



**MINUTES OF PARISH COUNCIL MEETING  
11<sup>TH</sup> JUNE 2012, AT 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH**

**Present:** Councillor R Sellick (in the Chair), P Couzens, J Crossland, S Emmerson, A Grainger, V Mrs K Johnson, V Leppington, Mrs M Sexton, M Smales and C Taylor.

Ward Councillor J Wilkinson (Ward Councillors R Harrap and C Matthews had sent apologies)

Over 70 members of the public

Clerk, Libby Woodhouse, recorded the Minutes

**123/12 To receive apologies for absence:**

Apologies of absence were received from Councillors F Villani, I Woodhouse and Miss B Nettleship.

**124/12 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:**

Any declarations of interest made by Councillors are recorded at the appropriate Minutes  
Registration of Gifts – there were none.

**125/12 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):**

**Steve Milner, Earthmill** – introduced himself as the agent for Mr Stiles and wished to talk through the planning application for a wind turbine at Hartendale. Although the turbines are visual, this one is small scale, farm specific, energy would be for the applicant's use at the camp site and the excess would be sold back to the grid. There is a cash outlay which is an investment which must be paid back. It is necessary to reduce cost and reliance on fossil fuels. The Endurance model is efficient and is produced in the UK. A lot of comparison has been made with the height of the Lighthouse however that is situated on high ground. The turbine would be reasonably well screened and 600m from the nearest neighbour. It would produce 140-150 kwh/annum for the caravan park and for the grid. An independent survey undertaken had found that 70% of people are not against them. When asked, Mr Milner said, yes, it is on the Heritage Coast. Mr Milner supplied a report for Councillors which showed the proposed location, a turbine scale reference against South Dalton spire and photomontages 1-4 from the application. Mrs Barden was also concerned about large vehicles accessing narrow West Street.

**Andrew Barden** – stated that Flamborough Parish Council had objected to a similar turbine in Bempton at Norway Farm and the policy is similar to this one. He wished that the same criteria were used in their own village. With regard to the height comparison with the Lighthouse, this is accurate. English Heritage had commented that Earthmill had subjected an inadequate assessment of potential impact in relation to Danes Dyke. The design and access statement stated it was a desk top evaluation and was just that – there is no understanding of what Flamborough is. The community has approximately 1400 homes and 2500 caravans and whilst it is windy it is not remote. A High Court ruling had said remote meant 15 km away from anywhere with 10 homes. Bridlington and Flamborough are reliant on the tourism industry. There was no mention of economic of the community. Through the new NPPF we will find out whether turbines can be located in any heritage coast location – once applied and once agreed local Councils can agree more. The photos with the application are inadequate as the turbine would be visible from 80% of Flamborough Head.

**Ann Barden** – stated she was extremely concerned about the noise. Mr Milner confirmed that this model was the quietest in its class as it is small.

**David Hinde** – stated that their group was trying to protect the coastline. The Heritage Coast is not for sale, we should be proud of it and give it the highest protection. It is equal to AONB status. ERYC has an Interim Planning Document for Renewable Energy which states this. There had been a recent court case when Justice Lang had ruled that landscape protection should be far more important than renewable energy. The agents, Earthmill, are well known and have put in applications for turbines at Short Lane and Cliff Lane, Bempton. This proposal will be very visible from Bempton cliffs to South Landing. It is very close to the SSSI, SPA and there are no photomontages taken from these areas, none from surrounding footpaths or rights of way.

**Ken Saxton** – lives on South Sea Road. He was concerned as the turbine would be huge and in immediate line of sight at the back of his house. It is so quiet he would be able to hear it day and night.  
**Steve Hey, No to Wolds Windfarm Group** – summarised recent government changes and planning policy and comments from the Secretary of the National Trust.

The Chairman asked if anyone else wished to speak. He then asked for a show of hands from the members of the public in the room as to how many were in favour of the application or against.

8 members of the public were in favour of the application.

62 members of the public were against the application.

The Council agreed to bring forward the agenda item for planning applications.

**126/12 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):**

- (1) **11/01846** – Erection of a wind turbine (height to hub 24.6m and height to tip 34.2m)  
 At land south west of waste water treatment works, West Street, Flamborough  
 For Mr Richard Stiles  
 Application Type: Full Planning Permission.

Councillor Couzens declared a personal and prejudicial interest (is a tenant farmer for the applicant on the application site), left the meeting for the duration of this item, did not take part in discussion and did not vote.

Councillor Smales declared a prejudicial interest (son-in-law works for a wind farm company), left the meeting for the duration of this item, did not take part in discussion and did not vote.

A petition by residents/visitors objecting to the turbine containing 263 names was handed in to the Council.

**RESOLVED:** (7 in favour, 1 against) that the Parish Council objects strongly, recommends refusal, refers the application to Committee and that the Clerk prepares a strong objection, sends in the petition and that there is a recorded vote, proposed Councillor Emmerson, seconded Councillor Mrs Sexton.

Voting by way of a recorded vote as follows:

Councillor Sellick voted in favour  
 Councillor Emmerson voted in favour  
 Councillor Grainger voted in favour  
 Councillor Mrs Johnson voted in favour  
 Councillor Leppington voted in favour  
 Councillor Mrs Sexton voted in favour  
 Councillor Mrs Taylor voted in favour  
 Councillor Crossland voted against.

Councillors Couzens and Smales returned as resumed the meeting.

- (2) **11/02275** – Erection of 1 no. dwelling (re-submission of 11/02917)  
 At land south of Preston Flats, North End, Flamborough  
 For Mr and Mrs G Ellis  
 Application Type: Full Planning Permission

**RESOLVED:** (All in favour) that the Council has no objections to this application, proposed Councillor Mrs Sexton, seconded Councillor Mrs Taylor.

**Planning Applications Approved by ERYC**

- (1) Erection of conservatory to front, at Red Bricks, South Sea Road, Flamborough.

## Planning Appeal

**11/04112** – Erection of dormer bungalow following demolition of existing at Lartle Hoose, North Marine Road, Flamborough – the appeal has been allowed and planning permission is granted.

### **127/12 To approve Minutes of:**

**(a) Annual Parish Council meeting of 14<sup>th</sup> May 2012**

**RESOLVED:** That the Minutes of this Meeting be approved and signed as a true and correct record.

**(b) Parish Council Meeting of 14<sup>th</sup> May 2012:**

**RESOLVED:** That the Minutes of this Meeting be approved and signed as a true and correct record.

### **128/12 To review actions from the Minutes (see Action Log attached):**

Councillor Couzens had tightened the bolts on the log walk.

The Beacon at the Lighthouse had been lit for the Queen's Diamond Jubilee

### **129/12 To receive the Clerk's Report & Exceptions Report (for information enclosed):**

**Toilets** - Colin Ford unblocked the urinals and replaced the emergency light bulb in the ladies cubicle free of charge to the Council.

**Tree guard** – has been sourced by Councillor Couzens for the new Diamond Jubilee Tree.

**Flamborough School** – The Head Teacher, working on the education authority clustering arrangements for schools (the Bridlington cluster includes Flamborough, Bempton and Boynton schools), had been told that Flamborough would be included to receive Diamond Jubilee coins from Bridlington Town Council and was upset when Flamborough was actually not included. It was explained to the Head Teacher that Flamborough was not included within Bridlington Town Council's parished area which was different from the education authority's definition of Bridlington Schools. The misunderstanding has come about from misinformation being given out by the education authority. The Town Council had not contacted Flamborough School.

**Diamond Jubilee Beacon** – had been lit at the Lighthouse on 4<sup>th</sup> June, however, as this was near the Fog Horn, it was not visible from most of Flamborough.

**Diamond Jubilee Party** – held on Monday 4<sup>th</sup> June at the Cricket Field and organised by Mary Sunley.

**Café, South Landing** – an email response has been received from the Director of Policy, Partnerships and Improvements that work will start soon on the café (and it has already started). Temporary toilets are in place from 1<sup>st</sup> June 2012.

**Gas bottles to rear of property on High Street** – the fire service was contacted but no response.

**Speeding** – PCSO Humphries reported this had been taken off the ward priority as there are plans in the pipeline for alternative measures. She will come up on an ad hoc basis with the speed board/pro laser.

**Carol Sandra Seat** – this has been ordered. Donations have been received from: Rose & Crown £165, Terry Waite £165, Flamborough Holiday £50, anonymous £50. Still to come is £50 from Helen Rudenec. The petition sheets have been received and will be kept on file.

**Tom Woodhouse seat** – this will be re-installed within the next couple of days.

**Tower Street Bus Shelter** – work to concrete the base area has been completed.

**External Audit** – The Annual Return was submitted to the auditor for the audit date of 24<sup>th</sup> May.

**Clerk's hours** – May – 84 hours worked (20 hours added back to holidays).

**PCSO Humphrey** – had sent a Designing out Crime report for the playground which the Council will consider at the next meeting.

**Joint Local Access Forum** – will take place at Flamborough WI Hall at 2 pm on 13<sup>th</sup> June 2012.

**New General Power of Competence** – a new power in the Localism Act. The Clerk will receive training on 13<sup>th</sup> June and after successful completion of the Certificate in Local Council Administration new Section 7, the Council will be able to use the new power. This will be discussed at a later meeting.

**Dangerous Tree, Cricket Field** – The Sports Club Trust had arranged to take down a dangerous tree to the rear of the pavilion. This will be done by registered contractors in full negotiation with the Tree Officers at ERYC as there is a TPO on the tree.

**130/12 Questions/Reports from Councillors and Committee Representatives:**

**Councillor Leppington** – reported that the top step of the steps from the road to the Church on Lily Lane needs setting back as the middle step is too narrow. The Clerk will report this to Highways.

**Councillor Mrs Taylor** – reported the hedge is still overhanging the pavement at the Manor House, Lighthouse Road. The Clerk will report this to Highways.

