



MINUTES OF PARISH COUNCIL MEETING
9TH JANUARY 2012, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH
(Prior to the meeting, a Surgery was held with Councillor Woodhouse)

Present: Councillors I Woodhouse (in the Chair), P Couzens, J Crossland, S Emmerson, A Grainger, Mrs K Johnson, V Leppington, R Sellick, C Taylor and F Villani.

9 members of the public

ERYC Ward Councillors and PCSO Humphrey had sent apologies
Clerk, Libby Woodhouse, recorded the Minutes

1/12 To receive apologies for absence:

RESOLVED: To receive apologies of absence from Councillors M Smales, Mrs M Sexton and Miss B Nettleship.

2/12 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.
Registration of gifts – there were none.

3/12 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):

Mr D Hinde – spoke in relation to the planning application for two 80 ft turbines at Bempton. A leaflet had been produced by Bempton residents objecting to the turbines and 96 residents had turned up at the previous night's Bempton Parish Council meeting. Objection letters had been concerned with rail safety, noise, proximity to residents, and the Heritage Coast Landscape. Bridlington Town Council and Bempton Parish Council had strongly objected. Mr Hinde stated that approval of this application would create a precedent for others planned in the area, for example at Muntons and Marton Manor Farm. The applicants are also related to the applicants at Marton Manor Farm. The application site is not a farm but a house with horses. He was concerned with losing visual quality of the landscape, noise, flicker, health issues, the effect on barn owls, the SSSI next door, property depreciation, industrial development, etc.

Mr A McLean – spoke in relation to the Bempton turbines application that it was the wrong area for wind farms and the wrong part of the wrong area as it was only 180 m away from properties. He was concerned regarding the visual impact and noise as residents can hear Muntons works which is much further away. He said that the photomontages in the applicant's brochure were ridiculous.

Councillor Crossland – declared a prejudicial interest in the planning application regarding the work to the car park at Flamborough School (his property adjoins Flamborough School) and wished to state that he was fully in support of the application to extend the car park but he would have liked it to be extended further as it still would not be big enough.

As residents of Bempton were in attendance, the Chairman suggested to alter the order of the agenda and the Council dealt with the planning applications next.

4/12 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

- (1) **11/05584** - Erection of two 11kW wind turbines (height 18.4 m to hub and 25m to blade tip)
At Land South East Of Manor Farm, Newsham Hill Lane, Bempton East Riding Of Yorkshire
For Mr A Pond
Application Type: Full Planning Permission
(Within Flamborough Headland Heritage Coast designation)

RESOLVED: (All in favour) to support Bempton, strongly object to the application, recommend the application is refused and goes to Committee and for the Clerk to prepare a response along the lines of proximity to properties, landscape, Heritage Coast, etc, proposed Councillor Emmerson, seconded Councillor Mrs Johnson.

The Bempton residents thanked the Parish Council for the support and left the meeting.

- (2) **11/05627** – Construction of extension to existing school car park and erection of 1.2 m high boundary fence and gates
 At Flamborough CE VC Primary School, Carter Lane, Flamborough
 For Flamborough CE VC Primary School
 Application Type: Full Planning Permission.
(Note: a letter from Head Teacher Mrs Tandy, which gives background information regarding this application, is enclosed with the agenda).

Councillor Crossland declared a prejudicial interest (his property adjoins Flamborough School), left the meeting for the duration of this item, did not take part in discussion and did not vote.

RESOLVED: (All in favour) that the Parish Council recommends the application is approved, proposed Councillor Villani, seconded Councillor Sellick.

Councillor Crossland returned and resumed the meeting.

Planning Applications Granted by ERYC

- (1) **11/03260** – Variation of Condition 9 (occupation) of planning permission 02/00918 (extension to caravan park) to allow occupation for twelve months of any one year at Greenacre Caravan Park, Lighthouse Road, Flamborough.
 (2) **11/05113/TCA** – removal of sycamore tree, Langdales, Woodcock Road, Flamborough.
 (3) **11/05209** – Erection of single storey extension to rear at 102 Constable Road, Flamborough
 (4) **11/05184** – Erection of a shed to house historic tractor at Trevor House, Dog & Duck Square.

5/12 To approve the Minutes of Parish Council Meeting of 5th December 2011:

RESOLVED: (All in favour) that the Minutes of this meeting are approved and signed as a true and correct record, proposed Councillor Villani, seconded Councillor Sellick.

6/12 (a) To receive the Clerk's Report & Action Log (for information enclosed):

Clerk's Report:

Buckrose Ward, Bridlington Hospital – A reply has been received from the Chief Executive of the Humber NHS Foundation Trust confirming that “any changes to the future of Buckrose Ward will be subject to further consultation and will involve all relevant stakeholders”

- The Clerk will request further clarification as to who is a relevant stakeholder and ask what initial consultation there has been that requires further consultation. The Council requests to be consulted.

Street lighting, Village Green – three lights on South Sea Road North near the Youth Shelter have been out since mid-December and all three have been reported by ERYC to YE as there is a service fault – work had been completed to the lights that day.

Gully Cleaning, Village Green – at the request of a resident, Mr Skidmore at ERYC has confirmed that “ten trapped gullies have been cleansed and proved. The gullies are situated a metre or so into the grass verge, and the 'grip' had become overrun/squashed. Some leaves had also collected on top of the frames. The crew re-cut the channels or 'grips' to the gullies, and removed the detritus from the frame and run”. The location is again at South Sea Road North near the Youth Shelter.

Xmas Tree/Nativity – these were erected by Councillors Couzens, Smales and Grainger.

Timer sockets – there was a problem with these in the run up to Christmas and ERYC were called on numerous occasions to attend. I have asked for details as to why these did not work properly.

Bridleway/footpath consultation – Mr Seymour has sent a copy for information for the Parish Council that he has sent to ERYC that he is happy to withdraw his objection if a concurrent order made at the same time and date is made regarding the dedicated bridleway – this is because legal advice that he has received states a Creation Order cannot be made for a way already dedicated and accepted by user and that a bridleway cannot be created to replace a footway. If the Order as proposed goes through unopposed, the bridleway will be only a footpath as it crosses the dyke. He is to see ERYC in January.

ERYC Community Partnership Event, Driffild – neither Councillors Mrs Johnson nor Sellick were able to attend this event.

Toilet Cleaner PPE – purchased.

Clerk's hours – 35 hours worked in December and a fortnight's holiday (32 hours taken).

Police Report – PCSO Humphrey had sent a report which was read out to the meeting

ERNLLCA NE District Committee – The meeting was Tuesday evening – there was no-one to attend

LAT/Community Partnership Meeting – 27th January at Sledmere – there was no-one to attend.

Allotment rear hedge – cutting to start on site on 16th January. The Clerk had let tenants know.

Email from Councillor Mrs Sexton about a meeting at the Flaneburg Hotel re North Marine Road – The Clerk read out the email which constituted of Minutes of a meeting apparently organised at the end of November by Cllr Mrs Sexton as a Parish Councillor with respect to problems on North Marine Road and inviting residents, the Police and Dave England, ERYC Highways Engineer. The Parish Council had not been aware of the meeting and had not been invited and did not know whether Ward Councillors had been invited. As a result of the meeting, the authorities were to liaise and report back to residents with possible solutions which may include chicanes. The Council was extremely concerned that Councillor Mrs Sexton had acted without the Council's knowledge and whether she had given the impression to residents that she has been representing the Council. The email had been sent to the Clerk "For Information Only" however the Clerk was concerned that information sent to the Clerk was for the Council, and had felt because of the public interest that it should be disclosed to the Council. Councillor Mrs Johnson stated she had been approached in December by a resident who was scared of losing parking places on North Marine Road as a result of proposals from this meeting and she had informed the resident that the Parish Council was not aware of any meeting or proposals.

- The Clerk is to get legal advice as to how to move forward, explain to the Police and Highways Dept that Councillor Mrs Sexton was not representing the Parish Council, to put it on the agenda for the next meeting and the Chairman will have a word with Councillor Mrs Sexton.

Charlie's Gardens – The Clerk reported that the purchase of Charlie's Gardens was completed on 6th January 2012 and will appear on the next agenda for action.

Action Log:

Verge to rear of Lily Lane – The Clerk will chase this up.

Emergency Plan – Councillor Sellick is still looking into this.

Dog control order signs – The Clerk will chase this up.

No Dogs sign – Councillor Crossland will erect this at the playground.

Goal posts – Councillor Grainger and Couzens will undertake this – the sockets are in the store.

Light 32, Crofts Hill – Councillor Crossland reported this will be undertaken by YE as a freebie as it is their cut out. YE had not contacted the Clerk with respect to doing this work.

(b) To consider action required from the Clerk's Exceptions Report (enclosed):

Gate surface at Playground – this will be on the agenda for February's meeting.

7/12 Questions/Reports from Councillors and Committee Representatives:

Councillor Leppington – reported concern at the lack of work to rebuild the café at South Landing and that he had been approached by many residents stating that with the café site and the vast number of trees that had been felled at South Landing, it looked like a tsunami had hit. Trees had also been felled at Danes Dyke. Many residents had contact Councillors and the Clerk with regard to the recent drastic tree felling, some of whom had been very distressed. The Council noted that there had been no notification or consultation or explanation by ERYC prior to the work being done. Councillors had questions such as why so many trees had been felled, now the valley was exposed whether a barrier

would be needed, whether erosion would take place which would silt up the ditch, etc. One Councillor noted that the Flamborough Bird Observatory were consulted and had recommended wider community consultation. The Council felt that the community had not had sufficient notification or explanation. **RESOLVED** (All in favour) to write strong letters to Yorkshire Wildlife Trust (re the café site) and ERYC regarding the café site and the tree felling, proposed Councillor Leppington, seconded Councillor Crossland.

Councillor Crossland – noted that a bollard had been knocked down on the small island outside the paper shop on Tower Street.

RESOLVED: (All in favour) to ask ERYC Highways Department whether the island could be removed now the new right hand turn into Post Office Street was in operation.

Councillor Villani – reported on a blocked gully at the entrance to Danes Dyke and that the fence is rotten on the opposite side of the road.

- The Clerk will add this into the Highways letter.

Councillor Sellick – reported that the new post on the Village Green needed re-bedding again.

- Councillor Woodhouse will undertake this.

Councillor Emmerson – reported on the large amount of dog dirt on the Village Green and the Council discussed the large number of dogs being taken onto the Green. Unfortunately due to its status as a Village Green, dogs cannot be banned from there as dog walking is a recreational activity. Dogs can be banned from the playground and enforced when the correct signage is in place.

8/12 Chairman's Report:

The Chairman thanked Councillors Couzens, Smales and Grainger for erecting and dismantling the Christmas Tree and Nativity as without their hard work, this would not be possible. The Council commented that the displays looked good and definitely better with a large tree.

9/12 To note/deal with correspondence as listed below:

12 Dec-11	NALC/CPRE, new guide – “Planning Explained” – circulated to Cllrs by email
12-Dec-11	Flamborough Village Hall, letter of thanks for donation to light at the rear of the Hall.
12-Dec-11	DI Paul Kirby, re information about house burglaries and vehicle crime.
Dec 11	East Riding Local Development Framework Autumn/Winter 2011 Update (enclosed)
Dec 11	ERYC Chairman of the Council, Chairmans Awards and Commendations 2012
Dec 11	ERYC Anti-Social Behaviour Team, Parish/Ward updates and breakdown (enclosed)
Dec 11	Newsletters – ERNLLCA (enclosed), ERYC Parish News, Holderness Coast FLAG

10/12 Accounts

(a) To approve payment of accounts to 31st December 2011:

Chq No	Creditor	Net Due	VAT	Total
2100	AE Smith (Kilham) Ltd, cut front hedge, allotments	45.00	9.00	54.00
2101-2103	PAYE (Dec)	1,227.45		1,227.45
2104	Clerk Expenses (Dec)			
	Telephone	8.00		8.00
	Broadband Connection	7.50		7.50
	Expenses towards working from home	12.00		12.00
	Postage	23.55		23.55
	Stationery	0.00		0.00
	Photocopying paper	10.39	2.08	12.47
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	1,355.89	11.08	1,366.97

Received

£1.75 Interest, War Bonds

Already Paid

Chq 2098 £121.46 inc VAT

Chq 2099 £35.00

Tender Free Press, Street Lighting Maintenance Cont.

Village Hall, Light to rear running costs

RESOLVED: (All in favour) to approve the accounts for payment as submitted, proposed Councillor Crossland, seconded Councillor Mrs Taylor.

(b) To note Budget Monitor/Bank Reconciliation to end of December:

The Council noted the budget monitor and bank reconciliation.

11/12 (a) To receive a report from Councillors Woodhouse and Smales from attendance the consultation meeting for the LDF Core Strategy Further Consultation (enclosed);

The Chairman gave a brief report of the consultation event which was discussed.

(b) To consider a response to the LDF Core Strategy Further Consultation (enclosed):

The Council felt it could not give a response.

12/12 To consider the Personnel Committee working processes – staff appraisals and ERNLLCA’s advice (enclosed):

The pros and cons of the system of staff appraisals were discussed.

RESOLVED: (8 in favour, 1 against, 1 abstention) that the Council does not proceed with this at present, proposed Councillor Grainger, seconded Councillor Leppington.

13/12 To consider the Parish Council’s Development Plan (enclosed) – omitted from budget meeting in error:

There was discussion regarding whether the Council wished to have a Parish Plan, work towards a Neighbourhood Plan or just have a simple development plan with key items regarding village services for the Council to work to.

RESOLVED: (All in favour) to work towards a simple development plan as set out by Councillor Sellick which would help set budgets in future years and to come to the next meeting with ideas or requirements for the village services, proposed the Chairman, seconded Councillor Couzens.

