

**FLAMBOROUGH PARISH COUNCIL  
MINUTES OF MEETING OF 8 May 2017  
7.30 PM, WI HALL, FLAMBOROUGH**

**Present:** Councillors D Morton (in the Chair), A Grainger, and V Leppington, P Couzens, M Sexton and C Taylor

Clerk, Gill Wilkinson recorded the minutes

One member of the public

**1/17 To receive apologies for absence:**

Apologies were received from Cllrs R Sellick, B Maxwell and Ward Councillors Milnes, Matthews

**2/17 Code of Conduct:**

(a) **To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:**

(b) **To note dispensations given to any member of the Council in respect of agenda items below:**

Cllrs Couzens, Grainger and Morton all declared a prejudicial interest in item 9 payment of accounts

**3/17 Public Participation Session (15 minutes):**

None

**4/17 To approve Minutes of Parish Council Meeting of 10 April 2017 and Annual Parish Meeting of 10 April 2017:**

**RESOLVED** The minutes were approved and signed as a correct record.

**5/17 Questions/Reports from Councillors and Committee Representatives:**

It was noted that there were quite a few potholes around the Dog and Duck to Allinson Lane. Cllr Leppington had contacted ERYC pothole hotline about this matter and had been given a job number.

Cllr Sexton stated that a number of people were concerned about the state of the development site at Cross Hill. She had rung the Planning office and had spoken to the enforcement officer about this.

Cllr Grainger stated that the pulley system on the flag pole was broken and awaiting repair.

Cllr Couzens informed the meeting that the village pump needed repairing and asked if this could be agreed by council. This was discussed by Council and it was **AGREED** Clerk to get quotes for painting pump and bring to next meeting.

**6/17 Clerk's Report:**

The Clerk informed the meeting of the following issues:

**Matting**

There had been problems with Creative Play installing the grass matting which was laid without any ground preparation on 3 May. They had returned on 5 May but there was still an area of ground not covered.

**AGREED** to buy two more mats and small works contractor to fit these. (Cllr Grainger did not take part in this discussion)

**Water leak at allotments** – figures for water usage have been obtained and passed on to Yorkshire Water the council should get a refund from them for the water lost with the leak earlier in the year.

**Annual return** – all documents were sent to the auditor and returned. There were not too many problems and the auditor's report is on the agenda. Council noted that it had a more onerous duty this year as legislation has changed.

**BBC Village of the Year** – The Council had received an email asking if the council want to enter a competition to be the BBC village of the year. This would be hosted by Penelope Keith. This was noted by the Council.

**Bourne Leisure** had emailed the Clerk and asked if the Council would like to be one of the charities it used for the music festival it was holding on 20 August.

This was discussed and it was AGREED Clerk to contact Bourne Leisure for more details about this.

**Healthy Homes** – The Clerk had been sent posters and flyers to advertise Healthy homes in the parish, which helped people with health problems who live in cold houses. Councillors took flyers to distribute in the village.

**Village walkabout** – This was at 9.30 am on Monday 15 May. It was noted that Cllr Morton was attending this.

#### **ERNLCA training**

There were two courses running. One is a free half day induction for new clerks on 24 May at Barton on Humber so there would be a travel cost. AGREED Clerk to attend this course. The second course was a three day course – Being a good councillor, which was for clerks and councillors and would cost £37.50 per person. This is at various venues and started on 23 May. AGREED Cllr Maxwell may wish to attend this course.

#### **Police commissioner**

Kevin Hunter has sent a reply which has been forwarded to Councillors and has said that he was happy to attend a meeting at Flamborough. Council noted this.

**Carol Sandra Memorial** - a wreath was laid on Sunday 7 May for the Carol Sandra disaster. This was supplied by CJT Flowers at a cost of £40. Council noted this.

It was noted that the Clerk's hours for April = 70.05

**Hours in lieu were currently 46.47**

### **7/17 To consider Planning Applications**

#### **17/00785/PLF**

**Proposal:** Continued use of agricultural land as domestic curtilage

**Location:** Rainbows End Mereside Flamborough East Riding Of Yorkshire YO15 1LA

**Applicant:** Mr David Sharp

Application type: **Full Planning Permission**

**RESOLVED** that the Council has no objections to make on this applications as there did not appear to be any material considerations which were contrary to planning policy.

