

**FLAMBOROUGH PARISH COUNCIL  
MINUTES OF MEETING OF 4 September 2017  
7.30 PM, WI HALL, FLAMBOROUGH**

**Present:** Councillors D Morton (in the Chair), J Crossland, P Couzens, A Grainger, B Maxwell, V Leppington, M Sexton, and C Taylor  
Ward Councillor C Matthews.  
Clerk, Gill Wilkinson recorded the minutes  
Three members of the public

**43/17 To receive apologies for absence:**

Apologies were received from ward Cllr Milnes and Harrap.

**44/17 Code of Conduct:**

- (a) To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:**
- (b) To note dispensations given to any member of the Council in respect of agenda items below:**

Cllr Couzens declared a pecuniary interest in item 9, payment of accounts and item 10, planning applications.

**45/17 Public Participation Session**

A resident from North Marine Road gave the council detailed information about the traffic on this road that was travelling to the Bourne Leisure site at Thornwick Bay. He stated that traffic had increased by 150% in the past few months and he had nearly been run over on occasions by cars travelling at speeds of 70mph. He further stated that Bourne Leisure had a net profit of £200million.

He stated that five years ago he had spoken to the owners of some of the land between Thornwick Bay and Bempton Lane and they had been willing to sell the land to East Riding of Yorkshire Council (ERYC), but these owners had now changed. The resident asked the Council to support him in requesting that ERYC contact Bourne Leisure with a view to building an access road from Bempton Lane directly to Thornwick Bay site.

The Council acknowledged the resident's concerns and stated that it had contacted ERYC to carry out traffic surveys on North Marine Road. However the issue of building a road from the camp was not a simple decision as there were several landowners and other residents may have different views on potential solutions. The Chairman asked the resident if he could provide the Clerk with a printed copy of the details he had spoken about at the meeting and the Council could then look at this and consider the issue in more detail.

The resident asked it to be noted that he was dismayed at the Council's lack of enthusiasm for his suggestion.

**RESOLVED** The council would add this issue to the agenda for a future meeting.

The PCSO informed the Council that there had been some criminal damage at the Sea Life Centre and the usual speeding issues in the village. Specials from Hornsea were doing

speed checks. . The PCSO stated that she was advising peoples about rural crime and had visited 26 farms and would also be visiting all the caravan sites.

#### **46/17 To approve Minutes of Parish Council Meeting of 3 July:**

These were agreed as a correct record and signed by the Chair.

#### **47/17 Questions/Reports from Councillors and Committee Representatives:**

Cllr Maxwell informed the meeting that he had attended the inspection of the play park carried out by Creative Play and the inspector had highlighted a few safety issues as medium risk. The Clerk stated that she had not yet received the written report but would contact Creative Play for this.

**RESOLVED** Inspection report to be added to the October agenda.

#### **48/17 Clerk's Report:**

The Clerk informed the Council of the following issues:

##### **CILCA**

The Clerk had now started working on CILCA and have submitted my first assignment for marking. She envisaged that the entire course should be completed in 30-35 weeks.

As part of the work to prepare her CILCA portfolio she had realised that not all the Register of Interest forms had been updated. Therefore she would be sending each Councillor a copy of their most recent form. If nothing has changed she asked Councillors if they could sign and date to say this. If there had been any changes she asked if Councillors could mark those on the form and initial them.

##### **ERNLLCA**

The AGM for ERNLLCA would be held on Thursday 14 September at 7.00pm. She asked if any Councillors wanted to attend could they inform her as soon as possible. Cllr Maxwell stated that he would attend this meeting.

##### **Business Savings Account**

Barclays Bank had recently cut the interest they pay on Council savings to zero so the Clerk had been looking at changing the council savings account to another bank. Nationwide and other high street banks paid around 0.4% which meant that before tax the council would receive about £164 per annum. She asked if the Council wished her to carry out more research on this

**RESOLVED** – The Clerk to find the best interest rates available from High Street banks and add this issue to the agenda for October.

##### **Welcome to Hull and East Yorkshire**

The Clerk had been sent a copy of the Welcome to Hull and East Yorkshire visitor book which she circulated at the meeting. It was noted that this book goes in hotels and other visitor attractions around the East Riding. If Flamborough Parish Council wished to advertise in this book the cost was quarter page for £275, a half page for £525, or a full page for £995. The Council discussed this issue.