**Councillor Mrs Sexton** – the WI Hall had suffered more vandalism; a window had been broken.

**Chairman, Councillor Sellick** – reported that ERYC Highways had nailed 20 mph signs to our lamp posts however it was thought this was with cable ties.

**Chairman, Councillor Sellick** – asked that the Council write to Mrs Sunley to thank her for organising the Diamond Jubilee Party for the village.

**Councillor Leppington** – reported a red transit van was being parked in the chevron parking at Chapel Street and was sticking out dangerously into the road. This is where the parking was wrongly re-marked after the road was re-surfaced a few years ago. The Clerk will report this to Highways.

**Councillor Leppington** – reported that double yellow lines were still wrongly in place outside the paper shop on Tower Street. The Clerk will report this to ERYC Highways.

**Councillor Mrs Sexton** – reported that the light was out over the bookies on High Street and that this had been reported three weeks ago. The Clerk will report it to ERYC Street Lighting.

**131/12 Chairman's Report:**

The Chairman thanked Councillor Woodhouse for his work as Chairman for the previous year and thanked the Clerk for her hard work.

**132/12 To note/deal with correspondence as listed below:**

24-May-12	Npower, electric prices for next 12 months, toilets.
	<ul style="list-style-type: none"> <li>The Council looked at the electric rates and the Clerk will write giving notice to the electric supplier as the rate was too high.</li> </ul>
17-May-12	ERYC, next Flood Liaison Group Meeting is 28 <sup>th</sup> September, Beverley.
11-May-12	ERYC, "Rural Strategy for East Riding" – document available at ERYC's website
09-May-12	ERYC, Role of Community Partnerships (enclosed).
May 2012	ERYC, Tackling Anti-social Behaviour in our Community (enclosed)
May 2012	Yorkshire Bathing Water Partnership, Blue Flag beaches in Yorkshire- emailed to Cllrs
26-Apr-12	ERYC, National Policy Framework/Neighbourhood Planning and Briefing Note on the NPPF (enclosed), Briefing Note on Neighbourhood Planning emailed to Cllrs.
May 12	Newsletters – Umbrella (Humber & Wolds Community Council) ERNLLCA May's newsletter (enclosed)

**133/12 To approve payment of accounts and receive and note the budget monitor to 31<sup>st</sup> May 2012:****Received**

£60.00	Allotment Rent (plots 57 and 59)
£165.00	T Waite, donation in respect of Carol Sandra Memorial seat
£165.00	Rose & Crown, donation in respect of Carol Sandra Memorial seat
£1.75	Interest, War Bonds
£8.78	Toilets Donations Box

**Paid**

Chq 2150	£9.37	Yorkshire Water, 1 <sup>st</sup> qtr, allotments
Chq 2151	£305.28 inc VAT	MR & KM Couzens, Grounds Maintenance Cut x 5
Chq 2152	£15.50	NALC, Local Councils Review subscription

**Extra Account**

Chq 2163	£305.28 inc VAT	MR & KM Couzens, Grounds Maintenance Cut x 6
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Councillors Couzens and Grainger declared prejudicial interests (accounts in for payment)

Chq No	Creditor	Net Due	VAT	Total
2153	St Oswald's Church, grant for graveyard as budget	350.00		350.00
2154	United Carlton, photocopying (Feb-May)	10.60	2.12	12.72
2155	ERYC, Christmas Lighting 2011	395.59	79.12	474.71
2156	AB Grainger, concrete base of Tower St bus shelter	450.00		450.00
2157	Yorkshire Water, toilets, 1st qtr estimated	49.54		49.54
2158-60	PAYE (May)	1,222.60		1,222.60
2161	Clerk Expenses (May)			
	Telephone	8.00		8.00
	Broadband Connection	7.50		7.50
	Expenses towards working from home	12.00		12.00
	Postage	16.50		16.50
	Stationery	27.67	5.53	33.20
	Photocopying paper	3.49		3.49
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Light bulbs, toilets	4.50		4.50
2162	MR & KM Couzens, Grounds Maint Cut x 6	254.40	50.88	305.28
	<b>Totals</b>	<b>2,834.39</b>	<b>137.65</b>	<b>2,972.04</b>

**RESOLVED:** (All in favour) that the accounts should be paid.

The Clerk had not had enough time to prepare a budget but would do so for the next meeting.

#### 134/12 Financial Regulations:

- (a) **To consider amending Financial Regulation number 11.1 (d) Contracts to read “tenders must be addressed to the Clerk in the ordinary course of post and specify a time (7.30pm start time of Parish Council meeting) and date (day of Council meeting) for return ...” – Councillor J Crossland: (ERNLLCA’s advice on Tendering Procedures is enclosed:**

A proposal to amend Financial Regulations as above by Councillor Crossland, seconded by Councillor Smales was defeated by 7 votes against to 3 in favour. There was a request for a recorded vote.

Voting by way of a recorded vote was as follows:

Councillor Crossland voted in favour  
 Councillor Smales voted in favour  
 Councillor Leppington voted in favour  
 Councillor Couzens voted against  
 Councillor Emmerson voted against  
 Councillor Grainger voted against  
 Councillor Mrs Johnson voted against  
 Councillor Sellick voted against  
 Councillor Mrs Sexton voted against  
 Councillor Mrs Taylor voted against

- (b) **To review the remainder of Financial Regulations (copy enclosed):**

**RESOLVED:** (All in favour) to leave the remainder of Financial Regulations as they are, proposed Councillor Mrs Sexton, seconded Councillor Mrs Taylor.

#### 135/12 Code of Conduct:

- (a) **To receive the Clerk’s report and ERYC slides from the Code of Conduct training event:**

The Clerk had been to ERYC's Code of Conduct training and had written a report for Councillors which was submitted with the agenda along with the slides from the training event.

- (b) **To adopt ERYC's Code of Conduct (attached) as recommended by ERNLLCA and ERYC and that the items that Councillors are required to enter in the Register of Interests are as set out in paragraph (3) of the Code of Conduct applicable from the date on which the relevant provisions of the Localism Act 2011 come into force:**

*RESOLVED:* (9 in favour, 1 against) to adopt ERYC's Code of Conduct and that the items that Councillors are required to enter in the Register of Interests are as set out in paragraph (3) of the Code of Conduct applicable from the date on which the relevant provisions of the Localism Act 2011 come into force, proposed Councillor Couzens, seconded Councillor Mrs Johnson.

**136/12 To note the enclosed Clerk's Report and email on the ERYC Community Grant Scheme for Charlie's Gardens and consider appointing a contractor and response to the email:**

The Clerk had submitted a report with the agenda detailing information required by the ERYC for the grant fund application which had been approved subject to criteria. ERYC wanted clarification on which of the three quotes the Parish Council would use. Unfortunately, this is not the best of situations and is not what was intended and there was debate. However, in order to receive the grant, a decision would have to be made.

Councillor Couzens declared a prejudicial interest (had submitted a quote), left the meeting at this point, did not take further part in discussion and did not vote.

Councillor Crossland declared a prejudicial interest (son had submitted a quote), left the meeting at this point, did not take further part in discussion and did not vote.

*RESOLVED:* (7 in favour, 1 abstention) that the Council would accept the quote from MR & KM Couzens in the sum of £3,470 as although this was not the cheapest, on receipt of the grant, the Council would get more work done for the money. Work would be negotiated with the contractor. Proposed Councillor Smales, seconded Councillor Mrs Taylor.

Councillors Couzens and Crossland returned and resumed the meeting.

The Council will also reserve two half sized plots for a period of time for community use (free of charge by voluntary groups, organisations, church, school, etc) as another requirement of the grant funding. Should there be no interest, the plots will revert to normal use.

**137/12 To approve June's newsletter, Annual Report 2011-2012 (enc), delivery by the Guides £200 and copying by East Riding College (A4 size booklets £140.00, A5 size booklets is £106.35):**

Some amendments were discussed as there was some extra room – that the newsletter type could be enlarged and some articles expanded as a result and to mention that village footpaths were being slurry sealed, and to consult the public on the Allison Lane bus stop and the approved list of contractors.

*RESOLVED:* (All in favour) that the Newsletter and Annual Report are approved with the above amendments and that East Riding College will print them in A4 booklets at a cost of £140.00 and deliver by the Guides for a donation of £200.

**138/12 To respond to ERYC's enclosed Proposed Modification Order to add a bridleway and remove four sections of footpath from the Definitive map in the Parishes of Bridlington and Flamborough**

*RESOLVED:* (All in favour) that the Parish Council has no objections and supports the proposals to modify the Definitive Map as above proposed Councillor Mrs Sexton, seconded Councillor Couzens.

It was noted that ERYC had met all of Mr Colin Seymour's demands with regard to the Order.

**139/12 To consider ERYC’s response to the Allison Lane bus stop location and proposal to relocate it at the Village Hall/Library:**

ERYC had responded that it is possible to move the bus stop to outside the Village Hall (currently this is not a properly designated stop although buses do pick up here). It was not possible to move it nearer the Village Green as this would create an unacceptably short distance the next stop on High Street. It could not be moved to the other side at the end of Allison Lane because of causing nuisance and privacy problems to residents there. In effect, the residents would be losing a bus stop.

Rather than making the decision to continue, the Council would ask for public opinion in the newsletter and reconsider it later. The Clerk will notify ERYC accordingly.

**140/12 To consider removal of the Carol Sandra replacement seat to make way for the new seat and whether any seats within the Village need replacing to take account of the spare seat:**

Councillor Grainger had looked at the seats but had not found any needed replacing.

**RESOLVED:** (All in favour) to ask the seat contractor, J Crossland, to remove the new Carol Sandra seat and take it to store in Councillor Mrs Taylor’s garage.

**141/12 To consider prices for the repair of the Village Green fence (see enclosed):**

Councillor Grainger declared a prejudicial interest (had submitted a quote), left the meeting for the duration of this item, did not take part in discussion and did not vote.

Councillor Couzens declared a prejudicial interest (had submitted a quote), left the meeting for the duration of this item, did not take part in discussion and did not vote.

