

**FLAMBOROUGH PARISH COUNCIL****MINUTES OF PARISH COUNCIL MEETING
6TH JUNE 2011, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH**

Present: Councillors I Woodhouse (in the Chair), P Couzens, J Crossland, A Grainger, Mrs K Johnson, V Leppington, Miss B Nettleship, R Sellick, Mrs M Sexton, M Smales, and F Villani.
ERYC Ward Councillors and PCSO Humphrey had sent apologies.

4 members of the public

Clerk, Libby Woodhouse, recorded the Minutes.

134/11 To receive apologies for absence:

RESOLVED: To accept apologies of absence from Councillors S Emmerson and Mrs C Taylor.

135/11 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.
Registration of gifts – there were none.

136/11 To receive a presentation from Jason Smith regarding the Christchurch Action Team who would like to promote a project to work cleaning up the area, eg litter picking, dog fouling, etc:

The Chairman introduced Jason Smith from the Christchurch Action Team who reported on the activities of the team which is ERYC funded to the end of the year and undertakes litter picking, dog fouling, graffiti cleaning, etc. They would need to become self-sufficient at the end of the year and although the team would not charge for litter picking or dog fouling they would charge £10/hour for graffiti, etc. The Chairman thanked Mr Smith for his presentation and when the Council need the Team's help they will contact them – there may be issues that could be dealt with by the Team.

137/11 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):

Mrs M Major – reported concern for the hairdressers Impressions on High Street and they were seemingly becoming targets for anti-social behaviour and rubbish dumping. The Council gave Mrs Major the phone number for the Police and the Clerk will report it to PCSO Humphrey.

Councillor J Crossland – reported on the road closure of the B1255 Flamborough to Bridlington Road for runners on Saturday 4th June for the entire afternoon which had caused problems for local business and tourism – visitors could not get in or out of Danes Dyke or the nearby camp sites and ERYC had not consulted the Parish Council or let us know which would have been courtesy. The Clerk will write a strong letter to ERYC Highways pointing out how ridiculous the situation was for a busy half term weekend and stating that the Council hopes this does not happen again.

Councillor J Crossland – reported that Yorkshire Water dug up the road on Church Street at the Church bend near Church Farm which must have been planned work for the busy Saturday of half term week and caused chaos with traffic backing up as this situation was left for a few days. The Clerk will write to complain to highways regarding the poor planning of this.

138/11 (a) To approve the Minutes of Annual Parish Council Meeting of 16th May 2011:

RESOLVED: (All in favour) that the Minutes of this Meeting be approved and signed as a true and correct record.

(b) To approve the Minutes of Parish Council Meeting of 16th May 2011:

RESOLVED: (All in favour) that the Minutes of this Meeting be approved and signed as a true and correct record.

139/11 (a) To receive the Clerk's Report & Action Log (for information enclosed):

Flower Box planting – this had been completed.

The Eaves (next to Whinbrae), South Sea Road – The owner of The Eaves visited the Clerk and showed plans and a land registry title dated February this year as he has purchased the strip of land next to The Eaves that has been the subject of recent enquiry.

Tyres, Monument Garage – The Fire Station checked out the situation and reported that this is a problem with the tyres. The new tenant will not pay for their removal as they were left by the previous tenant. Letters will be sent to the previous tenant, owner of the site and Environment Agency.

New Website – The Clerk went to County Hall, Beverley on 3rd June to receive training on the new site – this is being developed but it not live. Alterations can be made to the site which can be previewed at <http://flamboroughparishcouncil.eastriding.gov.uk>. Time is needed to migrate the information.

Temporary Toilets – An ERYC Officer reported that they will be starting the new scheme in the future and proposals to site temporary toilets which can connect to the current café main drain sewage system cannot now be achieved whilst work is being undertaken. Currently there are no plans for septic tank temporary toilets (cost last year was £1200 per month). The Clerk had written to the Chief Executive but had not yet received a reply.

Dog Control Sign, Playground – Ward Councillor Matthews had contacted the ERYC officer who has apologised for the lack of response and signage and hopes to deal with this within the next few days – however this still has not been completed.

Signs – Four signs (two operator signs and one “No Dogs” sign for the playground and a “No Dogs, No Ball Games” sign for Camerons Gardens have been purchased – this will be installed by Cllr Crossland.

Litter Bins, Flamborough – there has not been any response from ERYC with regard to the bin at North Landing or bin collections over bank holiday weekends.

Caravans, DIY Shop, Bempton Lane – the Enforcement Officer reports that this has been checked out and the Officers will have to decide what to do.

Weed killing, Flamborough – The ERYC Officer states that they are working through the spraying round and Flamborough will be done in the near future and he will try to prioritise the area.

Charlie's Gardens – Councillors Crossland, Leppington and the Clerk visited the Solicitors on 1st June regarding the purchase.

Training – Councillor Miss Nettleship and the Clerk attended the ERNLLCA Role of the Councillor training on 1st June.

ERNLLCA Conference – the Clerk will attend this on 10th June – presentations regarding the planning process and potential changes, the Code of Conduct and the potential changes as a result of the new bill, effective communications with the media and public, and Council finance and audit.

Logo – certificate was presented by Councillor Smales and the Clerk to Danni Stork at a School Assembly and is now in use on Parish Council documents and will be placed on the new website.

Bridlington Town Centre Area Action Plan – has been submitted to the Secretary of State. An independent Inspector has been appointed to carry out an examination into the soundness of the AAP and there will be a public hearing later this year. Submission documents can be found at www.bridlingtonrenaissance.com. Hard copies can be inspected at Bridlington North Library, Bridlington Central Library and the Town Hall.

Clerk's Hours – the Clerk worked 84 hours in May.

Chickens, Crofts Hill – Councillor Couzens had mentioned this problem to the owners.

PCSO Humphrey – had sent an updated report on the logs for Flamborough which the Clerk read out.

National Association of Local Councils – the Government is consulting on the “Relaxation of planning rules for change of use from commercial to residential to free up land for housing”, comments by 20th June.

ERYC, LDF Newsletter – the first newsletter on the progress of the Local Development Framework was handed round to Councillors.

ERYC Draft Open Space Review and Playing Pitch Strategy – this was given to Councillors who wished to view the sections relevant to Flamborough. The Council did not wish to put this on the next agenda for comment but noted the documents.

Flamborough signs – these had been installed by Councillors Leppington and Grainger

War Memorial repair to front steps – Councillor Woodhouse had completed repairs.

(b) To consider action required from the Clerk's Exceptions Report (enclosed):

Bow top fence/cradle seat, trim long bolts – had been completed by Councillors Villani and Sellick

Round surface rocker – the ground had been made good by Councillors Villani and Sellick

Rotating Barrel – the ground had been made good by Councillors Villani and Sellick.

Flat swing seats – bushes to be replaced by Councillor Crossland

New Operator.Dog signs – to be installed by Councillor Crossland.

Slide – sharp projection had been removed by Councillor Grainger

140/11 Questions/Reports from Councillors and Committee Representatives:

Councillor Smales – reported that the Village Hall toilets had been refurbished, the floor sanded and walls painted with some funding.

Councillor Smales – reported that the phone box at the top of Crofts Hill was a mess.

RESOLVED: (All in favour) that the Clerk report the problem to BT and asked that it is repaired, proposed Councillor Villani, seconded Councillor Smales.

Councillor Smales – reported that he had been asked by a member of the public to bring up at the meeting whether the DIY at Bempton Lane had a heavy goods vehicle licence.

RESOLVED: (8 in favour, 3 against) to contact the Traffic Commissioners to enquire, proposed the Chairman, seconded Councillor Smales.

Councillor Grainger – reported that the seat near the burnt down café at South Landing needs fixing. Councillor Crossland will give a price at the next meeting for fixing it.

Councillor Mrs Sexton – reported the proposed ban on kite flying in Bridlington is ridiculous. She would find out more for the next meeting.

Councillor Villani – reported the style at Hartendale Farm is broken.

Councillor Sellick – reported the bridge at Stylefield bottom is broken. The Clerk will report both to the Rights of Way Officer at ERYC.

Councillor Couzens – reported that a tree had been hacked off at the Little Green. A whole arm had been removed and a stump left. The Clerk will write to Mr Wiles who had been seen cutting the tree asking that in future he must contact the Parish Council as the trees are Parish Council property and as they are in a Conservation Area there are procedures to follow.

141/11 Chairman's Report:

The Chairman had nothing to report.

142/11 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

- (1) **DC/11/01382** – Continued use of industrial unit as DIY centre for temporary period (ADDITIONAL INFORMATION)

At Flamborough Gas, Unit 11, Flamborough Rural Workshops, Bempton Lane, Flamborough
For Ms J Smith

This application had been considered at the last meeting but additional information had been received.

RESOLVED: (10 in favour, 1 abstention) that the original decision remains which is to recommend refusal and refer it to the appropriate committee as it is felt that the applicant has had three years which is a reasonable time to re-develop the other site at Chapel Street. There has not been any planning application to re-develop the other site since 2006/7. Proposed the Chairman, seconded Councillor Smales.

Planning Applications Granted by ERYC

- (1) **DC/11/00509** – Erection of public convenience and general room for mixed use as training room, visitors/information centre or nature conservation groups centre and café at South Landing Public Conveniences, South Sea Road, Flamborough.

- (2) **DC/11/01212** – Construction of new vehicular access and dropped kerb at Green Stack, Carter Lane, Flamborough.
- (3) **DC/11/01451** – Installation of a manege to existing horse paddock at land west of The Grange, Bempton Lane, Flamborough

143/11 To note/deal with correspondence as listed below:

May 11 ERYC, Tackling Anti-Social Behaviour in our Community – Issue 5, May 2011 (enc).
 May 2011 ERNLLCA Newsletter (enc).
 May 2011 ERYC, FLAG newsletter (enc)
 Playground advertising.

144/11 Accounts

- (a) **To approve payment of accounts to 31st May 2011 (as attached sheet):**

Received

£4.07 Toilets donations box
 £1.75 Interest, War Bonds

Accounts Paid

Chq 2004	£81.93	Yorkshire Water, Allotments
Chq 2005	£166.86 inc VAT	ERYC, Street Lighting Maintenance 1/1/11-31/3/11)
Chq 2006	£296.40 inc VAT	MR & KM Couzens, Grounds Maintenance Cut 4
Chq 2007	£20.50	A Grainger, supply timber for allotment gates work
Chq 2008	£50.00	ERNLLCA, one attendee, Spring Conference 10 th June
Chq 2009	£60.00	ERNLLCA, two attendees, Role of Councillor Training

Chq No	Creditor	Net Due	VAT	Total
2010	Sign & Design, Operator signs, Playground, Camerons Gdns	80.00		80.00
2011	United Carlton, photocopying (Feb-May)	24.82	4.96	29.78
2012	MR & KM Couzens, Grounds Maintenance cut 5	247.00	49.40	296.40
2013	Yorkshire Water, Toilets, 1st qtr estimated	77.89		77.89
2014-17	PAYE (May)	1,365.26		1,365.26
2018	Clerk Expenses (May)			
	Telephone	8.00		8.00
	Broadband connection	7.50		7.50
	Expenses for working from home	12.00		12.00
	Postage	10.04		10.04
	Stationery	10.26		10.26
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Toilets supplies, Brid Cash & Carry	6.76	1.35	8.11
	Totals	1,871.53	55.71	1,927.24

Councillor Couzens declared a personal interest (had account for payment) remained in the meeting but did not vote.

RESOLVED: (10 in favour, 1 abstention) to approve the accounts for payment.

- (b) **To note Budget Monitor to end of May:**

The Council noted spending against the budget so far this year.

145/11 To note road closures in Flamborough (Carter Lane and Post Office Street), as enclosed:

The Council noted the road closures whilst work to the junction at Post Office corner were completed. Work was due to be started during the week of 20th June.

146/11 To note the ERYC “Village Walkabout” aimed at identifying works required within the village to be carried out by the multi-skilled team will take place on 14th June 2011, 10 am, start Library and consider representatives for the walkabout:

Councillor Mrs Johnson, the Clerk and possibly Councillor Crossland would attend. It was understood that Councillor Harrap would be present. Any issues should be reported to the Clerk prior to the day.

147/11 To approve the enclosed Newsletter (June’s), Annual Report 2010-2011, copying to include the Emergency Plan Questionnaire all costing £202.80 inc VAT at East Riding College to include stapling and folding, and distribution by the Guides costing donation of £200:

RESOLVED: (All in favour) to approve June’s Newsletter, the Annual Report 2010-2011, copying at East Riding College and distribution by the Guides to every household, proposed the Chairman, seconded Councillor Smales.

148/11 Parish Council insurance – to consider quotes from Came & Co and Zurich, enclosed:

RESOLVED: (All in favour) to return to Zurich for the insurance for this year in the sum of £1,450.20 plus IPT (£1,537.21), a saving of £600 on the quote from Came & Co, proposed Councillor Crossland, seconded Councillor Sellick.

149/11 To donate £350 to the maintenance of St Oswald’s graveyard as budgeted:

RESOLVED: (All in favour) to donate £350 to the maintenance of St Oswald’s graveyard as budgeted, proposed the Chairman, seconded Councillor Couzens.

150/11 Salt Bin, Flaen Road – although there is no specific power to site a salt bin on a private road or property, following consultation with ERNLLCA it appears the Council can use the Section 137 power as it would match this criteria. Therefore due to this new information the Council may wish to re-consider siting a salt bin at this location:

RESOLVED: (All in favour) that it is the policy of this Council not to consider salt bins on private land, proposed the Chairman, seconded Councillors Mrs Sexton.

151/11 Light 32 Crofts Hill - to approve replacement of the whole unit as recommended by ERYC - fuse box cover front off/door missing from enclosure – see enclosed:

ERYC had quoted £524.84 to supply to YE a new pole bracket fitted with a 50 watt son lantern for their linesman to install and including their charges.

RESOLVED: (All in favour) to ask for a breakdown of costs as it was thought this was expensive, proposed Councillor Crossland, seconded Councillor Leppington.

152/11 To consider ERYC’s proposal to implement “No Horses” road markings in conjunction with a replacement road traffic “No Horses” sign (to be welded to the post so cannot be removed) which would both be introduced just inside the entrance to Danes Dyke from the B1255:

RESOLVED: (10 in favour, 1 against) to accept the proposals, proposed the Chairman, seconded Councillor Crossland.

153/11 To consider the enclosed ERYC correspondence regarding the Code of Conduct and enclosed Guide for Members on the Code of Conduct and to consider location and content of ERYC proposed training sessions:

The Council noted the correspondence and Guide. The Clerk will reply that Councillors would be interested in attending the training if it is in Bridlington.

154/11 To review and update the purchase of Charlie's Gardens:

Councillors Crossland, Leppington and the Clerk had visited the Solicitor on 1st June to receive an update with regard to the contract. There was nothing significant that the Council had not known. There would be clauses with regard to YE's right of access to the sub-station, non-removal of trees, fences are in party ownership and access to repair them by neighbours would be required and gates would be a problem because of access for YE but this would be discussed later. The Solicitor will ask for blanket approval for allotment sheds as part of the process. Completion is possible by the end of June.

155/11 To consider a Parish Council Development Plan – Councillor R Sellick:

Councillor Sellick wished the Council to be proactive rather than reactive and to set out what it intends to achieve over the next three to five years, for example replacement swings, slide, street lights and to renovate areas such as Fishermans Gardens.

RESOLVED: (All in favour) that Councillor Sellick writes out a draft for a plan, proposed Councillor Sellick, seconded the Chairman.

156/11 To consider weed-killing as part of the Grounds Maintenance Contract:

Councillor Couzens declared a prejudicial interest (as the contractor), left the meeting for the duration of this item, did not take part in discussion and did not vote.

There was discussion and Councillor Crossland was of the opinion that he was against weed-killing from the start and that it does not damage the posts however the alternative view was that the majority of the weed-killing was needed and had been done properly however was bad under seats and at the playground. The contractor had indicated to the Clerk that a different product could be used next year with a change of nozzle jet for a low dosage output. Last year's contractor had not sprayed and so it had made a big difference this year.

Councillor Couzens returned and resumed the meeting.
Councillor Smales left the meeting to go to work.

157/11 To receive a price from Councillor Crossland to install the new finials at the Fishermans Memorial:

Councillor Crossland indicated that the cost to install the finials would be approximately £100.

RESOLVED (9 in favour, Councillor Crossland abstained) to agree a budget of £100 for this work, proposed the Chairman, seconded Councillor Grainger.

158/11 To update the badge of office – needs Chairmen for 09-10 and 10-11 engraving onto it:

Councillor Crossland will contact the Filey jeweller to see if he has any more bars. If not, the Clerk or Councillor Villani will ask Hallmark in Bridlington.

159/11 To review work to Fishermans Gardens:

The anchor is still in the sea. Councillor Leppington will endeavour to get it during the summer and put it one the agenda again for September.

160/11 Allotments:

Councillor Miss Nettleship declared a prejudicial interest (family is a tenant), left the meeting for the duration of this item, did not take part in discussion and did not vote.

(a) **To clear plot 59:** This will be considered at the next meeting as the NTQ had only just been served.