14/15 To consider that the annual NICEIC Certificate is required to the Toilets:

RESOLVED: (All in favour) to ask Maltby’s to undertake a NICEIC Certificate and re-lamping to the toilets, proposed Councillor Villani, seconded Councillor Mrs Taylor. The Council noted that an RCD test has not recently been undertaken as the Clerk needs some steps. The Clerk will ask Maltby’s whether she should be undertaken the RCD test.

15/12 To consider giving permission for a WI Gardening Club Project to maintain the planting of the stone troughs at the entrances to the Village-the WI can apply for funding for gardening projects:

A letter had been received from the Flamborough WI requesting to take on the planting of the troughs.

RESOLVED: (All in favour) to give permission to the WI as long as the appropriate public liability insurance and risk assessments are in place for their volunteers, proposed Councillor Sellick, seconded Councillor Mrs Johnson.

- 16/12 (a) **To consider that the Parish Council is invited to a meeting on 10th January 2012 at 6.30pm in the back kitchen of Flamborough Village Hall. This is to discuss “The Edge” which has formed from the youth council and aims to open a Friday night 'cafe style' youth project at the Church Hall. The Edge (young people from the Village) has a constitution for the group, funding to get started (purchase equipment, install wifi and pay rent) and they have a small committee. The Edge will be looking to see if there is any support to continue the work which has been going on in the village over the last few years and need volunteers to take the project forward:**

The Clerk reported that Councillor Miss Nettleship had said she would attend. Councillor Mrs Johnson will also attend to gain information and bring it back to the next meeting.

- (b) **To consider possible match funding for Youth Worker hours to help continue the project (approx costs may be in the region of £800-£1200 per year) should volunteers not be forthcoming:**

The Council will defer this until the Councillors had reported back to the next meeting.

- 17/12 **To consider the enclosed correspondence from residents regarding the precept increase:**

A further letter had been received which was circulated to the Councillors.

RESOLVED: That the Clerk responds to the letters noting the contents, giving a short explanation and stating that budget meetings are advertised and open to the public to attend.

- 18/12 **To consider a firm policy regarding flag flying due to the death of a Councillor/ex Councillor – Chairman, Councillor Woodhouse:**

RESOLVED: (All in favour) that a flag should be flown at half mast on the day of the funeral of the death of a Councillor or ex-Councillor to the best of knowledge that the person has served as a Councillor, proposed the Chairman, seconded Councillor Villani.

- 19/12 **Allotments:**

- (a) **To report on the Clerk’s monthly site visit and consider action re management:**

The Clerk and Councillor Smales had visited the site that day and had no matters to report.

- (b) **To let vacant plots:**

The Clerk was still in the process of letting one plot. After that, there were two and a half plots vacant.

- (c) **To consider granting permission for sheds, greenhouses, etc:**

RESOLVED: To grant permission for a shed on plot 43 and retrospectively for a greenhouse on plot 12, proposed the Chairman, seconded Councillor Grainger.

The Council discussed the possibility of setting a bond for new tenants and also for a system of debt recovery following expenses incurred by the Council at the end of a tenancy. These will be considered at the next meeting.

Signed as a true and correct record
Councillor I Woodhouse, Chairman
Flamborough Parish Council



..... Date6th February 2012.....



**MINUTES OF PARISH COUNCIL MEETING
6TH FEBRUARY 2012, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH**

Present: Councillors I Woodhouse (in the Chair), P Couzens, J Crossland, S Emmerson, A Grainger, Mrs K Johnson, V Leppington, R Sellick, Mrs M Sexton, M Smales and Mrs C Taylor.

3 members of the public

ERYC Ward Councillor C Matthews (Ward Councillors R Harrap and J Wilkinson had sent apologies)
Clerk, Libby Woodhouse, recorded the Minutes

20/12 To receive apologies for absence:

RESOLVED: To receive apologies of absence from Councillors Miss B Nettleship and F Villani.

21/12 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.
Registration of gifts – there were none.

22/12 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):

David Hinde – stated that there were two wind turbine applications on the agenda for Bempton. The first application is sited in an unsuitable location, near the RSPB, half a mile from the cliff top and would be seen from Filey bay. It would affect birdlife – there are some 71 species, 50 of which are on conservation lists and some on red lists. The Bempton Residents Against Turbines group is meeting with the RSPB on 23rd because of the effect on the migratory bird flight paths. The MOD had objected on radar grounds and the CPRE had objected as it would dominate the skyline and set a precedent for 150 foot structures. The same model crashed to the ground in Shrewsbury on 19th January and previously in Huddersfield in high winds. The photomontages are very poor that are submitted with the application. There is a cumulative impact worry and concerns as Cliff Lane is a main visitor route and there are many residential properties within 200 m. The second application is located in the back of a private garden, in a field very close to Bempton Lane (35m). It is within the Wolds Landscape area and solicitors are acting for neighbouring residents. This would set a precedent.

Ian Galloway – stated that there would be many more applications to come.

The Chairman suggested that the agenda item for planning applications was considered at this point.

RESOLVED: to alter the order of the agenda and consider planning application at this point.

23/12 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

A letter was read out from Mr McLean from Bempton regarding the first two applications.

- (1) **11/05836** – Erection of a wind turbine (36.4m high to hub, 46 high blade to tip, rotor diameter 20.7m) and associated works including construction of an access track
At Norway Farm, Cliff Lane, Bempton
For Melrose Pigs Ltd
Application Type: Full Planning Permission

Councillor Smales declared a personal and prejudicial interest in the first and second applications (son-in-law works for a wind turbine construction business) and left the meeting for the duration of this item, did not take part in discussion and did not vote.

Councillor Couzens declared a personal and prejudicial interest in this application (does business with the applicant), and left the meeting for the duration of this item, did not take part in discussion and did not vote.

876

RESOLVED: (All agreed) to submit a strong objection to the application, refer it to the appropriate Committee and the Clerk to prepare a response along the lines of size, scale, Heritage Coast, wildlife, proposed Councillor Mrs Sexton, seconded Councillor Mrs Taylor.

Councillor Couzens returned and resumed the meeting.

- (2) **11/04973** – Erection of a single wind turbine (height 15 metre to hub and 20m to blade tip) with 9 metre diameter blades
At High Ridings, 7 Short Lane, Bridlington
For Mr J Watson
Application Type: Full Planning Permission

Councillor Smales remained out of the meeting as he had previously declared an interest.

RESOLVED: (8 in favour, 2 against) to object to the application due to the proximity of private residences and due to the lack of information given on the application to be able to determine it favourably, proposed Councillor Sellick, seconded Councillor Mrs Taylor.

Councillor Smales returned and resumed the meeting.

- (3) **11/00102** – Erection of a detached triple garage following demolition of single garage
At Oxley Dene, Dog & Duck Square, Flamborough
For Mr Jeremy Waud
Application Type: Full Planning Permission

Councillor Couzens declared a personal and prejudicial interest (does business with the applicant) and left the meeting for the duration of this application, did not take part in discussion and did not vote.

Councillor Leppington declared a personal and prejudicial interest (son works for applicant) and left the meeting for the duration of this application, did not take part in discussion and did not vote.

RESOLVED: (All in favour) that the Parish Council has no objections to this application, proposed Councillor Mrs Taylor, seconded Councillor Mrs Johnson.

Councillors Couzens and Leppington returned and resumed the meeting.

Planning Applications Granted by ERYC

- (1) **11/02971** – Change of use of land for siting of 155 no. static caravans, creation of 2 no. ponds and associated works at Thornwick and Sea Farm Holiday Centre, North Marine Road, Flam.
(2) **11/05627** – Construction of extension to existing school car park and erection of 1.2m high boundary fence and gates at Flamborough CE VC Primary School, Carter Lane, Flamborough.

Planning Appeal

11/02807 – Change of use of dwelling to form 2 no. apartments at Sunnyside, North Marine Road, Flamborough – ERYC refused the planning application but the appeal to the Planning Inspectorate has been allowed and planning permission has been granted.

24/12 To approve the Minutes of Parish Council Meeting of 9th January 2012:

RESOLVED: That the Minutes of this Meeting are approved and signed as a true and correct record.

25/12 (a) To receive the Clerk's Report & Action Log (for information enclosed):

Dog Control Order signs, Playground – The Senior Environmental Health Officer confirmed in a phone call on 25th January that ERYC now have these signs. It has taken two years to source them and have them made. It is hoped that we will receive two signs shortly – one to be installed by ERYC and the other to keep in stock. The cost will hopefully be £30 as quoted but this may have changed from the original quote.

877

East Riding College – Councillors Woodhouse and Sellick will again attend a classroom discussion with the Public Services Course students on 16th February about the Parish Council's roles and responsibilities and the electoral processes. They were pleased with last year's discussion and have asked the Parish Council to attend again this year.

Numbers 8-11, School Lane – The Planning Enforcement Officer confirmed that on 18th January ERYC served a Breach of Condition Notice on Mr C Gardener at his home address in Garforth which relates to the properties in School Lane. There is no right of appeal and a failure to comply may lead to a prosecution. Action was delayed last year because Mr Gardener's wife and daughter suffered a serious attack. ERYC now feels it is time to proceed with the Notice but allow a reasonable period to comply. The condition that must be complied with is part of a planning appeal by the applicant Mr Gardener where planning permission was granted in August 2010 for two pairs of outbuildings and boundary walls subject to the following – that within three months of the decision all the surfaces of the permitted walls, including the rear elevations of the outbuildings, but excluding any walls faced or built in brickwork, shall be rendered and painted white to the satisfaction of the local planning authority and shall be retained as such thereafter. This condition was not complied with hence the eventual Notice of Breach of Condition.

Allotment, rear hedge – worked was completed by the contractor during the week of 17th January and the hedge now looks much better. The overhang was cut, not the height of the hedge and the cuttings were chipped into the hedge bottom

NICEIC Certificate, Toilets – Maltby's have been asked to undertake this and will do so shortly.

ERYC Highways enquiries – An email response from the Highways Engineer had been received.

- **Verge Lily Lane** – the area has largely self-recovered however he will arrange for seeding in Mar/Apr
- **Splitter Island, Tower Street** – this serves two purposes – to ensure vehicles exiting a roundabout remain on the correct side of the carriageway; it ensures large vehicles do not cut the corner opposite the shop when delivering to High Street. Also it is a pedestrian refuge protecting children walking to and from school.
- **Gullies, Road and Fencing, Danes Dyke** – the 2007 floods caused overwhelming of the gullies and water was forced over the kerb and footway and began to destabilise the embankment carrying the road and the fence and posts became loose and leaning. The situation has been left to consolidate the ground, drainage system and tree routes. Funding has been applied for to the European Union flood fund to carry out necessary works and authorisation has been required from English Heritage for the works as it affects a Scheduled Ancient Monument and is a SSSI. It is hoped that work to replace the fence, drainage improvements and footway surface repair will be completed before the holiday season.
- **North Marine Road** – The Highways Engineer and PC Scotter had been invited to attend a meeting to discuss a recent road traffic accident and general safety concerns with over 20 local residents of North Marine Road. Various concerns were raised and suggestions made. As there was no official Parish Council or Ward Member present, the Engineer would appreciate the Parish Council's views as ultimately they would be a primary consultee if issues were to be re-examined. This will be considered at the next meeting.

Queen's Diamond Jubilee Beacons – ERYC has confirmed that Trinity House will be lighting up Flamborough Lighthouse over the jubilee weekend. The Clerk will contact Trinity House for more details.

Café Rebuild, South Landing – ERYC have stated they are close to signing the lease and they hope the scheme will be completed in Spring of this year.

Kat Sanders from YWT has responded with respect to the café and the tree felling:

“1) **The Living Seas Centre** - The timescale I talked about at the parish council meeting (completion March 2012) was based on the current status of the build at that time. The delays with starting the build have been due to complications over VAT on payment of the project (because of ERYC's procurement policies), changes in the plans to ensure the new build meets current H&S requirements (ERYC have to go back to their planning team each time). At the moment, YWT's solicitor is awaiting the legal document which confirms all parties are happy with the specification, once this has been signed, ERYC are in a position to give the builders the green light. We have a meeting with ERYC next week so I am emailing them daily to push this through.

- 2) **The felling work** - This work was absolutely nothing to do with YWT in fact we had no idea it was due to happen or had happened until we started getting complaints. Although, having spoken to members of the FBO, it seems the work is in the interests of improving the habitat, I totally agree that ERYC should have at the very least made some effort to let people know that it was happening and for what reasons. I have raised this point with them directly and hopefully they can respond accordingly.”

878

Clerk's hours – 64 hours worked in January.

Blocked Drains, Toilets – The Clerk reported that the Toilet Cleaner had again spent two hours clearing the drains at the back – two hours extra will be paid. Work was desperately needed to the drains. Councillor Woodhouse will have a look at it. The Clerk had authorised the Toilet Cleaner to purchase a snow shovel at a cost of £8 as the one in the store had disappeared.

Tree Felling – ERYC had given notice to fell a tree outside 70-71 Constable Road.

PCSO Humphreys – was due to attend the meeting however had submitted apologies at the last minute. The Clerk read out her report and a discussion took place with regard to boy racers and the days and times they seemed to be in Flamborough.

(b) To consider action required from the Clerk's Exceptions Report (enclosed):

The playground report is on the agenda for consideration at this meeting.

26/12 Questions/Reports from Councillors and Committee Representatives:

Councillor Smales – reported that he had received complaints about the weather vane in Camerons Gardens squeaking.

Councillor Smales – reported that brickwork on the brick planters needed repairing – the Chairman will look at this.

Chairman – had received complaints about the number of dogs on the Village Green and the amount of dog fouling. Dogs cannot be banned from the Green but the Clerk had already contacted the Dog Warden following previous complaints had been highlighted at a meeting.

