

**.FLAMBOROUGH PARISH COUNCIL
MINUTES OF MEETING OF 6 November 2017
7.30 PM, WI HALL, FLAMBOROUGH**

Present: Councillors B Maxwell (in the Chair), J Crossland, P Couzens, A Grainger, V Leppington, Clerk, Gill Wilkinson recorded the minutes
Two members of the public

78/17 To receive apologies for absence:

Apologies were received from Cllrs D Morton, M Sexton, and C Taylor and Ward Cllrs Harrap, Matthews and Milne. Cllr R Sellick was also absent.

79/17 Code of Conduct:

- (a) To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:**

Cllr Grainger and Cllr Couzens both recorded a pecuniary interest in item 10 on the agenda, which was accounts paid.

Cllr Couzens also recorded a non-pecuniary interest in item 17 on the agenda which related to the contract for tree work in the parish as he had recommended one of the contractors.

Cllr Crossland and Cllr Leppington declared an interest in item 9 on planning applications as they had both submitted applications for approval.

- (b) To note dispensations given to any member of the Council in respect of agenda items below:**

A dispensation was given to Cllr Couzens to allow him to vote on item 17 as the Council would be inquorate without him and therefore unable to make a decision on item 17.

All Councillors could vote on item 10 as this was for the accounts as a whole and not for individual items in the accounts.

80/17 Public Participation Session

A resident who lived at the end of North Marine Road informed the Council that there was no lighting along this road or in the area where there were 80 homes sited. He said that residents were unable to go out on dark nights as there was no lighting and asked the Council if lighting could be provided. He stated that the road had a 30mph speed limit and he believed this meant that lighting should be provided. He was informed that this was not true.

Cllr Crossland stated that there was no supply from the Viking pub on this road to Thornwick Holiday Park as there were no houses on this stretch of road and it would be prohibitively expensive to provide this supply. The question had been raised many times by the Parish Council but the costs of providing this lighting meant that the Parish Council did not have the resources to add lighting to this area as there was no feed to pick up the electricity needed. It was noted that the caravan site had lighting, but this was a separate private supply. Cllr Crossland stated that if a housing development was built on the road there would be lighting provided as part of the planning consent.

A resident complained that the street lights in the parish were not being repaired by ERYC and issues were not being dealt with. Cllr Crossland stated that the contract with ERYC should be looked at as the Council were not getting value for money.

It was noted that the Clerk was meeting with ERYC officers to discuss the problems raised.

81/17 To approve Minutes of Parish Council Meeting of 2 October:

These were approved with the amendment that the road mentioned as having an overhanging hedge was stated as being on Stylefield Road. This was number 86 Stylefield Road. The minutes were agreed with this amendment and signed by the Chairman.

82/17 Questions/Reports from Councillors and Committee Representatives:

Cllr Crossland asked if the Clerk kept a day diary to note when complaints had been made to ERYC about the street lighting as this was needed as a record of the complaints made to ERYC. He reiterated that there were major problems with the ERYC contract and a record of all communications needed to be kept.

The Clerk stated that she did keep a record but would record future communications in a day diary.

Cllr Maxwell stated that he and the Clerk had attended training provided by ERYC on the Code of Conduct and found this was a bit hurried but he had picked up new information and found the overall training to be helpful. The training had suggested that Councillors should review their Register of Interest forms every six months or at least once a year to make sure nothing had changed.

RESOLVED Clerk to send out current Register of Interest forms to Councillors to check there were no amendments needed.

83/17 Clerk's Report:

Code of Conduct Training.

The Clerk informed the meeting that she and the Vice- Chairman had attended Code of Conduct training on Monday 30 October and found it useful. Each Parish Council can write their own Code but certain parts are mandatory. In practice most Parish Councils use the Code that has been produced by ERYC as this is very similar to the old code. Flamborough Parish Council currently uses the same code as ERYC

Pavement Stencils and Keep our Village Tidy stickers

Following the meeting in October where the village litter pickers addressed the meeting, the Clerk was researching the cost of "Keep our Village Tidy" stickers and also the viability of stencilling messages on the pavement to deter dog fouling. It was noted at the meeting that the Council may still have pavement stencils in the village store.