(b) **To report on the Clerk's monthly site visit and consider action re management:**

The Clerk and Councillor Smales had visited the site on 6th June and in the main it was looking good.

(c) **To let vacant plots:**

There were no vacant plots but there were five on the waiting list which the purchase of Charlie's Gardens would take into account. The Council asked the Clerk to get legal advice with regard to removing plots from tenants who had a lot of plots for the next meeting.

(d) **To consider granting permission for sheds, greenhouses, etc:**

There were none.

Councillor Miss Nettleship returned and resumed the meeting.

161/11 To resolve that due to the confidential nature of the business to be transacted, the press and public are excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):

RESOLVED: to exclude the press and public due to the confidential nature of the business.

Councillor Mrs Sexton objected and stated it should be in the public domain. It was considered that discussion would take place on the Cleaner's contract and terms and conditions and should therefore be considered in private. This would be lawful to do so.

162/11 To consider paying the Toilet Cleaner one hour extra per week for cleaning out and disinfecting the bus shelter:

RESOLVED: (All in favour) to pay the Toilet Cleaner one hour extra per week, proposed Councillor Villani, seconded Councillor Couzens.

Signed as a true and correct record
Councillor I Woodhouse, Chairman
Flamborough Parish Council

I. Woodhouse

..... Date.....4th July 2011.....

**FLAMBOROUGH PARISH COUNCIL****MINUTES OF PARISH COUNCIL MEETING
4TH JULY 2011, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH**

Present: Councillors I Woodhouse (in the Chair), P Couzens, J Crossland, S Emmerson, A Grainger, Mrs K Johnson, Miss B Nettleship, Mrs M Sexton, M Smales, Mrs C Taylor, F Villani
4 members of the public.

ERYC Ward Councillors had sent apologies
Clerk, Libby Woodhouse, recorded the Minutes

163/11 To receive apologies for absence:

RESOLVED: To accept apologies of absence from Councillor V Leppington.

164/11 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.
Registration of gifts – there were none.

165/11 To receive and consider a presentation by Kat Sanders (Yorkshire Wildlife Trust) and Richard Baines on the proposed fruit orchard at South Landing:

Unfortunately Kat Sanders and Richard Baines had sent apologies that day as they were unable to attend the meeting due to other commitments and they will attend September's meeting instead.

166/11 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):

Mr D Hinde – spoke in depth with regard to agenda item 12 (planning application for a wind monitoring mast at land north of Marton Manor). He stated that the developer (Wind Energy Direct) would lease land from the Wains family and following the monitoring mast there would be a turbine which would generate electric and Muntons PLC would be the sole beneficiary. Along with the mast application, there was in existence a scoping request for an Environmental Impact Assessment report for a single turbine of 410 ft high to blade tip. The site was between Muntons/Bempton/Danes Dyke and would be very visible in the headland heritage coast and local communities and in close proximity to Danes Dyke. He was concerned that people in Flamborough were not aware. If this application was approved, it would lead to a foot in the door for future development of this nature within the Flamborough area. Hunmanby PC and Scarborough BC had thrown out applications of this nature despite Officers recommending approval because it is alien to this landscape. The lighting on the structure would also be an issue, there had been no consultation with communities, no mention of the scoping report and the proposed access that would be required if a turbine went ahead. The Officer's report mentioned Danes Dyke would screen the development from Flamborough however it would not screen it and Flamborough's settings would be visibly affected. He urged the Parish Council to protect Flamborough's assets and write to the Planning Committee for 7th July to strongly recommend refusal of this application.

Councillor Smales – declared a prejudicial interest (works for Muntons PLC) and spoke at this point using his right to speak as a Councillor with a prejudicial interest. He read out an email from the manager at Muntons and the email confirmed that Muntons had been approached by WED who had submitted a letter of intent to proceed subject to the scheme viability. Muntons would benefit from the electric. Muntons was committed to the 34 jobs on site and the company needed to pay the bills. If Councillors wished to go to visit the Manager to discuss the proposal, this could be arranged.

The Chairman proposed that agenda item 12 was brought forward and discussed at this point, seconded by Councillor Villani and the Council agreed.

167/11 To consider whether the Parish Council wishes to comment on planning application 11/01924/STPLF - Erection of a 60 metre high wind monitoring mast for a period of 18 months at Land North Of Marton Manor, Flamborough Road, Sewerby (see enclosed report):

Councillor Smales declared a prejudicial interest (works for Muntons PLC), left the meeting for the duration of this item, did not take part in discussion and did not vote.

Councillor Couzens declared a prejudicial interest (undertakes work for Muntons PLC), left the meeting for the duration of this item, did not take part in discussion and did not vote.

There was considerable discussion.

RESOLVED: (8 in favour, 1 against) to write strongly to the Chief Executive at ERYC complaining of the failure to consult the local community and ask why we were not consulted, proposed the Chairman, seconded Councillors Mrs Sexton.

RESOLVED: (6 in favour, 3 against) to object strongly to the proposals and recommend refusal, the Clerk to make a case for objection along the lines of visual impact, detrimental to heritage coast sites, there is a SSSI on adjacent land, the landscape character assessment and failure to consult the local community, etc. The Clerk is to email the response to ERYC Planning Officer and also members of the Planning Committee due to the proximity of the meeting of 7th July. Proposed the Chairman, seconded Councillor Mrs Sexton.

Councillors Smales and Couzens returned and resumed the meeting.

168/11 To approve the Minutes of Parish Council Meeting of 6th June 2011:

RESOLVED: (All in favour) that the Minutes of this Meeting are approved and signed as a true and correct record.

169/11 (a) To receive the Clerk's Report & Action Log (for information enclosed):

Temporary Toilets – An ERYC Officer emailed on 15th June stating “Subject to the following items it is intended to place temporary toilets at South Landing shortly:

1) Works to replace building - At present I am awaiting details on the exact start date of the works in respect of the cafe and method of construction as this has impact on the temporary toilets in two respects. Firstly if we can connect to the main foul drainage whilst the scheme is undertaken then we can provide better and cheaper temporary toilets to the site. Secondly the works may impact on the positioning of the toilets.

2) Costs - As you appreciate from last year the costs were in the region of £1200 per month for the toilets, and as from the above you will see we are trying to minimise these costs in light of budget pressures, and the fact that the permanent toilets are now due to be replaced. The cost information will allow a judgement of how long they can be positioned on site.

In both instances I would expect to have the information to hand by next Wednesday, and if satisfactory I would hope to have the toilets on site by end of June early July pending availability. I will contact you next week to let you know further details”. So far the Officer has not sent any further details.

Allotment break in – The Clerk was informed on Saturday morning 11th June by Mrs Elliott (Secretary of the Association) that the allotments had been broken into on Friday night 10th June – a few sheds had been targeted and it was mainly small metal items that had been taken from the site through a hole made by cutting through the wood at the side of the gates. They had already informed the Police. Repairs are on the agenda for consideration.

Payphone, Crofts Hill – This was reported for repair on 14th June.

Road Closure Disruption – The Head of Streetscene Services had responded that with respect to the work by Yorkshire Water between 4th and 8th June on Church Street, this was classified as urgent and he regretted that “advance planning is not always possible due to the urgent nature of the defect”. With respect to the closure of the B1255 for a road race, publicity was placed in the Free Press and East Riding Mail, local businesses along the route were contacted to inform them and that the road was actually only closed between 16:10hrs and 16:45hrs and not 14:00hrs to 17:30hrs as originally indicated. The event was well received and is likely to take place again. The Parish Council will be notified.

Rights of Way, Flamborough – The Countryside Access Officer will have a look at the stile at Beacon Farm and the bridge at Stylefield.

Tree cutting, Little Village Green – Mr Alan Wiles responded to our letter to him by letter stating “the trees you are referring to are ones I set in 1980 on what is common land. I have kept them cut back on a regular basis with no complaints from yourselves before. I have not cut a tree down; just taken off a bough that was shading my garden. As I planted these trees I see them as my responsibility. In future I will contact yourselves when I want them cutting back again”. Unfortunately, by the time Mr Wiles planted these trees in 1980, the Parish Council had registered the land (rightly or wrongly) as a Village Green in 1967 which became final in 1970 and so is not common land. The Parish Council successfully registered land ownership at land registry (absolute title) in 2005.

Junction Tower Street, Post Office Street – road re-surfacing and road markings for the right hand turn from Tower Street to Post Office Street were completed during week of 20th June. There have been complaints regarding the double yellow lines outside the paper shop but these have been removed. The Clerk will write to thank Highways for this work.

Camerons Gardens – there are patches of bare earth at the top and by Castle Crescent.

Newsletter/Annual Report – copied by East Yorkshire College. We went for a trial A5 size however some A4 copies were made in the event that the smaller print on the A5 versions can't be read by some. Next year, print size can be altered at the time of writing to make the print larger to read if the A5 versions are successful this year. They were copied, stapled and folded by East Riding College and ready for delivery by the Guides which is a huge time saving cost to the Clerk and represents value for money.

ERNLLCA Spring Conference, 10th June – The Clerk attended this and there were interesting presentations on:

(1) Planning and the Localism Bill (by Peter Ashcroft, ERYC) – this may become law by November; Policy Changes - the Regional Spatial Strategy will be abolished; revocation of the Joint Structure plan; the Local Development Framework remains in place with the saved local plans; there are minor enforcement changes – where there is notice of a breach of planning the enforcement officers will be able to take action almost immediately and persons breaching planning will not be able to put in a retrospective planning application whilst going through enforcement; there will be a developer's threshold for consulting the community; the community infrastructure levy remains a proposal (funding from the developer needed by that development, ie, education, flood defences, parks, school, transport and partly replaces s106 agreements) but a “meaningful” proportion should be passed down to “local” level. Windfarms attract s106 agreements if approved, however, if proposed windfarm developments go to planning appeal, the inspector will not be required to insist developers provide a s106 fund.

Community led planning – Neighbourhood Development Plans and Orders and Community right to build – will give parishes power to set planning objectives for the neighbourhood, key neighbourhood projects, infrastructure priorities, development policies on housing, economic development and environment, give outline/detailed permission for a specified type of development/use class in a defined neighbourhood without the need for a planning application and bring forward development by the community where the benefits of the development are retained by the community – the parish will have to secure finance, sites and support and the plans/orders etc must conform to national planning policy, the local development framework, local transport plan, green space strategy, local housing strategy, etc, etc, etc, and be evidence based with regard to sustainability assessments, environmental assessments, etc, etc, etc and at the end of the day will be subject to a local referendum, the parish having spent between £17,000 and £63,000 on producing it prior to the local referendum. Unfortunately, there will be no greater power for parishes as a result of the Bill with regard to consultation or determination of planning applications.

(2) Code of Conduct (by Rob Walsh, NE Lincs Council Monitoring Officer) - current code remains in force until the Bill becomes law and transitional arrangements are put in place – likely to be next year. The Standards Board and Standards Committee and Code of Conduct in their current form are being abolished however the standards regime is NOT going altogether – that is a myth. Key provisions include that Parish Councillors will have a duty to maintain and uphold standards, there will be a voluntary code and standards functions exercised by a committee of that authority to promote and maintain high standards but with no sanction other than censure and discretion as to how complaints are dealt with. As a direct response to the problem of MPs expenses, it is likely that separate regulations will create a criminal offence and will cover defining interests to register, when to declare them, when Councillors cannot participate and sanctions if they “wilfully” fail to register or declare an interest “without reasonable excuse”, possibly resulting in prosecution at a magistrates court (possible penalties of £5,000 fine or 5 year disqualification). All this asks more questions than it answers, and is subject to debate and change until the Bill becomes law.

(3) **Communications and Media Relations** (Alan Jones, Head of Communications, NALC) – on methods of communications, media strategies, press releases, handling a media crises (!), publications, digital communications, social media (blogging, twitter, facebook) and Standing Orders.

(4) **Finance** (Alan Johnson, Internal Auditor for many parishes).

ERYC, training on planning – 26th July, 5.30 pm, County Hall, Beverley – no-one wished to attend.

Steve Gibbon, Flamborough Holidays – Would be happy to donate £70 for planting at Fishermans Gardens when this work is undertaken.

Cllr Hemmerman, Market Weighton TC – emailed concerns at ERYC's lack of considering flood risk in relation to planning applications and asking for support. No-one wished to comment.

Post, Village Green – J Crossland Jnr had installed the concrete base and has the post but needed a padlock. Councillor Couzens has a padlock.

Finials, Fishermans Memorial – J Crossland Jnr has installed the finials.

(b) To consider action required from the Clerk's Exceptions Report (enclosed):

Junior Swings – work to the swings - removal of the top bar to repair the swings, new bushes made, new shackles purchased, tightening fixtures, seats, etc has been completed by Councillor Crossland.

Operators/Dog sign/Sign for Camerons Gardens – are with Councillor Crossland for installation.

170/11 Questions/Reports from Councillors and Committee Representatives:

Councillor Smales – had received complaints that the High Street Fisheries empty building is a mess however this is privately owned.

Councillor Smales – had received complaints about the amount of dog fouling around the village.

Councillor Smales – reported he would not be able to put up the Yorkshire Day Flag on August 1st. Councillor Crossland will undertake this.

Councillor Mrs Taylor – reported a cracked pavement outside 24 Beech Avenue – the Clerk will report it.

Councillor Mrs Taylor – reported complaints of the overhanging trees at the Cricket Field, however, these have a TPO and cannot be pruned. The Chairman would refer this to the Sports Club Trust.

Councillor Crossland – asked whether the Fire Officer is going to have the tyres removed at Monument Garage. The Clerk had received a verbal indication that enforcement letters had been sent to the previous tenant, the landowner and the Environment Agency. Councillor Crossland asked that the Clerk get in touch with the Fire Officer to request removal of the tyres and to get this in writing.

Councillor Crossland – reported that he had received a letter from the Chair of Governors at Flamborough School advising him of plans to erect a 5 ft 11 inch fence around the school inside the school wall. Although the proposals affected him, he was not bothered but residents are concerned. He was concerned that this is wrong, it would affect the setting of the adjacent Conservation Area and that there had been no consultation (although no planning application is needed for a fence of this height). The Clerk informed the Council as a School Governor that this issue had been brought to the attention of the School during the recent Ofsted Inspection. The School had known this was an issue for some time, however Ofsted had clearly stated that the School must be fenced as soon as possible and this is for safeguarding and child protection reasons. There are no Schools that are unfenced now.

RESOLVED: (8 in favour, 1 against, 1 abstention) to write to the education authority objecting to the fence and ask them to look at alternative measures, proposed Councillor Crossland, seconded Councillor Mrs Johnson.

Chairman – had received complaints about the state of the new footpath outside South Sea Mews as this has never been completed and has been in this state for 18 months. The developer has not surfaced the path and it is dangerous for residents.

RESOLVED: (All in favour) to write to Highways to ask that this work is completed as soon as possible, proposed the Chairman, seconded Councillor Villani.

Councillor Emmerson – reported that ERYC are emptying bins more regularly but the replacement one at North Landing is 30% smaller than the original and so litter is being scattered everywhere very quickly. The Clerk will write to ERYC.

171/11 Chairman's Report:

The Chairman reported that he had been contacted by the Free Press for comments regarding the proposed wind monitoring mast whilst he was working in London. He had been misquoted as he had stated that the Parish Council had not considered it as they did not know anything about it. The reporter had asked him questions and he had responded that they were not the Parish Council's view.

172/11 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

- (1) **DC/11/02807** – Change of use of dwelling to form 2 no. apartments
At Sunnyside, North Marine Road, Flamborough
For Mr Trevor Cruxon
Application Type: Full Planning Permission

RESOLVED: (All in favour) that the Council has no objections to the proposals, proposed Councillor Crossland, seconded Councillor Couzens.

Planning Applications Granted by ERYC

- (1) **DC/11/01832** – Erection of single storey extension to rear at Lang Ness, South Sea Road, Flamborough
- (2) **DC/11/01555** – Erection of a detached dwelling following demolition of existing dwelling and garage at 36 North Moor Road, Flamborough – conditions include (1) that the dwelling shall not be altered or extended on any elevation and (2) that the north west and south east walls shall be timber clad with cedar shingles to match those used on the north east and south west walls and these materials shall thereafter be retained – it was noted that this was what the Parish Council had recommended.