**RESOLVED:** (6 in favour, 1 against, 1 abstention) that the quote from AB Grainger in the sum of £50 is approved, proposed the Chairman, seconded Councillor Mrs Taylor.

**142/12 To approve the Annual Small Works Contract (enclosed) and arrangements for pricing:**

**RESOLVED:** (All in favour) that with an amendment that “all waste will be disposed of responsibly through a licensed tip or recycled and that contractors will notify the Council where it went” the Council approved the contract, proposed Councillor Mrs Taylor, seconded Councillor Mrs Johnson. The Clerk will advertise and request prices.

**143/12 To adopt an Approved List of Contractors and advertise for the list – Councillor R Sellick:**

**RESOLVED:** (All in favour) that in order to proactively engage with businesses/contractors, the Clerk write to contractors to join an approved list to receive notification of Council work required. The Council will still advertise for work. Proposed the Chairman, seconded Councillor Smales.

**144/12 To consider purchasing a plaque for the Diamond Jubilee Tree:**

Councillor Crossland will organise a plaque similar to the ones on memorial seats in the sum of £25 with a suitable inscription. Planting of the tree will be discussed at the next meeting.

**145/12 To consider Structural Testing, Electrical Testing and an Audit of Lights, see enclosed report:**

**RESOLVED:** (6 in favour, 3 against, 1 abstention) that all three tests are carried out to all lights in order to have a clear position of the condition of the lights and as recommended by regulations (£1,372.50 for structural testing, £900.36 for electrical testing, £7.50 per unit for an audit of lights), any deficit in budget to be taken from reserves, proposed the Chairman, seconded Councillor Smales.

**146/12 To consider that the railings at the War Memorial need re-painting – Councillor Mrs K Johnson:**

This was deferred to the next meeting.

Councillor Crossland left the meeting

**147/12 To consider replacing the base area of the playground gate with polycarbonate interlocking 40 mm deep tiles with solid base, approx cost of £40, dig out area and installation by Councillor Sellick – Councillor R Sellick:**

**RESOLVED:** (All in favour) that a working party headed by the Chairman and using the tiles as detailed above to an approximate cost of £40-£50 would install the tiles to the base area of the gate at the playground, proposed the Chairman, seconded Councillor Mrs Johnson

**148/12 To adopt the interim Emergency Procedures document recommended by ERYC (enclosed) until the Emergency Plan is completed:**

**RESOLVED:** (All in favour) to accept the Emergency Procedures as an interim document until the Emergency Plan is completed, proposed the Chairman, seconded Councillor Leppington.

**149/12 To respond to the enclosed consultation on the Appointment of an External Auditor for 2012/13 and future years (enclosed):**

The Council noted the consultation but did not wish to respond.

**150/12 To consider representation to future ERNLLCA training (enclosed):**

The Council noted the training and will consider it further at September's meeting.

**151/12 Allotments:**

**(a) To report on the Clerk's monthly site visit and consider action re management:**

Councillor Smales and the Clerk had visited the site and most plots were in good condition. Letter 1 is required for plot 22, letter 2 is required for plot 53, there were 2.5 plots vacant and the grass/weeds were high on these plots and on the middle road.

**RESOLVED:** (All in favour) that MR & KM Couzens (the Grounds Maintenance contractors) will cut down the grass on the 2.5 plots and the middle road in the sum of £30.

A Council site visit will be held on Friday 29<sup>th</sup> June 2012 at 6.30 pm.

**(b) To let vacant plots:**

There is one applicant for one of the vacant plots.

**(c) To consider granting permission for sheds, greenhouses, etc:**

There were none.

Signed as a true and correct record .....PJ Couzens..... Date ...2<sup>nd</sup> July 2012.....

Councillor P Couzens

Chairman



**MINUTES OF PARISH COUNCIL MEETING**  
**2<sup>ND</sup> JULY 2012, 7.30 PM. METHODIST CHAPEL, FLAMBOROUGH**  
(Prior to the meeting a surgery took place with Councillors F Villani and P Couzens)

**Present:** Councillor P Couzens (in the Chair), J Crossland, S Emmerson, A Grainger, V Leppington, Mrs K Johnson, Mrs M Sexton, Mrs C Taylor and F Villani.  
ERYC Ward Councillors R Harrap and C Matthews  
1 member of the public  
Clerk, Libby Woodhouse, recorded the Minutes.

Vice Chairman, Councillor P Couzens took the Chair in the absence of Chairman, Councillor R Sellick.

**152/12 To receive apologies for absence:**

The Council received apologies of absence from Councillors M Smales, R Sellick, I Woodhouse and Miss B Nettleship.

**153/12 To receive Declarations of Pecuniary/non-Pecuniary Interests on Agenda Items and the Nature of the Interest:**

Any Declarations of Interest made by Councillors are recorded at the appropriate Minute

**154/12 Public Participation:**

Members of the public did not wish to speak.

**155/12 To approve Minutes of Parish Council Meeting of 11<sup>th</sup> June 2012:**

**RESOLVED:** that the Minutes of this meeting are approved and signed as a true and correct record.

**156/12 To review actions from the Minutes (see Action Log attached):**

Councillor Couzens had tightened the bolts on the log walk but the Clerk stated these were still loose.

**157/12 To receive the Clerk's Report & Exceptions Report (for information enclosed):**

**Toilets** – Maltby's had to be called out because the emergency light was not working at the toilets.

Maltby's found a loose connection – this was under Clerk's emergency powers.

**Carole Sandra Seat** – £50 has been received from Flamborough Holidays and £50 from the anonymous donor. The plaque from the existing new seat was sent to Chris Greenlaw to site on the new seat. The new seat was installed on 29<sup>th</sup> June.

**Tom Woodhouse seat** – has been re-installed

**Village Green fencing** – has been repaired by AB Grainger

**General Power of Competence Training** – Clerk has undertaken this on 13<sup>th</sup> June. Need to submit Section 7 for CiLCA and pass it for the Council to be able to use the power.

**SLCC Regional Training Conference** – the Clerk attended this on 28<sup>th</sup> June – topics discussed were the Localism Act, Insurance, legal issues, pensions, audit, employment and Neighbourhood Planning.

**Street Lighting** – tests have been ordered.

**Small Works contract** – will be out for pricing shortly.

**Grant Scheme, Charlie's Gardens** – response has been submitted – panel meeting is 25<sup>th</sup> June.

**Newsletter/Annual Report** – had been printed and is currently being folded and sorted ready for delivery by the Guides.

**Clerk's hours** – June 64 hours worked.

**Hedge, Lighthouse Road** – this had been cut back outside the Manor House.

**Yellow Lines, Paper Shop** – these had been put right and blanked out.

**Standards Committee Assessment Sub-Committee** – had met to consider a complaint against Councillor Emmerson. The complainant had been concerned that Councillor Emmerson – via a third party – had publicised on a social networking site that a wind turbine application had been submitted in the Parish. The complainant believed that the Clerk should be the person responsible for publicising such matters. The Sub-Committee decided that no action should be taken with regard to the allegation.

**158/12 Questions/Reports from Councillors and Committee Representatives:**

**Councillor Grainger** – reported that the village looked a mess in places because of the lack of grass cutting. The Clerk will report to the Head of Streetscene the triangle of grass at Church Farm on Church Street, the junction of Dog & Duck Square and Tower Street, Bempton Lane along the side of Castle Field, Tower Street along the side of Castle Field, North Marine Road back to the hedge, the bank down Crofts Hill and the road to South Landing. The Clerk will query whether there are any missing cuts. Copy to Ward Councillor Matthews.

**Councillor Mrs Taylor** – reported a broken handrail down the steps from the cliff from the Lighthouse into South Landing. The Clerk will report it to the Countryside Access Officer.

**Councillor Mrs Taylor** – reported that there were only two Councillors (herself and Councillor Smales) and the Clerk present at the Council site visit to the allotments on 29<sup>th</sup> June.

**159/12 Chairman's Report:**

There was nothing to report

**160/12 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):**

**Planning Applications Approved by ERYC**

- (1) **DC/12/01552** – Display of 1 externally illuminated fascia sign, 2 externally illuminated hanging signs and 2 non-illuminated amenity boards at The Ship Inn, Post Office Street.

**161/12 To note/deal with correspondence as listed below:**

20-06-12 ERYC, next Bridlington & Driffield Community Partnership meeting is on 11<sup>th</sup> July, 11.30 am at Wold Newton Community Centre (meeting notes enclosed):

14-06-12 ERYC, Provisional Revenue Footway Slurry Sealing 2012-2013 – South Sea Road (from Lighthouse Road to Car Park towards Lifeboat Station), South Sea Way, South Sea Avenue, Church Close, Lily Lane, Church Lane, Butlers Lane, West Street, Beech Avenue – work is weather dependent.

June 2012 ERNLLCA Newsletter (enclosed), Local Councils Review (NALC magazine).

**162/12 Accounts:**

- (a) **To approve payment of accounts:**

**Received**

£50 Flamborough Holidays, donation in respect of Carol Sandra Seat  
£50 Anonymous donation for Carol Sandra Seat  
£2.57 Toilets Donations Box

**Paid**

Chq 2163 £305.28 inc VAT MR & KM Couzens, Grounds Maintenance Cut x 7

**Extra Accounts received**

Chq 2170 £377.28 inc VAT MR & KM Couzens, Grounds Maintenance Cut x 8  
Included 1 cut to Charlies Gdns and allotments  
Chq 2171 £573.52 inc VAT Chris Greenlaw, Carole Sandra Memorial Seat  
Chq 2172 £378.00 inc VAT J Crossland, Carole Sandra Memorial Seat supply,  
install and removal to Cllr Taylor's and a brass plaque  
for the new diamond jubilee tree.

Councillor Mrs Sexton complained that Councillor Crossland had brought his bill for payment to the meeting so the Clerk did not have time to check it, and that all extra accounts should wait a month if not included on the agenda.