**RESOLVED** The Council do not wish to take out an advertisement in Welcome to Hull and East Yorkshire.

### **Hours worked**

Hours worked in July = 65.5 (including 48 hours holiday)

Hours worked in August = 70.45

Hours in lieu accumulated = 39.57

### **49/17 Correspondence**

Letter from Mrs Froggatt suggesting FPC organise events diary

This was discussed in detail by the Council. It was noted that this was a good idea in principle but it could become very time consuming for the Clerk who had a great deal of Parish work to complete each month.

**RESOLVED** Council would not be organising events diary for the village.

Email from Mike Featherby re Beech Avenue

**RESOLVED** The email was noted by the Council.

Email re rolling road closures on 15 October

**RESOLVED** The email was noted by the Council.

Email from ERYC about speeding concerns on Chapel Street

This letter was discussed in detail by the Council. The Chairman stated that he was not happy that ERYC thought it was acceptable to have up to 40 vehicles per day breaking the speed limit. Cllr Crossland noted that some of those vehicles could be emergency ones including the coastguard.

**RESOLVED** The email was noted by the Council.

Letter of complaint from resident on Lighthouse Road

**RESOLVED** The letter was noted by the Council.

Objection letter regarding planning permission for Edge Lea

**RESOLVED** The letter was noted by the Council and would be taken into consideration when the Council gave their comments on the planning application for Edge Lea.

Email from resident regarding vehicles at South Landing

**RESOLVED** The email was noted by the Council and Clerk was asked to inform the resident to contact ERYC.

### **50/17 Community Emergency Plans and Neighbourhood watch schemes**

To consider being the lead for Neighbourhood watch in Flamborough and adding Neighbourhood Watch and crime resilience as a regular item on Council agendas. Councillors considered this issue and noted that the PCSO, who liaises with all the Neighbourhood Watch schemes in Flamborough currently attends most Council meetings and will report any issues. Councillors agreed that any information Neighbourhood Watch Co-ordinators wished to have publicised could be included in the Parish Newsletter.

**RESOLVED** that the Council does not act as the lead for Neighbourhood Watch schemes in Flamborough.

**51/17 To consider Planning Applications as listed below.**

**17/02068/PLF**

**Proposal:** Retention of a double mobile residential unit to replace existing dwelling

**Location:** Edge Lea Lighthouse Road Flamborough East Riding Of Yorkshire YO15 1AJ

**Applicant:** Mr & Mrs John Wallis

**Application type:** Full Planning Permission

**RESOLVED** The Council objected to this application as there were several material considerations which were in breach of planning policy.

**17/02663/TELECOM**

**Proposal:** Installation of a 12.5m high telecommunications pole with shrouded antennas and a cabinet and associated ancillary apparatus (existing pole to be decommissioned)

**Location:** Telecomms Mast Lighthouse Road Flamborough East Riding Of Yorkshire

**Applicant:** Hutchinson 3G UK Ltd

**Application type:** Telecommunications - Prior Notifications

**RESOLVED** that the Council had no objections to make on this application as there did not appear to be any material considerations which were contrary to planning policy.

**17/02452/PLF**

**Proposal:** Erection of brick porch to front

**Location:** Threeways Bempton Lane Flamborough East Riding Of Yorkshire YO15 1PS

**Applicant:** Mr and Mrs Knipe

**Application type:** Full Planning Permission

**RESOLVED** that the Council had no objections to make on this applications as there did not appear to be any material considerations which were contrary to planning policy.

**To note planning applications approved by ERYC**

**17/01551/PLF**

**Proposal:** Erection of single storey extension to link garage to dwelling with pitched roof over to replace existing flat roof and installation of bay window to front and conversion of garage to form additional living accommodation (Revised scheme of 16/01953/PLF)

**Location:** 1 Water Lane Flamborough East Riding of Yorkshire YO15 1PN

**Applicant:** Mr Allan Dell

**17/01321/PLF**

**Proposal:** Erection of single storey extension following removal of existing conservatory/part demolition of garage and construction of dormer window to rear

**Location:** Olicana North Marine Road Flamborough East Riding Of Yorkshire YO15 1LF

**Applicant:** Mr and Mrs Wiggins

**16/02946/OUT**

**Proposal:** OUTLINE - Erection of a Residential development (access to be considered)

**Location:** Land West Of Hartendale Farm House West Street Flamborough East Riding Of Yorkshire YO15 1PH

**Applicant:** Mrs Jane Kay

These applications were noted by the Council.