Councillor Mrs Taylor – asked whether the Parish Council could support Bridlington Town Council's request to ERYC for fortnightly blue bin collections. Ward Councillor Matthews reported that the roll-out of blue bins across East Riding had only just been completed and once there had been enough time for these residents to get used to the re-cycling, ERYC will review the whole system of bin collections.

27/12 Chairman's Report:

The Chairman had nothing to report.

28/12 To note/deal with correspondence as listed below:

- | | |
|-----------|---|
| 30-Jan-12 | ERYC, Draft Affordable Warmth Strategy, consultation – comment by 16 th March 2012 (emailed to Councillors) |
| 30-Jan-12 | ERYC, East Riding of Yorkshire Draft Housing Assistance Policy and Draft Affordable Rent Policy, consultation - comments by 9 th March 2012 (emailed to Councillors) |
| 30-Jan-12 | Consultation on the Joint Minerals Development Plan Document for ERYC and Hull City Council. Consultation period 30 th Jan-19 th March 2012. Includes release of a Site Selection Document. Documents are online on ERYC's website, future strategic plans. |
| 19-Jan-12 | Speed Training – Are you Prepared? – Emergency Planning information and training event, Driffield High School, Driffield, 22 nd March 2012, 6 pm to 9 pm. |
| 18-Jan-12 | Marine Management Organisation, drop-in event at The Spa, Bridlington on Thursday 23 rd February 2012, 11 am – 3 pm. |
| 18-Jan-12 | Hull City Council, Hull Core Strategy – Submission, January 2012 for Public Examination. |
| 18-Jan-12 | NALC/CPRE, new guide – “How to shape where you live: a guide to neighbourhood planning”. This will be circulated by email. |

29/12 Accounts**(a) To approve payment of accounts to 31st January 2012:****Received**

£6.00 ERYC, Parish Election Recharge (May 2011) – refund.

£7.20 Toilets Donation Box (Dec)

£1.78 Toilets Donations Box (Jan)

879

Chq No	Creditor	Net Due	VAT	Total
2105	Npower, street lights electric 1/10/11-31/12/11	1,495.00	299.01	1,794.01
2106	Keyline Builders Merchants, PPE for Toilet Cleaner	57.95	11.59	69.54
2107	Advanced Trees & Grounds, cut rear hedge at allotments	1,140.00	228.00	1,368.00
2108	Stuart, Smith & Burnett, purchase of Charlie's Gardens	706.20	95.00	801.20
2109-11	PAYE (Jan)	1,227.45		1,227.45
2112	Clerk Expenses (Jan)			
	Telephone	8.00		8.00
	Broadband Connection	7.50		7.50
	Expenses towards working from home	12.00		12.00
	Postage	3.00		3.00
	Stationery	6.71		6.71
	Photocopying paper	0.00		0.00
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
2113	Mrs E Woodhouse, Norton Virus Scan Renewal	39.99		39.99
	Totals	4,725.80	633.60	5,359.40

RESOLVED: That the accounts as submitted should be paid, proposed Councillor Mrs Sexton, seconded Councillor Smales.

(b) To note Budget Monitor/Bank Reconciliation to end of January:

The Council noted the budget monitoring report. The Clerk reported that £2,400 had been transferred from the Saver account to the Community account (Minute 269/11b refers) and that the £25 standing order between accounts had been stopped (Minute 269/11d refers). The balance in the Saver account was £41,000.52 (earmarked for street lighting (Minute 269/11c refers)). Following the payment of accounts at this meeting the balance in the Community account would be approximately £6,000. Taking projected expenses to the year end and a VAT refund, the Council would have approximately £2,300 left. The Clerk had looked for accounts with better interest (Minute 269/11c) and there were currently two bonds at Barclays Bank.

RESOLVED: (All in favour) to put all £41,000 into a three month bond, proposed Councillor Crossland, seconded Councillor Smales.

30/12 To consider the ERYC response (enclosed) regarding the tree felling at South Landing and Danes Dyke and consider a Parish Council representative to the Flamborough Headland Environmental Assets Group:

The Council felt it was disgusting that there had not been any consultation or information from ERYC prior to the tree felling and that ERYC had ridden roughshod over the community. The response from the Countryside Access Manager was out of order. It was felt that ERYC should have come to Parish Council to explain the tree felling and in future should come to the Council to consult on such matters.

RESOLVED: (All in favour) to write to the Director of Environmental and Neighbourhood Services with photos and convey the disgust and concern of the Council for the lack of consultation and state the site has been left in and that ERYC should consult and inform the Parish Council.

31/12 To receive and consider the email “For Information Only” from Councillor Mrs Sexton regarding the meeting that took place in November 2011 regarding North Marine Road and ERNLLCA’s advice regarding the Council’s position and the way forward (enclosures):

The Chairman reported that following the Clerk’s report at the last meeting he had spoken to Councillor Mrs Sexton with the Council’s concern that she had been acting on behalf of the Parish Council when she should not and that the Council wanted advice from ERNLLCA which had been received. The Chairman said that Councillor Mrs Sexton had assured him that she had not represented the Parish Council. The Chairman highlighted the confusion that this may have caused members of the public and the damage to the working relationship of the Council.

880

32/12 To note completion of the purchase of Charlie’s Gardens and Land Registry confirmation and to consider action to prepare the land for allotments (enclosed copy of registration, contract with terms and conditions and site plan):

The Chairman reported that a resident had complained about quad bikes being ridden round the site. The Council felt that it should consider setting out the site for allotments when the weather was better and the Clerk will include it on the agenda for April’s meeting.

33/12 Playground:

(a) To consider the enclosed Annual Playground Inspection and required actions:

The Council noted the Inspection Report and will monitor on regular inspections.

(b) To consider repairing the base area under the playground gate (along with the base of the Tower Street bus shelter):

The Clerk will put this work out to tender again for the next meeting.

34/12 Street Lighting/Christmas Lighting:

(a) To consider the enclosed ERYC report regarding the timer boxes:

ERYC had sent a report detailing the problem with nuisance tripping of the RCBOs within the timer boxes which is a problem with the sensitivity of the RCBOs combined with the age of the transformers which were coming to the end of their serviceable life. ERYC will swap the timer boxes for more robust units to prove whether the timer boxes were at fault or the transformers. Councillor Crossland could not understand why RCBOs were fitted in the timer boxes and the products either were designed wrong, manufactured wrong or installed wrong. The Council felt they were not fit for purpose and that ERYC should swap them free of charge. The Clerk will check that this will be completed free of charge.

(b) To consider the enclosed ERYC report regarding the poor condition and price for required work to pole bracket light numbers 4 Lighthouse Road and 32 Crofts Hill:

ERYC as the contractors had submitted a report detailing the poor condition of these two lights, that the units require replacing and why they need replacing. ERYC’s cost would be £524.84 per light which would include the supply and installation of the whole unit and the YE charges. Councillor Crossland will supply the Clerk with details of companies who supply lanterns/brackets/enclosures and provide prices, and the details of YE for the Clerk to ask YE to price for installation.

35/12 To consider the Parish Council's Development Plan (enclosed) and items for inclusion:

Councillors and the Clerk put forward the following which will be included and subsequently considered in the Development Plan – develop Charlie's Gardens into allotments, electrical and structural test street lighting, refurbish Tower Street Bus Shelter, maintain and paint all bus shelters, new slide at the playground, new swings at the playground, develop more energy efficient or solar powered street lights, upgrade street lighting, resolve issues at North Marine Road, and for ERYC to continue footpath slurry sealing, widen the footpath on Allison Lane, develop a cycle track between Bridlington and Flamborough and create parking bays in the verge outside Wilkie Winds. The Chairman thanked Councillor Sellick for his hard work in creating the plan and Councillor Sellick will draft the document and circulate it.

881

36/12 To receive a report from Councillors Mrs Johnson and Miss Nettleship on "The Edge" project and possible match funding for Youth Worker hours to help continue the project (approx costs may be in the region of £800-£1200 per year):

Councillor Mrs Johnson reported that she had attended the meeting where there had only been her, two Youth Workers, one young person and another person. The Youth Workers had had to contact Miss Nettleship who had arrived late to the meeting. There had been a lack of volunteers but the young people had wanted to run the project and did not want adult help. The Youth Workers had given the young people jobs to do which should have been done to get the project going and eventually had no choice but to give them a timescale to do it by. So much should have been done that hadn't been done. The Clerk confirmed she had been contacted recently by PCSO Feirn after recent confirmation from the Youth Workers that the £7,000 of funding which the young people already had for facilities in the village must be returned as the time limit had expired. The Council felt that this was a great shame.

37/11 To review and confirm the Risk Register (enclosed):

RESOLVED: (All in favour) that the risk register is reviewed and approved, proposed Councillor Sellick, seconded Councillors Mrs Taylor.

38/11 Allotments:

(a) To report on the Clerk's monthly site visit and consider action re management:

The Clerk and Councillor Smales had not visited the site because of the snow. Prior to this when the Clerk had visited the site to check on the hedge contractor, a tenant had complained about the bonfire on plot 28 because this is still occurring and he is worried because of the proximity of the piggeries and livestock. The Council is aware that the bonfire is not being caused by the tenant of plot 28. The tenant of the piggeries will remove the bonfire material.

RESOLVED: (All in favour) to write to the Flamborough Allotments Association stating that the situation with regard to the bonfire is unacceptable and if the Council has to remove and keep removing the bonfire that the costs will be put on all rents for next year, proposed Councillor Crossland, seconded Councillor Emmerson.

(b) To let vacant plots:

There were still a couple of vacancies and no waiting list.

(c) To consider granting permission for sheds, greenhouses, etc:

RESOLVED: (All in favour) to grant permission for a shed and chicken shed on plot 35.

(d) To consider charging a deposit/bond on letting a plot – ERNLLCA has found £25 to be a common figure amongst Councils and the wording should state "that the bond will be

returned without interest at the end of the rental period". Other Councils also word that the bond will not be refunded in the event of a breach of the Tenancy Conditions:

There was no proposer to take this forward.

- (e) To consider debt management in the event of non-payment following recharging an outgoing tenant for the Council's cost to clear plots (enclosed from ERNLLCA):

RESOLVED: (All in favour) that the Council will pursue through the legal system and small claims court of compensation because of non-payment by outgoing tenants following the Council recharging the tenant for costs to clear plots, proposed the Chairman, seconded Councillor Sellick.

- 39/11 To resolve that due to the confidential nature of the business to be transacted, the press and public are excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):

RESOLVED: That due to the confidential nature of the business to be transacted, the press and public are excluded from the remainder of the meeting.

- 40/11 To consider tenders received for the Annual Footway Lighting Maintenance Contract 2012-2015:

Two tenders had been received and were opened in the meeting.

RESOLVED: (All in favour) that the Council accepts the tender in the annual sum of £2,692 from ERYC as this represented best value for the community, proposed the Chairman, seconded Councillor Smales.

Signed
Councillor I Woodhouse
Chairman
Flamborough Parish Council

..... Date ...5th March 2012.....



MINUTES OF PARISH COUNCIL MEETING
5TH MARCH 2012, 7.30PM, METHODIST CHAPEL, FLAMBOROUGH
(Prior to the meeting a surgery was held with Councillor Woodhouse)

Present: Councillor I Woodhouse (in the Chair), P Couzens, J Crossland, S Emmerson, A Grainger, Mrs K Johnson, V Leppington, Miss B Nettleship, Mrs M Sexton, M Smales, Mrs C Taylor and F Villani.
Ward Councillor C Matthews (Councillor Harrap had sent apologies)
PCSO Andrea Humphrey had sent apologies
Four members of the public
Clerk, Libby Woodhouse, recorded the Minutes.

41/12 To receive apologies for absence:

RESOLVED: To receive apologies of absence from Councillor R Sellick.

42/12 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any Declarations of Interest made by Councillors are recorded at the appropriate Minute.
Registration of gifts – there were none.

43/12 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):

Councillor Villani – declared a prejudicial interest in agenda item 11 (North Marine Road). He asked that the Parish Council seek professional advice from the Highways Department and the Police and listen to what the residents wanted.

Mrs Hoskison – asked what that Parish Council will do. The Chairman stated that this was an item for consideration on the agenda but that this section of the meeting was a chance for the residents to put forward their concerns or ideas. Mrs Hoskison requested that the Parish Council consider speed calming measures and stated that the “oncoming traffic in the middle of the road” sign was not big enough and not in the right place.

Gail Jones – stated that she was concerned regarding the speed of traffic but not the volume. She was concerned that at the highways/police meeting there had been talk of taking away parking places. There were no drives and there were problems parking as it was and she did not wish to lose any parking spaces. She stated that speed was a scary problem but the amount of traffic was not.

Mr Hanson – said the road was being used like a race track. Sometimes police were there in the middle of the road with a torch. **“speed gun” amendment agreed 2/4/12,** *I. Woodhouse*

Clerk – stated that PCSO Humphrey had requested volunteers to go out with her and PC Scotter with the speed board and pro laser to help identify persons speeding and asked whether anyone would be willing to do this.

Mrs Hoskison – stated that she did not believe that it was the residents’ job to do this. There were no volunteers.

RESOLVED: to bring forward agenda item 11 to this point of the meeting.

44/12 To consider traffic proposals for North Marine Road as included in the ERYC Highways Engineer’s email (enclosed):

Councillor Villani declared a personal interest (family lives on the road) and prejudicial interest (son was involved in an accident on the road on 6th November 2011), left the meeting for the duration of this item, did not take part in discussion and did not vote.

Councillor Miss B Nettleship declared a prejudicial interest (involved in an accident on the road on 6th November 2011), left the meeting for the duration of this item, did not take part in discussion and did not vote.

The Chairman read out the email from the Highways Engineer for the benefit of all present.