Chq No	Creditor	Net Due	VAT	Total
2164	AB Grainger, repair of Village Green fence	50.00		50.00
2165	Viking Direct, washroom cleaner, toilets	47.94	9.59	57.54
2166-68	PAYE (June)	1,215.30		1,215.30
2169	Clerk Expenses (June)			
	Telephone	8.00		8.00
	Broadband Connection	7.50		7.50
	Expenses towards working from home	12.00		12.00
	Postage	6.00		6.00
	Stationery	0.00		0.00
	Photocopying paper	0.00		0.00
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Toilets Supplies, reimburse Brid Cash and Carry	24.14	4.83	28.97
	<b>Totals</b>	<b>1,392.88</b>	<b>14.42</b>	<b>1,407.31</b>

Councillor Grainger declared a pecuniary interest (payment of an account for a contract) and did not take part in discussion and did not vote.

Councillor Couzens declared an interest (payment of an account for family's contract) and did not take part in discussion and did not vote.

Councillor Crossland declared a pecuniary interest (payment of an account for a contract) and did not take part in discussion and did not vote.

**RESOLVED:** (6 in favour, 3 abstentions) that all the accounts as submitted be paid, proposed Councillor Mrs Johnson, seconded Councillor Mrs Taylor.

**(b) To note the budget monitor to 30<sup>th</sup> June 2012:**

The Council noted the budget.

**(b) To give the Clerk delegated authority to pay the accounts at the end of July:**

**RESOLVED:** (All in favour) that the Clerk pays the accounts at the end of July, proposed Councillor Mrs Johnson, seconded Councillor Mrs Taylor.

919

**163/12 Code of Conduct:**

**(a) To receive the ERYC letter/report re the Code of Conduct (enclosed):**

This was received and noted.

**(b) To note that the new Code of Conduct as adopted by Flamborough Parish Council on 11<sup>th</sup> June 2012 comes into effect from 1<sup>st</sup> July 2012:**

This was noted.

**(c) To note that following the publication of the regulations concerning pecuniary interests, ERYC will redraft the Code to clearly set out pecuniary and non-pecuniary interests –**

**this is a technical revision - the re-drafted code will be sent to the Parish Council for review:**

This was noted.

- (d) **To ensure Councillors have completed a Register of Interests form (attached for completion) within 28 days from 1<sup>st</sup> July –**
- **Disclosable Pecuniary Interests - it is a criminal offence to fail to register disclosable pecuniary interests of the Member and of the Member's spouse, civil partner or any person living with the Member as husband or wife or civil partner by 28<sup>th</sup> July:**
  - **Non Pecuniary Interests of the Member**

This was noted.

**164/12 To note that Standing Orders will need to be altered, however, until ERYC have re-drafted their Code, it is advised to wait for guidance:**

This was noted.

**165/12 To approve re-painting of the War Memorial railings – Councillor Mrs K Johnson – deferred from last meeting:**

Councillor Crossland declared an interested (his son had the contract) and left the meeting, did not take part in discussion and did not vote.

Councillor Mrs Johnson had brought photos in of the work in question that had been done as part of the work to the railings a year ago – the sections had been shot blasted, galvanised and repainted. It was clear that rust was coming through and that the paint had gone dull grey and rusty in places when the work had been galvanised. The Council was concerned as it was felt that this had happened in too short a space of time since the contract.

**RESOLVED:** (All in favour) that the Clerk writes to Garton Heritage Forge to ask why this had occurred and send a picture, proposed Councillor Villani, seconded Councillor Mrs Taylor.

Councillor Crossland returned and resumed the meeting

**166/12 To consider the Designing out Crime Report by Humberside Police/ERYC Safe Communities (enclosed) with respect to:**

- (a) **Approval of a new sign at the entrance to the playground:**
- (b) **Approval of lighting the playground – see prices in previous report from March 2011:**
- (c) **Approval of moving the youth shelter to the main Green/provide an area for teenagers:**

920

**RESOLVED:** (All in favour) that the Council notes all the items but to take no further action, proposed Councillor Mrs Sexton, seconded Councillor Villani.

**167/12 To review the Parish Council's insurance for the forthcoming year (as attached):**

**RESOLVED:** (All in favour) to agree to a one year term with Zurich Insurance in the sum of £1,502.75, proposed Councillor Crossland, seconded Councillor Mrs Johnson.

**168/12 To make arrangements for planting the Diamond Jubilee Tree:**

J Crossland had supplied the plaque for the tree.

Planting of the tree will be deferred until September in consultation with Mr N Hall.

**169/12 ERNLLCA:**

- (a) **To note the ERNLLCA NE District Committee is as the WI Hall, 10<sup>th</sup> July 2012 at 7.30 pm (meeting papers enclosed) and to send representatives:**

Councillor Mrs Sexton and the Clerk will attend.

- (b) **To consider resolutions to the ERNLLCA AGM (as attached):**

Councillor Mrs Sexton requested that the Council considers lobbying to change the qualification criteria for Councillors so that if a Member moves out of the three mile boundary from the Parish, it automatically disqualified the person from being a Councillor. Councillor Crossland stated that there was not adequate notice of this motion and Councillor Mrs Sexton will put it on the agenda if there is an extra meeting prior to the 3<sup>rd</sup> August (date for submissions of resolutions).

**170/12 To approve the Clerk's attendance at the SLCC Regional Training Conference at York on 28<sup>th</sup> June at a cost of £65 plus VAT:**

**RESOLVED:** (All in favour) to approve payment of £65 plus VAT proposed Councillor Mrs Sexton, seconded Councillor Crossland.

**171/12 To approve a request from a Flamborough Lifestyle Group to clean up Camerons Gardens:**

The Clerk had been approached by a Lifestyle Group and the Group were to have been at the meeting tonight but had not turned up. This would be left in abeyance as it was not clear what the Group wanted to do.

**172/12 Allotments:**

- (a) **To report on the Council's site visit and consider action re management:**

Letter 1s will be sent to tenants of plots 10, 26/27, 28 and 47 regarding non-cultivation or accumulation of rubbish. A NTQ will be sent to the tenant of plot 53 as it was thought she had left the village.

921

- (b) **To let vacant plots:**

**RESOLVED:** (All in favour) to let plot 43 at a rent of £10 as it was so near the year end and to write to applicants for plot 65 which was being given up in November that it was against Council policy to allocate plots to residents from Bridlington.

- (c) **To consider granting permission for sheds, greenhouses, etc:**

There were none.

Signed as a true and correct record .....R Sellick..... Date ...3<sup>rd</sup> September 2012.....

Councillor R Sellick  
Chairman, Flamborough Parish Council



**MINUTES OF PARISH COUNCIL MEETING  
30<sup>TH</sup> JULY 2012, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH**

**Present:** Councillor R Sellick (in the Chair), Councillor P Couzens, J Crossland, S Emmerson, A Grainger, Mrs K Johnson, V Leppington, Miss B Nettleship, Mrs M Sexton and M Smales.

Ward Councillor C Matthews had sent apologies

9 members of the public

Clerk, Libby Woodhouse, recorded the Minutes

**173/12 To accept apologies for absence:**

Apologies of absence were received from Councillors Mrs C Taylor, F Villani and I Woodhouse.

**174/12 To receive Declarations of Pecuniary/Non-Pecuniary Interests on Agenda Items and the Nature of the Interest:**

Any Declarations of Interest made by Councillors are recorded at the appropriate Minute.

**175/12 Public Participation session (15 minutes):**

**David Moore** – wished to speak on the planning application for three two storey cottages next to the Viking Hotel. He has been a resident of North Marine Road for 40 years and currently the nearest private resident to the proposed site explaining that Mr M Harvey who had lived next door and had written in support of the application had now moved and no longer lived next to the site therefore his letter should be discounted. Mr Moore distributed papers outlining planning policy. Mr Moore stated that even though this is an application made by a Councillor he hoped this would be dealt with on the basis of the application and not because of who the applicant is. He stated the applicant has played down the Heritage Coast aspect – the new NPPF states a presumption in favour of sustainable development but exceptions exist which restrict development on Heritage Coasts (s14) so that there is no presumption in favour of the development. The NPPF states that 12 months grace is given and full weight should be given to relevant policies (s214). NPPF s114 states protection should be given to Heritage Coasts and this is played down in the application. Local Plan Policy CZ1's purpose is to retain an unspoilt coastline – 3 x two storey town houses at right angles to North Marine Road create a dominant feature for people travelling up the road. Local Plan Policy EN2 restricts development in the countryside unless it is acceptable in terms of siting, layout, design and does not harm the landscape. The Viking Hotel dates back to 1856 and is affected. In the 1920s 1000 bungalows were earmarked for the Lighthouse and the Council had to buy the land to stop this happening. Since then sites for dwellings, cafes and caravans have been pulled back from the coast. If this development is allowed, it would be a step backwards.

**Alan Sanders** – has lived on Thornwick Private Road for 30 years. The applicant states this is a brownfield site on the basis that a café was there – this is a dangerous precedent given the fact that on the caravan site and cliff tops there were bungalows there in the past – if this planning application is passed, can their bases then be built on too. The Viking Hotel provides quality accommodation which remains vacant for some of the year, so much so that the owner has not acted on his further planning application. Communities should engage with neighbourhood planning – the applicant had not liaised with neighbours, ie, the Viking Hotel. Mr Harvey had not lived at the other side for a number of years. The proposals would overlook properties on Thornwick Road. The dwelling would not enhance the area and would have a detrimental environmental impact. Much had been done by Flamborough Holidays to improve the hedge along North Marine Road and on the other side.

**Jim Butcher** – a resident of North Marine Road for 29 years wished to clarify the purpose of the holiday cottages if in the long terms the holiday cottages were not successful.

923

**Christine Latham** – has written a letter of objection and agreed with all that had been said.

However, she deplored that this proposal had come from a Councillor as a Councillor's duty is to serve and protect, not to do anything detrimental. The Chairman stated that the Councillor had a right to put in a plan.