RESOLVED – Clerk to investigate if stencils are still kept by the Council and to report to December meeting.

Toilet Cleaner

It was noted that the permanent toilet cleaner was on annual leave for three weeks so the toilets were being cleaned by the Council's relief cleaner until the 19th November.

Hours worked

Hours worked in October = 81 hours 50 mins (including holiday hours)

Hours in lieu accumulated = 28 hours 12 minutes

84/17 Correspondence

Council considered the following items of correspondence:

- Pre-School Boxing Day dip press release – noted
- Update on tackling anti-social behaviour in the community – noted
- ERYC letter regarding numbers of rough sleepers - Clerk to report numbers. No rough sleepers known to be in Flamborough
- Email from ERYC street scene officer regarding enforcement - noted
- Email and spreadsheet from ERYC taskforce outlining work carried out. – noted. Cllr Grainger asked who owned the land at the end of the Dog and Duck car park on Tower Street as this was now very bad with pot holes.
RESOLVED -Clerk to ask ERYC if they owned this land.
- Letter from Fire Festival organisers - noted

88/17 Allotments:

A report from the Clerk was noted by the Council.

89/17 To consider Planning Applications as listed below.

17/03442/PLB

Proposal: Conversion of existing storage barns to create dwelling including alteration of existing openings and doors, insertion of new floors and new windows and change of roof covering.

Location: Store Manor House Tower Street Flamborough East Riding Of Yorkshire YO15 1PD

Applicant: Ms Lynne Porter

Application type: Listed Building Consent

RESOLVED that the Council has no objections to make on this applications as there did not appear to be any material considerations which were contrary to planning policy.

17/03441/PLF

Proposal: Conversion of existing storage barns to create dwelling including alteration of existing openings and doors, insertion of new floors and new windows and change of roof covering.

Location: Store Manor House Tower Street Flamborough East Riding Of Yorkshire YO15 1PD

Applicant: Ms Lynne Porter

Application type: Full Planning Permission

RESOLVED that the Council has no objections to make on this applications as there did not appear to be any material considerations which were contrary to planning policy.

17/03294/TCA

Proposal: FLAMBOROUGH CONSERVATION AREA: T1 Sycamore; 6m crown lift over access road and dead wood and epicorpic growth removal. T2 Sycamore; fell as too close to property, G3 Holly x3: 3m crown reduce and re-shape, T4 Sycamore; crown clean and crown lift to west to re balance, T5 Sycamore; crown clean and crown lift over neighbours garden, T6 Hawthorn; crown lift to 4m to east to allow for more light.

Location: Hartendale Farm House West Street Flamborough East Riding Of Yorkshire YO15 1PH

Applicant: Mr Richard Turton

Application type: Tree Works in Conservation Areas

RESOLVED that the Council has no objections to make on this applications as there did not appear to be any material considerations which were contrary to planning policy.

17/03454/PLF

Cllr Leppington declared an interest in this item as this was his planning application. The Council were unable to vote on this item as it was not quorate without Cllr Leppington

Proposal: Erection of single storey extension to rear

Location: Stainburn 19 Ogle Road Flamborough East Riding Of Yorkshire YO15 1NT

Applicant: Mr and Mrs Leppington

Application type: Full Planning Permission

No comments as Council was not quorate.

17/02938/PLF

Cllr Crossland declared an interest in this item as this was his planning application. The Council were unable to vote on this item as it was not quorate without Cllr Crossland

Proposal: Erection of a building to store tractors

Location: 1 Carter Lane Flamborough East Riding of Yorkshire YO15 1LW

Applicant: Mr John Crossland

Application type: Full Planning Permission

No comments as Council was not quorate.

17/02307/PLF

Proposal: Change of use of land on western boundary to domestic and erection of single storey extensions to side of dwelling

Location: Oatlands Lighthouse Road Flamborough East Riding Of Yorkshire YO15 1AJ

Applicant: Mr Steve Gibbon

Application type: Full Planning Permission

RESOLVED that the Council has no objections to make on this applications as there did not appear to be any material considerations which were contrary to planning policy

**To note planning applications approved by ERYC
17/02452/PLF**

Proposal: Retention of brick porch to front

Location: Threeways, Bampton Lane Flamborough East Riding Of Yorkshire YO15 1PS

Applicant: Mr and Mrs Knipe

The decision was noted by the Council.