884

There was much discussion. Councillor Crossland indicated that this had been discussed at length over previous years. If there was chicane type parking, a large amount of parking spaces would be lost because of the need to get caravans through, residents of the bungalows would lose their line of sight getting out of their drives and there is no money for road widening or parking bays. There is no point lowering the speed limit because those speeding don't take any notice of it anyway. There was a problem with the single yellow line at the top of the hill as there were no winter restrictions on parking. He did not know how to control speed but the best traffic calming method was parked cars. If it was opened up, it would be like a race track. Councillor Emmerson stated that there was a lack of Police presence and that residents cannot tolerate speed. Councillor Mrs Sexton stated that at the meeting, the police said in Scarborough where youngsters targeted a road, installing chicanes broke it up and that it would only be necessary to lose two spaces. Chicanes could be put in further up the road. Councillor Mrs Sexton proposed, seconded by Councillor Smales to ask the Highway Officer to come to a Parish Council meeting to discuss what possibilities there are.

RESOLVED: (8 in favour, 3 against) to ask a traffic officer to attend a Parish Council meeting for advice, proposed Councillor Crossland, seconded Councillor Mrs Johnson. Councillor Crossland will give the Clerk details of the person to contact.

Councillors Villani and Miss Nettleship returned and resumed the meeting

45/12 To approve the Minutes of Parish Council Meeting of 6th February 2012:

RESOLVED: that the Minutes of this meeting are approved and signed as a true and correct record.

46/12 (a) To receive the Clerk's Report & Action Log (for information enclosed):

East Riding College – The Chairman and Councillor Sellick attended East Riding College on 16th February 2012 to talk to students on the Public Services course about the Parish Council's roles and responsibilities and electoral processes.

NICEIC Certificate, Toilets – undertaken on 13th February 2012 and advice received regarding testing the emergency light in the ladies toilet – the Clerk should not be going in the fuse board. It was recommended that an isolator switch with a key is installed near the emergency light so that the light can be tested

Toilets Blockage – clearance of semi blocked drains was undertaken by Woodhouse and Waines on 8th February at no cost to the Council – a pair of boxer shorts was removed from the drainage system and a surface pipe from the property at the rear was blocked up. This seems to have cured the trouble.

Toilets, frozen up – on the very cold Saturday 11th February where minus temperatures did not reach zero all day, the toilets froze up along two small sections of pipe where trace heating did not quite extend - a very short section leading to the men's toilet cistern and a short section to the tap where the Cleaner gets his water in the disabled toilet – these sections need lagging – the Chairman will look at this. Other than this, the trace heating worked.

Mr Reynolds – a resident of the village has asked the Parish Council to consider asking ERYC to place stones on the triangular island at West Street/Church Street where bulbs are placed as large lorries keep running over this area which is causing damage to the verge and bulbs. Or to request a No HGVs sign or a No Right Turn sign from Church Street (past Betty Morris's) right on to the small section of West Street which heads back to Bridlington Road as the verge and bulbs are being ruined.

Mr Reynolds – reported that residents of Water Lane have cut back the hedge and cleaned out the ditch from Crofts Hill to the bridge at Water Lane – they have undertaken/paid for this work to be done.

Barclay's Bank Fixed Rate Bond – At the last meeting I reported that money could be tied up in this for three months in this bond. This bond had to be taken up by 10th February. However on closer inspection money had to be tied up for nine months. On consultation with the Chairman and Vice Chairman, it was decided not to proceed at this time as the Council was not willing to tie up money for the 12 month bond.

Barclays has been asked to let us know when there are more bonds so there is more time for the Council to consider a longer bond and how much money to tie up.

Water tank, allotments – tank leaking (outside plot 39) – repaired by the Chairman on 26th February.

Tree felling, South Landing – after a problem sending photos with the email to ERYC’s Director of Environment and Neighbourhood Services which the Clerk thanked Ward Councillor Matthews for helping to resolve, a response had been received from the Director. The Director stated that mistakes were made with consultation and communication with Flamborough Parish Council in advance of the work being

885

undertaken and apologised for that. He stated that protocols would be put in place to ensure that where significant works of this nature are carried out in the future, ERYC will communicate with the Parish Council beforehand. He understood the reaction from the community to this tree felling work and that what has been left behind in the short term is not an attractive sight, however the work has been undertaken with the best intentions to protect and enhance the biodiversity of this SSSI and that over time, the natural grassland and gorse habitat had been lost. The natural process of regeneration will commence with the spring and the site will begin to look more attractive again.

South Landing Car Park – Councillor Harrap raised the issue of the state of the car park which was extremely damaged and rutted and an email was sent to ERYC along with a request to make the café site safe as the fencing had come adrift and to remove kitchen appliances which had been dumped there. A response had been received from ERYC that the situation would be monitored.

Timer Boxes – ERYC has confirmed that they will replace the four timer units at their cost. They will install a unit without the RCBO which was the most likely cause of the “nuisance tripping”. This work will be carried out over the next few weeks. They will invoice the Parish Council for the xmas lighting as agreed in the sum of £359.59.

Toilet Cleaner – will be on annual leave from 8th to 31st March and the Relief Cleaner will take over.

Clerk’s hours – 64 hours worked in February but has 47 hours holiday left. The Clerk will take annual leave for a fortnight from 12th March.

Conservation Area Review – an ERYC Officer had responded that they are working their way through the reviews. Flamborough’s work is complete and it is hoped that this can go to cabinet in May or June.

Sports Club Trust – had sent a letter requesting the usual permissions for the Easter Car Boot Sale and the Gala on 12th August. The Parish Council had no objections to these subject to the usual health and safety, insurance, risks liability conditions.

ERYC and Hull City Council Joint Waste Development Plan Document – drop in events are being held and the nearest one is at Driffeld Library on 19th March at 10.30 am.

Dog Control Order Signs – two have been received from the Dog Warden at a cost of £10 each. Councillor Woodhouse will install one and there is one as a spare. Once installed, the Dog Control Order with respect to banning dogs from the playground can be enforced.

East Riding Flood Mitigation Funding – Ward Councillor Matthews had verbally confirmed and then a letter had been received from ERYC that funding had been allocated to two schemes - North Marine Road (up to £1,000) and the School Ditch (between £10,000 and £30,000). There was no funding for Hartendale Gutter on this occasion. Feasibility studies and investigations would need to be carried out and timescales for work were not yet known. The Council was pleased to hear of the funding and work.

Local Grant Fund – the application form had come through for this grant and the Clerk will apply for £3,000 to help clear and prepare Charlie’s Gardens for allotments as already agreed by the Council.

PCSO Humphrey – had sent apologies as she could not attend the meeting. She had sent a monthly report which the Clerk read out to the meeting.

Street Light No 4, Lighthouse Road – over the weekend residents had contact the Clerk and it had become apparent that this light was still not working and had not worked since November. Mr Crosthwaite had sent an email that day which the Chairman read out to the Parish Council. The Clerk had clarified the issues with the light with ERYC.

RESOLVED: (All in favour) to authorise the replacement of the light in the sum of £524.84 as originally recommended by ERYC, proposed the Chairman, seconded Councillor Smales.

Post, Village Green – this had been re-bedded by Councillor Woodhouse.

Light No 32, Crofts Hill – Councillor Crossland confirmed that he had informed YE of the column number and as far as he was concerned they had replaced it but he will check with them.

(b) To consider action required from the Clerk's Exceptions Report (enclosed):

The Clerk reported that the swing seat bolts need tightening.

47/12 Questions/Reports from Councillors and Committee Representatives:

Councillor Crossland – wanted to know what the camera on a street light was for. The Clerk explained that the Council had been approached by the Police for permission to install it as there was a crime operation to resolve. This was granted in consultation with the Chairman and Vice Chairman

886

Councillor Mrs Sexton – reported damage by a lorry to the triangular island at West Street and asked if Highways could put up bollards – the Clerk will refer this to the Highways Officer.

Councillor Mrs Sexton – stated that even though the Minutes of the last meeting of 6th February had been approved and signed as a correct record she was not happy with the way the Minutes had been recorded. She stated that Minute number 31/12 of that meeting indicated a slur on her character. Prior to the meeting of 6th February she had provided Councillors with notes which were her response to the issue being discussed in that agenda item but yet her notes had not been recorded in the Minutes. The Chairman stated that as this was prior to the meeting it was therefore not part of the meeting and could not be recorded in the Minutes and she had not raised the contents of her notes during the meeting.

Councillor Emmerson – stated that the double yellow lines which had been marked in error and blacked out outside the Paper Shop on Tower Street were starting to show through again. The Clerk will request Highways to black them out again.

Councillor Emmerson – raised issues at North Landing with the road down to the beach – the top part was very damaged, potholed and dangerous to pedestrians, the gutters needed clearing out and at the bottom part from the Lifeboat House to the beach a sign was needed asking pedestrians to use the steps or stating that the road at this location was dangerous due to its steepness and sand on it. The Clerk will contact Highways regarding these issues.

Councillor Smales – reported the squeaky weather vane at Camerons Gardens as he had complaints from residents. The Clerk had also received complaints. Councillor Crossland will grease the weather vane which hopefully would cure it.

48/12 Chairman's Report:

The Chairman reported that he and Councillor Sellick had attended East Riding College and the Public Services students and had been grilled about the Parish Council, its functions and democracy.

49/12 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

Planning Appeal

DC/11/04112 – Erection of dormer bungalow following demolition of existing (amended scheme of 10/04474) at Lartle Hoose, North Marine Road, Flamborough.

The Clerk will reiterate the same comments of objection to the Planning Inspectorate in respect of this appeal

50/12 To note/deal with correspondence as listed below:

- | | |
|-----------|--|
| 21-Feb-12 | ERYC, letter informing Parish Councils that ERYC can no longer arrange annual safety inspections for play areas (enc) |
| 17-Feb-12 | ERYC, next Flood Liaison Group meeting, 1 st June 2012 10 am, County Hall. |
| 16-Feb-12 | ERYC, A Plain English Guide to the Localism Bill (emailed to Councillors) |
| 16-Feb-12 | ERYC, Broadband Survey (emailed to Councillors and enclosed) <ul style="list-style-type: none">• The Clerk will put this on the website. |
| 13-Feb-12 | ERYC, Draft Allocations Policy, Draft Tenancy Policy – comments until 20 th April (emailed to Councillors) |

09-Feb-12 Hull City & East Riding of Yorkshire Councils' Joint Waste Development Plan Document, Issues and Options Further Consultation, comments until 6th April 2012 (emailed to Councillors)

09-Feb-12 ERYC, East Riding Coastal Change Pathfinder Small Grants Fund (emailed to Councillors to request ideas for schemes – no response)

06-Feb-12 CPRE, Planning Seminar, North Ferriby, 16th March 2012, 10 am -4 pm (enclosed)

01-Feb12 Space Partnerships, New Housing Development for Local Residents – Affordable Housing Initiative

Feb-2012 Barclays Bank, introducing Barclays Skillsbank – online network of support volunteers

Feb 2012 ERNLLCA Newsletter (enclosed)

887

51/12 Accounts:

(a) To approve payment of accounts to 29th February 2012:

Received

£1.00 Sports Club Trust, Annual Rent for Cricket Field
 £0.03 Stuart, Smith & Burnett, overpayment of purchase of Charlie's Gardens
 £5.12 Toilets Donations Box (Feb)
 £1,238.34 VAT refund

Paid

Chq 2114 £103.75 NPower, Toilets Electric (Est), inc VAT
 Chq 2115 £35.00 Information Commissioner, Data Protection Registration

Chq No	Creditor	Net Due	VAT	Total
2116	Yorkshire Water, Toilets water rates (est)	49.92		49.92
2117-9	PAYE	1,235.38		1,235.38
2120	Clerk Expenses (Jan)			
	Telephone	8.00		8.00
	Broadband Connection	7.50		7.50
	Expenses towards working from home	12.00		12.00
	Postage	7.32		7.32
	Stationery	1.75		1.75
	Photocopying paper	6.98		6.98
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Inkjets (Dell)	53.32	10.66	63.98
2121	United Carlton, photocopying	13.56	2.71	16.27
	Totals	1,417.73	13.37	1,431.10

Extra accounts for payment:

Chq 2122 £60.37 inc VAT E Woodhouse, toilets supplies (Brid Cash & Carry)
 Chq 2123 £55.95 Mrs M Sexton, plants for village planters.

RESOLVED: (All in favour) that the accounts as submitted should be paid.

(b) To note Budget Monitor/Bank Reconciliation to end of February:

The Clerk reported the balance in the Community Account following this meeting would be approximately £5,800.

52/12 To consider whether the Parish Council wishes to leave up the Xmas lights in Camerons Gardens:

RESOLVED: (All in favour) that the Xmas lights in Camerons Gardens should remain up, proposed Councillor Mrs Sexton, seconded Councillor Mrs Taylor.

53/12 To consider attendance at ERYC Standards/Code of Conduct Training 2012 (enclosed):

The Clerk and Councillor Mrs Sexton will attend on 21st May at 2 pm at the Town Hall, Bridlington.

54/12 To review and approve March's Newsletter, copying and distribution:

RESOLVED: (All in favour) that the Newsletter is approved and distributed to the shops, Post Office, Library, Doctors, Notice Board and website, proposed Councillor Villani, seconded Councillor Smales.

888

55/12 To review the Parish Council's Development Plan (enclosed) – Councillor R Sellick:

This was deferred to the next meeting as Councillor Sellick was not present.

56/12 To consider installing an isolator switch in the ladies toilets (cost approx £75, Maltby's) for the Clerk to test the emergency lighting without needing to access the RCD fuseboard cupboard:

RESOLVED: (All in favour) that an isolator switch should be installed, proposed Councillor Crossland, seconded Councillor Villani.