**Judith Moore** – wished to state that the scale of the buildings will be detrimental to the Viking Hotel – built in 1856, it has a lot of history. The footprint of the site still remains the same as originally. The conversions that have taken place there have been done sympathetically. New houses would obliterate the south west elevation. There are many issues with this application – within Flamborough Heritage Coast there are 2500 static caravans giving a visitor bed night count of 10,000/day. There have been regenerations of barns at the Viking, North Moor Farm, etc and stated that there is no need for these.

**PCSO Andrea Humphrey** – gave the Council her Police report – there had been an increase in logs with 22 in June, 25 in July, 12 crimes and a rise in anti-social behaviour. Residents should be aware of burglary possibilities. She had made contact with all the lifestyle groups. She then stated that that she wanted to say goodbye and thank you for working with her but she was moving on to a new area. There was a new Sergeant and a new Inspector Grant Taylor who were reviewing their work. She introduced PCSO Liz Smith who would be the new PCSO for Flamborough and who was more community minded and had projects that she wanted to get going in Flamborough. Liz introduced herself – she has lived in Flamborough for six years and had always wanted to be given the villages to look after. She would be providing weekend cover where Andrea was not able to. The Council thanked Andrea for her work for the Village.

**Councillor Mrs Sexton** – asked whether the Police had any knowledge of the crimes at the WI – there had recently been three. PCSO Humphrey will check the logs. She reported that there is a considerable lack of resources at the moment because of the Olympics and that there was only one Police Officer on duty tonight. They were looking at some restructuring.

**176/12 To consider planning applications as listed and subsequent plans that are received after this agenda has been sent out. Plans are available for public inspection at 7.15 pm:**

- (1) **12/03353** – Erection of two and single storey extensions to side  
At 111 Constable Road, Flamborough  
For Mrs Linda Smallman  
Application Type: Full Planning Permission

**RESOLVED:** (8 in favour, 2 against) that the Parish Council has no objection to this application, proposed Councillor Crossland, seconded the Chairman.

- (2) **12/03313** – Display of a non-illuminated free-standing directional sign for the Living Seas Centre on existing post  
At South Sea Road, Flamborough  
For Yorkshire Wildlife Trust  
Application Type: Consent to Display an Advertisement

**RESOLVED:** (All in favour) that the Parish Council has no objections to this application, proposed Councillor Crossland seconded the Chairman.

- (3) **12/02625** – Outline – Erection of three holiday cottages (access and layout to be considered)  
At land west of the Viking Hotel, North Marine Road, Flamborough  
For Mr J Crossland  
Application Type – Outline Planning Permission.

Councillor Crossland declared a pecuniary interest as this is his own application, left the meeting for the remainder of the meeting, did not take part in discussion and did not vote.

924

Councillor Couzens declared a non-pecuniary interest as the applicant and his son are family friends. Councillor Couzens remained in the meeting but did not take part in discussion and abstained from voting.

The Clerk explained that the Council had received 113 copies of letters sent to ERYC Planning Department from residents strongly objecting to the application. In addition, the Clerk read out letters of objection from Mr and Mrs Froggatt, Andrew Barden and Mr Sanders. There was considerable discussion amongst the Council. Councillor Leppington requested a recorded vote.

**RESOLVED:** (5 in favour, 3 against, 1 abstention) that the Parish Council strongly objects to this application, proposed Councillor Emmerson, seconded Councillor Mrs Johnson. Objection is on the basis that the application is against planning policy EN2 as it is proposed outside the development limit of the village, against planning policy CZ1 as it is detrimental to the Heritage Coast, it is detrimental to the streetscene, overdevelopment in height, scale and footprint and overbearing on the Viking Hotel and would have a detrimental impact on views. The Council were concerned regarding future use and that there was no disabled provision. The Clerk will state that it is a majority decision and outline the correspondence and representations received.

Voting on the proposal was as follows:  
Councillor Sellick voted in favour of the proposal  
Councillor Mrs Sexton voted in favour of the proposal  
Councillor Mrs Johnson voted in favour of the proposal  
Councillor Emmerson voted in favour of the proposal  
Councillor Miss Nettleship voted in favour of the proposal  
Councillor Smales voted against the proposal  
Councillor Leppington voted against the proposal  
Councillor Grainger voted against the proposal  
Councillor Couzens abstained from voting.

**Planning Applications Granted by ERYC**

(1) **12/02275** – Erection of 1 no. dwelling (re-submission of 11/02917) at land south of Preston Flats, North End, Flamborough

**Planning Applications Withdrawn**

(1) **12/01846** – Erection of a wind turbine (height to hub 24.6 and height to tip 34.2 m) at land south west of waste water treatment works, West Street, Flamborough

**177/12 To approve the following resolution to the ERNLLCA AGM – Councillor Mrs Sexton:**

**Flamborough Parish Council proposes that consideration be given to an amendment to the qualifications that require a candidate’s residency at the time of nomination as recorded in the register of electors of the constituency to include: “should the successful candidate once elected take up residence outside the specified electoral boundary during his/her term of office, that person would automatically become disqualified and the seat declared vacant”.**

(Note: ERNLLCA AGM is on 15<sup>th</sup> September at Hornsea – a representative will need to attend the AGM if the above is approved).

**RESOLVED:** (7 in favour, 1 against, 1 abstention) that the Parish Council does not approve the proposals put forward, proposed Councillor Leppington, seconded Councillor Smales.

925

**178/12 To approve purchase of ERYC’s Bridlington xmas lighting (ERYC has replaced it with energy efficient lights for a nominal fee (£50) – it is in a similar/better condition than ours and includes transformers (further details re amount/condition at the meeting):**

**RESOLVED:** (All in favour) to purchase the Xmas Lighting in the sum of £50, proposed Councillor Leppington, seconded Councillor Smales.

Signed as a true and correct record .....R Sellick..... Date.....3<sup>rd</sup> September 2012...  
Councillor R Sellick  
Chairman, Flamborough Parish Council



**MINUTES OF PARISH COUNCIL MEETING**  
**3<sup>RD</sup> SEPTEMBER 2012, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH**  
*(Prior to the meeting a Surgery was held with Councillor Villani)*

**Present:** Councillors R Sellick (in the Chair), J Crossland, S Emmerson, A Grainger, Mrs K Johnson, V Leppington, Miss B Nettleship, Mrs M Sexton, M Smales and F Villani  
ERYC Ward Councillor C Matthews  
3 members of the public  
PCSO Liz Smith  
Clerk, Libby Woodhouse, recorded the Minutes.

**179/12 To receive apologies for absence:**

**RESOLVED:** To receive apologies of absence from Councillors P Couzens, Mrs C Taylor and I Woodhouse

**180/12 To receive Declarations of Pecuniary/non-Pecuniary Interests on Agenda Items and the Nature of the Interest:**

Any declarations of interest made by Councillors are recorded at the appropriate Minute.

**181/12 Public Participation:**

**PCSO Liz Smith** – stated she had been undertaking Flamborough and the Villages as her new area for four weeks and she was enjoying it. She had been visiting shops and talking to residents in the street. She reported that that John Crossland’s Kiosk at Danes Dyke had been hit three times in July and gangs of young people had been drinking in Danes Dyke which she will take up with the NPT. There had been criminal damage at Daneswood Caravan Park, Beacon Farm (where a fire had been started between two caravans) and the Cricket Field (a fire had been started behind the pavilion and the tractor had been driven round the field – three Police units had come up but the young people had dispersed). She had held a meeting with the Sports Club Trust with regard to CCTV. The WI had been hit twice in the last 6 weeks when gangs had congregated round the youth shelter. She had received complaints about the red truck sticking out into Chapel Street although she reported this was not an obstruction as a bus could get through. She would take it up with Highways though as had the Parish Council previously. She would email a report regarding the above to the Parish Council.

**182/12 To approve Minutes of Parish Council Meeting of 2<sup>nd</sup> July 2012 and 30<sup>th</sup> July 2012:**

**RESOLVED:** (All in favour) that the Minutes of Parish Council meetings of 2<sup>nd</sup> July 2012 and 30<sup>th</sup> July 2012 are approved and signed as a true and correct record, proposed Councillor Smales, seconded Councillor Mrs Johnson.

**183/12 To review the Action Log and receive the Clerk’s Report (for information enclosed):**

**Parish Council meeting business**

**Carole Sandra Seat** – £100 received from Helen Rudenec as a donation. £50 of this covers the remainder of the cost of the seat. She has agreed that the other £50 is held in reserve for future maintenance of this seat.

**General Power of Competence** – The Council can use this new power granted by the Localism Act if it meets certain criteria. The Clerk must hold the Certificate in Local Council Administration and pass a new Section 7. The Clerk already holds the Certificate, has undertaken training on 13<sup>th</sup> June, has submitted Section 7 of the Certificate as required and is waiting for results. When this is passed, the

Council can resolve to use this new power which will enable the Council “to do anything that individuals generally may do” – a Council may do anything if an individual is permitted to act in that way as long as they do not break other laws (eg, health & safety) and must act reasonably – Localism

Act 2011 s1(1). The other qualifying criteria is that at the time of resolution, the number of Councillors elected must equal or exceed two thirds of the total number of seats (all our seats are elected). It is a power of first resort and removes barriers in searching for powers to act.

**Handrail/Steps to South Landing** – from the Lighthouse side have been repaired.

**ERYC Grass cutting** – all missed areas confirmed as being done. ERYC state they are due to carry out 10 cuts in the village with the ride on flails and as at 20<sup>th</sup> July had completed 5 cuts. The side arm flails have done one cut but may have missed areas with daffodils in. They are due to do 3 cuts.

**Steps, Lily Lane to rear of Church** – setting back top step to make a wider middle step could not be done whilst slurry sealing.

**Chevron Parking, Chapel Street** – Head of Streetscene Services has arranged for this to be investigated (4<sup>th</sup> July email) but I have heard nothing since then.