## 52/17 Accounts

### RESOLVED:

Council approved the following accounts and noted the bank reconciliation details up to August 2017.

### Accounts for month July and August 2017

Creditor	Cheque no	Reason	Net amount	VAT	Total amount
M R Couzens	2,887	Grass cuts 8,9 and 10	786.00	-157.20	-943.20
A Grainger	2,888	noticeboard repairs	289.00	0.00	-289.00
A Grainger	2,889	repair to seats	234.00	0.00	-234.00
G Wilkinson	2,890	Clerks wages	1,046.24	0.00	1,046.24
G Wilkinson	2,891	Clerks expenses	47.50	0.00	-47.50
G Liddan	2,892	Cleaners wages	244.37	0.00	-244.37
HMRC	2,893	income tax	252.48	0.00	-252.48
Yorkshire Water	2,894	water for toilets	107.25	0.00	-107.25
NPower	2,895	Festive lighting CANCELLED CHEQUE	0.00	0.00	0.00
N Power	2,896	Festive lighting	34.09	0.00	-34.09
N Power	2,897	Festive lighting	40.19	-2.01	-42.20
NPower	2,898	Electricity for toilets (closing balance)	13.29	-0.66	-13.95
Haven	DD	electricity for toilets	0.00	0.00	-15.00
Haven	DD	electricity for toilets	0.00	0.00	-15.00
MR Couzens TOTAL	2,899	grass cut 11 and topping 16 allotments	422.00 3516.41	-84.40 244.27	-506.40 3790.68

### Receipts

Wayleaves payment

£85.28

### 53/17 Allotments:

Council were informed by the Clerk of the following issues:

**Plot 30** needed a letter to say the plot needs cutting back

The black bags on **plot 42** had now been removed but the plot still needed clearing up. A letter was needed to ask if the tenant wished to continue to lease the plot.

**Plot 60A** had now got rid of his hens. Therefore a letter was needed to ask if he wished to continue to lease the plot for cultivation.

**Plot 55** had rubbish on it so needed a letter asking for this to be removed.

**Plot 71** was not being cultivated so a letter was needed asking the holder to tidy this plot.  
**Plot 49b** is getting untidy so needs a letter asking the holder to sort out this plot.

## **Vacant Plots**

Cuts were needed for plots 33, 34, 35, 72A, 72B 73, 74 and 75. These had now been carried out.

Longer term the rubbish on the vacant plots needed removing as soon as possible.

## **RESOLVED**

Clerk to send out letters to the plot holders for plots identified by the Clerk in her report.

The Clerk also informed Council that as there was sometimes a long delay between Cllr Taylor and herself inspecting the plots and Council meeting to agree actions it would be helpful if Council could delegate responsibility for day to day management of the plots to the Clerk.

This was discussed by Councillors Cllr Sexton proposed and Cllr Taylor seconded the motion that some responsibilities be delegated to the Clerk.

**RESOLVED** Clerk to send out day to day management letters to plot holders but decisions on termination of leases would be decided by Council.

The Clerk informed Council that she had received a letter asking if a resident could lease two plots on the allotment to cultivate and to keep some straw on as and when needed. This was discussed by the Council. It was noted that storage of straw was not included in the tenancy agreement and therefore this application did not fit in with the criteria for leasing plots.

**RESOLVED** This application be rejected on the grounds that it did not meet the criteria stated in the tenancy agreement.

## **54/17 Parking issues at Co-op**

To agree to ERYC road safety proposals for Allison Lane near Co-op.

To agree to erection of a barrier to prevent parking on parish council land and allow access for residents who have an easement over this land.

Council were informed that the Clerk, Cllrs Morton, Grainger and Maxwell had met with officers from ERYC to discuss this issue. ERYC had offered to carry out the following improvements, subject to the Council's agreement. Re-mark the white lines at Allison Lane, add a Give Way sign on Allison Lane and look at adding a T junction sign to South Sea Road. Councillors discussed this and agreed to all these measures. They also asked that ERYC re-mark the white lines at Mereside near the little Green.