Planning Applications Refused by ERYC

- (1) **DC/11/01382** – Continued use of industrial unit as DIY centre for temporary period (additional information received) at Flamborough Gas, Unit 1I, Flamborough Rural Workshops, Bempton Lane, Flamborough

173/11 To note/deal with correspondence as listed below:

- 23-June-2011 ERYC, Agenda LAT Meeting 1st July, 9.30-12 noon, Drifffield rugby club and minutes of LAT meeting 8th April 2011
- 20-June-2011 ERYC, invitation to “Meet the Manager” question and answer session at the Orangery, Sewerby Hall regarding any relevant matter relating to Sewerby Hall and Gardens on 7th July 9.30-11.30 am.
- 15-June-2011 NHS East Riding of Yorkshire, invitation to AGM on 14th July, 6pm, Cottingham
- 15-June-2011 Rollits Solicitors, localism bill and impact on Parish Councils.
- 10-June-2011 ERYC, suspension of NAT meetings until the future direction of community engagement has been decided by the Local Strategic Partnership
- 07-June-2011 Joint Local Access Forum, AGM, Pocklington on 15th June at 2 pm.
- 02-June-2011 East Riding Age UK, information re the Good Neighbour Scheme
- 25-May-2011 NPower, new fixed term electric contract (toilets)
- June ERNLLCA newsletter (enclosed)

174/11 Accounts

- (a) **To approve payment of accounts to 30th June 2011 (as attached sheet):**

Received

£9.47 Toilets donations box (22nd June 2011)

Chq No	Creditor	Net Due	VAT	Total
2019	Zurich Insurance, Annual Insurance inc IPT	1,537.21		1,537.21
2020	MR & KM Couzens, Grounds Maintenance (Cut 6)	247.00	49.40	296.40
2021	St Oswald's Church, maint of graveyard (LGA1972 s214)	350.00		350.00
2022	1st Flamborough Rainbows, delivery newsletters/annual report	200.00		200.00
2023	East Riding College, printing newsletters/annual report	169.00	33.80	202.80
2024-26	PAYE (June)	1,220.15		1,220.15
2027	Clerk Expenses (June)			
	Telephone	8.00		8.00
	Broadband connection	7.50		7.50
	Expenses for working from home	12.00		12.00
	Postage	8.41		8.41
	Stationery	7.67		7.67
	Photocopying paper	13.96		13.96
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Toilets supplies, Tesco - mop/heads	11.19		11.19
2028	Wicksteed, shackle, bolt & pin x 8, playground	51.50	10.30	61.80
2029	A B Grainger, supply of fixings for village entry signs	6.00		6.00
	Totals	3,871.59	93.50	3,965.09

Councillor Grainger declared a personal interest (has an account for payment).
Extra account – MR & KM Couzens, grounds maintenance cut 7, £296.40 inc VAT.

RESOLVED: (All in favour) to pay the accounts as submitted and the extra account, proposed Councillor Mrs Taylor, seconded Councillor Mrs Johnson.

RESOLVED: (All in favour) that the Clerk pay the accounts at the end of July, proposed the Chairman, seconded Councillor Crossland.

(b) To note Budget Monitor to end of June:

Noted.

175/11 To note the ERYC “Village Walkabout” schedule of works as identified on the walkabout (enc):

A Schedule of Work had been sent by ERYC and this was noted by the Council.

176/11 Light 32 Crofts Hill – to receive a breakdown of the price and to approve replacement of the unit as recommended by ERYC:

The Clerk reported the breakdown as given by ERYC and this totalled £524.84 – ERYC had recommended the whole unit is replaced.

Councillor Crossland reported that he would be seeing Yorkshire Electric about another job and would see if they would install a new fuse box cheaper as a new lantern was not needed and the Council would be paying for work that was not needed.

RESOLVED: (10 in favour, 1 against) for Councillor Crossland to ask YE for the cost to replace the cut out box and ask that YE contact the Clerk, proposed Councillor Crossland, seconded Councillor Smales.

177/11 To receive a price from J Crossland to repair the broken seat at South Landing:

J Crossland as the seats contractor reported that the cost to repair the seat may be £30 but if new wood was required if this was twisted, the cost would be £80-£90.

Councillor Crossland then declared a prejudicial interest (as the seats contractor) and left the meeting for the remainder of the item, did not take part in discussion and did not vote.

RESOLVED: (All in favour) that J Crossland should repair the seat, proposed the Chairman, seconded Councillor Villani.

Councillor Crossland returned and resumed the meeting.

178/11 To receive Minutes from Flamborough Youth Council and a report from Councillor Miss Nettleship on the activities and future plans of the Youth Council:

Councillor Miss Nettleship provided copies of recent Youth Council Minutes for the Councillors and outlined plans for a Friday night youth club at the Church Hall between 7 and 9 pm. The Youth Council was working hard to achieve this with the Church, ERVAS and the Youth Workers. There was concern that Flamborough would lose Youth Worker hours in September when re-organisation takes place. The Council thanked Cllr Miss Nettleship.

RESOLVED: (All in favour) to write to ERYC to request that there is a continued Youth Worker presence in Flamborough to help sustain work into the future, proposed the Chairman, seconded Councillor Villani.

179/11 To note that the allotments were broken into on 10th June via the wood section at the side of the new gates and to consider either repair work to the wood or replace with a metal section to deter future intruders:

Councillor Miss Nettleship declared a prejudicial interest (her family are tenants), left the meeting for the duration of this item, did not take part in discussion and did not vote.

The Chairman thanked Councillor Grainger had done some work to fix the hole. The Council did not consider that a metal section would be appropriate. Councillor Villani reported a conversation with the Secretary of the Allotment Association who had mentioned that the Association and the PCSO would be looking at setting up an allotment watch and asked that the Council agree for the Association to paint anti-vandal paint on top of the gate.

RESOLVED: (All in favour) to give permission for the Association to use anti-vandal paint on top of the gate provided the correct signage is displayed, proposed Councillor Villani, seconded the Chairman.

The Chairman requested and the Council agreed that agenda item 21 be brought forward and considered at this point in the meeting.

180/11 Allotments:

Councillor Miss Nettleship remained out of the meeting as she had already declared an interest.

(a) To clear plot 59 ready for re-letting (NTQ expires on 6th July):

The Clerk and Councillor Smales had visited the plot that day. The shed was full. The Clerk will write to ask the tenant to remove items that he wishes to keep within 7 days and then ask for prices for September's meeting to clear the shed and contents and any rubbish on the plot.

(b) To receive and consider advice on removing plots from tenants with more than one plot (enclosed):

The Council noted the advice from ERNLLCA.

(c) To report on the Clerk's monthly site visit and consider action re management:

The Clerk and Councillor Smales had visited the site. Letter 1s were required for plots 70, 71, 72 and 50b for non-cultivation. The Council will consider plot marking at September's meeting.

Councillor Mrs Sexton reported the boards on the highway advertising the sale of vegetables and ferrets looked awful.

RESOLVED: (All in favour) that the Clerk writes to ERYC Highways complaining that this looks an eyesore, proposed Councillor Mrs Sexton, seconded Councillor Crossland.

(d) To let vacant plots:

There are no vacancies..

(e) To consider granting permission for sheds, greenhouses, etc:

There are no enquiries for permissions. The Council gave the Clerk authority to give permission for sheds and greenhouses over the summer.

Councillor Miss Nettleship returned and resumed the meeting.

181/11 To consider digital mapping (see enclosed):

The Council noted the documents regarding digital mapping.

182/11 ERNLLCA**(a) To consider attendance at the East Riding (North East) District Committee on 12th July 2011, 7.30 pm, Driffield Town Council offices (enclosed):**

No-one wished to attend. The Clerk had another meeting that night and cannot attend.

(b) To consider attendance at Meeting Procedure Training, £30 per attendee:

No-one wished to attend the training.

(c) To consider attendance at the Joint Regional Training Conference 23rd-25th September, Willerby (day delegate £85) as enclosed:

RESOLVED: (All in favour) that the Clerk may attend if she wished at a cost of £85.

(d) Notice of AGM, 17th September 2011 and invitation for resolutions (enc): Noted.**183/11 To note playground work authorised in an emergency – the top bar of the junior swings has been removed to repair the swings (£100 approx for cutting off the attachments and welding back), new bushes to be made as the standard ones are too small because of wear, and new shackles purchased (£51.50 plus VAT) – authorised due to proximity of summer holidays:**

The Council noted the work.

Signed as a true and correct record
Councillor I Woodhouse
Chairman, Flamborough Parish Council



..... Date ...5th September 2011

**FLAMBOROUGH PARISH COUNCIL****MINUTES OF EXTRA ORDINARY PARISH COUNCIL MEETING
25TH JULY 2011, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH**

Present: Councillors J Crossland, A Grainger, V Leppington, Mrs K Johnson, Miss B Nettleship, R Sellick, Mrs M Sexton, Mrs C Taylor, F Villani
5 members of the public
Ward Councillor C Matthews
Clerk, Libby Woodhouse, recorded the Minutes

184/11 To accept apologies for absence:

RESOLVED: (All in favour) that as both Chairman and Vice Chairman were absent, Councillor Villani take the Chair, proposed by Councillor Grainger and seconded by Councillor Mrs Taylor.

RESOLVED: To accept apologies of absence from Councillors I Woodhouse, M Smales, P Couzens and S Emmerson.

185/11 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.
Registration of gifts – there were none.

186/11 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):

Ken Jewitt – stated with regard to the planning application for the siting of caravans that he had deep concerns regarding the amount of traffic along North Marine Road and didn't know how much more it could take – it is a no through road and the weight of traffic is too much.

Councillor Crossland – declared a prejudicial interest (owns adjoining land to the application site) and made representations regarding the application. He stated that he wanted to make things clear – that the reason for this application is to increase the area that the existing caravans are sited on and not to increase the number of caravans. Caravans are bigger now, things move on and the site is in competition with other sites. The camp is 590 vans under that licensed for the site. If it gets left behind, Flamborough will die. They need to keep up with what people require. He felt that the Parish Council must do everything to support this application and make sure that the Planning Committee knows the importance. Here is a local firm wishing to increase tourism.

Steve Gibbon – stated that they did exactly the same at Greenacres where there was an extension of the area but the same number of pitches. Now they are reducing the number of caravans per block because the caravans are getting bigger and to create a better environment. There are not going to be any more caravans than what there already is.

Derek Harvey – stated that he regularly travels up and down the road and he has never seen a traffic jam and it is never blocked up.

187/11 To consider planning applications as listed and subsequent plans that are received after this agenda has been sent out. Plans available for public inspection at 7.15 pm.

- (1) **11/02971** – Change of use of land for siting of 155 no. static caravans, creation of 2 no. ponds and associated works
At Thornwick and Sea Farm Holiday Centre, North Marine Road, Flamborough
For Flamborough Holidays Ltd
Application Type: Strategic – Full Planning Permission.

Councillor Crossland declared a prejudicial interest (owns land adjoining the application site), left the meeting for the duration of this item, did not take part in discussion and did not vote. Councillor Leppington declared a prejudicial interest (son works for Flamborough Holidays), left the meeting for the duration of this item, did not take part in discussion and did not vote.

RESOLVED: (All in favour) that the Parish Council recommends the application is approved, proposed Councillor Mrs Taylor, seconded Councillor Sellick.

Councillors Crossland and Leppington returned and resumed the meeting.

- (2) **11/03108** – Erection of a two storey extension to side and single storey extension to rear
At 106a Constable Road, Flamborough
For Mr and Mr S Leeson
Application Type: Full Planning Permission.

RESOLVED: (All in favour) that the Parish Council recommends the application is approved, proposed Councillor Mrs Johnson, seconded Councillor Mrs Taylor.

Planning Applications Granted by ERYC

- (1) **11/00475** – Certificate of Lawfulness for continued use as caravan/camping site and caravan storage area at The Grange Caravan Site, Bempton Lane, Flamborough – certificate issued.

Signed

Councillor I Woodhouse
Chairman, Flamborough Parish Council



..... Date .. 5th September 2011.....

**FLAMBOROUGH PARISH COUNCIL****MINUTES OF PARISH COUNCIL MEETING
5TH SEPTEMBER 2011, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH**

(Prior to the meeting a Surgery was held with Councillor Woodhouse)

Present: Councillors I Woodhouse (in the Chair), P Couzens, J Crossland, S Emmerson, A Grainger, Mrs K Johnson, V Leppington, Mrs M Sexton, M Smales, Mrs C Taylor and F Villani.

3 members of the public

PCSO Andrea Humphrey

Ward Councillors had sent apologies

Clerk, Libby Woodhouse, recorded the Minutes.

188/11 To receive apologies for absence:

Apologies for absence were received from Councillor R Sellick and Miss B Nettleship.

189/11 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.

Registration of gifts – there were none.

190/11 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):

PCSO Humphrey was present and the Chairman asked for her report at this stage of the meeting.

PCSO Humphrey - stated that June and July's report had been sent and the Clerk had circulated them with the agenda for this meeting. She read out August's report which described reported incidents and crimes. There had only been three anti-social behaviour logs which was good for the school holidays. There had been thefts from sheds and allotments and gardens all over the area. An allotment watch had been set up. There had been one theft from a dwelling but no house burglaries. The PCSO had found funding for a moped and hoped to be up in the village more often.

Mrs M Sexton – asked the PCSO what had happened to the beat officer as the community was concerned. It had been promised at a recent meeting with the police that a warranted officer would be more visible in Flamborough.

PCSO Humphrey – stated that resources are very stretched but that officers need to come to the village more and she would feed that back.

The Chairman – reported an incident concerning youngsters riding on scooters and skateboards out of the village up the wrong side on North Marine Road on the blind hill. This could have caused a serious accident – oncoming traffic would not have seen the youngsters. The Chairman had also witnessed just prior to the meeting a range rover driving on the wrong side of the traffic island from Carter Lane to Post Office Street. The Clerk will provide details of the youngsters and the range rover to the PCSO. PCSO Humphrey left the meeting at this point.

191/11 To receive and consider a presentation by Kat Sanders (Yorkshire Wildlife Trust) and Richard Baines on the proposed fruit orchard at South Landing – previous decision was 7th Feb 2011 (see original emails from both sides at the time):

Kat Sanders (Yorkshire Wildlife Trust) and Richard Baines (Conservation Officer, Flamborough Bird Observatory) were present and gave a short presentation on the proposed fruit orchard and latest information on the café situation. The Parish Council had originally objected to the fruit orchard proposal and raised concerns and they tried to address these.

Yorkshire Wildlife Trust and the Flamborough Bird Observatory are working together on the project which will be for the benefit of wildlife and also the community. It will be an extension to the new Living Seas Centre. It is a long term project funded by Leader and other funders and maintenance of the site had been built into this. Letters of support had already been supplied from other parties and it was hoped to get the school on board. With regard to vandalism concerns, it is hard to mitigate that but

the new centre would provide a more permanent presence on site and there is money in the pot for maintenance and repair. The Parish Council had considered that orchards were not in keeping with the area but the officers explained that traditionally orchards had been attached to all old farmhouses in the area and they considered it to be in keeping with this as it represented the old historic landscape. Work would involve local contractors and hopefully the school and volunteers to clear the site and plant wildflowers, create open spaces, etc. The fencing would mark the boundary and would be post and rail and pig netting on the bottom to prevent deer, dogs entering and hopefully protect the orchard from damage. A hedge and shrubs would grow through this.

The Chairman – asked about an update with regard to the new centre.

Kat Sanders – responded that the delay was due to the fact that the money received from the insurance was less than the cost to rebuild. The deficit was about £30,000. There had been a lot of discussions between YWT and ERYC but it had eventually been agreed that the Council would cover this deficit as part of the repair/maintenance budget. The lease had been agreed. Access had been covered – the bollard at the other side of the road will be removed. There had been a highways issue however it appeared now that the maps were in order. Now the Trust had to sort out releasing funds and rebuild which would take about 3 months to the shell and then it would be to kit out. Realistically the timeframe would be March 2012.

Following the presentation and prior to debate, the Chairman declared a prejudicial interest (tenders for work for the Trust), left the meeting for the remainder of this item, did not take part in discussion and did not vote. Vice-Chairman, Councillor Smales, took the Chair.

Discussion and questions ensued. Mr Baines stated that there probably would not be any bird ringing in the orchard. The orchard's purpose is to complement the new centre. The lease is for 25 years on the café site and there was an undertaking to keep the toilets open and maintained, opening hours had been agreed – six days a week all year round. The orchard would be a formal area to look after.

RESOLVED: (7 in favour, 3 against) to support the Trust's proposals for the Orchard and provide a letter of support, proposed Councillor Smales, seconded Councillor Mrs Taylor.

Woodhouse
Councillor Woodhouse returned and resumed the meeting in the Chair – Amendment dated 3rd October 2011
192/11 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):

No-one wished to speak at this point.

193/11 To approve the Minutes:

Parish Council Meeting of 4th July 2011:

RESOLVED: (All in favour) that the Minutes of this Meeting are approved and signed as a true and correct record.

Parish Council Meeting of 25th July 2011:

RESOLVED: (All in favour) that the Minutes of this Meeting are approved and signed as a true and correct record.

194/11 (a) To receive the Clerk's Report & Action Log (for information enclosed):

Temporary Toilets – These have been placed at South Landing for the summer season.

Deposit to archives – this was made on 28th July. Files taken are – all Minute Books from 1983 to 2010, Golden Jubilee Regatta file from 2002, general correspondence from 1997-2005, street lighting files from prior to 1999-2005, all Court Case correspondence from Parish Council v Colin Seymour/Yorkshire Wildlife Trust 1994-2001, Flamborough Headland Heritage Coast Management Plan, Heritage Coast Management Strategy 2002, Draft Interim Policy Statement Flamborough, Bempton and Buckton 1991-2001, allotment accounts 1927, rent receipt books 1995-2000, original Rights of Way Maps from 1957 (National Parks & Access to the Countryside Act 1949) (electronic copies obtained and Clerk has copies), other maps, listed buildings, seats, footpaths, caravan sites, Quality Status Applications 2007 and 2011.