**ERNLLCA NE District Committee** – 10<sup>th</sup> July – attended by Councillor Mrs Sexton and the Clerk.

**Flamborough School** – Parish Council invited to the end of year school play attended by Councillor Mrs Johnson.

**NPower** – new three year contract worked out for toilets – standing charge of £31.03/qtr instead of £47.85/qtr and 12.95p/kwh instead of 22.68p/kwh and £100 credit to the account.

**ERYC Footpath and Bridleway Definitive Map and Statement Modification Order 2012** – out for public consultation until 24<sup>th</sup> September 2012.

**External Audit** – the information in the Annual Return is in accordance with proper practices and no matter has come to the attention of the auditor giving cause for concern. Other matters to draw to the Council's attention are: "the approval date in Section 1 is incorrectly stated. The Clerk has confirmed that it should be 14/5/12". I had inadvertently put 14/10/12. All other dates were correctly stated as 14/5/12. A notice advertising that the accounting statements were available for inspection by any local government elector was displayed on 9<sup>th</sup> July for two weeks. The Annual Return was displayed with it as required.

**ERYC Christmas Lighting** – purchase has been agreed for £50 with ERYC. Arrangements need to be made to receive them.

**Approved List of Contractors** – there were no applicants.

**ERYC Tree Felling** – notice given of the felling at Flamborough School of a horse chestnut with a 60 cm approx wound following limb loss.

**St Oswald's Church** – Churchwarden emailed to notify the Parish Council that the cemetery wall opposite the church has been cracking and bulging due to the heavy rainfalls. An ERYC inspector has confirmed that the wall is not due to collapse however it will require repair shortly. The Churchwardens are obtaining a structural engineers report (approx £400 plus VAT) and they will proceed from the findings. They are worried about repair work costs and may look to the Parish Council for assistance if this is at all possible. They will need to apply for a Faculty prior to any repair work. This is for information at present and they will contact the Parish Council again when more information and possible outlay is known.

**Entrance matting, gate to playground** – has been ordered by Councillor Sellick.

**Freedom of Information request** – regarding reports/minutes concerning North Marine Road.

**ERYC, Environmental Health 28/8/12** – re bonfires at the allotments – four days of smouldering bonfires and requesting information as to who is responsible – names and addresses have had to be given to ERYC so that they can write to the persons concerned – these were discussed in the meeting.

**Clerk's hours** – June – 64, July 64 (51 hours worked, 13 leave), August 64 (32 worked, 32 leave)

**BT Phonebox, Crofts Hill** – removed July 2012.

**ERYC, re Register of Interests** – an email had been received from the Monitoring Officer and forwarded to Councillors which gave advice on registering interests. Registers of Interests must be placed on the Parish Council website if it has one. The Clerk had uploaded these to the site.

**Urinals** – the Toilet Cleaner reported these were blocked. Councillor Grainger had unblocked them.

**ERNLLCA Newsletter** – had been received and forwarded to all Councillors.

928

**Next Parish Council Meeting** – will be on 8<sup>th</sup> October not 1<sup>st</sup> as the Clerk is away on 1<sup>st</sup> October.

**Requests from Councillors/Residents over the summer:**

**Solar Panels, 16 Chapel Street** – the resident asked for planning enforcement and was referred to ERYC. ERYC Enforcement Officer attended and reported that the panels are not a breach of planning as there was a change in legislation last year which now allows the panels on the roof but not on a wall fronting a highway (Town & Country Planning (General Permitted Development) (Amendment) (England) Order 2011).

**Mr Outhwaite** – regarding the provision of a footpath on South Sea Road from its junction with Lily Land to the junction of Lighthouse Road. Foundations exist for a path but finish 40 metres from the junction with Lighthouse Road. Mr Outhwaite wished the path to continue to the junction to be completed so improving pedestrian safety. This was referred to ERYC. The Head of Streetscene responded to Mr Outhwaite that the Council would see what action could be undertaken to ensure completion of the two partially constructed sections that have not been completed. With regard to the 40 m section, ERYC cannot justify funding for this when there is a footpath at the other side of the road, however, once the sections have been completed ERYC can provide a crossing over point to the other side of the road.

**Mr G Charlesworth, slurry sealing, Hartendale Close** – complained as this had not been done and wished the Parish Council to investigate. This was referred to ERYC. The Project Engineer responded that the site was surveyed at the start of the slurry sealing programme for this year but was deemed as an inadequate standard for slurring and requires a more robust treatment (top and turn or reconstruction). This has been passed to the Area Highways Engineer who is submitted a request to try to get it moved higher up the Capital Footways Programme list for next financial year.

**Windfarm Consultation, Flamborough** – residents were concerned following reports of a windfarm consultation. This was referred to ERYC. The Head of Planning and Development Management is not aware of a wind farm proposal within Flamborough or a consultation event.

**Councillor Emmerson** – overflowing litter bins, North Landing. This was referred to ERYC. The Head of Streetscene Services confirmed that a team has reviewed North Landing and they have agreed that they need to look at increased capacity for litter storage on site. They propose to install two posts to attach two wheeled bins during the summer season. This was an ongoing issue from previous years.

**Litter collection, weekend of 18<sup>th</sup>/19<sup>th</sup> August** – residents complained of the lack of litter collection and overflowing litter bins. This was referred to ERYC. The Head of Streetscene Services confirmed that ERYC regularly empty the litter bins during the season and that a street cleansing operation is undertaken by the Village Task Force Team. He asked a Supervisor to monitor Flamborough over the bank holiday weekend and action areas that required additional litter bin emptying.

**Councillor Crossland** – rats seen again on North Marine Road. This was referred to ERYC. The Pest Control Officer surveyed on 25<sup>th</sup> July and did not find any evidence of rats but the dyke and hedge were overgrown. The Grounds Maintenance team cleared back the vegetation and the Pest Control Officer re-visited on 3<sup>rd</sup> August. Again there was no evidence of rats. He will visit once a week to check.

**Mr Liddan** – trench dug outside allotments near telegraph pole – reinstated badly – referred to ERYC.

#### **184/12 Questions/Reports from Councillors and Committee Representatives:**

**Councillor Grainger** – reported that he had tightened the Log Walk bolts but these still needed work.

**Councillor Grainger** – reported that the Youth Shelter needed cleaning out – this could be looked at within the Small Works Contract.

**Councillor Mrs Sexton** – had received complaints about the state of Charlie’s Gardens which is being used as a dump. The Council agreed to have one cut undertaken as an emergency and the Clerk will contact the Grounds Maintenance Contractor.

**Councillor Villani** – reported that the steps and handrails on the two ravines on the coastal path between South Landing and the Lighthouse were broken and dangerous. Councillor Matthews will look into it and the Clerk will report it.

#### **185/12 Chairman’s Report:**

**929**

The Chairman reported on the ERYC Draft Empty Homes Strategy – following a survey, 1.7% of housing stock is vacant. ERYC are making plans to bring empty houses back into use by buying vacant houses or carrying out work and invoicing individuals.

#### **186/12 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):**

- (1) **12/03314/PAD** – Display of 1 no. fascia sign and 1 no. free standing pole mounted sign  
At South Landing Café, South Sea Road, Flamborough  
For Yorkshire Wildlife Trust  
Application Type: Consent to Display an Advertisement

**RESOLVED:** (All in favour) that the Council has no objections to the application. The Clerk will comment that the Council is not agreeable to the proposed mural on the front wall which did not require planning consent and wishes to be consulted on the proposal.

- (2) **12/03314** – Erection of single storey extension to side and increase in roof height to existing holiday home  
At Thurston, Lighthouse Road, Flamborough  
For Mr Martyn Lockwood  
Application Type: Full Planning Permission.

**RESOLVED:** (All in favour) that the Council has no objections to the application.

- (3) **12/02651** – Construction of balcony to front following demolition of existing porch  
At Linksway, Lighthouse Road, Flamborough  
For Mr Philip Kent  
Application Type: Full Planning Permission

**RESOLVED:** (All in favour) that the Council has no objections to the application.

- (4) **12/03700** – Erection of single storey extension to rear  
At Langanæs, Crofts Hill, Bridlington Road, Flamborough  
For Ms Sharron Coultas  
Application Type: Full Planning Permission

**RESOLVED:** (9 in favour, 1 abstention) that the Council has no objections to the application.

- (5) **12/03508 and 12/035188** – Demolition of farmhouse and outbuildings  
At Bridlington Links Golf and Leisure Ltd, Danes Dyke Farm, Flamborough  
Application Type: Listed Building Consent.

**RESOLVED:** (9 in favour, 1 abstention) that the Council objects to the application as the Council considers that the leaseholders and property owners should not have allowed this to happen. It was believed that these buildings were to have been renovated, proposed Councillor Emmerson, seconded Councillor Mrs Sexton.