**17/01156/VAR**

**Proposal:** Variation of Condition 13 (07/00034/PLF) Conversion of farm buildings to form 5 dwellings and erection of 1 new dwelling with associated parking and access (amended drawings - Plot 3)

**Location:** Grove Farm Church Lane Flamborough East Riding Of Yorkshire YO15 1PG

**Applicant:** Mr Davis

Application type: **Variation of Condition(s)**

**RESOLVED** that the Council has no objections to make on this applications as there did not appear to be any material considerations which were contrary to planning policy

**17/01302/PLF**

**Proposal:** Erection of single storey extension to rear following demolition of existing porch and demolition of existing store

**Location:** You N Me Woodcock Road Flamborough East Riding of Yorkshire YO15 1LL

**Applicant:** Mrs Florence Hirst

Application type: **Full Planning Permission**

**RESOLVED** that the Council has no objections to make on this applications as there did not appear to be any material considerations which were contrary to planning policy

Council noted the following application

**Planning Applications Granted by ERYC**

Ref: **16/04257/PLF**

**Proposal:** Erection of a single storey extension and construction of a dormer window

**Location:** Jak A Bob North Marine Road Flamborough East Riding Of Yorkshire YO15 1BD

Applicant: **Mr Anthony Costello**

**8/17 To note/deal with correspondence as listed below:**

Letter requesting permission to hold a party on the small green.

This was discussed and noted that this had taken place last year.

**AGREED** Clerk to check conditions applied last year and permission be granted subject to the same conditions as in 2016

**9/17 To approve payment of accounts to 30<sup>th</sup> April 2017**

**RESOLVED** Council approved the following accounts: NB Cllr Morton declared a prejudicial interest and did not vote on approval for cheque no 2843. Cllr Grainger declared a prejudicial interest and did not vote on approval for cheque no 2842, Cllr Couzens declared a prejudicial interest and did not vote on approval for cheque no 2848

**Accounts for Payment to 30 April 2017**

Chq No	Creditor	Net Due	VAT	Total
		£	£	£
2838	Mrs G Wilkinson: Clerk (April)	737.81	0.00	737.81
2839	Mrs G Wilkinson: Clerk (April)	85.93	0.00	85.93
2840	Mr G Liddan: Toilet Cleaning (April)	450.49	0.00	450.49
2841	HMRC	187.73	0.00	187.73

2842	A Grainger – repair to water tank	51.00	0.00	51.00
2843	D Morton – key for parish store	5,50	0.00	0.00
2844	ERNLCA membership fees	685.45	0.00	685.45
2845	Public Sector Audit	415.00	0.00	415.00
2846	ERYC lighting repairs	1535.29	307.06	1842.35
2847	Wickstead playgrounds	35.00	7.00	42.00
2848	MR & KM Couzens cut no 3	262.00	52.40	314.40
2849	Npower street lighting until 31 March	1693.92	338.78	2032.70
2850	N Power toilet electricity	64.83	3.24	68.07
2851	Viking ( VAT from previous bill)		8.58	8.58
2852	CJT Flowers - wreath	40.00	0.00	40.00
DD	EE on 6 April			11.40
	<b>Totals</b>	<b>2217.03</b>	<b>44.00</b>	<b>6961.51</b>

### Receipts

ERYC precept on 28 April

19800.00

### 10/17 Accounts to year end 31<sup>st</sup> March 2017:

(a) To approve the accounts for year ended 31<sup>st</sup> March 2017

**RESOLVED** Council approved the following accounts

### FLAMBOROUGH PARISH COUNCIL RECEIPTS AND PAYMENTS 2016-2017

2015/16	<b>RECEIPTS</b>	
£36,600.00	Precept	£38,300.00
£2,482.14	Council Tax Support Grant	£1,241.07
£20.87	Interest	£15.36
£0.00	Grants	£0.00
£1,852.50	Allotment Rents	£2,137.41
£2,317.65	VAT	£3,496.67
£127.96	Toilet Donation Box	£159.09
£70.00	Seats	£320.00
£6,360.28	Other	£585.28
<u>£49,831.40</u>		<u>£46,254.88</u>
	<b>EXPENDITURE</b>	
£16,077.10	Staff Costs	£16,447.65
£3,818.61	Administration	£4,786.75

