Flamborough East Riding Of Yorkshire YO15 1AT

Applicant: Mr And Mrs Southwell

Application type: Strategic - Variation of Condition(s)

The Council discussed this application in detail.

RESOLVED The Council had objections to this application on the grounds that the area was part of the heritage coast and it was part of the conservation area for the village. Incremental changes to the nature and size of this development would have an adverse effect upon the heritage of the area.

17/03640/STPLF

Proposal: Change of use of land to extend existing campsite, erection of a facilities block and rearrangement of existing pitches to provide 78 multi-use pitches and 6 camping pods (to replace 62 existing pitches and 6 camping pods)

Location: Wold Farm Bempton Lane Flamborough East Riding Of Yorkshire YO15 1AT

Applicant: Mr And Mrs Southwell.

Application type: Strategic - Full Planning Permission

The Council discussed this application in detail.

RESOLVED The Council had objections to this application on the following grounds: the area was part of the heritage coast and was part of the conservation area for the village. The increase in size would have an adverse effect upon the heritage of the

area as the changes would increase the number of traffic movements on Bempton Lane with traffic turning into and coming out of the entrance to this development.

17/03666/PLF

Proposal: Erection of dormer window to front and installation of roof light to side

Location: Beech Croft 1 Beech Avenue Flamborough East Riding Of Yorkshire YO15 1LN

Applicant: Mr Nick Goacher

Application type: Full Planning Permission

RESOLVED that the Council has no objections to make on this applications as there did not appear to be any material considerations which were contrary to planning policy.

17/03688/PLF

Proposal: Erection of single storey extension to side

Location: Fixby Lighthouse Road Flamborough East Riding Of Yorkshire YO15 1AJ

Applicant: Mr Mark Allinson

Application type: Full Planning Permission

RESOLVED that the Council has no objections to make on this applications as there did not appear to be any material considerations which were contrary to planning policy.

17/03874/PLF

Proposal: Construction of new footpath linking the existing recreation path in the north of the holiday park to the existing road and construction of footpath from the central facilities area of the holiday park to the Caravel to the north-east of the site

Location: Thornwick Bay Holiday Village North Marine Road Flamborough East Riding Of Yorkshire YO15 1AU

Applicant:

Application type: Full Planning Permission

The Council discussed this application in detail

RESOLVED : The Council had objections to this application on the following grounds: The application stated that the footpath was across uncultivated fields whereas the fields were currently cultivated. The footpath would pass through a conservation area owned by the Wildlife Trust which may disturb protected wildlife in the area. There was currently a footpath in existence which would take people to the same place and therefore this path was not needed and may adversely affect wildlife and the environment on the heritage coast. There was also a roadway with a pavement in existence that people could use to get to the same destination. This footpath was not required and would cut across cultivated land which was part of the Heritage Coast thus damaging the environment of the area and having an adverse effect upon wildlife. The Council also had concerns for the potential safety of young people who, if this path was built, would be walking through cornfields and would not be visible to others.

To note planning applications approved by ERYC

DC/17/03294/TCA

Hartendale Farm House West Street Flamborough East Riding Of Yorkshire YO15 1PH - FLAMBOROUGH CONSERVATION AREA: T1 Sycamore; 6m crown lift over access road and dead wood and epicorpic growth removal. T2 Sycamore; fell as too close to property, G3 Holly x3: 3m crown reduce and re-shape, T4 Sycamore; crown clean and crown lift to west to re balance, T5 Sycamore; crown clean and crown lift over neighbours garden, T6 Hawthorn; crown lift to 4m to east to allow for more light

Applicant: Mr Richard Turton

The decision was noted by the Council.

17/02307/PLF

Proposal: Change of use of land on western boundary to domestic and erection of single storey extensions to side of dwelling

Location: Oatlands Lighthouse Road Flamborough East Riding Of Yorkshire YO15 1AJ

For: Mr Steve Gibbon

The decision was noted by the Council.

16/01914/STPLF (granted with conditions)

Proposal: Change of use of land to form extension to existing caravan site for mobile caravans, 25 static caravans, proposed camping pitches, picnic area and sports area; change of use of land to the west of The Grange for the storage of caravans and associated basis, access and landscaping (ADDITIONAL DRAINAGE INFORMATION)

Location: Land North Of the Grange Caravan Site Bempton Lane Flamborough East Riding Of Yorkshire YO15 1AS

Applicant: The Grange Holidays

The decision and conditions were noted by the Council.