57/12 Allotments:

Councillor Miss Nettleship declared a prejudicial interest (family member is a tenant), left the meeting for the duration of this item did not take part in discussion and did not vote.

(a) To report on the Clerk's monthly site visit and consider action re management:

The Clerk and Councillor Smales had visited the site that day and there were no problems. There was some rubbish on vacant plot 72b which the Council will to remove later.

(b) To let vacant plots:

There were three and a half vacant plots. The Clerk was still trying to let one to an applicant and will advertise vacancies in the Free Press (Village section).

(c) To consider granting permission for sheds, greenhouses, etc:

There were none.

Councillor Miss Nettleship returned and resumed the meeting.

58/12 To resolve that due to the confidential nature of the business to be transacted, the press and public are excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):

RESOLVED: that the public are excluded from the meeting.

59/12 To consider prices received for work to concrete the base area of the gate at the playground and the base of Tower Street Bus Shelter:

No prices had been received.

The Clerk will re-advertise the work in the Notice Board, website and Free Press for the next meeting.

Signed as a true and correct record
Councillor I Woodhouse
Chairman, Flamborough Parish Council

I. Woodhouse

..... Date2nd April 2012.....



**MINUTES OF PARISH COUNCIL MEETING
2ND APRIL 2012, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH**

Present: Councillors I Woodhouse (in the Chair), J Crossland, S Emmerson, A Grainger, V Leppington, Mrs K Johnson, R Sellick, Mrs M Sexton, M Smales, Mrs C Taylor, F Villani.

9 members of the public

ERYC Ward Councillors had sent apologies

Clerk, Libby Woodhouse recorded the Minutes.

The Chairman reported the sad death of Mr Gordon Scrowston. Gordon had been the Clerk to the Parish Council for a number of years and after that had served as a Parish Councillor. The Council paid tribute to his service to the village and the Clerk will send a condolence card.

60/12 To receive apologies for absence:

Apologies were received from Councillors P Couzens and Miss B Nettleship

61/12 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any Declarations of Interest made by Councillors are recorded at the appropriate Minute.

Registration of gifts – there were none.

62/12 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):

There were no general questions/statements with regard to items on the agenda, however public participation was included within the next agenda item.

63/12 (a) PC Simon Carlisle, East Riding Casualty Reduction Officer – to discuss and consider issues and solutions with respect to North Marine Road:

Councillor Villani declared a personal interest (family members live on North Marine Road) and a prejudicial interest (son had been in an accident on the road), remained in the meeting for the duration of this item, did not take part in discussion and abstained from voting.

PC Carlisle introduced himself and explained his role which was to reduce casualties working with ERYC – ERYC are committed to reducing casualties. He explained that Flamborough does not suffer with problems however there are some issues and unfortunately there needs to be casualties before there can be traffic enforcement. There are four camera safety vans in the whole of the Humberside area (ERYC, Hull, NE Lincs and N Lincs). There are two traffic officers deployed in the ERYC region however some traffic officers live locally and do all they can to help although their daily tasks is not always casualty reduction as they have to fight crime along with speed enforcement. The data for the local area, however, is good, although North Marine Road does suffer and PCSO Humphrey does come out with the speed board even though she can only warn drivers and not prosecute. Residents wished to ask questions.

Mrs Hoskison – was concerned both with speeding and parked cars on the brow of the hill forcing drivers into the middle of the road and the sign stating this was too small.

PC Carlisle explained that parked cars stop speeding traffic and there was no other way to slow cars down – there is a flashing speed sign but unfortunately speeding motorists do not heed these and in this case locals are having accidents. He stated that things can only be changed if there is a pattern of serious injury collisions.

Councillor Crossland – asked if the Parish Council were to lobby ERYC for double yellow lines on the brow of the hill so there was no parking all year (instead of single yellows and no

parking between Good Friday and September), would it affect the data? PC Carlisle responded

890

that it was doubtful as the problem was worse in winter when cars could be parked on the brow of the hill than it was in summer but you would increase speed on the road.

The Chairman – asked about chicanes or speed humps. PC Carlisle responded that speed bumps were unlikely because it was a bus route and because of the caravans, but chicanes had worked in some areas. Councillor Mrs Sexton stated that the Highways Officer had said only two parking spaces would be lost if chicanes were installed.

Jim Butcher – lives in the middle of North Marine Road. He felt that parked cars do limit speed but that the 30mph repeater signs were too small on the road and as a pedestrian walking the road, it felt very insecure with speeding traffic because people see the road as a country road. PC Carlisle explained that the repeater signs could only be a certain size by law but there was a vehicle activated sign.

Mr Hanson – was concerned that the people using the speed boards were very visible but PC Carlisle said that this was the law but if anyone had any details regarding who was speeding and specific times, this information could be passed on and an unmarked car used.

Chairman – thanked PC Carlisle for his time and help in considering this matter and PC Carlisle left the meeting.

(b) To respond to ERYC Highways email (enclosed) regarding the Parish Council's views on any suggestions for solutions for North Marine Road:

RESOLVED: (10 in favour, one abstention) that the Parish Council ask ERYC Highways to make the single lines at the brow of the hill into double yellow lines to include the stripes on the kerb to prevent disabled parking and to invite the Highways Officer to the next meeting of the Council, proposed Councillor Crossland, seconded Councillor Smales.

64/12 To approve the Minutes of Parish Council Meeting of 5th March 2012:

RESOLVED: (All in favour) that the Minutes of this Meeting are approved and signed as a correct record subject to one amendment that in Minute 43/12 the word “torch” is amended to “speed gun”, proposed Councillor Mrs Sexton, seconded Councillor Smales.

65/12 (a) To receive the Clerk's Report & Action Log (for information enclosed):

Toilets – isolator switch fitted on 20th March to the emergency lighting so that the Clerk can test it safely each month. The Council is still waiting for the invoice and test certificate for the NICEIC certificate.

Non-Domestic Rate demand, Toilets – charge for the period 2012-2013 is £956.25, however the Small Business Rate Relief for that period is £956.25. The account for the forthcoming year is therefore zero.

Street Lights 4 and 5, Lighthouse Road – YE has attended the pole bracket light number 4 to repair the fault and replace with new as agreed at the last meeting. However when undertaking the work, YE found faults on light number 5 and condemned that light as well as it was in poor condition. In addition to that the bracket housings are not suitable (too small) for housing a new Northern Powergrid street light cut out. It was negotiated with ERYC to supply two brackets and lanterns to YE to install for the same price as the Parish Council agreed for one light and the YE cost had been waived. The lights will be fitted with 42w PL (white light) lanterns which are more economical to run. This was not referred back to the Parish Council in view of the time that light number 4 has been out (since November), because the price was the same as what was agreed in view of the free YE work.

Local Grants Fund application – has been submitted for £3,000 and acknowledged on 7th March. We will be informed in due course if we have been successful.

Standards/Code of Conduct Training – has been booked for Councillor Mrs Sexton and the Clerk on 21st May at 2 pm at the Town Hall, Bridlington.

Fence, Village Green – was made safe by the Chairman on 12th March following damage to it.

ERYC Highways – have acknowledged the email with issues and the Highways Engineer will respond in due course. The issues were – Verge on West Street, removal of double yellow lines outside the paper shop on Tower Street, road to beach at North Landing.

Toilet Cleaner – will be on annual leave from 8th to 31st March and the Relief Cleaner will take over.

Clerk's hours – Two weeks leave taken in March (32 hours). 36 hours worked.

ERNLLCA NE District Committee, 10th April, Driffield, 7.30pm – the Clerk had emailed details of this meeting to all Councillors. The Clerk was unable to go but Councillor Crossland stated he may go

891

Street Cleaning – a complaint had been received from a resident with regards to this which had been forwarded on to ERYC to respond.

Playground damage – The Clerk had noticed that day that one of the upright supports to the log walk had been broken off. Harris fencing had been hired to keep members of the public off the log walk as it was dangerous until repairs could be made and because the children were off school due to the Easter holidays. The Clerk will get a price for repair from the playground company and Councillors Crossland and Leppington would look at the work to see if they could fix it. This would need to be done on the Clerk's delegated emergency powers due to this being too late for the agenda and health and safety.

Bus Stop, Allison Lane – Councillor Smales had provided a photo so the Clerk will take this forward.

Light 32, Crofts Hill – Councillor Crossland gave the Clerk details of a contact at YE. YE will be in touch to change the cut out box.

Café, South Landing – the Clerk will write again to request a start date and confirmation that ERYC will provide temporary toilets in the summer.

(b) **To consider action required from the Clerk's Exceptions Report (enclosed):**

66/12 Questions/Reports from Councillors and Committee Representatives:

Councillor Mrs Sexton – stated that Preston Flats had a problem with moles in the back garden, however this had now been resolved by ERYC.

Councillor Mrs Sexton – had received a complaint about rubbish dumping on Charlie's Gardens – this is on the agenda for consideration at this meeting.

Councillor Mrs Sexton – had received complaints regarding a vehicle being parked on the verge at the bottom of Crofts Hill at the junction of Water Lane. The Clerk will write to ERYC Highways and ask them to enforce the bye-law in operation in that area.

Councillor Mrs Sexton – had received complaints regarding commercial vehicles (ice cream vans) on private land on South Sea Road and that the noise from the electric powering the vans was disturbing nearby residents. She had contacted Planning Enforcement and Environmental Health who will monitor the situation but it appears there is nothing that can be done.

Councillor Mrs Sexton – had received a letter stating that Buckrose Ward will remain open for the time being. She reported that £80m will be made available to the Trust and £26m is earmarked for building but none of it will be spent at Bridlington.

Councillor Mrs Sexton – had been asked by the Chair of the Hospital Forum whether the Parish Council can send a representative (Thursday pm bi-monthly). No-one wished to attend.

Councillor Mrs Sexton – had received complaints about the new tenant of Jackie's shop putting baskets on the pavement which was blocking the already narrow pavement. The Council will monitor it

Councillor Leppington – reported a telegraph pole was laying full length on the verge outside number 104 South Sea Road and was dangerous – the Clerk will report it to Highways.

Councillor Leppington – reported damage to the finger post sign opposite the Cricket Field on Lighthouse Road – the Clerk will report it to Highways.

Councillor Mrs Taylor – had received complaints about the overhanging bushes at the Manor House on Lighthouse Road which was forcing pedestrians onto the road. The trees were obscuring the street light at this location too. The Clerk will report it to Highways.

Councillor Crossland – wished to place on the next agenda to amend Financial Regulations so that tenders can be brought to a Parish Council meeting before the meeting starts – the Clerk will make enquiries with ERNLLCA as to the correct procedure.

Councillor Smales – reported that nothing had been done with regard to repairing the damaged phone box at Crofts Hill which had been reported to BT last July. The Clerk will chase it up.

Councillor Smales – reported on the large amount of dog fouling on Carter Lane.

Councillor Smales – reported that Mr Traves had contacted him stating that on 15th July this year it will be 100 years since the Flamborough Sword Dance was accredited. There will be a celebration including dancing at Mereside (Village Green), Lighthouse car park, North Landing car park and

Camerons Gardens followed by a meal at the Victoria Club. Two dance teams had confirmed they would be attending.

67/12 Chairman's Report:

The Chairman had nothing to report.

892

68/12 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

- (1) **12/00102** – Erection of a detached triple garage following demolition of single garage – AMENDED PLAN
At Oxley Dene, Dog & Duck Square, Flamborough
For Mr Jeremy Waud
Application Type: Full Planning Permission

Unfortunately the timescale for comment on these amended plans passed on 29th March and an extension could not be agreed with the Planning Officer. Amended plans were requested by the Conservation Officer as he raised concerns with the materials. The Agent changed the proposed materials which resulted in a marginal change to the pitch of the tiles, eg, a marginal change in roof height. Following receipt of the amended plans, the Conservation Officer withdrew his concerns and the Officer will issued approval of the planning application..

69/12 To note/deal with correspondence as listed below:

- 22-March-12 ERYC, Coastal Change Drop in Sessions re East Riding Coastal Change Pathfinder Project outcomes and plans for managing coastal change – Skipsea Village Hall, 16th April, 3pm-7pm.
16-March-12 Brid & Driff Area Community Partnership Notes of Meeting of 16th March 2012.
29-Feb-12 ERYC, East Riding Flood Mitigation Funding (enclosed).
March 12 ERNLLCA Newsletter (circulated to Cllrs), HART Newsletter

**70/12 To approve payment of accounts to 31st March 2012:
(Budget and year end figures to follow)**

Chq No	Creditor	Net Due	VAT	Total
2124	ERYC, supply Dog Control Order signs x 2	20.00	4.00	24.00
2125	ERYC, Annual Playground Inspection	85.00	17.00	102.00
2126-29	PAYE (March)	1,472.00		1,472.00
2130	Clerk Expenses (March)			
	Telephone	8.00		8.00
	Broadband Connection	7.50		7.50
	Expenses towards working from home	12.00		12.00
	Postage	6.57		6.57
	Stationery	0.00		0.00
	Photocopying paper	3.87		3.87
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	1,636.94	21.00	1,657.94

Received

£6.16 Toilets Donations Box (Mar)

Paid

Chq 2122	£60.37 inc VAT	Mrs E Woodhouse, Toilets Supplies from Brid Cash & Carry.
Chq 2123	£55.95	Mrs M Sexton, plants for village planters
<u>Extra Accounts</u>		
Chq 2131	£254.40 plus VAT	MR & KM Couzens, Cut x 1 Grounds Maintenance
Chq 2132	£171.86 inc VAT	ERYC, street lights maintenance Sept-Dec 2011
Chq 2133	£254.40 plus VAT	MR & KM Couzens, Cut x 2 Grounds Maintenance

RESOLVED: (All in favour) that the accounts are to be paid.