**187/12 To note/deal with correspondence as listed below:**

- |            |   |
|------------|---|
| 21-Aug-12  | ERYC, Notes of Bridlington & Driffield Community Partnership meeting of 11 <sup>th</sup> July.<br>Next meeting on 17 <sup>th</sup> September at noon at Bempton Village Hall-emailed to Cllrs 22/8  |
| 20-Aug-12  | HART, Notes of AGM and Chairman's Report of 13 <sup>th</sup> August 2012.   |
| 13-Aug-12  | Cllr Peter Hemmerman, re ERYC alleged £2.5m underspend on Highway Maintenance to be used for improving Beverley Market Place (emailed to Cllrs 20/8 and enclosed) <ul style="list-style-type: none"><li>• ERYC Ward Councillor Matthews reported that the money to be used on Beverley Market Place was not as a result of an underspend on Highway Maintenance. He reported that the Council has a turnover of £750 m and employs 10,000 people. There had been £11 m savings across the board at the end of the financial year but was mainly due to a budgeted increase in salaries that did not take place. He explained that the pavements needed sorting out in Beverley due to the risk of being sued. He conceded that this PR exercise at ERYC had been badly managed.</li></ul> |
| 08-Aug-12  | ERYC, Draft Empty Homes Strategy, consult until 31 <sup>st</sup> August (emailed to Cllrs 20/8).  |
| 01-Aug-12  | ERYC, Draft Older People's Housing strategy and Draft Housing Strategy for Vulnerable People – consultations until 21 <sup>st</sup> September 2012-emailed to Cllrs 22/8.   |
| 06-July-12 | St Oswald's Church, letter of thanks for donation to maintenance of graveyard.  |
| July 2012  | ERNLLCA Newsletter (emailed to Councillors on 31 <sup>st</sup> July), East Riding Parish News (July & August)Humber Playing Field newsletter, Allotment & Leisure Gardener  |

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**188/12 Accounts:**

(a) To note payment of accounts to 31<sup>st</sup> July and approve payment of accounts to 31<sup>st</sup> August:

Chq No	Creditor	Net Due	VAT	Total
2175	1st Flamborough Brownies, donation for delivering newsletter	200.00		200.00
2176	Flamborough Methodist Church, extra meeting 30/07/12	20.00		20.00
2177	MR & KM Couzens, Grounds Maintenance cut x 9	254.40	50.88	305.28
2178	Npower, electric, street lighting (1/4/12-30/6/12)	1,477.53	295.51	1,773.04
2179	East Riding College, printing newsletters/annual reports	117.49	23.50	140.99
2180	MG Maltby Ltd, fault to emergency lighting, toilets	27.00	5.40	32.40
2181	MR & KM Couzens, Grounds Maintenance cut x 10	254.40	50.88	305.28
2182-84	PAYE	1,222.60		1,222.60
2185	Clerk Expenses (July)			
	Telephone	8.00		8.00
	Broadband Connection	7.50		7.50
	Expenses towards working from home	12.00		12.00
	Postage	18.30		18.30
	Stationery	9.87	1.97	11.84
	Photocopying paper	6.71		6.71
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	<b>Totals</b>	<b>3,657.80</b>	<b>428.14</b>	<b>4,085.94</b>

**Received**

10/07/12	£100	H Rudenec donation for Carole Sandra Seat.
31/07/12	£10	Allotment rent, plot 43
31/07/12	£10.30	Toilets donations box
31/07/12	£77.81	YE Wayleaves
15/08/12	£2,470.00	ERYC, grant for Charlie's Gardens
23/08/12	£12.05	Toilets donations box

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**Paid**

02/07/12, chq 2170 - £377.28 inc VAT	MR & KM Couzens, Grounds Maint Cut x 8 & allots & Charlie's Gdns
02/07/12, chq 2171 - £573.52 inc VAT	Chris Greenlaw, replacement Carole Sandra Mem Seat
02/07/12, chq 2172 - £378.00 inc VAT	J Crossland, supply & fit Carole Sandra seat, remove Carole Sandra Seat to Cllr Taylor's, supply brass plaque for jubilee tree.
02/07/12, chq 2173 - £1,502.75	Zurich Insurance, annual insurance premium
02/07/12, chq 2174 - £78.00 inc VAT	SLCC, Clerk attend Regional Conference 28 <sup>th</sup> June

Chq No	Creditor	Net Due	VAT	Total
2186	Npower, electric, toilets (est)	24.62	1.23	25.85
2187	Audit Commission, External Audit Fee 2011/2012	285.00	57.00	342.00
2188	MR & KM Couzens, Grounds Maintenance cut x 11	254.40	50.88	305.28
2189	United Carlton, Photocopying (May-Aug)	11.30	2.26	13.56
2190	Professional Washroom Services, 2 san bins&disposal 12/13	140.00	28.00	168.00
2191	MR & KM Couzens, Grounds Maintenance cut x 12	254.40	50.88	305.28
2192-94	PAYE	1,222.60		1,222.60
2195	Clerk Expenses (Aug)			

Telephone	8.00		8.00
Broadband connection	7.50		7.50
Expenses for working from home	12.00		12.00
Postage	2.50		2.50
Stationery	8.13	1.63	9.76
Photocopying paper	Nil		Nil
Car Allowance	20.00		20.00
Deliveries	2.00		2.00
Dell, Inkjets	53.32	10.66	63.98
Toilets Supplies, Brid Cash & Carry	22.31	4.47	26.78
<b>Totals</b>	<b>2,328.08</b>	<b>207.01</b>	<b>2,535.09</b>

**RESOLVED:** (All in favour) to note payments made at the end of July and to pay accounts to the end of August, proposed Councillor Villani, seconded Councillor Mrs Sexton.

**(b) To note the budget monitor to 31<sup>st</sup> August 2012:**

Noted

**189/12 Code of Conduct:**

**(a) To approve the ERYC revised Code of Conduct (attached) which takes into account the technical revisions necessary following publication of the Regulations defining pecuniary interests. And to revise the Code to include (b) below:**

**(b) To review Pecuniary Interests Section 6 (1) (b) as to whether the Parish Council wishes this paragraph to remain (that where there is a pecuniary interest a Councillor retires to the public gallery) or to revise this paragraph in the interests of transparency and to prevent public misunderstanding to state “that the Councillor must withdraw from the**

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**room” and “must not participate in any discussion or participate in any vote taken on the business”.**

**RESOLVED:** (All in favour) to re-adopt the ERYC Code as revised but with amendments that in Section 6 (1)(b) where there is a pecuniary interest a Councillor must withdraw from the room and must not participate in any discussion or participate in any vote taken on the business, proposed Councillor Villani, seconded Councillor Sellick.

**(c) To receive the DCLG Guide for Councillors “Openness and transparency on personal interests” (attached):**

Noted.

**190/12 Charlie’s Gardens:**

**(a) To note the ERYC grant has been received in the sum of £2470 and note conditions (enc):**

Noted.

**(b) To review the approved quote from MR & KM Couzens which sets out specifications in order to negotiate with the contractor for work required (enc)**

Councillor Crossland raised concerns supported by Councillor Mrs Sexton that the pricing process had been handled wrongly, the Parish Council was wide open to criticism, the prices were a guideline figure, the Contractors had not been contacted at all and he asked that the Chairman take advice and that further discussion be deferred to the next meeting. The Clerk stated that the Council knew in June that it had to make a decision based on advice from ERNLLCA and based on the opposite to normal tendering procedures in order to get the grant. The Clerk was under the impression from the decision made in June that the work was awarded

to MR & KM Couzens subject to the Council obtaining the grant which was why it was on the agenda to proceed with negotiations with them. Councillor Crossland said the accepted letter was guidance only. The Chairman will obtain further advice from ERNLLCA and the matter will be deferred until the next meeting.

Councillor Crossland left the meeting.

**(c) To note/respond to an email query from a neighbour to Charlie's Gardens (enc):**

The Clerk will respond that the matter is still ongoing but the Council will take into account observations when making further decisions.

**191/12 To approve arrangements for planting the diamond jubilee tree:**

This is still ongoing and was deferred to the next meeting.

**192/12 To approve the response received from Garton Heritage Forge regarding rust and dull paintwork to the War Memorial railings:**

Councillor Mrs Johnson declared a non-pecuniary interest (owns adjoining land although the work in question does not affect the land).

Councillor Grainger reported that the specifications stated that re-painting should be "as existing" which is black gloss and not dull grey.

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**RESOLVED:** (All agreed) to respond to the contractor that the Specifications quoted for asked for repainting "as existing" which is a black gloss finish (not a "dulled down, non-gloss" finish as the contractor had responded in his letter), that the railings look worse than they did before as the finish looks like primer and ask the contractor to finish the job that the Council asked for at no extra cost, proposed Councillor Grainger, seconded Councillor Mrs Johnson.

**193/12 To approve a contractor for the Annual Small Works Contract (see enclosed report):**

Councillor Grainger declared a pecuniary interest (he had tendered for the work which includes his employment carried on for profit or gain), left the meeting for the duration of this item, did not take part in discussion and did not vote.

Councillor Leppington declared a non-pecuniary interest (the decision might reasonably be regarded as affecting the financial position of his brother-in-law, Mr Grainger).

**RESOLVED:** (5 in favour, 3 against) to accept the lowest quote (£11/hour from A B Grainger) as this represented more value for money, proposed Councillor Leppington, seconded Councillor Smales.

Councillor Villani requested a recorded vote. Voting was as follows:

Councillor Sellick voted in favour of the proposal

Councillor Leppington voted in favour of the proposal

Councillor Smales voted in favour of the proposal

Councillor Miss Nettleship voted in favour of the proposal

Councillor Emmerson voted in favour of the proposal

Councillor Villani voted against the proposal

Councillor Mrs Johnson voted against the proposal

Councillor Mrs Sexton voted against the proposal.

Councillor Grainger returned and resumed the meeting.

**194/12 To approve a memorial plaque/seat commemorating the 60 year anniversary of the Thornwick Bay tragedy on 19<sup>th</sup> August 1952 when two girls and the bowman of the Bridlington Lifeboat lost their lives (see enclosed request and details from Paul Arro):**

Councillor Smales left the meeting – he had previously submitted apologies as he had to go to work.

**RESOLVED:** (All in favour) to respond to Mr Arro that the Parish Council agrees there should be a memorial and subject to site survey and permissions from Flamborough Holidays/Yorkshire Wildlife Trust to site the spare seat (the new seat removed to make way for the Carole Sandra bench) with a memorial plaque to the rear of the pill box at Big Thornwick, proposed Councillor Villani, seconded Councillor Mrs Sexton.

**195/12 To approve the Annual Playground Inspection – see details from RoSPA and the Playground Inspection Company (ERYC will not organise this inspection any more):**

**RESOLVED:** (All in favour) that the Clerk order the Annual Playground Inspection with the Playground Company in the sum of £65 plus VAT, proposed Councillor Villani, seconded the Chairman.

**196/12 Allison Lane bus stop:**

**(a) To review ERYC’s position (see attached copies of emails):**

Noted.

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**(b) To receive comments received as a result of the Parish Council’s request in the newsletter:**

Comments were received and discussed.