£924.30	Toilets	£1,080.71
£490.88	Allotments	£3,037.62
£8,628.77	Open Spaces	£16,748.72
£8,527.26	Street Lights	£8,129.36
£207.48	Christmas Lights	£1,058.43
£574.50	Hall Hire	£366.50
£535.00	Grants	£17.00
£107.00	s. 137	£0.00
£0.00	Publicity	£0.00
£434.00	Training	£212.50
£2,577.89	VAT	£4,742.80
	<b>TOTAL</b>	<b>£56,628.04</b>

- (b) To approve the Annual Return for External Audit Section 1 – Accounting Statements 16/17
- (c) To approve the Annual Return for External Audit Section 2 – Annual Governance Statement 16/17 (to follow):
- (d) To approve the Internal Auditor’s Report for the year 2016/17

**RESOLVED:** Council approved the accounts for payment as presented and to approve the Annual Return for External Audit – Section 1 Statement of Accounts and Section 2 Annual Governance Statement and the Internal Auditor’s Report for the year 2016/17

**11/17 Allotments:**

Council were informed that the Clerk and Cllr Taylor had visited the site and found issues with a number of plots. These were discussed and it was

**AGREED** – Clerk to write to these plot holders.

Noted that the tenants on plot no 61B had asked permission to erect a shed.

**RESOLVED** permission approved for this.

It was noted that the tenant on plot 57 had had to relinquish his lease due to serious health problems.

**AGREED** – tenant to be reimbursed monies for his tenancy.

**12/17 Problem of HGVs using Beech Avenue as cut through**

Council considered this problem and agreed to monitor the situation.

**13/17 To consider traffic calming measures for North Marine Road**

Council discussed this and noted that there was currently a seasonal yellow line on this road. This was not considered sufficient to ensure traffic safety on this road.

**RESOLVED** Council to ask ERYC Highways to look at painting double yellow lines at the top of the hill and double yellow lines at Town End Farm which would be enforced all year.

Council should also ask ERYC to increase enforcement of regulations.

**14/17 To consider planters at Fisherman’s Gardens**

This was discussed by Council and Cllr Morton explained that he had been informed by ERYC that planters could be placed on the gardens if they were more than 450mm from the kerb edge. He proposed that an in-principle decision be made by Council to consider planters for this site. This was seconded by Cllr Sexton.

RESOLVED: Clerk to bring designs and costings of planters to future meeting for council to decide whether to go ahead with purchasing planters for this site.

**15/17 To consider amendment to contract for small works contractor**

Council were informed that currently the Small works contract was for works up to £200 including materials. However this meant that there could be cases where the cost of materials was nearly £200 which meant there was not monies left to pay for the contractor's services. It was proposed that the contract be amended so that the contractor could charge up to £200 plus materials.

RESOLVED Contract for small works be amended to state work up to a maximum of £200 plus costs of materials.

**Signed as a true and correct record ..... Date**  
**Chairman**



**FLAMBOROUGH PARISH COUNCIL  
MINUTES OF ANNUAL PARISH MEETING  
10 APRIL 2017, 7.10 PM, WI HALL, FLAMBOROUGH**

**Present:** Councillors D Morton, P Couzens, A Grainger, B. Maxwell, Mrs M Sexton, Ms C Taylor  
One member of the public  
Clerk, Gill Wilkinson, recorded the minutes

**1 Welcome and apologies for absence:**

Apologies of absence were received from Councillor R. Sellick and V Leppington

**2 Acceptance of Minutes of the last meeting of 4<sup>h</sup> April 2016:**

**RESOLVED:** That the minutes of this meeting are approved and signed as a true and correct record.

**3 Matters Arising:**

There were no matters arising from the minutes.

**4 Chairman's Report:**

There are currently nine Councillors following the co-option of Brian Maxwell in 2016. Our Parish Clerk, Lynne Dennis left to take up a new post in September and Gill Wilkinson came to us in October. She has worked extremely hard through an unfortunate and complex period of transition, dealing with pre-existing problems. I am grateful for her commitment in resolving the issues.