17/02973/PLF

Proposal: Erection of conservatory to side (granted with conditions- enclosed)

Location: Norwood Water Lane Flamborough East Riding Of Yorkshire YO15 1PN

Applicant: Mr & Mrs Dransfield

The decision and conditions were noted by the Council

107/17**Accounts**

- **RESOLVED** Council approved the following accounts:

Payment to	Reason	Date	Payment method	Net	VAT	Gross
G Wilkinson	Clerk's expenses and cash box purchase	30/11/17	BACS	72.49	0	72.49
G Wilkinson G Liddan, L Bell-Latz	Staff wages	30/11/17	BACS & Cheque	1480.09	0	1480.09
HMRC	Income tax	4/12/17		264.68	0	264.68

A Grainger	Provide and fit lock on ladies toilet	4/12/17		51.00	0	51.00
A Grainger	Make and fit noticeboard	4/12/17		285.50	0	285.50
A Grainger	Repair old board and replace wires	4/12/17		85.00	0	85.00
Yorkshire Water	Water for allotments	4/12/17		44.24	0	44.24
A E Smith	Cutting allotment hedge	4/12/17		45.00	9.00	54.00
Allotment tenant	Refund of half plot	4/12/17		17.50	0	17.50
Haven Power	Street lighting	28/11/17		89.37	4.46	93.83
EE T Mobile	Mobile phone	6/11/17		8.25	1.71	9.96
TOTAL				2443.12		2458.29

Receipts			
Allotment Rent	11/11/17		1820.00
Allotment Rent	26/11/17		17.50
Allotment Rent	28/11/17		105.00
TOTAL			1942.50

Council noted the bank reconciliation to November 2017
Council noted the budget monitoring report.

108/17

Budget for 2018/19

The Clerk informed the meeting that the budget for 2018/19 was being drawn up for the January meeting so if Council had any major capital projects that it wished to fund in 2018/19 these items needed to be passed on to the Clerk so that she could include them in an potential budgets. These would be suggestions for spending in 2018/19 rather than actual decisions as the final budget would be voted on by full Council in January.

Council discussed this issue. Cllr Sexton asked that an increase in the donation to St Oswalds be considered for the next budget. Councillors also asked that the following be considered for the budget planning.

- Increase in Christmas lighting
- Replacement of fencing at Village Green in parts.
- Rolling painting programme for Council assets in the village
- Work to Fisherman's Gardens

109/17

Name Bank for ERYC

Council considered the list of names that had been suggested for the ERYC name bank.

RESOLVED – Council submit the following suggested names to the name bank to preserve the heritage of Flamborough.

- Cowness, White Cliff, Ampitheatre, Close Newks, Bottleneck, Syke, Crow Shoot, East Newk, West Newk, White Newk

110/17

Council representative for Flamborough Sports Club Trust

It was noted that Cllr Taylor was currently the representative on this Trust but she had asked if another Councillor could take over this role. This was discussed by Council and Cllr Couzens agreed to become the representative.

RESOLVED that Cllr Peter Couzens be elected as the Council's representative on the Flamborough Sports Club Trust.

111/17

Recruitment of new Councillors

Council were informed that although the number of councillors would decrease to 9 after the 2019 elections the Council still had 13 places which meant that there were currently 4 vacancies. It was noted that there was approximately 17 months until the next elections so the Council should look to fill the vacancies now, particularly as current Councillors may wish to stand down at the next election.

This issue was discussed by Councillors. It was proposed and

RESOLVED that the Council advertise for new Councillors by the following means:

A poster about becoming a Councillor be put on the village notice board.

Information on becoming a Councillor be placed the Parish website and the Parish Newsletter.

The Clerk to contact Bridlington Free Press for an article on this.

Cllr Sellick to send information round to students at college about becoming a Councillor.

112/17

Newsletter

Council noted the contents of the December newsletter. Ward Cllr Matthews asked if the contact details for the ward councillors could be included on the next newsletter. This was noted by the Council.

RESOLVED Council noted and agreed to circulation of the December newsletter

113/17

Oak Tree

It was noted that the oak tree given to the Council some months ago had still not been planted. This was discussed by Council and Cllr Couzens stated that he would plant this tree if he was given details of where it was currently being stored.

RESOLVED Oak tree to be planted by Cllr Couzens on the Village Green to replace other tree.

114/17

Traffic issues within the village and along North Marine Road.

Council were informed that a great deal of work had been carried out by the Chairman and the Clerk into the traffic issues on North Marine Road and around the village generally. There had been several highway studies of Flamborough carried out by ERYC since 2013. ERYC had concluded from these studies that although there were some traffic issues in the parish these did not meet the criteria for intervention by ERYC or the police.

ERYC had been contacted regarding the issue of a road from Thornwick Bay holiday park and Bempton Road. ERYC had stated that any such infrastructure could only be carried out if it was part of a very large development plan and would require a great deal of Government money.

Council discussed these issues.

RESOLVED

- Council noted the work already carried out by the Council to bring traffic issues to the attention of ERYC and Humberside Police
- Council noted that Flamborough Parish Council could not approach Bourne Leisure with a view to them constructing another means of access, as the Parish Council was not the Highway authority and would be acting outside of its legislative powers.
- Clerk to write to ERYC with concerns of Council regarding the lack of action to the traffic problems highlighted in the Bempton and surrounding villages' traffic survey. In particular Clerk to ask ERYC about the progress of the yellow

lines at the top of North Marine Road and Woodcock Road and also what was the timeframe for reinstatement of the yellow lines at Town End Farm.

- Clerk to write to Humberside Police to ask that authorised officers visit Flamborough on an ad hoc basis

Signed as a true and correct record Date

Chairman