Playground Inspection – annual inspection has been ordered via ERYC as usual.

Tyres, Monument Garage – reply from the Fire Service received on 21st July that this was being investigated and sorted with the previous tenant and owner. Cllr Smales reported on 25th August that B Brown was removing the tyres.

Youth Workers, Flamborough – reply from ERYC’s Phil Jackson that “ERYC are currently re-structuring to form a new Youth Support Service and there are no plans currently to change/amend provision. Once re-structuring is complete, they envisage a review of current provision and an exploration of new opportunities to include the views of young people and all stakeholders including Parish Councils, etc and a colleague will be in contact in with us to facilitate this”

Fence, School – reply from ERYC Property Manager (Schools) that “Ofsted has given the safeguarding of children an increased priority as part of its inspection regime over the last two or three years. During the recent inspection at the school the inspectors said that the site was too open and vulnerable. The most effective way of dealing with this is to provide fencing where appropriate. The School is only proposing to erect a limited amount of fencing, which will be dark green in colour and bow topped, the same style as the fencing erected along two boundaries of the school last year. The height will be 1.8 metres on the boundary sections that are to be put up; a lower fence would defeat the object of putting it up. Work will start on 26th July.”

1st Flamborough Rainbows – letter of thanks received for the donation from the Parish Council for delivering the newsletter and annual report this year by the Guides.

St Oswald’s Church – letter of thanks received from the Church for the donation towards the maintenance of the graveyard.

Annual External Audit 2010/2011 – No matters have come to the attention of the Audit Commission giving cause for concern that relevant legislation and regulatory requirements have not been met. The Notice of Conclusion of Audit and Right to Inspect the Annual Return was given for the required two weeks from 13th July.

Highways Issues – Head of Streetscene Services replied that Highways will sort out the incomplete pavement outside South Sea Mews and broken pavement at Beech Avenue, Officers will look at selling on the highway outside the allotments and Charlie Sharp (litter bins and collections) replied that a new larger bin will be located at North Landing when a new contractor has been assigned to litter bins (they are currently in the tendering process) – this will be the larger box type with a wheelie bin inside. On 8th July this would hopefully be done in 5-6 weeks time.

Toilets – Toilet Cleaner repaired the latch and door hinge on the gents door on 8th July and also 1 hour extra was paid to him for rodding/clearing a blocked drain on 8th July. This drain seems to block a lot and needs looking into. The tap in the gents toilets keeps coming loose and leaking.

Finials, Fishermans Memorial – completed by J Crossland Jnr.

Post, Village Green – completed and locked. Fence posts are being pulled up either side of the drop post and need re-setting.

Broken Glass, Youth Shelter – reported to the Clerk on 30th August. When the Clerk was inspecting the Youth Shelter, Mrs Pam Sayer offered to clear the glass from the Youth Shelter in this instance.

Remedial Work to Danes Dyke – ERYC had informed the Parish Council of remedial work adjacent to the existing footbridge at the beach end of Danes Dyke. Work is due to start in the 3rd/4th week in September. A site meeting will be held before the works should any party wish to be present to discuss the work. The Clerk will let Councillors know the meeting details should anyone wish to go.

(b) To consider action required from the Clerk’s Exceptions Report (enclosed):

RCD Testing – The Clerk reported having difficulty testing the RCD at the toilets since the new fuseboard had been installed as steps were now needed. This issue was not resolved.

195/11 Questions/Reports from Councillors and Committee Representatives:

Councillor Leppington – the mobile bus stop signs were still in place following the recent street closure of Tower Street for sewer repairs. The Clerk will contact the bus company to remove them.

Councillor Crossland – reported that there had been no further action with respect to the bus stop at the top of Allison Lane and that the situation was dangerous when cars tried to pass a parked bus on a blind bend. The Clerk had reported the ERYC response to this issue in December 2010. At that time the Transport Officer stated that when she had passed the issue upwards, she had been told it was an old issue which had already been discussed at a higher level and which had previously been rejected, therefore there was nothing she could do.

RESOLVED: (All in favour) to write to ERYC's Mr Skidmore regarding the danger in the highway of parked buses at that location and Councillor Smales will provide a photo, proposed Councillor Crossland, seconded Councillor Leppington.

Councillor Crossland – stated he was not happy with the new fence around the School because if you stood on the fence you could see in through his bedroom window and he did not agree with how the Minutes of the last meeting were recorded. After the last meeting, the Clerk had written to the Education Authority as resolved by the Council and had reported their response to the issue in Clerk's Report for this meeting. Councillor Crossland wished to have sight of the emails from the Clerk to ERYC regarding the fence and also their response as this was not what the surveyor had said. The Clerk will supply Councillor Crossland with the emails.

Councillor Mrs Sexton – wished to raise the question of the ditch around the school which was full of rubbish and weeds. Clearing the ditch had been put on the village visit itinerary however it had not been done. It was the School's responsibility.

Councillor Mrs Sexton – stated that she was concerned that the Parish Council were not being consulted on issues affecting Flamborough for example a wind turbine had been erected on Bempton Lane near to Danes Dyke but in Bempton's parish. This had been approved by Bempton Parish Council and ERYC and she understood there are four more in the pipeline.

Councillor Mrs Sexton – stated she had heard a rumour that the Co-op was to take over John Waud's yard. She had asked in the Co-op and staff had said this was going ahead probably in March. She was concerned that the Parish Council had not been consulted. Councillor Crossland confirmed that the Council could not discuss this until a planning application comes in.

196/11 Chairman's Report:

The Chairman had nothing to report.

197/11 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

- (1) **11/02917** – Erection of a dwelling at land south of Preston Flats, North End, Flamborough for Mr and Mrs Ellis – **CONSULTATION and PLANNING DEADLINE EXPIRED**

This application was not discussed as the deadline had expired.

- (2) **11/03265** – Erection of a conservatory to rear
At 5 Craikewells, Flamborough
For Mr Scott
Application Type: Full Planning Permission

RESOLVED: (All in favour) that the Council has no observations to make on this application, proposed Councillor Smales, seconded Councillor Mrs Taylor.

- (3) **11/03260/VAR** – Variation of Condition 9 (occupation) of planning permission 02/00918/PLF (extension to caravan park) to allow occupation for twelve months of any one year.
At Greenacre Caravan Park, Lighthouse Road, Flamborough.
For Flamborough Holidays Ltd.
Application Type: Variation of Condition(s)

Councillor Crossland declared a prejudicial interest (owns adjacent land), left the meeting for the duration of this item, did not take part in discussion and did not vote.

Councillor Leppington declared a prejudicial interest (son works for Flamborough Holidays), left the meeting for the duration of this item, did not take part in discussion and did not vote.

Councillor Couzens declared a personal and prejudicial interest (is a tenant of and works for Flamborough Holidays), left the meeting for the duration of this item, did not take part in discussion and did not vote.

RESOLVED: (All in favour) proposed by Councillor Mrs Johnson, seconded by Councillor Smales that the Council recommends that this application is approved subject to the following conditions:

- (a) That the caravans are occupied for holiday purposes only;
- (b) That the caravans shall not be occupied as a person's sole or main place of residence;
- (c) That the operator maintains an up to date register of names of all the owners/occupiers of the caravans on site and of their main home address to be made available to the planning authority.

Councillors Crossland, Leppington and Couzens returned and resumed the meeting.

- (4) **11/03541** – Continued use of industrial unit as DIY centre for temporary period
At Flamborough Rural Workshops, Bampton Lane, Flamborough
For Ms J Smith, Application Type: Full Planning Permission.

RESOLVED: (10 in favour, 1 abstention) proposed by the Chairman, seconded by Councillor Smales that the Council recommends that the application is refused for the following reasons: even taking into account the further information the applicant has supplied, the Parish Council still feels there has been no effort to find another site despite there having been reasonable time to do so. The rural workshops are not reasonable units.

- (5) **11/03465** – Erection of a dwelling
At land west of Highlands, Mereside, Flamborough
For Mr and Mrs A Leeson
Application Type: Full Planning Permission.

RESOLVED: (All in favour) that the Council has no observations to make on this application, proposed Councillor Smales, seconded Councillor Villani.

Planning Applications Granted by ERYC

- (1) **11/03108** – Erection of a two storey extension to side and single storey extension to rear at 106A Constable Road, Flamborough.

Planning Applications Refused by ERYC

- (1) **11/02807** – Change of use of dwelling to form 2 no. apartments at Sunnyside, North Marine Road, Flamborough – refusal as follows “The Regional Spatial Strategy 2008 and Joint Structure Plan for Hull and East Riding of Yorkshire advocate directing residential development into Principal Towns and Local Service Centres unless there is an identified local need in settlements outside of these focal points. Flamborough is not identified as either a Principal Town or Local Service Centre and the applicant has not demonstrated that an identified need exists within the village for small scale housing or that a dwelling on this site would meet a particular need now and in the future”

RESOLVED: (All in favour) that the Council note this refusal and that the Clerk write to ERYC to ask how Flamborough has been classified within the LDF Smaller Settlements Development Plan Document.

198/11 To note/deal with correspondence as listed below:

- | | |
|-----------|--|
| 26-Aug-11 | ERYC, Local Transport Plan 2011-2026, consultation (enclosed) |
| 17-Aug-11 | ERYC, notice of emergency temporary road closure to repair a collapsed sewer, Tower Street, Flamborough commencing on 18 th August. |
| 12-Aug-11 | ERYC, School Admissions Appeals Panels, seeking to recruit members of the public to sit on panels |

11-Aug-11	ERYC, East Riding VCS Support Service Tender Consultation Event, 2pm 7 th September, County Hall
11-Aug-11	ERYC, Local Action Team Minutes of 1 st July 2011 at Drifffield. Next meeting is 23 rd September at Barmston Village Hall, 9.30 am.
10-Aug-11	ERYC, Neighbourhood Watch Bulletin, Recent Disorder throughout England
05-Aug-11	Royal Horticultural Society, Britain in Bloom initiative
04-Aug-11	Humberside Fire Service, Strategic plan and Integrated Risk Management Plan
03-Aug-11	PCSO Humphrey, report for June and July (enclosed)
August 11	North Yorkshire & Cleveland Coastal Forum, Friday 16 th September, Scarborough
August 11	LEADER Coast, Wolds, Wetlands & Waterways – Rural Heritage Project – Rural Heritage Open Days, East Riding Parish News, Humberside Police Authoritynewsletter ERNLLCA Newsletter (enclosed) Humber Playing Fields Association Newsletter and notice of Playground Inspection Training, Saturday 8 th October, Barton on Humber, £10 per attendee.
20-July-11	NALC Legal Briefing Note, Future of Standards of Conduct of Members of Local Authorities in England update (enc).
18-July-11	Paul Cobb, dangerous steps, South Landing – worn steps from Nature Trail to beach
18-July-11	HART, invitation to AGM, 8 th August, Hornsea
14-July-11	Hull City Council, Hull Core Strategy, Publication Variation
08-July-11	ERYC, Flood Liaison Group, 11 th November 10 am, County Hall, Beverley
08-July-11	ERYC, East Riding of Yorkshire Council's response to Government Consultation on Planning for Travellers.
July 11	Yorkshire Water, Legal Notice re changes to sewer responsibility at the public toilets, Dog and Duck Square.
July 11	ERYC, Village Taskforce update (enclosed)
July 11	ERNLLCA newsletter (enclosed), East Riding Parish News, Flamborough Head Management Plan Newsletter (enclosed), Allotment and Leisure Gardener.

199/11 Accounts:

- (a) **To note payment of accounts to 31st July 2011 and approve payment of accounts to 31st August 2011 (as attached sheet):**

Accounts for Payment to 31st July 2011

Chq No	Creditor	Net Due	VAT	Total
2030	MR & KM Couzens, Grounds Maintenance (Cut 7)	247.00	49.40	296.40
2031	MR & KM Couzens, Grounds Maintenance (Cut 8)	247.00	49.40	296.40
2032	Npower, electric, street lights 1/4/11-30/6/11	1,478.72	295.76	1,774.48
2033	Garton Heritage Forge, £160-post village green, £115 finials	275.00		275.00
2034-36	PAYE	1,234.75		1,234.75
2037	Clerk Expenses (July)			
	Telephone	8.00		8.00
	Broadband connection	7.50		7.50
	Expenses for working from home	12.00		12.00
	Postage	7.32		7.32
	Stationery	4.79		4.79
	Photocopying paper	7.00		7.00
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Toilets Supplies, Brid Cash & Carry	21.58	4.32	25.90
2038	Flamborough Methodist Church, 1 hour extra meeting 25/7/11	20.00		20.00
	Totals	3,592.66	398.88	3,991.54

Accounts for Payment to 31st August 2011

Chq No	Creditor	Net Due	VAT	Total
2039	MR & KM Couzens, Grounds Maintenance (Cut 9)	247.00	49.40	296.40
2040	Audit Commission - 2010-2011 Audit Fee	400.00	80.00	480.00
2041	Npower, Electric, Toilets, (estimated)	83.95	4.20	88.15
2042	Prof. Washroom Services - sanitary bins & disposal 2011-12	140.00	28.00	168.00
2043	ERYC, Lights Maint, 1/4/11-30/6/11	143.22	28.64	171.86
2044	Yorkshire Water, water rates, 2nd qtr (Read)	47.57		47.57
2045	MR & KM Couzens, Grounds Maintenance (Cut 10)	247.00	49.40	296.40
2046-48	PAYE	1,227.45		1,227.45
2049	Clerk Expenses (Aug)			
	Telephone	8.00		8.00
	Broadband Connection	7.50		7.50
	Expenses towards working from home	12.00		12.00
	Postage	1.38		1.38
	Stationery	7.06	0.55	7.61
	Photocopying paper	0.00		0.00
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Toilets Supplies (Brid Cash & Carry)	30.14	6.16	36.30
2050	United Carlton, photocopying (May-Aug)	10.76	2.15	12.91
	Totals	2,635.03	248.50	2,883.53

Received

£75.41 - YEDL, Wayleaves

£30.70 - Toilets donations box.

Extra Account – chq 2051 - £296.40 – MR & MK Couzens, Grounds Maintenance cut x 11.

RESOLVED: (10 in favour, 1 abstention) that the accounts paid in July are noted and to pay the accounts for August, proposed Councillor Mrs Sexton, seconded Councillor Mrs Taylor.

(b) To note Budget Monitor to end of August:

The Council noted the budgeted.

200/11 To consider ERYC correspondence – Flooding Consultation – Local Flood Mitigation Funding Distribution – consultation and application closing date is 7th September, see enclosed:

RESOLVED (All in favour) to submit three schemes for funding – (1) to clear out the full length of Hartendale Gutter - £5,000; (2) to clear out the School Ditch on Carter Lane/Bempton Lane - £5,000; (3) to clear out the ditch on North Marine Road - £1,000. The Council agreed responses to the consultation.

201/11 To receive and consider the ERYC response to the Parish Council’s complaint of non-consultation regarding the wind monitoring mast at Muntons and information supplied from ERYC with regard to the Screening and Scoping response to the developer for a single commercial turbine on the site (enclosed):

Councillor Smales declared a prejudicial interest (works for Muntons), left the meeting for the duration of this item, did not take part in discussion and did not vote.

The Council noted the response and the screening and scoping reports.

RESOLVED: (All in favour) to ask ERYC to notify the Parish Council of all wind turbine and associated developments within a 15 mile radius of the Heritage Coast (ERYC has done for Bridlington TC), proposed the Chairman, seconded Councillor Mrs Sexton.

Councillor Smales returned and resumed the meeting

202/11 To update with regard to Fishermans Gardens and anchor and consider an offer from Major Joinery to donate a planter for the Gardens (enclosed):

Councillor Leppington had sourced an anchor which was at South Landing and needed to be brought ashore. There was debate regarding the way forward.

RESOLVED: (All in favour) to thank Major Joinery for their kind offer and the Parish Council will be in touch with them when in a position to take them up on it, proposed Councillor Mrs Johnson, seconded Councillor Mrs Taylor.

203/11 To approve September's newsletter (attached), copying and distribution:

RESOLVED: (All in favour) to approve the newsletter to be distributed to shops, library, etc.

204/11 To purchase a Remembrance Day Wreath (resolve using s137 Local Government Act 1972):

RESOLVED: (All in favour) that in accordance with its powers under section 137 and 139 of the Local Government Act 1972, the Council should incur the following expenditure which, in the opinion of the Council, is in the interest of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure: £16.50 for a poppy wreath for Remembrance Sunday. Proposed Councillor Villani, seconded Councillor Mrs Sexton. The Chairman will lay the wreath on behalf of the Parish Council on Remembrance Day.

205/11 To consider traffic movement on North Marine Road – Councillor Mrs M Sexton:

Councillor Mrs Sexton requested that this is deferred to the next meeting.

206/11 To consider planning enforcement in respect of the wall to the rear of new dwellings on School Lane and a window in the west gable end – Councillor J Crossland:

Councillor Crossland reported on the conditions of planning that had not been complied with and that enforcement was not being undertaken with regard to the rendering of the walls and the fact that a window had appeared in a gable end. This is in the Conservation Area and looked disgusting. The planning laws are not discretionary.