A policy for supply and maintenance of memorial seats has been introduced to enable Council to control siting locations and ensure that maintenance costs are borne by the donors instead of the current situation where the Council adopts the seat and is then subject to maintenance costs for its lifetime. All seats have been inspected and a rolling programme of cleaning, repairing and maintaining is now in place. This will eventually ensure that they are always at a good standard and fit for purpose. Landslip at North Landing left some seats dangerously close to the edge and two were removed for safety. The owners of the land have no objection to seats remaining there and we have determined that no seats will be sited at the unstable area.

There are currently 14.5 un-let allotments. With no immediate likelihood of being let some are to be grassed over as a cheaper and more environmentally sound way to maintain. New applications will be allocated to plots in the central area. The site is still suffering from the dumping of rubbish, not all of which seems to be allotment related. The cost of this remains a financial burden on the Council. Monthly visits have been made by the Clerk and Councillor Taylor and will continue.

Policing of Flamborough remains unacceptably poor despite the best efforts of our dedicated PCSO who is expected to deal with delegated tasks throughout the wider community as well take responsibility for Policing six villages. Crimes of burglary and criminal damage and incidents of antisocial behaviour have soared over the past year. A letter has been sent to the Police and Crime Commissioner and Bridlington North Policing Team. Currently there is ongoing drug dealing and usage in the village. These situations will flourish where there is no Police presence to deter these people.

The unmetered consumption of electricity has been updated. The Council were found not to be in a contract for electricity supply and were paying an unfavourable rate. We have now entered into an agreement with a supplier which will save an estimated. £2400 over two years.

A survey has been carried out on the 124 council owned street lights. Most were in good order and repairs and lantern changes needed were noted for attention during the contractors routine maintenance programme. A pole mounted light removed by NPG contractors on South Sea Road was dealt with by our lighting contractors and replaced at no cost. A pole mounted lantern was fitted at Council expense at South Sea Mews road junction to alleviate a long standing safety problem.

A new climbing frame, 2 rockers and a roundabout have been installed in the play area. There were problems with supply and fit and a 10 o/o discount and maintenance package were negotiated with the company. Ground protection was not included at the planning stage and rubber matting is to be installed soon as an essential part of ground surface protection and to ensure that health and safety requirements are met

The fenced area requested by the Preschool Charity on the Small Green was resolved and the fencing erected to the required standard to protect the children. The area is in regular use and there have not been any negative issues relating to its use. A section of low fence was erected along the Greenside boundary of the Green to resolve a long ongoing problem with vehicles parking on the grass and churning up the surface.

A new Co-op has been built on Allison Lane. There were some early problems with misaligned fencing which were resolved by defining the boundaries and the Developer Kindly installed a fence around the small adjacent area of Green.

The former Citizen Link kiosk adjacent to the library has been leased as a document store. It has been adapted, decorated and made secure. All Parish documents have been moved there and I thank Councillor Taylor for her patience for the long period she had to put up with them in her garage. Arrangements have been made for our PCSO to make use of the facility when she is in the village and a desk and chairs have been provided for all who use the facility.

The ditch bordering Carter Lane and Bempton Lane had become increasingly overgrown and the watercourse choked over the years. It was obvious that the ditch was going to overflow and flood the surroundings imminently. East Riding Council responded to our request for help by arranging funding and clearing the ditch in December.

Our fir tree planted in Cameron Gardens reached a height where it could carry lights thus saving the cost of the annual purchase of a tree. New low wattage was purchased for this. The old lighting stock is to be inspected with a view to maintaining existing equipment and hopefully add more lengths to the present display. Thanks to Councillors Couzens and Grainger for their time and skills in setting out the lights and nativity display.

I thank all Councillors for their support in attendance, their knowledge and willingness to debate and enable the decision making process.

I am grateful for the time given and the good advice from Councillors who have been there for discussions and physical help between meetings.

## **5 Further Business and Questions:**



A member of public informed the council that a street light in Castle Crescent had a concrete column that was outdated and should have been replaced. It was noted that ERYC had attached a new lantern to this column and he asked why this had been done. The council noted that this was not one of the lights maintained by the parish council and stated that they would contact ERYC to find out the reason why the column had not been updated.