893

The Clerk submitted a budget monitor to the end of March which showed the base figures for the year end. The Clerk would prepare the year end accounts in time for the Internal Audit on 16th April 2012. The External Audit date is 24th May and the Notice of Public Inspection of Accounts is 10th April that accounts can be inspected between 24th April and 23rd May.

71/12 To note the response from ERYC with respect to the tree felling at South Landing and consider whether the Council wishes to send a representative to the Flamborough Headland Environmental Assets Group:

The Council had already agreed that ERYC should consult and communicate with the Parish Council.

72/12 To consider the enclosed email from ERYC with regard to a numbering discrepancy on the inventory list and the ownership of a light at North Landing:

Councillor Crossland confirmed that Flamborough Holidays own this light and parking meter. The YE service comes from a Parish light but the Parish does not pay for the electric to the light in the car park.

73/12 To consider the enclosed correspondence from a resident regarding ERYC's Withdrawal of South Landing Parking Permits for Flamborough Residents:

The Clerk had investigated this with ERYC Traffic and Parking. When parking enforcement went civil last November, it became apparent that the ERYC Parking Wardens did not have authority/jurisdiction over this area of land at South Landing and therefore ERYC cannot issue parking permits for land that the Wardens have no powers to enforce. The rights of Flamborough residents are contained in the Flamborough Inclosure Act of 1765 and Award of 1767 which are to gather, take and carry away loose stones and seaweed that the sea leaves on the shore and that there must be vehicular access to South Landing in order for residents to undertake their rights. The Act does not state that ERYC must issue parking permits. The residents' rights to park at South Landing are still in existence whether there are parking permits or not. The Clerk will respond to the resident. The Council will monitor the situation

74/12 To consider the enclosed letter from Yuill Homes with regard to affordable housing in Flamborough:

The Clerk had received further information from ERYC regarding Yuill Homes proposals and the East Riding Strategy Housing Market Assessment that had been undertaken in 2010/2011, the results of which would be known shortly. This information was given to Councillors

RESOLVED: (All in favour) to note the approach from Yuill Homes, proposed Councillor Villani, seconded Councillor Mrs Sexton.

75/12 To consider repairing/replacing a section of Village Green fencing (near the new drop post) which has been damaged recently:

Councillor Crossland will repair it after Easter.

76/12 To consider work required to Charlie's Gardens to prepare it for letting as allotments and deal with current fly-tipping:

The Clerk and Councillor Smales had visited the site that day. The Clerk had applied for a grant for preparing the site for allotments and the Council was waiting for a response. Councillor Leppington will take away the dumped rubbish from the site. Councillor Crossland will get a price to hire a roller weed killer and ask MR & KM Couzens for a price to weed kill the site as soon as possible.

- 77/12 To consider purchasing dog stencils (along with Bridlington Town Council), cost of approximately £30 plus VAT and postage for two stencils. (Yellow paint is also needed if the Council wishes to have stencils again). Complaints have been received regarding the amount of dog fouling in the village especially School area, Village Green area:**
The Council did not wish to purchase dog stencils at this time.

894

- 78/12 To review the Parish Council's Development Plan (please bring Development Plan copy from last meeting) – Councillor R Sellick:**

The Chairman thanked Councillor Sellick for the work undertaken in preparing the plan and the Clerk will start putting items on the agenda for Council consideration shortly. The Clerk will put a summary in the June newsletter and ask for public comment.

RESOLVED: (All in favour) to accept the plan and move forward with it, proposed the Chairman, seconded Councillor Mrs Johnson.

- 79/12 Allotments:**

- (a) To report on the Clerk's monthly site visit and consider action re management:**

The Clerk and Councillor Smales had visited the site that day. The Clerk had received complaints from a tenant regarding a bonfire.

RESOLVED: (All in favour) that Letter1 should be sent to the tenants of plots 22 and 23 and that a letter should be sent to the Chairman of the Association stating that letters were being sent to tenants regarding bonfires and that the Association's support was expected in helping with this issue and informing their members not to have bonfires proposed Councillor Crossland, seconded Councillor Smales.

- (b) To let vacant plots:**

RESOLVED: (7 in favour, 4 against) to let plot 32, proposed Councillor Sellick, seconded Councillor Mrs Taylor.

- (c) To consider granting permission for sheds, greenhouses, etc:**

RESOLVED: (All in favour) to grant permission to the new tenant of plot 32 and the tenant of plot 50c for sheds, greenhouses, chickens.

- 80/12 To resolve that due to the confidential nature of the business to be transacted, the press and public are excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):**

RESOLVED: That the public be excluded from the remainder of the meeting due to the confidential nature of the business to be transacted.

- 81/12 To consider prices received for work to concrete the base area of the gate at the playground and the base of Tower Street Bus Shelter:**

Councillor Grainger declared a prejudicial interest (had priced for the work), left the meeting, did not take part in discussion and did not vote.

RESOLVED: (5 in favour, 4 against, 1 abstention) to award the work in the sum of £450 for the bus shelter to AB Grainger however to re-price for the work to the playground as that price was too high, proposed Councillor Mrs Sexton, seconded the Chairman.

Signed as a true and correct recordR Sellick..... Date ...14th May 2012...

Councillor R Sellick

Chairman, Flamborough Parish Council



**MINUTES OF PARISH COUNCIL MEETING
23RD APRIL 2012, 7.30PM, METHODIST CHAPEL, FLAMBOROUGH**

Present: Councillors I Woodhouse (in the Chair), P Couzens, J Crossland, S Emmerson, V Leppington, Mrs K Johnson, R Sellick, Mrs M Sexton and Mrs C Taylor.

Five members of the public

Clerk, Libby Woodhouse, recorded the Minutes.

82/12 To accept apologies for absence:

Apologies of absence were received from Councillors A Grainger, Miss B Nettleship, M Smales and F Villani.

83/12 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any Declarations of Interest made by Councillors are recorded at the appropriate Minute.
Registration of Gifts – there were none.

84/12 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):

Bernard Traves – objected to the planning applications for wind turbines. The Short Lane proposals would be located on a bad bend and too near the road. The proposals at Akos would be on the skyline.
David Hinde – Reported that there were now 7 applications awaiting determination in the Bempton area. The Short Lane application falls foul of planning policies as there are no buildings associated with it. The proposed turbines are 100ft high (Flamborough Lighthouse is 80ft high approx) and the same size as Stonepit Lane which is too large for this area. On Short Lane there are yellow hammers nesting and barn owls forage. With regard to the Ako's application, this site is an active barn owl roost, the turbine would be prominent in views from Bempton as the land rises significantly there. The make of turbine is the same as that of the failure in Huddersfield recently and it would be a way in for other applications, eg, Muntons. Reports within the agenda for the following week's ERYC planning committee had recommended refusal of the two other turbine applications in Bempton.

Councillor Mrs K Johnson – had received complaints about the lack of policing in Flamborough and angry that police presence is paid for but not happening. Councillor Mrs Sexton reported that in addition to our damage, the WI had been attacked and windows broken and the Notice Board damaged
Councillor Sellick reported young people are drinking on the Green and he had picked up broken glass and the harris fencing that was surrounding the broken play equipment. The Clerk reported that the second support to the log walk and the harris fencing had also been damaged. After the last meeting, Councillors Leppington and Crossland looked at the repairs but could not source the wood needed in Bridlington. The Clerk had got a price from the playground company of £135 plus VAT for the first repair and it would cost a further £50 for the second repair. The Clerk had reported the incidents to the Police and would be in the Free Press this week with a request for information.

Councillor Sellick – reported that the Village Green fence opposite the end of School Lane had been damaged. Damage to the fence was now a regular occurrence. The Chairman had replaced this section and Councillor Crossland had replaced the section on Mereside.

Councillor Mrs Johnson – reported blocked gullies on Tower Street outside and opposite the bus shelter. Councillor Crossland reported that this was in hand – ERYC had put down a camera.

Councillor V Leppington – reported that the telegraph pole lying in the highway outside 104 South Sea Road was still there. The Clerk confirmed that this had been reported to the Highways Officer.

Councillor Leppington – had received complaints about the bas state of the footpath down Post Office Street from the Co-op to the Newsagents and that it was disintegrating badly.

Councillor Leppington – reported that he had now removed the rubbish from Charlie's Gardens.

Councillor Crossland – stated that the single lines were now in operation on the brow of the hill at North Marine Road but cars were still being parked there.

896

85/12 To consider planning applications as listed and subsequent plans that are received after this agenda has been sent out. Plans are available for public inspection at 7.15 pm:

- (1) **12/01520** – Erection of conservatory to the front
At Red Bricks, South Sea Road, Flamborough
For Mr M Rodgers
Application Type: Full Planning Permission

RESOLVED: (All in favour) that the Council has no objections to this application, proposed Councillor Mrs Taylor, seconded Councillor Mrs Sexton.

- (2) **12/01552/PAD** – Display of 1 externally illuminated fascia sign, 2 externally illuminated hanging signs and 2 non-illuminated amenity boards
At The Ship Inn, Post Office Street, Flamborough
For Punch Partnerships PLC
Application Type: Consent to Display an Advertisement.

RESOLVED: (All in favour) that the Council has no objections to this application, proposed Councillor Mrs Taylor, seconded Councillor Sellick.

RESOLVED: (6 in favour, 3 against) to refer the large sign at the Ship Inn to the rear of Post Office Street to the Enforcement Officer for his comments, proposed Councillor Crossland, seconded the Chairman.

- (3) **12/01292** – Erection of 2 x 24.6m high to hub and 34.2m high to tip wind turbines
At land east of 11 Short Lane, Bridlington
For Mr Allison
Application Type: Full Planning Permission.

RESOLVED: (8 in favour, 1 abstention) to object to the application for the following reasons – the height, design and location of the proposals are against local planning policies, they would be too near the road, impact on Heritage Coast and prominent in views of the headland and they are not domestic in scale, do not serve any farm buildings and so not well related to existing buildings. Proposed Councillor Mrs Taylor, seconded Councillor Mrs Sexton.

- (4) **12/01324** – Erection of 1 no. wind turbine (15m high to hub and 19 m high to tip)
At Akos, 1 Newsham Hill Lane, Bampton
For Ako's
Application Type: Full Planning Permission.

RESOLVED: (9 in favour) to object to the application for the following reasons – the close proximity of nearby residential properties and caravan park which would lead to loss of amenity, it is understood that there is an active barn owl roost at sheds at this location, and due to the rise in landscape at this location even though this is a relatively small proposal in terms of height, there would be a prominent impact on the Heritage Coast landscape. Proposed Councillor Leppington, seconded Councillor Mrs Johnson.

Applications Refused by ERYC

11/04973 – Erection of a single wind turbine at High Ridings, 7 Short Lane, Bridlington

Planning Appeal

11/04454 – Erection of a second 11kw Gaia wind turbine on an 18m tower, Mill Field House, Buckton Barn, Scarborough Road, Bridlington. (This application was refused by ERYC).

86/12 To report on particulars required and action taken for the ERYC Local Grant Fund for Charlie's Gardens in order for the grant to proceed:

897

ERYC had written stating that the panel held on 27th March were supportive in principal of the application but as the application exceeded £2,000, 3 quotes are required to be submitted to the next panel by the end of April. The panel also wanted to know if the Parish Council had factored the cost of clearance and security measures within the precept. Councillor Crossland and the Clerk had obtained four quotes for clearing, improving and setting out the site for allotments including gates and water provision and these would be sent to ERYC to meet their deadline. The Council would consider definite specifications and pricing later. The Parish Council had budgeted £1000 this year for work.

87/12 To report that the Carol Sandra seat at North Landing was blown down the cliff in recent high winds and is now damaged beyond repair, and to consider quick replacement of the seat (cost £270) prior to the May bank holiday weekend when families of the bereaved from the disaster return to Flamborough each year to pay their respects:

The seat had not blown down the cliff but had shifted some way across the car park in high winds and had received damage as a result. The Chairman had rescued it when it had blown down the cliff a couple of years ago when it was last repaired. The seat was not safe to re-site. The Council and Councillor Crossland personally had repaired the seat at various times over the last 28 years. Discussion ensued on its ownership which is not known, its replacement or not, whether it should be replaced prior to the families coming on the anniversary of the date of the disaster, whether it should be replaced like for like but would be more expensive and take longer. The Parish Council already has an agreed seat type which is vandal proof and good value.

Councillor Crossland declared a prejudicial interest (seat contractor), left the meeting during discussion and did not vote. Councillor Crossland did not return to the meeting.

RESOLVED: (7 in favour, 1 against) to replace the seat with the agreed Parish Council type with the same inscription by Bank Holiday weekend in time for relatives coming to Flamborough at a cost of £270, proposed Councillor Couzens, seconded the Chairman.

An amendment proposed by Councillor Emmerson, seconded by Councillor Mrs Sexton to replace like for like was defeated (2 in favour, 6 against).

88/12 To give the Clerk delegated power to pay the accounts at the end of April:

RESOLVED: to give the Clerk delegated power to pay the accounts at the end of April, proposed Councillor Leppington, seconded Councillor Sellick.

89/12 To consider granting permission to Mary Sunley to have use of the Cricket Field on 4th June 2012 (5th if wet) from 11 am – 3 pm for celebrations for the Queens's Diamond Jubilee – this will be in the form of a "bring your own" picnic and games for members of the community who wish to attend and will include village charity stalls and a raffle (no sale of alcohol and no outside stalls, rides or bouncy castles). Mary is organising this on an individual basis and any funds made will go to the Sports Club Trust:

Councillor Mrs Sexton left the meeting.

Councillor Woodhouse declared a prejudicial interest (any funds raised will go to the Sports Club Trust of which he is Chairman), left the meeting for the duration of this item, did not take part in discussion and did not vote.

Councillor Sellick took the Chair.