RESOLVED: (All in favour) to write to ERYC enforcement and copy in the Chief Executive and Ward Councillors, proposed Councillor Crossland, seconded Councillor Smales.

207/11 To consider minor works required:

(a) Stone wall inside Camerons Gardens:

This will be considered at the next meeting as to whether to remove it.

(b) Fencing and posts to either side of new drop post at Village Green:

Councillor Couzens had re-set the posts in concrete.

(c) Routine sweeping out of the Youth Shelter:

The ERYC road sweeper kindly sweeps it out but had recently been on holiday.

(d) Replacement bulbs – disabled toilet:

RESOLVED: (All in favour) to ask Colin Ford to replace the bulbs.

(e) Re-seating tap on basins in gents toilets:

RESOLVED: (All in favour) to ask Colin Ford to re-seat the tap.

(f) Drains at the toilets:

The Council will monitor this and when it happens again to lift the manhole to see if there is an external cause as drains from the pub also run into this. The Toilet Cleaner is currently flushing the drains out on a daily basis.

208/11 To consider**(a) Christmas Lighting 2011:**

RESOLVED: (All in favour) to ask ERYC under the terms of the contract to provide a price for the erection and dismantle those in Camerons Gardens, make sure the ones in Dog and Duck Square work and replace bulbs, proposed the Chairman, seconded Councillor Villani.

(b) Purchase of a Christmas Tree for festive season 2011 (resolved at meeting of Jan 2011):

RESOLVED: (All in favour) to purchase a Christmas tree (the Clerk had contacted the same suppliers as supply to Bridlington TC) with a budget ceiling of £200, proposed Councillor Smales, seconded Councillor Mrs Taylor.

209/11 To consider the enclosed correspondence from Victim Support requesting a donation:

RESOLVED: (All in favour) that the Council is not in a position to help on this occasion, proposed Councillor Mrs Sexton, seconded Councillor Villani.

210/11 ERNLLCA**(a) To consider attendance at training – Role of the Clerk, Finance and Employment (enc):**

No-one wished to attend.

(b) To consider attendance at the ERNLLCA AGM (attached):

This is to be held in Haxey. No-one wished to attend.

211/11 Allotments:**(a) To cut back the overhanging hedge to the rear of the site (deferred from early in the year due to legal hedge cutting timescales):**

Councillor Grainger will look into this and provide a price for the next meeting. The Clerk will advertise for expressions of interest in the Notice Board and Free Press for cutting a large hawthorn hedge by hand.

(b) To consider marking out plot boundaries:

RESOLVED: (All in favour) that plots are marked up when they become available, proposed the Chairman, seconded Councillor Mrs Johnson. Councillor Couzens can source wooden posts to mark the plots when needed.

- (c) **To consider that one rent increase notice letter (plot 16) was undelivered as person is no longer living at the address stated:**

The Clerk is to wait for rent collection to see if the tenant comes forward.

- (d) **To report on the Clerk's monthly site visit and consider action re management:**

- The Clerk and Councillor Smales had visited the site on 2nd September.
- Letter 1 will be sent to the tenant of plot 28 as a pile of rubbish including an old mattress, plastic, wood, etc had obviously been put there waiting to be burnt.
- Letter 2 will be sent to the tenant of plot 71 as no communication had been received from the tenant in response to Letter 1 regarding non-cultivation of the plot.
- The tenants of plots 70 and 50b had contacted the Clerk in response to Letter 1s after the last meeting.
- The Clerk requested a confidential item to be discussed by the Council after the public had left the meeting.

- (e) **To let vacant plots:**

One plot vacant but waiting to be cleared. There were six applicants on the waiting list.

- (f) **To consider granting permission for sheds, greenhouses, etc:**

There were none.

212/11 To resolve that due to the confidential nature of the business to be transacted, the press and public are excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):

RESOLVED: that the public is excluded from the remainder of the meeting due to confidential items.

213/11 Allotments, dispute:

The Clerk had received a phone call on 2nd September and reported a tenant had complained that an adjoining tenant had destroyed some of his potato crops as a result of a bonfire.


RESOLVED: (All in favour) that the Clerk look into this, send Letter 1 to the tenant who had the bonfire and that the Council will consider bonfires with respect to Tenancy Agreements at the next meeting.

214/11 To consider prices received for work to clear allotment plot 59:

This work had been advertised all summer in the notice board and Free Press. Only one price had been received.

Councillor Grainger declared a prejudicial interest (had priced for the work), left the meeting for the duration of this item, did not take part in discussion and did not vote.

RESOLVED: (9 in favour, 1 abstention) to accept the price from AB Grainger in the sum of £500 to undertake the work, proposed Councillor Smales, seconded Councillor Emmerson.

Signed as a true and correct record ...  Date.....3rd October 2011.....
Councillor I Woodhouse
Chairman, Flamborough Parish Council

**FLAMBOROUGH PARISH COUNCIL****MINUTES OF PARISH COUNCIL MEETING
3RD OCTOBER 2011, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH**

Present: Councillors I Woodhouse (in the Chair), P Couzens, S Emmerson, A Grainger, Mrs K Johnson, V Leppington, Miss B Nettleship, R Sellick, Mrs M Sexton, M Smales, Mrs C Taylor, F Villani
4 members of the public
ERYC Ward Councillors and PCSO Humphrey had sent apologies
Clerk, Libby Woodhouse, recorded the Minutes

215/11 To receive apologies for absence:

Councillor Crossland was not present at the meeting.

216/11 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declaration of interest made by Councillors is recorded at the appropriate Minute.
Registration of gifts – there were none.

217/11 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):

Mr D Hinde – Spoke on the planning application for a wind turbine at Marton Manor. He stated that the number of turbine applications had increased. This application was related to a forthcoming application for a commercial turbine at adjacent Muntons PLC as it was on land owned by the same people. The Parish Council had previously recommended refusal of the monitoring mast for that location. This application was made 7 days after the monitoring mast was refused. With this application at Marton Manor there is a problem with the access road, the landscape character assessment was the highest, ie, Flamborough Heritage Coast, there were strong neighbour objections due to proximity of the turbine to residential properties, an inadequate bat report being completed and because the application site is surrounded by ancient earthworks. Bempton and Flamborough Parish Councils had not initially been consulted however he had requested that they should be. Proven turbines also have a health and safety issue and all certain models have been turned off due to the possibility of blades flying off and the company had gone into administration. Bridlington Town Council had voted to strongly object because of the effect on the heritage rating of the coast. Mr Hinde requested that Flamborough consider recommending refusal of the application.

Mrs Jane Dibb – spoke on the turbine application at Marton Manor and stated that she owns the Grange Farm holiday cottages and lives at Ryal which is close to the application site. She objects to the proposal because of her autistic son. Tests have suggested that turbines can cause a significant adverse effect to children with autism. They are susceptible to levels of noise. The proposed site is only 230m away. If the proposed turbine was 5.6m higher, it would have had to be 1000m away.

Mr Andrew Barden – spoke on the planning application for demolishing and rebuilding Lartle Hoose. He has a property at Annerly Cottage close to the application site but had attended the meeting on behalf of neighbouring resident Mr Stubbins. Previously ERYC had refused an identical application because of an increase in the footprint of the proposals and also the roof height and adding a second floor which was an unacceptable change to the character of the dwelling and surrounding area. Mr Stubbins feels that the new proposals are still unacceptable. The proposed footprint is still being increased by 40% and the applicant was proposing a bunkering approach by digging down into the ground to create enough space for a second floor to keep the roof height the same. This would constitute major ground works. The proposed frontage would move forward by 0.7m and would obstruct their view. The proposed dwelling would still be out of character with the rest of the properties in the area. Recent rebuilds on the estate had been successful by keeping the single level and maintaining the look and feel of the area. Mr Stubbins had employed planning consultants to put forward objections to the planning committee if needed.

Councillor Woodhouse – declared a prejudicial interest in the planning application for Jason Pockley at 32 Stottlebank as he had already written a letter of support for the application. As a Councillor with a prejudicial interest he made representations that the young people in the area need this.

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218/11 To approve the Minutes of Parish Council Meeting of 5th September 2011:

RESOLVED: (All in favour) that the Minutes of this meeting be approved and signed as a true and correct record with one amendment at the end of Minute 191/11 that “Councillor Woodhouse returned and resumed the meeting in the Chair”. Proposed Councillor Smales, seconded Councillor Mrs Sexton.

219/11 (a) To receive the Clerk’s Report & Action Log (for information enclosed):

Temporary Toilets – These were removed from South Landing on 13th September 2011.

Café, South Landing – work has begun on clearing the site.

Fence, School – Copies of emails from the Clerk to ERYC and ERYC’s response were sent to Councillor Crossland.

Christmas Tree – a 20-22 ft tree has been ordered at a cost of £135 plus £30 delivery plus VAT. Delivery on or before 9th December.

Timer Boxes – three out of four fitted – one still to be fitted on Camerons Gardens. Whilst fitting the timer boxes in Dog & Duck Square, ERYC fitted a second hand lantern to the column opposite the Co-op free of charge to the Parish in order to work the timer box. This was needed as the old lantern (shaped like an office dust bin) has all its electrical equipment inside the door at the base of the column. This type of arrangement was common at one time but has all but nearly been phased out.

Purchase of Charlie’s Gardens – The Solicitor has sent a letter on 9th September updating the Parish Council. The last the Solicitor heard from ERYC was 6th June when they advised they were awaiting further instructions. Once these had been received, they would forward the Contract to the Solicitor. The Solicitor has recently received an email from ERYC stating that they are waiting for instructions on a couple of points and these are being chased. The Solicitor sent a further letter on 29th September with a contract which the Clerk copied to all Councillors. There were no material amendments other than tweaking wording regarding planning constraints. The Council will move towards signing.

Allotments, clearance of plot 59 – completed and waste transfer note received.

Planning Enforcement, Development Site at School Lane – an email interim response and telephone call were received from the Principal Enforcement Officer and Enforcement Officer respectively who state: “during the investigation of this case (after a notice had been drafted and ready for service) we became aware that the owner of the site had an unfortunate incident involving his family and a knife attack. I understand that his wife is in fact still in hospital and very poorly. For this reason, we thought it unreasonable to serve a formal enforcement notice at this time. Although we have the case under review, we are also trying other methods to negotiate a solution at the present time”. The incident was a domestic incident of attempted murder involving the owner of the site’s daughter’s ex-boyfriend when his wife and daughter were both assaulted. The Enforcement Officers are currently awaiting a decision from bosses.

Wind Turbine Application Consultation – The Parish Council wrote to ERYC requesting to be notified of any wind farm proposals within 15 miles of the Heritage Coast.

- A response was received from the Team Leader-Strategic Development Control that he would be “agreeable to (as with Bridlington) consulting with Flamborough on any wind farm proposal or large turbine (over 55m or above) within adjacent Parish Council areas. If Flamborough wants to comment on wind farm/turbines beyond neighbouring Parishes, they would be obviously free to do so but we would not consult the Parish direct on these. In terms of smaller turbines in neighbouring Parish Council areas, the Eastern Area Team Leader would be the best contact in the first instance”.
- The Eastern Area Team Leader was also contacted due to the small turbine that has been erected just over the boundary in Bempton Parish on Bempton Lane. His response was: “I understand that our head of service, Pete Ashcroft, is preparing a report to members on our publicity/consultation procedures including those for wind turbines. I would not wish to change the arrangements until that has been agreed. However, we do notify adjacent parishes of all applications that are outside but close to their boundary. I will ensure in the interim that we apply that rule generously in the case of wind turbines which have an impact over a wider area”.
- I have asked for a copy of the report that is being prepared to members on publicity/consultation procedures which is timetabled to be completed for consideration by ERYC cabinet in November/December.
- The new Clerk to Bempton Parish Council has agreed to let Flamborough know when a turbine application has been submitted and the same arrangements from us to them. Bridlington will also

do the same.

Front hedge, allotments – Smiths at Kilham have been contacted to cut this hedge as usual. They have been asked to try to do the inside of it.

Toilets, Small Business Rate Relief – This has been extended and the Parish Council has received a cheque for £226.32.

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Website work – Much of this has been completed this month and the site is nearly ready to go live within the next few weeks. The Clerk will email a link for the Councillors to view the site to check it.

Remembrance Day Wreath – This has been ordered.

Toilets work – Colin Ford has re-seated the tap in the gents and installed two new bulbs in the disabled.

Clerk's hours – August – three weeks Annual Leave taken but still worked 11 hours extra and this has been added back to Annual Leave.

PCSO Humphrey – had sent apologies to the meeting and submitted a monthly report which the Clerk read out to Councillors.

ERYC, Review of Polling Stations – the current situation is to remain, ie, the Village Hall.

Signs – at the playground and Camerons Gardens had been completed by Councillor Crossland.

(b) To consider action required from the Clerk's Exceptions Report (enclosed):

Taps, ladies toilets – there had been a problem reported by a member of the public – the Clerk will ask Colin Ford to have a look.

220/11 Questions/Reports from Councillors and Committee Representatives:

Chairman – reported that he was pleased ERYC was finally clearing the derelict café site at South Landing. The Council felt it was not before time.

Councillor Smales – reported that the School had held a Macmillan coffee morning and raised £290. The event was well attended by local residents.

221/11 Chairman's Report:

The Chairman had nothing to report.

222/11 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

- (1) **11/03569** – Erection of a semi-detached dwelling adjoining 32 Stottlebink and widening of vehicular access following demolition of existing detached garage (re-submission of Ref 10/00929)

At land west of 32 Stottlebink, Flamborough

For Mr Jason Pockley

Application Type: Full Planning Permission

Councillor Woodhouse declared a prejudicial interest (had already submitted a letter of support for the application) left the meeting for the duration of this item, did not take part in discussion and did not vote. Councillor Smales took the Chair.

RESOLVED: (All in favour) to recommend that this application is approved and that the Parish Council fully supports this application. Proposed Councillor C Taylor, seconded Councillor Villani.

The third application was considered next.

- (2) **11/04078** – Erection of two storey extension, first floor extension and canopy to front, construction of dormer extension and erection of single storey extension following demolition of existing conservatory to rear and erection of replacement workshop/tool store

At Norric, South Sea Road, Flamborough

For Mr and Mrs R Sellick

Application Type: Full Planning Permission

Councillor Woodhouse remained out of the meeting as he had a prejudicial interest (he would be submitting a price to undertake the work) took no part in discussion and did not vote. Councillor Sellick declared a prejudicial interest (as the applicant) and left the meeting, did not take part in discussion and did not vote.

848

RESOLVED: (All in favour) that the Council recommends the application is approved and that the Council fully supports this application, proposed Councillor Mrs Sexton, seconded Councillor Mrs Taylor.

Councillors Woodhouse and Sellick returned and resumed the meeting, Councillor Woodhouse in the Chair.

- (3) **11/04112** – Erection of dormer bungalow following demolition of existing (amended scheme of 10/04472)
At Lartle Hoose, North Marine Road, Flamborough
For Mr John Senior
Application Type: Full Planning Permission

RESOLVED: (All in favour) proposed Councillor Smales, seconded Councillor Mrs Johnson, that the Council recommends that this application is refused and strongly objects to the application and refers it to the appropriate Committee for the following reasons:

- The proposals are detrimental to the street scene in that the new dwelling would not be in keeping with the surrounding estate and would be out of character. There are no two storey bungalows on the estate and recent rebuilds in this area have been developed successfully by remaining within this characteristic.
- The side elevations are proposed to be in brickwork and should remain as shingles consistent with the estate.
- The proposed size (footprint) is too large and would constitute overdevelopment resulting in the loss of privacy for the neighbouring property, North Haven.

- (4) The case officer had sent this application as a consultation for the Parish Council:
Erection of a 12.1kw wind turbine (hub height 15.0m, total height to blade tip 19.4m)
At Marton Manor, Flamborough Road, Sewerby, East Riding Of Yorkshire YO15 1DU
For Mr Stuart Waind
Application Type: Full Planning Permission

Councillor Smales declared a prejudicial (the company he works for, Muntons, neighbours the application site), left the meeting for the duration of this item, did not take part in discussion and did not vote.

RESOLVED: (10 in favour, 1 against) that the Council recommends that this application is refused and strongly objects to the application and refers it to the appropriate Committee. The Clerk to submit a refusal response along the lines of landscape, Heritage Coast, health implications for an autistic child, inadequate bat survey, proximity of other dwellings and would set a precedent for other turbines at this location as it would create an impression of urbanisation and out of character for the area. Proposed Councillor Mrs Taylor, seconded Councillor Sellick.

Councillor Smales returned and resumed the meeting.