Meeting closed at 7.25 pm

**Signed as a true and correct record ..... Date**  
**Chairman**

**FLAMBOROUGH PARISH COUNCIL  
MINUTES OF MEETING OF 10 April 2017  
7.30 PM, WI HALL, FLAMBOROUGH**

**Present:** Councillors D Morton (in the Chair), A Grainger, B Maxwell, P Couzens, M Sexton and C Taylor  
Ward Councillor Matthews  
Clerk, Gill Wilkinson recorded the minutes  
Two members of the public

**231/16 To receive apologies for absence:**

Apologies were received from Cllrs R Sellick and V Leppington and Ward Councillor Milnes.

**232/16 Code of Conduct:**

- (a) **To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:**
- (b) **To note dispensations given to any member of the Council in respect of agenda items below:**

Cllrs Couzens, Grainger and Morton all declared a prejudicial interest in item 9a payment of accounts

**233/16 Public Participation Session (15 minutes):**

A member of the public thanked the council for the placing of the memorial seat for Mary Sunley at the cricket field. He particularly wished to thank Ian and Tom Woodhouse who had carried out the work voluntarily.

The PCSO reported that the problems reported at the last meeting had now reduced. She had liaised with North Yorkshire police regarding the problem of off road bikes and she hoped to be getting further information to assist in catching the culprits. There had been a restructure of policing for the Bridlington area which meant that she could now spend more time on village issues so should be able to spend more shifts working in the villages.

**234/16 To approve Minutes of Parish Council Meeting of 6 March 2017:**

**RESOLVED** The minutes were approved and signed as a correct record.

**235/16 Questions/Reports from Councillors and Committee Representatives:**

Cllr Maxwell reported back on the Health Forum meetings he had been attending. He informed councillors that the CCG had stated that Bridlington hospital would have a new entrance very shortly and in the next two years the hospital would have six operating theatres with the supporting wards and services. The MacMillan unit would be replaced with 'Time to Think' beds that would be in care homes and the MacMillan team would visit the people using these beds. The changes were discussed by Councillors.

Cllr Couzens asked if the Council could approach EYRC about better signage for the corner of Lighthouse road. It was noted that the current signs had been damaged over time and larger chevrons were needed.

AGREED – clerk to contact ERYC about this matter.

Cllr Couzens also reported that the tree on the green which had been planted in memory of a member of the Emerson family had again been damaged. He informed the meeting that it had been chopped in half a number of years ago. Cllr Morton stated that he would examine the tree and if this was criminal damage he would report it to the police.

Cllr Taylor informed the meeting that there were now three large pot holes on the road directly outside the WI Hall. AGREED – clerk to inform ERYC about this problem.

### **236/16 Clerk's Report:**

The report was noted. It was noted that the clerk now had 41 hours in lieu.

### **237/16 To consider Planning Applications**

#### **17/00837/PLF**

**Proposal:** Erection of two storey extension with Juliet balcony to rear following demolition of existing conservatory and outbuilding, erection of single storey extension to side and extension to existing dormer window

**Location:** The Meadows Bempton Lane Flamborough East Riding Of Yorkshire YO15 1PS

**Applicant:** Mr & Mrs Humphries

**RESOLVED:** (All in favour) that the Council has no objections to make on this applications as there did not appear to be any material considerations which were contrary to planning policy.

### **Planning Applications Granted by ERYC**

Council noted the following applications

#### **16/03658/VAR**

**Proposal:** Variation of Condition 13 (arrival and departure times of caravans) of planning permission 15/03820/PLF - Use of land for the provision of 48 general purpose camping grass pitches (for touring caravans/motor homes or tents) and the siting of 6 wooden camping pods and access improvements (to replace 20 existing caravan and 20 tent pitches) (traffic management plan)

**Location:** Wold Farm Bempton Lane Flamborough East Riding Of Yorkshire YO15 1AT

**Applicant:** Mr and Mrs Southwell

#### **16/04196/VAR**

**Proposal:** Variation of Condition 9 of application no 16/03658/VAR (to increase the number of general purpose camping pitches from 48 to 62).