RESOLVED: (All in favour) to give Mary Sunley permission to use the Cricket Field for Diamond Jubilee celebrations and to convey the Parish Council's wishes hoping that it would be a success, proposed Councillor Couzens, seconded Councillor Emmerson.

Signed as a true and correct record.....R Sellick..... Date ...14th May 2012.....
Councillor R Sellick, Chairman, Flamborough Parish Council



MINUTES OF ANNUAL PARISH COUNCIL MEETING
14TH MAY 2012, AT 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH
(Prior to the meeting a surgery took place with Councillor Woodhouse)

Present: Councillor I Woodhouse (in the Chair), P Couzens, J Crossland, S Emmerson, A Grainger, V Leppington, Mrs K Johnson, Mrs M Sexton, M Smales and F Villani.

21 members of the public

ERYC Ward Councillor Matthews had sent apologies

PCSO Andrea Humphrey had sent apologies

Clerk, Libby Woodhouse, recorded the Minutes.

90/12 Election of Chairman 2012/2013 and signing of Declaration of Acceptance of Office:

As outgoing Chairman, Councillor Woodhouse asked for proposals for Chairman.

Councillor Villani - proposed by Councillor Mrs Sexton, seconded Councillor Mrs Johnson - withdrawn

RESOLVED: (8 in favour, 2 abstentions) that Councillor R Sellick is elected Chairman for 2012/2013, proposed Councillor Villani, seconded Councillor Smales. Councillor Sellick, although not present at the meeting through sickness, had indicated that he would be prepared to undertake Chairman and will sign the Declaration at the earliest opportunity.

RESOLVED: (9 in favour, 1 against) that in Councillor Sellick's absence, Councillor Woodhouse remains Chairman for this meeting and the following Parish Council meeting, proposed Councillor Crossland, seconded Councillor Villani.

91/12 Election of Vice Chairman 2012/2013:

Councillor Smales was proposed by Councillor Mrs Sexton – withdrawn.

RESOLVED: (9 in favour, 1 abstention) that Councillor P Couzens is elected Vice Chairman for 2012/2013, proposed Councillor Crossland, seconded Councillor Smales.

92/12 To accept apologies for absence:

Apologies of absence had been received from Councillors Sellick, Mrs Taylor and Miss Nettleship.

93/12 Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

There were not Declarations of Interest.

94/12 Appointment of Representatives to Outside Bodies:

RESOLVED: (All in favour) that the following appointments are made:

- | | | |
|-----|--|--|
| (a) | Sports Club Trust | Councillors I Woodhouse & F Villani |
| (b) | Relief in Need | Councillors J Crossland & Mrs M Sexton |
| (c) | Village Hall | Councillor M Smales |
| (d) | ERNLLCA North East District Committee | The Clerk |
| (e) | Flamborough Head Maritime Forum | Councillor V Leppington |
| (f) | The Governing Body of Flamborough School | Councillor M Smales (4 year term) |
| (g) | Bridlington Hospital Forum | Councillor Mrs K Johnson |

95/12 To agree schedule of dates and times of ordinary Council meetings and surgeries for forthcoming year (see enclosed):

899

RESOLVED: (All in favour) that the schedule is agreed with the following amendments – the meeting on Monday 4th June will be re-scheduled to the 11th June, 1st October will be re-scheduled to the 8th October and Monday 5th November will be re-scheduled to the 12th November. The Clerk will check with the Chapel that these date changes are in order.

96/12 To review annual membership to organisations:

RESOLVED: (All in favour) to approve the following membership renewals, proposed Councillor Smales, seconded Councillor Villani.

- (a) ERNLLCA - £607.93
- (b) Subscription to LCR (Official Magazine of National Assoc of Local Councils) - £15.50
- (b) National Society of Allotment & Leisure Gardeners - £55
- (c) Clerk's Membership of the Society of Local Council Clerks - £140 approx.

97/12 To consider the membership of the Personnel Committee:

RESOLVED: (All in favour) that Councillors R Sellick, F Villani and Mrs K Johnson remain as membership of the Personnel Committee, proposed Councillor Woodhouse, seconded Councillor Couzens.

98/12 Appointment of Bankers and appointment of Signatories:

RESOLVED: (All in favour) that Barclays Bank will remain bankers and, signatories will remain Councillors S Emmerson and V Leppington.

99/12 Appointment of Internal Auditor:

RESOLVED: (All in favour) that Mr D Walker, Great Hatfield remain Internal Auditor, proposed Councillor Woodhouse, seconded Councillor Villani.

SignedR Sellick Date11th June 2012.....

**Councillor R Sellick
Chairman, Flamborough Parish Council**



**MINUTES OF PARISH COUNCIL MEETING
14TH MAY 2012, FOLLOWING THE ANNUAL COUNCIL MEETING,
METHODIST CHAPEL, FLAMBOROUGH**

Present: Councillor I Woodhouse (in the Chair), P Couzens, J Crossland, S Emmerson, A Grainger, V Leppington, Mrs K Johnson, Mrs M Sexton, M Smales and F Villani.

21 members of the public

ERYC Ward Councillor Matthews had sent apologies

PCSO Andrea Humphrey had sent apologies

Clerk, Libby Woodhouse, recorded the Minutes.

100/12 To receive apologies for absence:

Apologies for absence were received from Councillors R Sellick, Mrs C Taylor and Miss B Nettleship

101/12 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.

Registration of gifts – there were none.

102/12 Dave England, Area Engineer, Streetscene Services (Highways), ERYC – to consider issues and possible solutions for North Marine Road with the Parish Council and residents:

Councillor Villani declared a personal interest (family live on North Marine Road) and a prejudicial interest (son was involved in an accident in November 2011 on the road), remained in the meeting but did not vote.

Mr England reported that he had been approached by the Police with a view to looking at solutions for North Marine Road in terms of traffic calming measures (they then would not have to enforce speeding). This had been looked at a number of years ago but had been turned down however he had been asked to look at it again. Mr England had prepared a number of drawings for the Council to view. He had concentrated on trying to (a) slow cars down, (b) keep parking and (c) make the road safer and had thus concentrated on the built up area of North Marine Road. He explained a number of ideas:

- Chicanes could be created by moving some of the parking area to the other side of the road however this would lose a couple of parking spaces. Chicanes or speed bumps could also be used after the Camp entrance.
- Speed bumps were also talked about however this would be noisy with buses and caravans outside residents' houses.
- Double yellow lines were discussed at North Landing and on the brow of the hill on entrance to the village to replace the 9-6 Easter to September parking restrictions.
- Static and mobile speed cameras were discussed.

It was decided to have Public Participation next in the meeting to allow residents to speak on the issue.

103/12 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):

Anne Houghton – stated that she feared parking would be lost by staggering it and parking was already at a premium. Drivers got away with speeding at night.

Resident – asked whether the verges could be used. Mr England stated mains water and gas pipes were in the verges and it would not be possible.

Ken Jewitt – stated that he thought there were plenty of passing places during the day as it is possible to travel up the road three abreast including the parked cars is drivers took care. There is no problem from teatime onwards. Most of the speeding happens during the night. Mr England stated that the data with regards to accidents (two in two years and no major injury or death) was not sufficient for change.

901

Thelma Hoskison – was worried about oncoming traffic being in the middle of the road at the brow of the hill and stated that there used to be double yellow lines at Woodcock Road junction with North Marine Road. Mr England will check whether they should be replaced after previous re-surfacing work

104/12 Dave England, Area Engineer, Streetscene Services (Highways), ERYC – to consider issues and possible solutions for North Marine Road with the Parish Council and residents:

At the previous meeting of 2nd April, the Parish Council had agreed to ask Mr England to make the single yellow lines at the brow of the hill into double yellow lines to include no disabled/loading.

RESOLVED: (9 in favour, 1 against) to request the inclusion of the single yellow lines being made into double yellows at North Landing, proposed Councillor Woodhouse, seconded Councillor Mrs Johnson.

Mr England will also ask the Safety Camera Partnership with regard to mobile or static speed cameras.

It was agreed that Questions from Councillors would come next in the meeting.

105/12 Questions/Reports from Councillors and Committee Representatives:

Councillor Emmerson – had brought photos of the overflowing litter bin at North Landing over the Bank Holiday weekend – it is an inadequate size. Mr England will give these to his colleagues.

Councillor Emmerson – had brought photos of the road from the Caravel to the beach which is full of potholes. Mr England will organise to repair it and clean out the gutters.

Councillor Couzens – complained about the road/footpath at the bottom of Danes Dyke and that the drains were blocked. Mr England reported that he had £25,000 of flood funding to undertake bore holes for new fencing and investigate the drainage and gullies. He was waiting for a start date.

Mr England – reported on a number of issues:

- That all roads south of the B1255 would be slurry sealed this year (South Sea Road South, South Sea Way and Avenue and to the rear of the Church) along with Beech Avenue.
- Tower Street would have a disabled crossing installed.
- An annual walking safety patrol in Flamborough would commence.
- His colleagues are looking into the car being parking on the verge at Bridlington Road/Water Lane and whether the bylaws are still in operation following the news traffic and parking laws.

Mr England and Councillor Crossland left the meeting at this point.

Councillor Mrs Johnson – reported that the paint was coming off the railings at the War Memorial and that they were going grey despite only having recently been done. This will be discussed next meeting.

Councillor Woodhouse – reported that residents had contacted him about gas bottles being stored to the rear of the DIY shop on High Street. The Clerk will report it to the fire service.

Councillor Grainger – reported that a car was being parked in the gate way of what was the old police house on Tower Street which was blocking the footpath. The Clerk will report it to the PCSO.

Councillor Smales – reported that Mrs Tandy, the Head Teacher at Flamborough School, has been seconded to a school in Bridlington for a year from September. Her duties at Flamborough will be fulfilled on a joint basis by Mrs Sinclair and Mrs Wardell.

Councillor Woodhouse – Reported that Andrew Leeson had been voted in as Chairman of the Sports Club Trust. The tractor shed is now almost completed.

106/12 Minutes of Meetings:

- (a) **To note Minutes of Annual Parish Meeting of 2nd April 2012 (confirmation April 2013):**

The Minutes of this meeting were noted

(b) To approve Minutes of Parish Council meetings of 2nd April 2012 and 23rd April 2012:

RESOLVED: (All in favour) that the Minutes of these meetings are approved and signed as a true and correct record, proposed Councillor Emmerson, seconded Councillor Mrs Sexton.

902

107/12 To receive the Clerk's Report & Action Log (for information enclosed):

Local Grants Fund application – the quotes and other information has been submitted and will be going before the panel in May.

Log Walk – Repairs were completed on 27th April.

Fence, Village Green – damaged at same time as Log Walk has been repaired on a temporary basis by Councillor Woodhouse but needs further work.

Phone Box, Crofts Hill – reported to BT on 18th April – no response has been received.

Sign on the Ship Inn, rear of Post Office Street – this was reported to the Enforcement Officer. He has responded stating “The sign they have put up is covered by Class 5 of the Advert Regs & is a deemed sign, which means it is permitted. The application for consent for the other signs is required because of illumination, position and size”.

Carol Sandra Memorial Seat – the new seat was installed on 3rd May with the same inscription and in time for the May Bank Holiday weekend as agreed by the Parish Council at its meeting on 23rd April 2012.

NICEIC Certificate, Toilets – this has been received. The installation is deemed to be in a satisfactory condition and suitable for its intended usage. The only recommended improvement was installation of an isolator switch for testing of the emergency light and this work has been completed.

Bus Stop, Allison Lane – an email had been received from an ERYC Engineer stating that ERYC had looked at the Parish Council's concerns and the most suitable place to re-site the bus stop bearing in mind certain factors is outside the Library/Village Hall. The Clerk will check with ERYC that this is in response to the Allison Lane end bus stop query and put it on the next agenda for consideration.

Street Cleaning – a response was received from ERYC with regard to a resident's query re street cleaning as follows: “Regarding the sweeping schedule for Flamborough, we used to have a man coming into Flamborough every day to manual sweep, litter pick and empty the street litter bins. With the implementation of the Village Task Force which is organized by our grounds section and is in operation through out the authority, the sweeping of villages is now being carried out by them, on a three weekly schedule, which is carried out at the same time as they litter pick, cut the grass verges, repair small pot holes and clean village sign posts etc, (within the village name plates). Our litter bin man will only come into Flamborough to empty the street litter bins and to litter pick around the area where the bins are in situ. We will send in our HGV sweeper as required to sweep the main road through Flamborough”

Café rebuild, South Landing – a response was received from ERYC on 20th April as follows: “As you point out we have been delayed in commencing the construction of scheme. At this stage we have pretty much all items in place to commence the building and letting to the Yorkshire Wildlife Trust. Unfortunately at the last minute the contractor/builder is trying to revise the scheme and associated price and as such we are having to undertake negotiations over the revisions of the scheme. Subject to these being completed we would hope to sign all of the legal agreements in the next two weeks which would then allow construction to begin shortly after. In order to do this the YWT, Contractor, and ERYC will be holding face to face meetings over the next two weeks to push forward the process. I am happy to keep you up to date with the relevant developments from these meetings. The above also impacts on the temporary toilets in that we are awaiting the confirmation of what areas the contractor will require before determining when and what type of temporary toilets can be put on site. However again the next couple of weeks will determine this.” As there had not been any further news from ERYC, the Clerk will write again to the Chief Executive especially with regard to temporary toilets following adults being seen to use the surrounding bushes and trees as toilets.

Affordable Housing – following on from the approach from Yuill Homes, ERYC has sent the attached letter explaining ERYC's position and the need for affordable housing.

Telegraph pole – on verge o/s 104 South Sea Road has been removed.

Matters reported to ERYC are – parking on the verge at Water Lane/Crofts Hill, damage to finger post o/s Cricket Field, overhanging bushes at Manor House, Lighthouse Road, verge at triangle at West

St/Bridlington Road, removal of double yellow lines o/s the paper shop on Tower Street, road to beach at North Landing.