Planning Applications Granted by ERYC

- (1) **11/03265** – Erection of conservatory to rear at 5 Craikewells, Flamborough

Planning Applications Withdrawn

(1) 11/02917 – Erection of a dwelling at land south of Preston Flats, Flamborough

223/11 To note/deal with correspondence as listed below:

- 26-Sept-11 NHS East Riding of Yorkshire, Humber Cluster Board formed so that the four PCT boards across the Humber region can work together (enc)
- 23-Sept-11 NALC/CPRE, new guide “How to respond to planning applications”.
- The Clerk will email a link for this guide.
- 22-Sept-11 ERNLLCA, North East District Committee, 7.30 pm, 4th October 2011, Kilham Village Hall (enc)
- The Clerk will attend this meeting.
- 22-Sept-11 ERYC, Capital Footway Slurry Sealing 2011-2012 – Flamborough streets (enc).
- 21-Sept-11 Boundary Commission for England, consultation on proposals for new parliamentary constituencies in England until 5th December 2011, details at www.independent.gov.uk/boundarycommissionforengland
- Sept 11 ERYC, Bridlington & Driffield Local Action Team –
- notes of meeting of 1st July 2011
 - Notice and agenda of meeting of 23rd September, Barmston
 - Next meeting will be 4th November, 9.30 am, Flamborough Village Hall
- 20-Sept-11 ERYC, Safeguarding in Sport conference, 27th October, Brantingham Park
- 16-Sept-11 ERYC, Accredited Sports Clubs in the East Riding and request to encourage minimum operating standards.
- Sept 11 ERYC, notice of Standards Committee meetings – 14th and 27th September

849

224/11 Accounts

(a) **To approve payment of accounts to 30th September 2011:**

Received

£226.32	ERYC, Council Tax rebate, toilets, extension of time of Small Business Rate Relief
£8.60	Toilets, Donations Box
£17,250.00	ERYC, half yearly precept
£440	Zurich, insurance claim for wetpour damage at playground

Chq No	Creditor	Net Due	VAT	Total
2051	MR & KM Couzens, Grounds Maintenance (Cut 11)	247.00	49.40	296.40
2052	MR & KM Couzens, Grounds Maintenance (Cut 12)	247.00	49.40	296.40
2053	Mr C Ford, work to toilets (tap and bulbs)	35.00		35.00
2054	Yorkshire Water, allotments, water rates, 2nd qtr, read	65.07		65.07
2055	AB Grainger, allotments, clearance of plot 59	500.00		500.00
2056-58	PAYE (Sept)	1,220.15		1,220.15
2059	Clerk Expenses (Sept)			
	Telephone	8.00		8.00
	Broadband Connection	7.50		7.50
	Expenses towards working from home	12.00		12.00
	Postage	7.32		7.32
	Stationery	5.77		5.77
	Photocopying paper	17.48	5.48	22.96
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Toilets Supplies (Brid Cash & Carry)	16.85	3.37	20.22
	Totals	2,411.14	107.65	2,518.79

Further accounts:

Chq 2060 Wicksteed, £648 inc VAT for repairs to wetpour damage at the playground
Chq2061 MR & KM Couzens, £296.40 inc VAT, cut x 13, Grounds Maintenance Contract.

Councillors Grainger and Couzens both declared personal interests as they had accounts in for payment, remained in the meeting but abstained from voting.

RESOLVED: (9 in favour, 2 abstentions) that the accounts as submitted should be paid, proposed Councillor Mrs Sexton, seconded Councillor Villani.

(b) To note Budget Monitor/Bank Reconciliation to end of September:

850

The Council noted the report.

225/11 To report on the Parish Council's application for ERYC Local Flood Mitigation Funding:

The Clerk reported that the funding bid had been submitted for work to clear the three ditches (Hartendale Gutter, School ditch and North Marine Road) and these are being considered. Ward Councillor Matthews had also requested that the ditches are looked at with regard to maintenance and an ERYC Officer had visited the ditches. This is still ongoing.

226/11 To consider a price from ERYC for Christmas Lighting installations and review requirements for the annual permit (enc):

The annual permit requirements were reviewed. The Christmas lights would be switched on on 9th December and off on 6th January. The timer sockets would be set to come on at 4 pm and off at 1 pm and would no longer be dusk until dawn.

RESOLVED: (All in favour) to accept ERYC's costs of £395.59 to erect and dismantle the lighting in Camerons Gardens and check the strings in Dog and Duck Square, proposed Councillor Leppington, seconded Councillor Sellick.

The costs would potentially make a considerable saving if all went well. The Council will consider erecting the Christmas tree at the next meeting. Councillor Couzens will undertake the nativity and look at the rest of the Christmas lights in the store.

227/11 To consider the ERYC response to the Parish Council's query as to where Flamborough is classed in the LDF settlement network (enclosed):

The Council noted the response and that ERYC had classed Flamborough as a Supporting Village not a Rural Settlement.

RESOLVED: (All in favour) to ask ERYC to keep the Council informed and wait for the consultation that ERYC will undertake with regard to Flamborough, proposed the Chairman, seconded Councillor Emmerson.

228/11 To consider traffic movement on North Marine Road – Councillor Mrs M Sexton (deferred):

Councillor Mrs Sexton asked that this is deferred once again to the next meeting.

229/11 Playground/Youth Shelter:

(a) To note damage was caused to the wetpour (9th Sept) and that the Clerk used delegated emergency powers to repair it at a cost of £540. An insurance claim has been made:

The Council noted the damage and the repairs costing £540 plus VAT. The insurers, Zurich, had settled the insurance claim of £440 (£100 excess).

(b) To consider repairs required to the damaged Youth Shelter:

Councillor Grainger declared a prejudicial interest (would be undertaking the repairs) and left the meeting for the duration of this item, did not take part in discussion and did not vote.

RESOLVED: (All in favour) that as the repairs could not wait AB Grainger undertake the necessary repairs to the Youth Shelter with £150 budget for materials and labour, proposed Councillor Mrs Johnson, seconded Councillor Couzens.

Councillor Grainger returned and resumed the meeting.

- (c) **To consider installing paving slabs to replace the carpet under the gate (recommended by Wicksteed as long as there are no trip hazards):**

851

Paving slabs and concrete were discussed. Councillor Couzens will look into plastic matting and will ask at Camp.

230/11 To update and consider work to Fishermans Gardens:

Councillor Leppington had sourced the anchor.

RESOLVED: (10 in favour, 1 against) to leave Fishermans Gardens as it is, proposed Councillor Leppington, seconded Councillor Mrs Johnson.

231/11 To consider the wall in Camerons Gardens – repair or remove:

Councillor Woodhouse will repair the wall in Camerons Gardens free of charge.

232/11 To consider winter planting the wooden boxes/stone troughs in the village:

Councillor Mrs Sexton reported that residents were helping to plant up the boxes. The Clerk will send letters of thanks to two residents on Ogle Road, a resident at Beech Avenue, residents at Preston Flats and one at North End. Councillor Mrs Sexton will deliver the letters to the residents. The other boxes and two stone troughs will need to be planted and this will be done by Councillors Mrs Sexton and Mrs Johnson with the £50 budget that had already been agreed.

233/11 To consider work required to be added into the Grounds Maintenance contract – trim suckers from the base of trees in all areas and prune bushes at the War Memorial:

Councillor Couzens declared a prejudicial interest (as the contractor) and left the meeting for the duration of this item, did not take part in discussion and did not vote.

RESOLVED: (All in favour) that the Grounds Maintenance Contractor trims the bushes at the War Memorial and removes suckers from trees at all locations prior to Remembrance Sunday up to a £200 budget and this would be as a one-off. Proposed Councillor Smales, seconded Councillor Mrs Johnson. The Council will consider adding it to the contract at the next meeting.

Councillor Couzens returned and resumed the meeting.

234/11 To review the donation towards the light to the rear of the Village Hall:

There was discussion surrounding the light and the healthy accounts of the Village Hall.

RESOLVED: (All in favour) that the Council will wait to be asked before making a decision, proposed the Chairman, seconded Councillor Mrs Taylor.

235/11 To consider responses received from members of the public at the request of the Parish Council for forward planning ideas in previous newsletters (enclosed):

There were three responses – hazardous steps between Danes Dyke and the Lighthouse, brighter lighting on Beech Avenue and pavement re-surfacing on South Sea Avenue.

RESOLVED: (All in favour) to refer these issues to ERYC as they are their responsibility, to track them through the development plan and let the residents know, proposed Councillor Villani, seconded the Chairman

236/11 To consider the enclosed request to donate a seat:

RESOLVED: (All agreed) to confirm that it is not the policy of the Parish Council to accept any more seats, proposed the Chairman, seconded Councillor Villani.

237/11 Allotments:

(a) To report on the Clerk's monthly site visit and consider action re management:

852

Councillor Miss Nettleship declared an interest in the remainder of the agenda (has family as tenant) and left the meeting for the remainder of the meeting, did not take part in discussion and did not vote.

The Clerk and Councillor Smales had visited the site that day. Letter 1 was required to the tenant of plot 50a as he is storing tyres, the Allotment Association needed a letter as they had put anti-vandal paint on the gates as agreed by the Council but had not put up the required signage and the plots down the side of Beech Avenue needed re-measuring as the boundaries were becoming unclear.

(b) To consider that no response has been received from the tenant of plot 71 despite Letters 1 & 2 being sent re non-cultivation and to solve a problem with a neighbouring resident

The tenant who was in the USA had eventually contacted the Clerk as he had thought a friend was cultivating the plot in his absence. He relinquished the plot as it was not known when he would return to the UK. The resident to the rear of the plot was wishing to replace his fence as soon as possible but could not do so as the tenant had put carpeting up against the old fence.

RESOLVED: (All agreed) that as the work needed doing quickly, to ask AB Grainger to clear the plot (as the contractor who had cleared the previous plot) and the Council will invoice the outgoing tenant for the work. As the Council is continually paying out to have plots cleared, the Clerk will remind tenants in the rent collection letter that tenants must clear plots on termination of the tenancy and if the Council has to pay to clear them the charges will be passed on in line with Tenancy Agreements and the the Allotment Act 1950. Proposed Councillor Smales, seconded Councillor Mrs Taylor.

At the next meeting, the Council will discuss payment of a bond prior to letting plots.

(c) To let vacant plots:

The contractor had cleared plot 59 and this and any other vacant ones that may occur following rent collection will be let in November.

(d) To consider granting permission for sheds, greenhouses, etc:

There were none.

(e) To note rent collection arrangements and agree letter giving notice to tenants:

Rent collection will take place on Saturday morning 29th October between 10 and noon in the back kitchen at the Village Hall. The Clerk will write to all tenants with the arrangements.

(f) To consider bonfires at the allotments and tenancy agreements (copy agreement enc):

There had been problems with bonfires due to damage being caused and because tenants were setting fire to bonfires on other tenants plots. The Clerk showed pictures of a potential bonfire on a plot made of non-allotment rubbish including a bed and mattress and pictures taken the following week of the same plot following the fire. The Clerk had immediately written to the tenant prior to the fire stating that the rubbish must be removed from site and not burnt but the tenant had responded stating that it was not his rubbish, he was fed up of other tenants putting rubbish on his plot and setting fire to it and he did not see why he should be blamed. When the Clerk and Councillor Smales had visited today, the pile of rubbish was growing again in the same place. The Council will undertake an investigation into this practice and the Clerk will ask tenants for any information in the rent letter. The Clerk will include with the rent letter that any person caught causing damage by bonfire will be given immediate Notice to Quit and any expenses incurred by the Council due to damage caused by fire will be recovered from the tenant. Legal advice had been obtained from ERNLLCA.

853

(g) To cut back the overhanging hedge to the rear of the site:

The work will be discussed at the end of the meeting.

238/11 To resolve that due to the confidential nature of the business to be transacted, the press and public are excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):

RESOLVED: (All in favour) that the public is excluded from the remainder of the meeting due to the confidential business to be transacted.

239/11 To consider prices received for the cutting of the rear hedge at the allotments:

Paul Wilson from Filey had submitted a price for cutting the hedge. He had visited the site with the Clerk to view the work which would be to cut back by hand the hedge overhang (not the height) flush with the base and all waste to be chipped and spread in the hedge bottom. The work is to be undertaken in December/January weather dependent.

RESOLVED: (All in favour) to accept the price in the sum of £1140 plus VAT and the contractor is to let the Clerk know prior to commencement on site in order to let the tenants know, proposed Councillor Villani, seconded Councillor Mrs Sexton. The Clerk will write to the tenants concerned now to let them know of the planned work as access will be required to plots and again when the Contractor will be on site.

240/11 To report on a dispute between neighbouring tenants:

A conclusion had not been reached but the Council will wait for any further contact.

Signed as a true and correct record
Councillor I Woodhouse, Chairman
Flamborough Parish Council



..... Date ...7th November 2011

**FLAMBOROUGH PARISH COUNCIL****MINUTES OF PARISH COUNCIL MEETING
7TH NOVEMBER 2011, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH**

Present: Councillors I Woodhouse (in the Chair), P Couzens, J Crossland, A Grainger, Mrs K Johnson, V Leppington, R Sellick, Mrs M Sexton, M Smales and Mrs C Taylor.

Two members of the public

ERYC Ward Councillor C Matthews

PCSO Andrea Humphrey had sent apologies

Clerk, Libby Woodhouse, recorded the Minutes.

241/11 To receive apologies for absence:

RESOLVED: To receive apologies of absence from Councillors S Emmerson, Miss B Nettleship and F Villani.

242/11 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.
Registration of Gifts – there were none.

243/11 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):

No members of the public or Councillors with prejudicial interests wished to speak.

244/11 To approve the Minutes of Parish Council Meeting of 3rd October 2011:

RESOLVED: that the Minutes of this Meeting be approved and signed as a true and correct record.

245/11 (a) To receive the Clerk's Report & Action Log (for information enclosed):

Christmas Lights/Timer Boxes – Annual permit letter completed and sent. ERYC has fitted three timer boxes which are set to light from 4 pm to 1 am – the other will be fitted when they are switched on. ERYC erected Christmas Lighting in Camerons Gardens and checked the Lighting in Dog and Duck Square on Monday 24th October. The Lighting from the Co-op was not checked as it appears to have been switched off inside – Councillor Grainger will ask if they could switch it back on and then check it.

Fence, School – In response to Parish Council Minutes concerning the new fence surrounding Flamborough School, the Headteacher, Mrs Tandy has written the enclosed letter.

RESOLVED: (8 in favour, 2 abstentions) to write back to the School clarifying the procedure with regard to members of the public and Councillors bringing up issues at Parish Council meetings. Councillor Sellick will word the letter. Proposed Councillor Sellick, seconded Councillor Mrs Taylor.

Purchase of Charlie's Gardens – Councillors V Leppington and J Crossland signed the Contract on 21st October 2011. Following the cheque for £1800 being signed and sent to the Solicitor, we await completion. (£1800 is the purchase price of £1000 plus £800 towards ERYC's legal fees. The Council will still have to pay our Solicitor's fees).

Allotments, clearance of plot 71 – completed and Waste Transfer Note received. An invoice for the work was sent to the outgoing tenant. The resident to the rear of this plot is currently replacing his fence.

Youth Shelter – the broken wooden panelling has been fixed.

Local Flood Mitigation Funding – ERYC sent a letter and is currently analysing the questionnaire results and the list of schemes submitted for work. Early appraisal indicates that the total value of these schemes exceeds £3m, therefore ERYC will not be able to fund all suggestions. The outcome will be communicated to Councils shortly.

Remembrance Day Wreath – has been received. Remembrance Day arrangements are in place – railings, wreath railing, sweeping steps, salting steps if frozen, Chairman’s Badge of Office, grass cutting.

855

Toilets work – Colin Ford has fixed the problem with the tap in the ladies – he had to fix the water pressure by the tap in the road

New Website – went live on 7th October – a few teething problems but now seems to be working well except ERYC has launched its new website so all links to ERYC’s site will need to be replaced.

Street Light – number 6 (Lighthouse Road at the Lighthouse end) has been reported with a YE fault.

Swing, playground – was reported damaged by Councillor Mrs Johnson on 29th October – mended by Councillor Woodhouse (new bolt to swing seat).

ERNLLCA NE District Committee – attended by the Clerk on 4th October. The Localism Bill will be having a third reading but a clear picture is still not known.

Clerk’s hours – September – 71.5 hours worked (7.5 hours added back to holidays). October – 70.5 hours worked (6.5 hours added back to holidays).

PCSO Humphrey – had sent a monthly report which was read out to the meeting.

ERYC – Networking and Information Event for Parish Councils with regard to the LAT and the new Community Partnership on 7th December, 6-9 pm at Cass Hall in Driffield – no-one wished to attend.

ERYC, Code of Conduct Training – this will take place in February/March 2012. ERYC updated with regard to the Localism Bill and Standards Regime. It is certain that the Standards Board will be abolished but it is likely that Town and Parish Councils will be required to have a Code of Conduct which will contain certain mandatory elements and be in accord with the Nolan principles of public life. Local authorities will also have to have a system in place to deal with allegations that Members have breached the Code. ERYC will brief Councillors and Clerks about the final provisions when they become clear.

(b) **To consider action required from the Clerk’s Exceptions Report (enclosed):**

246/11 Questions/Reports from Councillors and Committee Representatives:

Councillor Mrs Johnson – reported that rubbish and concrete had been dumped at the side of the road at the bridge on Water Lane, on the highway. Ward Councillor Matthews will take on the issue.