**Location:** Wold Farm Bempton Lane Flamborough East Riding Of Yorkshire YO15 1AT

**Applicant:** Mr & Mrs Southwell

#### **16/04085/PLF**

**Proposal:** Widening of existing vehicular access

**Location:** 12 Bempton Lane Flamborough East Riding of Yorkshire YO15 1PT

**Applicant:** Mr Robert Taylor

### **238/16 To consider and comment on Draft Land to the North of Bridlington Masterplan Supplementary Planning Document**

The meeting was informed that this supplementary planning document related to housing that would be built at Pinfold Lane and land north of Windermere Drive in Bridlington. Ward Councillor Matthews informed the meeting that with the other housing developments agreed, this would mean that Bridlington could have up to 5000 new homes. Council debated this issue

RESOLVED Clerk to reply to consultation that Council have concerns over the impact on current services with the significant increase in housing.

**239/16 To note/deal with correspondence:**

Changes to cost of EE contract for mobile phone  
 Reply re dog fouling  
 Flamborough pre-school fun dog show  
 ERYC Town and Parish Council Liaison meetings  
 Reply from HART regarding bus service  
 Invitation from Chairman of ERYC to service at Beverley Minster on 27 April.

**RESOLVED** Council noted the correspondence and agreed to give permission for the pre-school to hold a fun dog show on the green on Sunday 25 June, subject to the pre-school having the relevant risk assessment and insurance for this event.

Council further agreed that the Chairman and the clerk should attend the parish council liaison meeting at Bridlington on 17 May 2017.

**240/16 To approve payment of accounts to 31 March 2017**

**RESOLVED** Council approved the following accounts: NB Cllr Morton declared a prejudicial interest and did not vote on approval for cheque no 2832. Cllr Grainger declared a prejudicial interest and did not vote on approval for cheque nos 2830, 2831, 2835. Cllr Couzens declared a prejudicial interest and did not vote on approval for cheque no 2837. .

Chq No	Creditor	Net Due	VAT	Total	Year
		£	£	£	
2825	Mrs G Wilkinson: Clerk (March)	737.81	-	737.81	16/17
2826	Mr G Liddan: Toilet Cleaning (March)	235.07	-	235.07	16/17
2827	HMRC: Tax/NI (March)	327.25	-	327.25	16/17
2828	Clerk Expenses (March): – telephone £8, broadband £7.50, working from home expenses £12, car allowance £20; key for toilets £3.99, travel to Beverley and return £45.18 computer paper £3.25	99.92	-	99.92	16/17
2829	Viking	42.91	8.58	51.49	16/17
2830	A Grainger: Painting new village store	116.00	-	116.00	16/17
2831	A Grainger – repair to Youth shelter	70.00		70.00	16/17
2832	D Morton – key fobs from Ryman	5.57	0.92	6.49	16/17
2833	ERNLCA planning conference	127.50	25.50	153.00	16/17
2834	East Yorkshire Shutters – supply remote control	45.00	9.00	54.00	16/17
2835	A Grainger – retainer for insurance (agreed minute 51/16)	125.00	-	125.00	17/18
2836	Hire of WI Hall 2017-2018	280.50		280.50	17/18
2837	MR and KM Couzens grass cut 1	262.00	52.40	314.40	17/18
	<b>Totals</b>	<b>2217.03</b>	<b>44.00</b>	<b>2261.03</b>	

**241/16 To approve end of year bank reconciliation**

**RESOLVED** Council noted and approved the bank reconciliation. Noted that there was a 30p credit in the cash book due to a cheque being written mistakenly for 30p more than given in cash book.