**RESOLVED** Council agree to all the proposals made by ERYC and also ask for the relining of the white lines on Mereside near the little Green.

Council were then informed that the residents who used the access strip of the Council's land near the Co-op could not always get to their houses due to there being parked cars on this strip. The Council was informed that a suggestion was to erect a chain barrier across the entrance to this access strip and give keys to the residents. The residents had been consulted about this and were in favour of this suggestion.

Cllr Taylor proposed and was seconded by Cllr Taylor that the Council go ahead with this work to provide a chain barrier across the entrance to the access strip.

Cllr Crossland proposed an amendment to this and asked that the Council erect No Parking signs first and monitor their effectiveness. This amendment was seconded by Cllr Sexton.

Council voted on the amendment and there were four votes in favour and three against, thus the amendment was carried.

**RESOLVED** The Council erect No Parking signs at the start of the ransom strip and monitor their effectiveness. If this does not stop the parking the Council to then erect a chain barrier across the entrance to the access strip.

#### **55/17 Parish Notice Board**

To agree to the provision of a notice board in the bus shelter. Council were informed that the current public noticeboard underneath the parish board was rotting and needed to be replaced urgently. The board was only few years old but due to its location it rotted very quickly. To try and reduce the amount of damage to the notice board it was suggested that a new notice board be placed in the Parish bus shelter to give it some protection from the weather.

Cllr Couzens proposed that a new noticeboard be installed in the Parish bus shelter by the Council's small works contractor and this was seconded by Cllr Sexton. Councillors voted in favour of this proposal except Cllr Grainger who did not vote.

**RESOLVED** A new noticeboard be installed in the Parish bus shelter near Cameron Gardens by the council's small works contractor.

#### **56/17 Benches in the parish**

Council were informed that a bench near the village green with the inscription Sydney Mann had been removed as it was falling apart and it was no longer viable to repair this.

This was noted by Council.

Council were informed that the benches on North Landing had been examined by the Clerk and Councillors and two of these were found to be less than one metre feet from the edge of the cliff with some undermining of the land beneath. It was noted that in the winter storms cliffs could erode very quickly and chunks of cliff more than one metre in depth had been lost previously in bad weather. The council had a duty of care to ensure the safety of people visiting the cliff and therefore it was proposed that these two benches were removed. One of the benches was identified and being installed by the Council and the owners could be contacted. The second bench had been there many years and there were no council records for this.

Councillors discussed this issue. Cllr Sexton proposed and Cllr Taylor seconded that the two benches be removed. This was agreed by all Councillors except Cllr Crossland who abstained.

**RESOLVED** The two benches identified in the inspection be removed by the Council's small works contractor. Clerk to write to the owner of the Council bench regarding this matter.

#### **57/17 Newsletter**

Council was informed that the autumn edition of the Council's newsletter had been drafted and copies were included in the agenda pack.

This was noted by Council.

#### **58/17 Painting Millennium Mast in the Cameron Gardens**

Council were informed that the Millennium Mast needed repainting and the clerk had obtained two quotes for this work from Alan Richardson and John Crossland Junior.

Cllr Crossland left the meeting (as the second quote was from his son) so that he did not take part in the debate or vote on this issue. The two quotes were compared and

Councillors voted to accept Mr Crossland Junior's quote for the work. There were five votes for Mr Crossland and Cllr Leppington abstained.

**RESOLVED** The Clerk to liaise with John Crossland (Jnr) to organise the painting of the Millennium Mast.

**59/17 Tree maintenance in Cameron Gardens**

Council were informed that there were several trees in Cameron Gardens which are interfering with telephone wires of the adjoining properties so need cutting back. Cllr Couzens stated that there were several other trees in the village which needed work and therefore it would be more cost efficient to agree a schedule of tree work for the agreed contractor. Councillors discussed this and agreed to work being carried out on Cameron Gardens as soon as possible but for a list of other work to be compiled and quotes to be obtained for this work.

**RESOLVED** The Clerk to obtain quotes from tree surgeons in the area for the work required on the trees in Cameron Gardens and also the other trees owned by the Parish Council around the village.

**Signed as a true and correct record ..... Date**  
**Chairman**