90/17

Accounts

RESOLVED Council approved the following accounts:

Creditor	Cheque no	Date	Reason	Net Amount	VAT	Total Amount
Haven Power	DD	9/10	Street lighting	575.25	31.06	606.31
EE T Mobile	DD	9/10	Mobile phone	27.31	5.46	32.77
Haven Power	DD	17/10	Electricity for toilets	13.93	00.00	13.93
Haven Power	DD	24/10	Street lighting	556.71	00.00	556.71
G Wilkinson	BACS	7/11	Clerks wages	1,046.24	0.00	1,046.24
G Wilkinson	BACS	7/11	Clerks expenses inc £4 for Land Registry	51.50	0.00	51.50
G Wilkinson	BACS	7/11	Postage stamps	56.00	00.00	56.00
A Grainger	BACS	7/11	Move seat at North Landing	30.00	00.00	30.00
A Grainger	BACS	7/11	Repair seats 16 and 19	315.00	00.00	315.00
Heritage Forge	BACS	7/11	Repair and repaint millennium mast	525.00	00.00	525.00
ERYC	BACS	7/11	Installation of 2 street lights	695.40	139.08	834.48
Devil Printer	BACS	7/11	Black toner	62.24	12.45	74.69
Land Registry	2915	30/10	OC1 forms	14.00	00.00	14.00
HMRC	2916	6/11	income tax	214.15	0.00	214.15
G Liddan	2917	6/11	Cleaner's wages	244.46	0.00	244.46
MR and KM Couzens	2918	6/11	grass cut no 14	262.00	52.40	314.40
British Legion	2919	6/11	Poppy wreath	17.00	00.00	17.00
Mr Palmer	2920	6/11	Refund for plot	20.00	00.00	20.00
TOTAL				4726.19	240.45	4966.64

Receipts
None

91/17 ERYC name bank for streets

The Council noted that ERYC had asked parishes to consider appropriate names for new streets in Flamborough that can be added to ERYC name bank. This was discussed by Council and several suggestions were given to the Clerk.

RESOLVED – Clerk to compile list of Councillors' suggestions to bring to December meeting.

92/17 Topics for ERYC Overview and Scrutiny Committees

The Council had been asked if there were any topics the Parish Council wish East Riding of Yorkshire Council to scrutinise. This was discussed by Council.

RESOLVED – No topics to be suggested by the Council.

93/17 Survey by ERNLLCA

Council was asked to respond to a survey by ERNLLCA regarding officer attendance at District meetings. This was discussed by Council and agreed that an ERNLLCA officer was not always needed at district meetings.

RESOLVED Clerk to complete ERNLLCA form to say an officer was not needed at meetings.

94/17 Overview and Scrutiny Committee recommendations for Parish Councils regarding flooding and work with internal drainage boards

Council discussed this and noted recommendation 11 in the report from ERYC Overview and Scrutiny committee with regard to Parish Councils working with the Internal Drainage Boards, however this was not relevant for Flamborough.

95/17 Tree maintenance in Flamborough

Council considered this issue which had not been resolved at the meeting in October. Council agreed that the trees in Cameron Gardens must be pruned. The rest of the tree maintenance programme would depend on whether it was cheaper to carry out all the maintenance at the same time or not. This could only be decided by looking at the quotes obtained from the three contractors.

RESOLVED: Council to agree to pruning in Cameron Gardens.

Other pruning to be carried out at same time as work in Cameron Gardens if this provided the best value for money.

96/17 Exclusion of the public

RESOLVED To exclude the public and press from item 17 on the agenda on the grounds of confidentiality

97/17 Contract for tree maintenance in Flamborough

The Council considered three quotes for tree maintenance for the parish.
RESOLVED Council to appoint Advanced Trees to carry out work as per the quote to Cameron Gardens, Co-op Green, Main Village Green, Little Green, Crofts Hill and Bempton Lane.

The work to be completed in one session to obtain the lowest price.

Signed as a true and correct record **Date**
Chairman