Balance per bank statements as at 31 March 17	£
Business Current Account – 40357548	16595.85
Business Savings Account – 90765244	<u>41103.42</u>
	57699.27

Less any un-presented cheques as at 31 March 2017

DD	-11.40
2825	-737.81
2826	-235.07
2827	-327.25
2828	-99.92
2829	-51.49
2830	-116.00
2831	-70.00
2832	-6.49
2832	-153.00
2834	-54.00
TOTAL	1862.43

Add any un-banked cash at 31 March 2017	56.20
	15.60

Net Balances as at 31 March 2017	<u>55908.64</u>
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**CASH BOOK:**

Opening Balance 1 April 2016	66,819.00
Add: Receipts in the year	46254.88
Less: Payments in the year	<u>(57163.92)</u>

Closing balance per cash book (receipts and payments book) at 31 MARCH 2017	55908.94
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**242/16 To approve change of mandate for bank account**

Council were informed that Gill Wilkinson had replaced Lynne Dennis as the signatory on the bank accounts for Flamborough Parish Council.

**RESOLVED** Council approved the change of mandate.

**243/16 To approve end of year reserves statement**

Council were informed that the Council had a remaining balance of £14805.37 as a general reserve which equated to 38.7% of the 2015/16 precept and grant.

**RESOLVED** Council approved the end of year reserves statement

**244/16 To approve allotment rent charges for 2016/17 and consider allotment rent charges for 2017/18**

Council were informed that the rent for 2016/17 had been recommended as £35 for full plot and £17.50 for half plot but this had not been agreed formally by Council. Council also considered the rent to be charged for 2017/18.

**RESOLVED** Council agreed the rent for 2016/17 to be £35.00 for a full plot and £17.50 for half plot. Council further agreed the allotment rent for 2017/18 to remain at 2016/17 level. I.e. £35.00 for a full plot and £17.50 for half plot.

**245/16 To consider and agree improvements to allotments site**

Cllr Morton informed Council that a great deal of debris had been dumped on the first two plots near the car park of the allotments and this would need to be cleared before the land could be allowed to go to fallow until re-let. Council discussed this and agreed that the site needed clearing as soon as possible.

**RESOLVED** Council delegated authority to the clerk to arrange for a skip to be hired and the site cleared by the council's small works contractor.

Cllr Grainger did not vote on this issue

**246/16 To consider annual inspection report for playground and remedial work needed.**

The Council considered the report produced by the Play Inspection Company and noted the issues arising. Cllr Morton informed Council that the main problem now was that the ground around the base of the swings, roundabout and slide was being churned up and needed grass matting to make it a safe surface. This was a cheaper option than using a wet pour surface. The clerk had researched prices for the grass matting and had obtained quotes from three companies. However two were for supply only. Creative Play who had installed the equipment had quoted a price for delivery and fitting of £1200 plus VAT. The Council agreed that in order to ensure the playground continued to meet the standards required for health and safety, the mats should be installed by a qualified company.

**RESOLVED** -Clerk to organise supply and fitting of grass mats by Creative Play.

**247/16 To consider flag flying days**

This report had been deferred from the March meeting.

Council discussed the flag flying dates provided in the report and agreed to fly flags on those dates. Then further agreed that any suggestions for other flag flying days, either singular occasions or regular events should be added to the agenda of a Council meeting so that this could be considered by Council prior to the date of the event.

The issue of major tragic events such as the recent terrorist attack in London was discussed.

**It was agreed** that in these situations, the Union flag could be flown at half-mast subject to the approval of the Chairman or, in their absence, the Vice Chair.

**RESOLVED** The following dates were agreed as official dates to fly flags.

21 April	Date of Queen's birth	Union Flag
23 April	St George's day	Union Flag
8 May	VE Day	Union Flag
1 August	Yorkshire day	Yorkshire Flag
Second Sunday in November	Armistice day	Union Flag
2 June	Anniversary of Queen's coronation	Union Flag

14 June in 2017	Queen's official birthday	Union Flag
24 June in 2017	Armed Forces Day	Armed Forces Flag

**248/16 To consider interpretation board indemnity by Friends of Chalk Tower**

The Council considered an email from the Friends of Chalk Tower asking for the Council to provide indemnity for an interpretation board to be placed on the verge near the Chalk Tower. This was discussed by the Councillors and agreed that this would result in an unacceptable potential liability for the Council. It was noted that the board could be placed inside the fence on the golf course side and would not require indemnity by the council.

**RESOLVED** The council will not provide indemnity as this could result in additional costs to the Parish.

The meeting closed at 9.15 pm

**Signed as a true and correct record .....** **Date**  
**Chairman**