Rooks and Rates, 54 South Sea Road – attached is a report of the progress with this issue and action taken – ERYC had advised residents that it was not possible to cut the trees and that although there was an open general licence to remove rooks and nests, this location did not meet the licence criteria.

Clerk's hours – April – 71 hours worked (7 hours added back to holidays).

PCSO Andrea Humphrey – had sent a Police report for the previous month and this was read out to the meeting. The Council wanted to know why speeding had been taken off the priority for the ward this month and the Clerk will contact the PCSO and ask.

Village Planters – the first phase of planting had been done by Councillors Mrs Sexton and Johnson.

903

Exceptions Report/Action Log –

- The emergency light bulb needed replacing at the toilets – Councillor Woodhouse
- Log Walk bolts need tightening – Councillor Couzens
- Replace swing, dog sign, dog control order sign at the playground – no-one available.

The Clerk will prepare specifications for a Small Works Contract for the next meeting so that the smooth running of Council business can be taken in hand.

108/12 Chairman's Report:

The Chairman had nothing to report.

109/12 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

No planning applications had been received

110/12 To note/deal with correspondence as listed below:

27-Apr-12	ERYC, Roads for Surface Dressing 2012 – Bempton Lane, Bridlington Road, Flamborough
13-Apr-12	Zurich Insurance, Local Council Advisory Service Risk Management seminar, £30 per attendee, nearest is South Kirkby on 21st June 2012.
12-Apr-12	Steve Shaw, Local Works, Empowering Town & Parish Councils
04-Apr-12	ERYC, next Community Partnership Meeting 24th April, Ulrome (emailed to Cllrs)
May 12	ERYC, Rural Strategy for the East Riding of Yorkshire, consultation, comments until 8th June – see attached letter. Consultation document at www.eastriding.gov.uk/council/plans-and-policies/rural-policy
May 2012	Allotment and Leisure Gardener (National Society of Allotment & Leisure Gardeners) The Playing Field (Humber Playing Fields Assoc) ERYC Parish News ERNLLCA Newsletter (April) enclosed

111/12 To note payment of accounts and receive and note the budget monitor to 30th April 2012:

Councillor Couzens declared a personal interest in that he had accounts submitted for payment.

Received

£30.00	Allotment Rent (plot 32)
£18,250.00	Precept (first half)
£11.71	Toilets (Apr)

A total of £113.60 had been received in donations through the box at the toilets for 2011/2012.

The total received since installation in 07/08 is £363.14. The cost of the box was £103.50.

The net total is £259.64 received since 07/08.

Paid in April

Chq 2131	£305.28 inc VAT	MR & KM Couzens, Grounds Maintenance Cut x 1
Chq 2132	£171.86 inc VAT	ERYC, Street Lighting Maintenance Sept-Dec 2011
Chq 2133	£305.28 inc VAT	MR & KM Couzens, Grounds Maintenance Cut x 2

Extra Accounts

Chq 2150	£9.37	Yorkshire Water, allotments, (1 st qtr estimated)
Chq 2151	£305.28	MR & KM Couzens, grounds maintenance cut x 5.

RESOLVED: (All in favour) to note the accounts that had been paid under the Clerk's delegated authority and to pay the extra accounts.

The Clerk circulated the latest budget monitor for 2012/2013 and it was noted that the budget would be tight this year, having already spent £6,000 approximately since 1st April.

904

Chq No	Creditor	Net Due	VAT	Total
2134-36	PAYE April	1,215.30		1,215.30
2137	MG Maltby Ltd, NICEIC Cert & work, Toilets	235.00	47.00	282.00
2138	ERYC, Street Lights Maint Jan-Mar 12, 2 pole brackets L/Rd	668.06	133.61	801.67
2139	Npower, electric, toilets (est)	80.93	4.05	84.98
2140	Npower, electric, xmas lighting 2010 (admin charge only)	18.00	3.25	21.25
2141	Npower, electric, xmas lighting 2011	99.21	19.84	119.05
2142	Npower, electric, street lighting 1/1/12-31/3/12	1,474.42	294.88	1,769.30
2143	MR & KM Couzens, Grounds Maint Cut x 3	254.40	50.88	305.28
2144	Mr D S Walker, Internal Audit 2011/2012	197.00		197.00
2145	Clerk Expenses (April)			
	Telephone	8.00		8.00
	Broadband Connection	7.50		7.50
	Expenses towards working from home	12.00		12.00
	Postage	3.00		3.00
	Stationery	5.47	1.10	6.57
	Photocopying paper	5.94		5.94
	Inkjet refill kits, Cartridge Discount	8.67	1.74	10.41
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
2146	Flamborough Methodist Church, extra meeting 23/4/12	20.00		20.00
2147	MR & KM Couzens, Grounds Maint Cut x 4	254.40	50.88	305.28
2148	Creative Play, work to repair log walk	185.00	37.00	222.00
2149	ERNLLCA, Annual Membership	607.93		607.93
	Totals	5,382.23	644.23	6,026.46

112/12 Year End Accounts:

- (a) **To approve the year end accounts to 31st March 2012 (enclosed):**

RESOLVED: (All in favour) to approve the year end accounts to 31st March 2012, proposed Councillor Mrs Sexton, seconded Councillor Villani.

- (b) **To approve the Annual Return Section 1 (Statement of Accounts) and Section 2 (Annual Governance Statement) and to note submission for external audit (enclosed):**

RESOLVED: (All in favour) to approve the Annual Return Sections 1 and 2 for external audit, proposed Councillor Woodhouse, seconded Councillor Mrs Johnson.

The Clerk confirmed that the notice of public inspection of accounts had been posted on 10th April that public inspection would start on 24th April until 23rd May. The audit date is 24th May.

(c) **To review and confirm the updated Asset Register (enclosed):**

RESOLVED: (All in favour) to confirm the updated Asset Register, proposed Councillor Mrs Johnson, seconded Councillor Villani.

(c) **To consider the Internal Audit report for 2011/2012 (enclosed):**

RESOLVED: (All in favour) to accept and approve the report and note that there were no matters giving cause for concern.

905

113/12 Seats:

(a) **To note that the new Carol Sandra Memorial seat was installed on 3rd May 2012 prior to the Bank Holiday weekend as resolved by the Parish Council on 23rd April 2012:**

The new seat had been installed as resolved by the Council on 23rd April.

(b) **To note damage to the Tom Woodhouse Memorial seat (which is next to the Carol Sandra Seat at North Landing) on 4th May 2012 and repairs undertaken on an emergency basis:**

The Clerk reported using emergency powers to remove the seat on 4th May following vehicle damage to it – it had been pushed over and off its fixings. John Crossland had removed the seat and had informed that it could be repaired easily and replaced.

RESOLVED: (All in favour) that the seat should be repaired and re-installed, proposed Councillor Woodhouse, seconded Councillor Mrs Johnson.

(c) **To resolve the Rescission Notice submitted by Councillor Emmerson (enclosed) re minute number 87/12 of Parish Council meeting 23rd April 2012 with regard to replacement of the Carol Sandra Memorial Seat at North Landing. Email comments have been received from members of the public (enclosed). ERNLLCA advice re Rescission Notices enclosed:**

RESOLVED: (6 in favour, 3 against) to approve the Rescission Notice in order that the Parish Council could re-visit the previous decision, proposed Councillor Emmerson, seconded Councillor Mrs Sexton.

(d) **If the Rescission Notice is passed, to re-visit the matter - to install a “like for like” seat:**

Councillor Woodhouse stated that the original decision was made as a kind gesture to replace the seat and was not disrespectful but now the Parish Councils looked like villains of the peace. Councillor Emmerson reported that he felt the previous decision made on 23rd April to install a standard parish memorial seat (metal frame, wood plank seat and back) was the wrong decision and that the replacement should be “like for like” in memory of the disaster not just as a memorial to those who perished. He did not wish to say anything against the standard memorial seats and that was not his intention. He had placed a notice on the new seat on the day of the anniversary of the disaster asking for relatives to contact him with their views but he had not received any contact. A petition would be given to the Parish Council with 430 signatures on it in support of this and there had been media attention. A Facebook campaign was discussed by the Council. He asked that the Parish Council review the decision and make a new one. He felt that the current replacement could be used within the village to replace any

existing seat that needed work. A like for like replacement would be £480 including engraving and fixing. Donations had been promised which would pay for the like for like replacement so that the parish did not have to fund it.

The Clerk had received email comments which had been circulated to Councillors with the agenda. Helen Rudenec (a relative of Robert Gray who perished) had contacted the Clerk and the email was read out to the meeting. Helen had written on behalf of her family who wished the seat to be replaced like for like and would be prepared to fully fund the replacement.

Donations would be from Flamborough Holidays £50, anonymous donor £50, Terry Waite up to £300 as required and Rose and Crown up to £200 as required.

RESOLVED: (All in favour) to accept and purchase a like for like memorial bench to be paid for by donations, to be installed in the same location and to put the plaque into the back of the seat. The contractor is Chris Greenlaw who undertakes ERYC's benches in the sum of £480, proposed Councillor Villani, seconded Councillor Mrs Johnson.

Councillor Villani requested a recorded vote. All Councillors voted in favour of the proposal.

RESOLVED: (All in favour) that the existing replacement seat will be removed/stored to be used as required in the village, proposed Councillor Villani, seconded Councillor Mrs Sexton.

906

Councillors will look at seats throughout the village and see if any need replacing by the next meeting when there would be an agenda item to discuss it.

114/12 To consider the enclosed letter from Mr N Hall who wishes to donate an oak tree in Camerons Gardens for the Queen's Diamond Jubilee:

RESOLVED: (All in favour) to accept the donation, thank Mr Hall, ringfence £250 from the toilets box donations to pay for a cage and that Councillor Mrs Johnson will source and price up cages and to get on with it, proposed Councillor Smales, seconded Councillor Mrs Sexton.

115/12 Financial Regulations:

- (a) **To consider amending Financial Regulation number 11.1 (d) Contracts to read "tenders must be addressed to the Clerk in the ordinary course of post and specify a time (7.30pm start time of Parish Council meeting) and date (day of Council meeting) for return ..." – Councillor J Crossland: (ERNLLCA's advice with regard to Tendering Procedures is enclosed:**
- (b) **To review the remainder of Financial Regulations (copy enclosed):**

This agenda item was deferred until the next meeting.

116/12 To consider the enclosed report with regard to street light number 32, Crofts Hill:

RESOLVED: (All in favour) to approve the required work to light 32 and that in future if the contractor says work needs doing to street lights, the Parish Council has it done, proposed Councillor Woodhouse, seconded Councillor Mrs Johnson.

117/12 Charlie's Gardens:

- (a) **To consider short term measures for clearing/grass cutting – Councillor V Leppington:**

Councillor Couzens declared a prejudicial interest (grounds maintenance contractor), left the meeting, did not discuss the matter and did not vote.

RESOLVED: (All in favour) that MR & KM Couzens undertake one cut now to Charlie's Gardens in the sum of £30 and the Council will monitor it for the rest of the season, proposed Councillor Leppington, seconded Councillor Villani.

(b) To prepare specifications for refurbishing the site and launching as allotments:

This was deferred until it is known whether the Parish Council has got the grant funding. The Clerk will advertise half sized plots for young and elderly in the newsletter.

118/12 Playground/Village Green:

(a) To receive a report on the Clerk's emergency powers used to repair playground equipment (enclosed):

The repair was noted in the sum of £185.00 to replace two upright supports on the log walk. The Clerk had contacted the Police as damage had also been done to the hired harris fencing. The ASB team would prepare a report regarding lighting to the area which the Council will consider when it is received. There had been an article in the Free Press to highlight the issue.

(b) To consider repairs to the Village Green fence (opposite the end of School Lane):

The clerk will ask for prices to repair the fence for the next meeting.

907

119/12 To note the enclosed ERNLLCA Advisory Report concerning changes to the Code of Conduct which will come into force in July this year:

The report was noted.

120/12 Allotments:

(a) To report on the Clerk's monthly site visit and consider action re management:

Letter 1s will be sent to tenants of plots 74 and 53 for non-cultivation and rubbish left. Most other plots were cultivated satisfactorily.

(b) To let vacant plots:

Two plots were currently under offer and when these are signed up, there would only be half a plot vacant.

(c) To consider granting permission for sheds, greenhouses, etc:

Approval was given for a chicken shed and chickens on plot 59.

(d) To consider removing trees to the rear of plot 69 (rear right hand corner - the tenant reports the trees are leaning towards the bungalow on Beech Grove and branches have blown onto the plot):

On the site visit, a tenant had asked if he could remove some of the dead wood which would help. This had been agreed with him on site.

(e) To review allotment rents (see enclosed receipts/expenses for allotments):

The Clerk had circulated a receipts and expenses analysis for the past 10 years with the agenda.

RESOLVED: (4 in favour, 4 against, Chairman used his casting vote in favour) that the rent would remain at £30 per year per plot for the year 1st November 2012 to 31st October 2013, proposed Councillor Leppington, seconded Councillor Smales.

An amendment to increase allotment rents to £31 per plot per year proposed by Councillor Villani, seconded by Councillor Mrs Johnson was defeated (4 in favour, 4 against, Chairman used his casting vote against the amendment).

121/12 To resolve that due to the confidential nature of the business to be transacted, the press and public are excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):

RESOLVED: That the press and public be excluded from the meeting.

122/12 To consider prices received for work to concrete the base area of the gate at the playground:

No prices had been received. This would be a job for the small works contractor when appointed.

Signed as a true and correct recordR Sellick..... Date11th June 2012.....

Councillor R Sellick

Chairman, Flamborough Parish Council