Councillor Leppington – reported that the lady parishioner to the rear of Monument Garage is still concerned about the amount of tyres stored behind the garage. The Clerk will contact Humberside Fire Service again.

Councillor Leppington – reported concern that some members of the public have dogs on the Village Green without a lead and some dogs are causing nuisance there. Councillor Leppington will find out the time of day this is happening and the Clerk will ask the Dog Warden to visit.

Councillor Sellick – reported broken fencing on the Village Green. Councillor Couzens will mend it.

Councillor Sellick – reported that wheelie bins had been set on fire on the Village Green just in front of the playground gate. This had damaged the safety surfacing under the gate and the No Dogs sign.

RESOLVED: (10 in favour, 1 against) that the Clerk will order another No Dogs sign from Sign & Design and report the issue to the Police, proposed the Chairman, seconded Councillor Smales.

Councillor Smales – reported that a resident had tripped and fallen on some broken pavement outside the butchers on High Street. Ward Councillor Matthews will take up this issue.

Councillor Smales – had attended an event at Sewerby Hall on 12th October as an RSPB Volunteer when a gentleman had come up to him and introduced himself as a member of Sustrans – he had stated he would contact the Parish Council with a view to continuing the project of a cycle track through Danes Dyke and Water Lane. The Parish Council registered concern.

247/11 Chairman’s Report:

The Chairman had nothing to report.

248/11 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

(1) **11/04475/TCA** – Notification to carry out works to trees in the Conservation Area, at St Oswald’s Church, Flamborough.

RESOLVED: That the Parish Council has no objections to the proposed work.

856

- (2) **11/04454** – Erection of a second 11kw Gaia wind turbine on an 18m tower (resubmission of 11/03126)
At Mill Field House, Buckton Barn, Scarborough Road, Bridlington, East Yorkshire
For Mr D Shipley
Application Type: Full Planning Permission

Councillor Smales declared a prejudicial interest in this item (son-in-law works for a turbine company), left the meeting for the duration of this application, did not take part in discussion and did not vote.

RESOLVED (All in favour) that the Council has no observations to make on this application, proposed the Chairman, seconded Councillor Grainger.

- (3) **11/05113/TCA** – Notification to carry out works to trees in the Conservation Area, Langdales, Woodcock Road, Flamborough

Councillor Smales declared a prejudicial interest in this item (neighbour), remained out of the meeting for the duration of this item, did not take part in discussion and did not vote.

RESOLVED: (All in favour) that the Council has no objections to the proposed work, proposed Councillor Mrs Sexton, seconded Councillor Mrs Taylor.

Councillor Smales returned and resumed the meeting.

Planning Applications Refused by ERYC

- (1) **11/03541** – Continued use of industrial unit as DIY centre for temporary period at Flamborough Rural Workshops, Bempton Lane, Flamborough
- (2) **11/03569** – Erection of a semi-detached dwelling adjoining 32 Stottlebink and widening of vehicular access following demolition of existing detached garage at land west of 32 Stottlebink, Flamborough

The Council noted concern that this application had once again been refused.

Planning Applications Granted by ERYC

- (1) **11/04078** – Erection of two storey extension, first floor extension and canopy to front, construction of dormer extension and erection of single storey extension following demolition of existing conservatory to rear and erection of workshop/tool shed at Norric, South Sea Road, Flamborough.
- (2) **11/03465** – Erection of a dwelling at land west of Highlands, Mereside, Flamborough.
- (3) **11/04637/TCA** – Notification to carry out works to trees in a Conservation Area at Hawthorne Cottage, West Street – it was noted that the Parish Council had not received this application.

Planning Applications Withdrawn

- (1) **11/03259** – Erection of a 12.1kw wind turbine (hub height 15 m, total height to blade tip 19.4m) at Marton Manor, Flamborough Road, Sewerby

Planning Application – Appeals

- (1) **11/02807** – Change of use of dwelling to form 2 no. apartments at Sunnyside, North Marine Road, Flamborough. ERYC refused planning permission and the applicant has taken it to appeal at the Planning Inspectorate. The Parish Council did not raise any objections.

249/11 To note/deal with correspondence as listed below:

27-Oct-11	ERYC, Bridlington & Driffield Local Action Team meeting, Wednesday 9 th November, Flamborough Village Hall, 9.30 am to 12 noon – agenda and notes of previous meeting.
24-Oct-11	ERYC, notice of Standards Committee meetings, 9 th November 2011.
20-Oct-11	Humber & Wolds Rural Community Council – invitation for Parish Council to attend a Fuel Poverty Conference, Driffield Rugby Club, 2 nd December, 10 am to 1 pm including buffet lunch.
20-Oct-11	Humber & Wolds Rural Community Council – invitation for Parish Council to attend an information event regarding internet broadband provision in rural communities, Kilham Village Hall, Tuesday 22 nd November, 7 pm to 9 pm.
11-Oct-11	ERYC, Parish Precept 2012/2013 request <ul style="list-style-type: none"> • A budget meeting was set for Monday 21st November 2011.
Oct-11	ERNLLCA Newsletter (enclosed)
Oct-11	ERYC, Parish News Flamborough Head Management Plan Newsletter, Humber Playing Fields Newsletter, ERVAS Newsletter, Advertising Material

250/11 Accounts**(a) To approve payment of accounts to 31st October 2011:****Received**

£13.65	Toilets Donations Box
£1,995.00	Allotment Rent
£1,905.96	VAT Refund from 1/4/11-30/9/11

Accounts Paid

Chq 2060	£648.00 inc VAT, Wicksteed Leisure, repair of wetpour damage at playground
Chq 2061	£296.40 inc VAT, MR & KM Couzens, grounds maintenance (cut x 13)

Chq No	Creditor	Net Due	VAT	Total
2062	MR & KM Couzens, Grounds Maintenance (Cut 14)	247.00	49.40	296.40
2063	MR & KM Couzens, tree and bush work	200.00	40.00	240.00
2064	AB Grainger, repairs to Youth Shelter	60.00		60.00
2065	AB Grainger, allotments, clearance of plot 71	272.00		272.00
2066	Npower, electric, streetlighting 1/7/11-30/9/11	1,495.00	299.01	1,794.01
2067	Stuart, Smith & Burnett, purchase Charlie's Gardens	1,800.00		1,800.00
2068-70	T Benson (Toilet Cleaning, Oct)	1,234.75		1,234.75
2071	Clerk Expenses (Oct)			
	Telephone	8.00		8.00
	Broadband Connection	7.50		7.50
	Expenses towards working from home	12.00		12.00
	Postage	3.00		3.00
	Stationery	0.00		0.00
	Photocopying paper	6.00		6.00
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
2072	Shaw & Sons, toilets washroom cleaner	48.91	9.78	58.69
2073	ERYC, Street lighting maintenance - July-Sept	143.22	28.64	171.86
2074	Npower, electric, toilets Aug-Oct	65.90	3.30	69.20
2075	Royal British Legion, poppy wreath, Remembrance Day	17.00		17.00
2076	Mrs E Woodhouse, Dell, inkjets	61.64	12.33	73.97
	Totals	5,703.92	442.46	6,146.38

Further Accounts for Payment:

Chq 2077	£162.00 inc VAT,	J Crossland, emergency work to swings in July.
Chq 2078	£96.00 inc VAT,	J Crossland, repairs to seat, South Landing
Chq 2079	£20.00,	V Crossland, two bars/engraving, Chairman's Badge Office
Chq 2080	£48.24,	A Grainger, supply of posts to mark out allotments.

Councillors P Couzens and A Grainger declared personal interest as they had accounts in for payment

RESOLVED: (All in favour) to payment accounts and extra accounts as submitted, proposed Councillor Smales, seconded Councillor Mrs Johnson.

(b) To note Budget Monitor/Bank Reconciliation to end of October:

The Council noted the budget and bank reconciliation.

251/11 To consider traffic movement on North Marine Road – Councillor Mrs M Sexton (deferred):

Councillor Mrs Sexton requested that this was again deferred.

252/11 To receive the awaited ERYC Consultant's report into the proposed boundary changes of the Conservation Area and to comment on the review (see enclosed documents):

The Council noted that the Consultant's report had recommended the boundaries of the Conservation Area be revised as the Parish Council had requested and that the report had acknowledged the historic development of the village in that area and the importance of the approach into the village. The report and any consultation response would go to ERYC Cabinet for the final decision.

RESOLVED: (All in favour) to fully endorse the findings of the report and recommend approval of the report and revised boundaries as proposed, proposed the Chairman, seconded Councillor Smales.

253/11 (a) To note the consultation meetings for the LDF Core Strategy Further Consultation and that Councillors Woodhouse and Smales will attend the Bridlington event (enclosed):

Councillors Woodhouse and Smales will attend the consultation meeting tomorrow evening.

(b) To consider a response to the LDF Core Strategy Further Consultation (enclosed):

The Parish Council's response to the consultation will be deferred to the next meeting for further information to be considered following the consultation meeting.

254/11 To review the Village Taskforce Initiative and complete the satisfaction survey (enclosed):

The Council considered that Councillor Mrs Johnson should complete the survey and was happy to tick the "yes" boxes (for the Taskforce Schedule, not the General Maintenance Schedule).

255/11 To consider applying for the ERYC Severe Weather Grant this year (enclosed):

The Clerk reported that ERYC will be launching a Community Fund of up to £3,000 per Parish Council after Christmas and that work to Charlie's Gardens could be funded through it. ERYC had brought forward part of the fund so that Parishes could apply for Severe Weather Funding again this year. The total for the Severe Weather and Community Fund would be £3,000.

The Clerk had received information from ERYC with regard to the Severe Weather fund that the Parish Council did not necessarily need to have a Severe Weather Plan or Emergency Plan but ERYC would need to know basic questions such as what the fund would be for, who would trigger work, who would undertake work, where grit, etc, would be stored, which areas would be cleared, insurance, risk assessments and a record of work undertaken.

RESOLVED: (6 in favour, 3 against, 1 abstention) to apply for funding. The Council will consider the amount and what it would be used for at the budget meeting on 21st November. Proposed Councillor Sellick, seconded Councillor Mrs Johnson.

256/11 To consider that the Internal Audit fee will be increased this year to £165 plus mileage:

RESOLVED: (All in favour) to agree the increase in Internal Audit fee of £165 plus mileage, proposed Councillor Smales, seconded Councillor Mrs Taylor.

257/11 To consider the Footway Lighting Maintenance Contract 2012-2015, contract and tender documents, advertisement of contract and return of tenders (documents enclosed):

The Council discussed the contract and tender documents.

RESOLVED: (9 in favour, 1 against) to accept the contract and tender documents and advertise the new contract in a box in the Free Press and send to ERYC, Maltby's and LS Lighting and ask for return of prices by 6th February, proposed Councillor Mrs Sexton, seconded Councillor Smales.

258/11 Christmas Lighting:

(a) To review arrangements for festoon lighting and erecting Christmas Tree/Nativity:

Arrangements for switch on/off, and erecting the Tree and Nativity were in place. The Council did not think it was necessary to fence off the Tree and Nativity with temporary fencing as Camerons Gardens was not particularly used during the winter period and all wires run underground.

(b) To review the Risk Schedule with regard to Christmas Lighting (enclosed):

The Council reviewed the risk schedule with regard to Christmas Lighting.

259/11 To consider taking part in the Queen's Diamond Jubilee Beacons (enclosed):

The Clerk will ask ERYC whether they are lighting the beacon at the Lighthouse as they did for the Golden Jubilee.

260/11 Playground:

(a) To consider that the matting under the gate is desperately, urgently in need of replacing and to make a decision at this meeting on how to replace it – approx £900 for wetpour/ playsafe mat/rubber mulch, or possibly flag it, concrete it, rubber tiles, plastic matting (Cllr Couzens to check with camp):

Councillor Smales and Councillor Grainger will tidy up the mat area as it has been burnt from an arson attack when two wheelie bins were set on fire.

The Clerk will ask for prices on the Notice Board and Free Press for work to concrete the area under the gate and also the area of the base of the bus shelter at Tower Street and prices to be returned by 21st November.

(b) To note that a swing was removed as it had been damaged and to consider repair/replacement – one chain had been removed from the top shackles:

The Clerk will order 5 x D shackles and pins and Councillor Woodhouse will put it back.

261/11 To consider the Parish Council's Development Plan – Councillor R Sellick:

Councillor Sellick had written a plan which he circulated to the meeting. This will be fitted into the budget setting meeting to give Councillors the chance to look at it.

262/11 To consider the Personnel Committee (Terms of Reference enclosed) and working processes – Councillor R Sellick:

Councillor Sellick recommended that the Personnel Committee should have and apply an appraisal policy by law and provided appraisal documents and a policy for the meeting. This will be considered at the next meeting when Councillors have had a chance to look at them. The Clerk will gain advice from ERNLLCA.

263/11 Allotments:

- (a) **To report on the Clerk’s monthly site visit and consider action re management:**
Councillors Smales and Grainger and the Clerk had visited the site today and had noted that tyres had been removed from plot 50A, the state of vacant plots and had cleared some items from plots, the compost bin on plot 75 needed moving away from the access to the front hedge and had started measuring vacant plots. They will return on Wednesday to continue this. The Clerk was also doing a survey of each plot to see exactly what sheds, etc, were in place and whether tenants had permission.
- (b) **To consider the Rent Collection Report (29th October) and issues raised (enclosed):**
- Councillor Mrs Johnson had undertaken Rent Collection with the Clerk. Currently a total of £2055 had been received. Two tenants had not paid and they will receive Letter 1s. There are seven and a half plots vacant.
 - The tenant of plot 16 who had moved address without informing the Council was found within the two hours rent collection period and updated her address.
 - The tenant of plot 47 wished to remind the Council that it had promised to provide posts to stop vehicles from driving on her plot – this was done by Councillor Grainger whilst on site.
 - The tenant of the piggeries reported concern that a bonfire keeps being lit next to his sheds which contain livestock and it is dangerously close. This is the plot where the tenant does not know who is dumping rubbish on his plot and setting fire to it. No-one has come forward with any information and the tenant of the piggeries had been informed of this.
 - The Chairman of the Association wished the Council to place another sign at the gate stating “tenants only, trespassers will be prosecuted” as the other one is now not visible through the gates. He also wished to have an opening and closing time for the gates. The Council reviewed this and felt another sign was not required at this time.
- (c) **To consider required clearing of plots as a result of terminations and enclosed report regarding sheds:**
- The outgoing tenant of plot 74 will be sent another letter requesting them to remove the shed otherwise the Council will remove it and invoice them – the tenant had placed the shed on the plot without permission
 - The tenant of plot 32 was let the plot with a shed already in place and had given notice to terminate the tenancy prior to the Council’s decision to invoice outgoing tenants for clearing plots. ERNLLCA had recommended that the Council should clear this particular shed. The Council will let the plot with the shed in place but the new tenant will undertake to remove it at the end of that tenancy.
 - The Clerk will finish undertaking a review of sheds and permissions.
- (c) **To let vacant plots:**
The Clerk will let vacant plots.
- (d) **To consider granting permission for sheds, greenhouses, etc:**
The Council granted permission for a greenhouse/poly tunnel on plot 76B.

Signed as a true and correct record

I. Woodhouse

..... Date ...5th December 2011...

Councillor I Woodhouse, Chairman, Flamborough Parish Council

**FLAMBOROUGH PARISH COUNCIL****MINUTES OF PARISH COUNCIL MEETING
21ST NOVEMBER 2011, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH**

Present: Councillors I Woodhouse (in the Chair), P Couzens, J Crossland, A Grainger, Mrs K Johnson, V Leppington, M Smales and F Villani.

No members of the public present

Clerk, Libby Woodhouse, recorded the Minutes

264/11 To accept apologies for absence:

RESOLVED: To accept apologies of absence from Councillors S Emmerson, Miss B Nettleship, Mrs M Sexton, R Sellick and Mrs C Taylor.

265/11 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.
Registration of Gifts – there were none.

266/11 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):

No-one wished to speak.

267/11 To consider planning applications as listed and subsequent plans that are received after this agenda has been sent out. Plans are available for public inspection at 7.15 pm:

- (1) **11/05209** – Erection of a single storey extension to rear
At 102 Constable Road, Flamborough
For Mr and Mrs J Leppington
Application Type: Full Planning Permission

Councillor Grainger declared a personal and prejudicial interest (applicant is his nephew), left the meeting for the duration of this item, did not take part in discussion and did not vote.
Councillor Leppington declared a personal and prejudicial interest (applicant is his son), left the meeting for the duration of this item, did not take part in discussion and did not vote.
Councillor Crossland declared a prejudicial interest (works with applicant), left the meeting for the duration of this item, did not take part in discussion and did not vote.

RESOLVED: (All in favour) that the Parish Council has no observations to make on this application, proposed Councillor Villani, seconded Councillor Smales.

- (2) **11/05184** – Erection of a shed to house historic tractor
At Trevor House, Dog & Duck Square, Flamborough
For Mr A Grainger
Application Type: Full Planning Permission

Councillor Grainger declared a personal and prejudicial interest (his own application), remained out of the meeting for the duration of this item, did not take part in discussion and did not vote.
Councillor Leppington declared a personal and prejudicial interest (applicant is his brother-in-law), remained out of the meeting for the duration of this item, did not take part in discussion and did not vote.
Councillor Crossland declared a prejudicial interest (drinking companion of applicant), remained out of the meeting, did not take part in discussion and did not vote.
Councillor Couzens declared a prejudicial interest (close association with applicant), left the meeting for the duration of this item, did not take part in discussion and did not vote.

The Council was then not quorate due to declarations of interest and the application will be considered at the next meeting.

Councillors Grainger, Leppington, Crossland and Couzens returned and resumed the meeting.

268/11 To note that at the meeting of 7th November, the Council resolved to apply for grant funding for severe weather work and to consider how much should be applied for and for what purpose (enclosed):

RESOLVED: (All in favour) to defer applying for funding until after Christmas and consider for what purpose at that time, proposed Councillor Crossland, seconded Councillor Villani.

269/11 To consider the budget for 2012/2013 and precept request (see enclosed budget documents):

RESOLVED: (All in favour):

- (a) To accept the budget proposals for 2012/2013 will be £38,500 as the budget justification documents.
- (a) That the donation to St Oswald's Church for maintenance of the graveyard remains at £350.
- (b) That dependent on reserves remaining at the end of the current year, approximately £2,300 to be transferred to the current account from the saver account.
- (c) That dependent on the reserves remaining at the end of the current year, to earmark £41,000 to the specific purpose of street lighting (in the event that improvement works are required) and to keep this amount in a separate account and the Clerk to look for a more suitable account with better interest. Any annual interest from this account is to be transferred to the current account.
- (d) That the £25.00 per month transferred from the current account to the saver account is stopped as it serves no purpose.
- (e) To raise the precept from £34,500 per year to £36,500 for 2012-2013 (as the precept has not been raised since 2007-2008). This will represent an increase of £2.11 for a Band D property to £39.63 for 2012-2013.

270/11 To resolve that due to the confidential nature of the business to be transacted, the press and public are excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):

RESOLVED: (All in favour) that the public, although none present, be excluded from the remainder of the meeting.

271/11 To review the pay and existing conditions of service of existing employees:

RESOLVED: (All in favour) that there will not be any pay increases for any employees this year.

272/11 To consider prices received for work to concrete the base area of the gate at the playground and base area of Tower Street bus shelter:

Councillor Grainger declared a prejudicial interest (he had submitted a price for the work), left the meeting for the duration of this item, did not take part in discussion and did not vote. There were no further declarations of interest for this item.

One price had been received from AB Grainger in the sum of £1,002.00

RESOLVED: (6 in favour, 1 abstention) to reject this price as it was considered too high, to amend the specifications for this work to only include the playground concrete work under the gate and ask for prices in the Notice Board and Free Press to be returned by the next meeting of 5th December 2011. Proposed Councillor Villani, seconded Councillor Mrs Johnson.

Signed as a true and correct record *I Woodhouse* Date ...5th December 2011.....
Councillor I Woodhouse, Chairman, Flamborough Parish Council



**MINUTES OF PARISH COUNCIL MEETING
5TH DECEMBER 2011, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH**

Present: Councillors J Crossland, S Emmerson, A Grainger, Mrs K Johnson, V Leppington, Mrs M Sexton, F Villani.

Ward Councillor C Matthews (Ward Councillor Harrap had sent apologies)

No members of the public

Clerk, Libby Woodhouse, recorded the Minutes

273/11 Election of Chairman for the meeting:

RESOLVED: in the absence of the Chairman and Vice Chairman that Councillor Leppington take the Chair for the meeting.

274/11 To receive apologies for absence:

RESOLVED: To receive apologies of absence from Councillors I Woodhouse, M Smales, P Couzens, Mrs C Taylor, R Sellick and B Nettleship. Councillor Mrs Johnson would be arriving late.

275/11 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.
Registration of gifts – there were none.

276/11 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):

No-one wished to speak.

277/11 To approve the Minutes of:

(a) Parish Council Meeting of 7th November 2011:

RESOLVED: that the Minutes of this meeting be approved and signed as a true and correct record.

(b) Parish Council Meeting of 21st November 2011:

RESOLVED: that the Minutes of this meeting be approved and signed as a true and correct record.

278/11 (a) To receive the Clerk's Report & Action Log (for information enclosed):

Christmas Tree – Will be delivered on 9th December but not to Camerons Gardens. The tree will be delivered to Seaways Farm and Councillor Couzens will arrange to transport and erect the tree on 10th December along with the nativity.

Fly Tipping – Ward Councillor Matthews confirmed that the fly tipping on Water Lane had not been reported to ERYC but has been programmed for collection and disposal and this was done.

High Street Footpath outside butchers – this was made good by ERYC.

Rats, Stylefield Road – residents had reported the evidence of rats to Councillors who reported it to me. ERYC inspected the road and could not find any evidence of rats, runs or holes in the vicinity of the street.

Tyres, Monument Garage – Humberside Fire Service visited the site again and reported that the site owner and current tenant are fed up with the situation that has been left by the former tenant. However, the owner has stated he will remove the tyres.

Dog concerns, Village Green – The Animal Warden was contacted and has been doing patrols in the area already. The Warden will continue to monitor the situation.

Dog Sign, Village Green – following fire damage, a new sign has been purchased and given to Councillor Crossland to install.

New post, Village Green – this was removed by vandals on 16th November and was recovered by Councillor Crossland and re-installed by Councillor Woodhouse on 17th November. I logged this as a crime with the police and a PCSO visited on Sunday 20th November. He will do a door to door visit of the area to see if anyone is aware of who did the damage. I made him aware of the other damage in the area and he has stated that he would advertise in the Free Press to see if anyone knows who is doing the damage. I also emailed PCSO Humphrey on 17th November to see if anything can be done locally. There has now been a number of issues – broken fencing to the Village Green, removal of the new post, damage to the Youth Shelter, damage to the wetpour at the playground, arson damage to the surface under the gate and signs at the playground and damage to Camerons Gardens fencing.

New non-emergency Policy number – the 0845 number has now changed to 101.

Clerk's hours – 85 hours worked in November, therefore 21 hours being added back to holiday

PCSO Humphrey – had sent a police report for November which was read out to the meeting.

Bridlington & Driffeld LAT Meeting – will take place on 13th December at Wetwang Village Hall, between 2 and 4 pm.

ERYC, Flood Mitigation Funding Distribution – ERYC hope to be in a position to present the selected list of schemes at the next flood liaison meeting in February 2012.

(b) To consider action required from the Clerk's Exceptions Report (enclosed):

The surface under the gate at the playground will be considered at this meeting.

Councillor Crossland will replace the swing at the playground; the Clerk has the new shackles.

Councillor Crossland will replace the damaged No Dogs sign at the playground.

279/11 Questions/Reports from Councillors and Committee Representatives:

Councillor Mrs Sexton – reported concern at the possible closure of Buckrose Ward at Bridlington Hospital.

RESOLVED: (5 in favour, 1 abstention) to write to the Humber NHS Foundation Trust requesting assurance that the Parish Council would be consulted regarding any proposed changes to Buckrose Ward, proposed Councillor Mrs Sexton, seconded Councillor Emmerson.

280/11 Chairman's Report:

There was no report.

281/11 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

- (1) **11/05184** – Erection of a shed to house historic tractor
At Trevor House, Dog & Duck Square, Flamborough
For Mr A Grainger
Application Type: Full Planning Permission

Councillor Grainger declared a personal and prejudicial interest in this item (as his own application), left the meeting for the duration of this item, did not take part in discussion and did not vote.

Councillor Leppington declared a personal and prejudicial interest in this item (applicant is his brother-in-law), left the meeting for the duration of this item, did not take part in discussion and did not vote.

Councillor Crossland declared a prejudicial interest in this item (drinking companion of applicant), left the meeting for the duration of this application, did not take part in discussion and did not vote.

This left the Council inquorate and it was not able to consider this application. As this was the second meeting where declarations of interest in this application had left the Council inquorate and the consultation deadline had already been extended, the Council is not able to submit a comment on this application.

Planning Applications Refused by ERYC

- (1) **11/04112** – Erection of dormer bungalow following demolition of existing (amended scheme of 10/04472) at Lartle Hoose, North Marine Road, Flamborough

Planning Applications Granted by ERYC

11/04475/TCA – Application for tree work at St Oswald’s Church, Flamborough

282/11 To note/deal with correspondence as listed below:

24-Nov-11	ERNLLCA, NALC and CPRE free planning training, Sat 21 st January at Immingham
17-Nov-11	ERYC, chart of key people in Planning/Development Management and map of area.
16-Nov-11	Yorkshire Water, Yorkshire Bathing Water Partnership, 2001 Beach updates.
16-Nov-11	ERYC, Sustainability Appraisal and background documents, emailed round Councillors, to view with current LDF consultation documents.
15-Nov-11	ERYC, Overview & Scrutiny Annual Work Programme, emailed to Cllrs (attached)
14-Nov-11	ERYC, Standards Committee, 22 nd November, emailed round Councillors
14-Nov-11	James Legal, free surgery advice, monthly group discussion for residents
12-Nov-11	Wingbeats, Minutes of last meeting, next is 21 st February 2012, 6.30 pm, Town Hall
11-Nov-11	ERYC, Draft Housing Strategy, comments by 6 th January 2012 – emailed to Cllrs.
11-Nov-11	ERYC, Flood Liaison Group, next meeting 10 am, 10 th February 2012, County Hall.
08-Nov-11	Humberside Police Authority, Newsletter
Nov 11	NALC, re subscription to LCR magazine, £15.50 per year.
Nov 11	ERNLLCA, November’s newsletter (attached), NSALG, Allotment/Leisure Gardener

283/11 Accounts

- (a) **To approve payment of accounts to 30th November 2011:**

Chq No	Creditor	Net Due	VAT	Total
2081	ERYC, May 2011 Election Recharges	2,233.29		2,233.29
2082	MR & KM Couzens, Grounds Maintenance cut x 15	247.00	49.40	296.40
2083	Sign & Design, replacement No Dogs sign for playground	20.00		20.00
2084	United Carlton, Photocopying (Aug-Nov)	16.59	3.32	19.91
2085	Yorkshire Water, toilets - CANCELLED-METER READ	0.00		0.00
2086	Yorkshire Water, Allots Water Rates (3rd qtr Est)	67.34		67.34
2087	Wicksteed Leisure Ltd, shackles for swings	36.50	7.30	43.80
2088	NSALG, Annual Membership Fee	55.00	11.00	66.00
2089	SLCC, Clerk's Annual Membership Fee	140.00		140.00
2090	Yorkshire Moors Xmas Trees Ltd, Xmas Tree & delivery	165.00		165.00
2091	Flamborough Methodist Church, Annual Hire & EO 21/11/11	220.00		220.00
2092	Flamborough Village Hall, allot rent collection 29/10/11	8.00		8.00
2093-95	PAYE (Nov)	1,223.35		1,223.35
2096	Clerk Expenses (Nov)			
	Telephone	8.00		8.00
	Broadband Connection	7.50		7.50
	Expenses towards working from home	12.00		12.00
	Postage	11.64		11.64
	Stationery	6.98		6.98
	Photocopying paper	7.00		7.00
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Toilets Supplies	19.88	3.98	23.86
2097	Yorkshire Water	68.65		68.65
	Totals	4,595.72	75.00	4,670.72

Received

£240.00 Allotment Rent
 £8.02 Toilets Donations Box

Extra Account

Chq 2098 - £121.46 inc VAT for tender advert in the Bridlington Free Press for the Footway Lighting Maintenance Contract.

RESOLVED: (All in favour) that the accounts as submitted including the extra account should be paid, proposed Councillor Mrs Sexton, seconded Councillor Villani.

(b) To note Budget Monitor/Bank Reconciliation to end of November:

RESOLVED: (All in favour) to note and accept the document, proposed Councillor Villani, seconded Councillor Mrs Sexton.

284/11 (a) To receive a report from Councillors Woodhouse and Smales from attendance the consultation meeting for the LDF Core Strategy Further Consultation (enclosed);

In the absence of Councillors Woodhouse and Smales, this was deferred to the next meeting.

(b) To consider a response to the LDF Core Strategy Further Consultation (enclosed):

This was deferred to the next meeting and the Clerk will ask for an extension to the deadline.

285/11 To consider and respond to ERYC's Proposed Modification Order to correct the position of Bridlington Footpath No. 24 (enclosed) and to receive and consider the response to the consultation from Mr Colin Seymour:

There was discussion on this issue.

RESOLVED: (All in favour) that the Parish Council has no objection to the footpath alterations as long as this does not affect the existing ancient bridleway between Sewerby and Flamborough, proposed Councillor Mrs Sexton, seconded Councillor Grainger.

286/11 To approve December's Newsletter, copying and distribution:

RESOLVED: (All in favour) that the Newsletter is approved and copied to the Shops, Library, etc, proposed Councillor Villani, seconded Councillor Leppington.

287/11 To consider representatives to attend the ERYC Community Partnership event, Cass Hall, Driffield on 7th December between 6 and 9 pm – attendance is important for future working relationships between Councils and to consider three top priorities for an action plan:

Councillor Mrs Johnson arrived at the meeting.

Councillor Mrs Johnson will attend and will ask if Councillor Sellick wishes to attend.

287/11 To consider the Personnel Committee working processes – staff appraisals and ERNLLCA's advice (enclosed):

The Council deferred this item to the next meeting as Councillor Sellick was not present.

288/11 To consider the Parish Council's Development Plan (enclosed) – omitted from budget meeting in error:

The Council deferred this item to the next meeting as Councillor Sellick was not present.

289/11 To agree to purchase replacement PPE for the Toilet Cleaner – boots and trousers:

RESOLVED: (All in favour) to purchase new PPE for the Toilet Cleaner who will sign for them, proposed Councillor Villani, seconded Councillor Mrs Johnson.

290/11 To consider a donation to the Village Hall with respect to the light to the rear of the Hall and to consider an ongoing commitment to this each year:

The Clerk read out a letter from Councillor Smales who had attended the recent Village Hall Committee

RESOLVED: (All in favour) that the Council donates £35 to the Village Hall for the running cost of the light to the rear, proposed Councillor Mrs Sexton, seconded Councillor Mrs Johnson.

RESOLVED: (All in favour) that the Council makes this an ongoing commitment each year within the budget, proposed Councillor Mrs Sexton, seconded Councillor Mrs Johnson.

291/11 Report from PCSO Humphrey:

PCSO Humphrey arrived at the meeting and was able to give an up to date report to Councillors

The PCSO reported on

- a meeting that took place last week with residents, PC Scotter and D England from ERYC Highways with regard to speeding at North Marine Road and the Council and Police hope to have proposals to consider soon; perhaps the installation of chicanes.
- Damage at the Village Green – she does not think this is being done by youngsters as there has been no response to queries at the Schools.
- ASB is being monitored on Friday/Saturday nights and she has asked colleagues to attend Flamborough on those nights.

Councillor Mrs Johnson – reported on bags of empty bottles/cans being dumped in a field off Bempton Lane.

Councillor Mrs Sexton – reported concern about parking on the footpath opposite the Seabirds on Tower Street as members of the public cannot use the footpath.

The PCSO left the meeting following her report.

292/11 To consider a request from HART (Holderness Area Rural Transport) for a donation (enclosed):

A letter from Councillor Smales was read out to the meeting. He reported concern from local businesses in the village that trade was being taken away by residents using this transport to access shops in Bridlington.

A proposal by Councillor Villani and seconded by Councillor Mrs Johnson to give a donation of £50 as last year was defeated by three votes to four.

293/11 Allotments:

(a) To report on the Clerk's monthly site visit and consider action re management:

The Clerk and Councillor Smales had visited the site that day and there did not appear to be any problems. The shed on plot 74 had been removed by the outgoing tenant.

(b) To let vacant plots:

The Clerk was currently letting vacant plots. When all vacancies were let, there would be two and a half plots left vacant.

(c) To consider granting permission for sheds, greenhouses, etc:

RESOLVED: (All in favour) to grant permission to the tenants of plots 75 and 71 for sheds.

- (d) **To consider that there are 31 plots where there are sheds/greenhouses/chicken huts where there is either no record of permission for the items or the sheds etc were already in place when the tenant took over the plot and to agree that letters are sent to these tenants confirming that all items must be removed by the tenant at their expense on termination of the tenancy:**

RESOLVED (All in favour) to write to the tenants concerned drawing their attention to the existing Tenancy Agreements that they have signed which is renewed every year and to paragraph 2.12 with regard to Buildings, proposed Councillor Grainger, seconded Councillor Mrs Johnson.

- 294/11 To resolve that due to the confidential nature of the business to be transacted, the press and public are excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):**

RESOLVED: That the public are excluded from the meeting.

- 295/11 To consider prices received for work to concrete the base area of the gate at the playground and base area of Tower Street bus shelter:**

No priced were received.
The Council deferred further consideration of this item until February.

Signed as a true and correct record
Councillor I Woodhouse
Chairman, Flamborough Parish Council



..... Date ...9th January 2011...