**(c) To approve a response to ERYC:**

**RESOLVED:** (All in favour) to respond that the Parish Council is happy with the location of the bus stop being moved to the Library on South Sea Road and to request ERYC proceed with consultations to that effect, proposed the Chairman, seconded Councillor Villani.

**197/12 To approve a request for support from Dr James McKie for a project to recreate famous sailing ships, the Bonhomme Richard and Serapis (see enclosed emails):**

**RESOLVED:** (All in favour) to support the project in principle but is not able to offer any financial commitment. The Parish Council recognises the potential tourist benefits and would be willing to promote the project in newsletters/website if wished, proposed the Chairman, seconded Councillor Villani.

**198/12 To approve the purchase of a Christmas Tree:**

**RESOLVED:** (All in favour) to purchase a Christmas Tree, proposed Councillor Villani, seconded Councillor Mrs Johnson.

**199/12 Allotments:**

Councillor Miss Nettleship declared a non-pecuniary interest as her family relation is a tenant.

**(a) To report on the Clerk’s site visit and approve action re management:**

The Clerk reported on a site visit undertaken that day with Councillor Smales. The Clerk reported that the site was in a dreadful state with many plots now overgrown and not cultivated. It was disappointing that only Councillor Smales and Councillor Mrs Taylor had turned up to the Council site visit on 29<sup>th</sup> June as it is the Council that needs to manage the site. A Council site visit is needed urgently and a strategy put in place. Tenants had complained to the Clerk and Councillor Smales that day with regard to nuisance from cockerels on site, weeds on non-cultivated areas spreading seeds onto cultivated plots and that the Council is not being tough enough with tenants with regard to bonfires and non-cultivation of plots.

A Council site visit will take place at 6 pm and will be called as part of the next Parish Council meeting on 8<sup>th</sup> October.

The Clerk will send Letter 1s to the tenants of plots 14, 28, 50b, 57, 70, 71, 76a and 77 (half) for non-cultivation, Letter 1 to the tenant of plots 1, 2 and 3 regarding bonfire nuisance, Letter 2 to the tenant of plot 28 regarding allowing bonfire nuisance and non-cultivation (both of these letters in liaison with ERYC Environmental Health) and look into the issue of cockerels on site.

- (b) To let vacant plots (currently vacant 43, 53, 74 and 72b (half)) – an applicant would like to rent half plot 74:**

*RESOLVED:* (All in favour) not to split 74 into two halves and to let the applicant plot 72b as this was already a half plot, proposed the Chairman, seconded Councillor Leppington.

*RESOLVED* (All in favour) to note that the tenant of plots 23 and 24 had given notice to terminate the tenancies and to let plot 24 to the tenant of plot 25a who had requested to take it.

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- (c) To approve permission for sheds, greenhouses, etc:**

Permissions could be granted to the new tenant of plot 24 subject to the usual conditions.

- (d) To approve a response to a letter from the Flamborough Allotments Association complaining that outgoing tenants must pay for removal of sheds (see enclosed letter and copy of Tenancy Agreement):**

*RESOLVED:* (All in favour) to respond that the Council has to spend a considerable amount of money in clearing plots and is merely enforcing Tenancy Agreements (paragraph 2.12 with regard to Buildings applies).

Councillor Mrs Sexton left the meeting.

- (e) To note letters received from the tenant of plot 47 following the Council's request to remove rubbish from the plot and to approve a response (enclosed):**

The letters were noted and it was deferred for Council consideration at the site visit.

- (f) To note that notice to terminate the tenancy of plot 34 at the end of October has been given by the tenant and to approve retention of two apple trees (see enclosed request):**

*RESOLVED:* (All in favour) that the tenant must remove the trees along with the shed, proposed Councillor Grainger, seconded Councillor Mrs Johnson.

- (g) To approve clearance of plots 53 and 60a:**

The Clerk will advertise for prices for clearance work of plots 60a (tenant had died) and 53 (tenant had moved out of the area with no forwarding address) for the next meeting.

- (h) To approve cutting back of plots 74, 43 and 72b:**

The Clerk will ask the Grounds Maintenance Contractor to cut back plots 43, 72b and 74, the internal roadways and the track to the rear of the front hedge.

#### **200/12 ERNLLCA:**

- (a) To approve Clerk/Councillor attendance at the ERNLLCA AGM (see attached papers):**  
**(b) To approve Councillor attendance at the ERNLLCA Day Conference – Being a Good Councillor (see attached papers):**  
**(c) To approve attendance at ERNLLCA Training (see attached):**

No person wished or was able to attend any of the events.

**201/12 To approve attendance at the Regional Training Conference (see attached papers):**

No person wished or was able to attend this event.

**202/12 To note proposals for the Review of the Flamborough Head and Bempton Cliffs Special Protection Area by Natural England (see attached):**

The Council noted the proposals.

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**203/12 To approve the purchase of a Remembrance Day Wreath (resolve using s137 Local Government Act 1972):**

**RESOLVED:** (All in favour) that in accordance with its powers under section 137 and 139 of the Local Government Act 1972, the Council should incur the following expenditure which, in the opinion of the Council, is in the interest of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure: £16.50 for a poppy wreath for Remembrance Sunday. Proposed the Chairman, seconded Councillor Mrs Johnson.

Signed as a true and correct record .....*R Sellick*..... Date ...8<sup>th</sup> October 2012.....  
Councillor R Sellick  
Chairman, Flamborough Parish Council



**MINUTES OF PARISH COUNCIL MEETING  
8<sup>TH</sup> OCTOBER 2012, 6PM ALLOTMENT SITE, BEMPTON LANE AND CONTINUING IN THE  
METHODIST CHAPEL, FLAMBOROUGH**

**Present:** Councillors R Sellick (in the Chair), P Couzens, S Emmerson, A Grainger, Mrs K Johnson, Miss B Nettleship, M Smales, Mrs C Taylor and I Woodhouse.

Councillors J Crossland and Mrs M Sexton were present at the Chapel as indicated in the Minutes.

Five members of the public in attendance at the Chapel

ERYC Ward Councillors C Matthews and J Wilkinson had sent apologies.

PCSO Liz Smith attended at the Chapel

Clerk, Libby Woodhouse, recorded the Minutes

**204/12 To receive apologies for absence:**

Apologies of absence were received from Councillors V Leppington and F Villani.  
Councillor J Crossland had contacted the Clerk and would be arriving late.

**205/12 To receive Declarations of Pecuniary/non-Pecuniary Interests on Agenda Items and the Nature of the Interest:**

Any declarations of interest made by Councillors are recorded at the appropriate Minute.

**206/12 To resolve that due to the confidential nature of the business to be transacted, the press and public are excluded from Agenda Item 4 only due to Data Protection Act principles and as the allotment site is private land (Section 1(2), Public Bodies Admissions to Meetings Act 1960):**

*RESOLVED:* that due to the confidential nature of the business to be transacted the press and public are excluded from the following item only

**207/12 Allotments: to view the allotment site at 6 pm in accordance with the attached report (Part 1) to include approving resolutions to issues as outlined in the report:**

Nine Councillors were in attendance and viewed the allotment site from 6 pm to 6.40 pm in accordance with the report. Councillors then proceeded to the Methodist Chapel and continued with the meeting.

**208/12 To proceed to the Methodist Chapel, Chapel Street, to complete the remainder of the meeting. Members of the public in attendance at the Chapel. Declarations of interest still apply.**

In accordance with Part 1 of the Allotment Report, items were discussed as follows:

Plot 47 – rubbish still present on periphery of plot.

Plots 1, 2, 3 – monitor with respect to evidence of bonfires

Plot 28 – cultivated but bonfire heap still present (not tenant's bonfire) – no action re non-cultivation.

Plot 29 – compost heap present

Plots 30 and 12 – evidence of bonfire currently burning – send letter to tenant.

Plot 34 – evidence of bonfire currently burning – plot tenancy terminated as 31<sup>st</sup> October, notify tenant trees, shed and rubbish to be removed.

Plot 14 – monitor re-non-cultivation

Plots 23, 70, 71, 76a, 65, 57, 52a – viewed as tenants had terminated tenancies as at 31<sup>st</sup> October – will require monitoring as to plot clearance by tenants after 31<sup>st</sup> October.

Plots 53 and 60a viewed with respect to plot clearance and issues with ownership of items on plot 60a.

Plots 43, 53, 72b and 74 viewed – currently vacant.

*RESOLVED:* (7 in favour, 1 against, 1 abstention) that the Council will clear rubbish on plot peripheries and vacant plots (plots 47, 29, 28, 43, 57, 72b, 74) and roadway behind the hedge and the

car park and that the cost will be put on to next year's rent, proposed Councillor Emmerson, seconded Councillor Mrs Taylor. Prices to be returned and considered at the next meeting.

Councillor Crossland arrived at the meeting, 7pm (10 Councillors in attendance).

### **209/12 Allotments – as Report Part 2**

(a) To note rent collection is booked and will take place on Saturday 27<sup>th</sup> October 2012 between 10 am and 12 noon in the back kitchen at the Village Hall and to approve which Councillor will attend with the Clerk and to approve the Rent Collection letter to all tenants:

**RESOLVED:** To approved Rent Collection letter and that Councillor Miss Nettleship will attend.

(b) To note that cutting of the front hedge has been ordered as required by the Court Order:  
(c) In view of the fact that as at 31<sup>st</sup> October 2012 there will be 12 plots vacant (10 full plots and 4 half plots) and possibly more after rent collection and no waiting list, to review the currently policy which is to only let plots to permanent residents of Flamborough and to approve widening the eligibility criteria to include residents of Bempton and Bridlington and Flamborough caravan owners:

**RESOLVED:** (All in favour) to broaden the eligibility criteria as above, proposed Councillor Couzens, seconded Councillor Mrs Taylor.

(d) To approve a Contractor for the plot clearance work of plots 60a and 53 (see enclosed report): Three prices had been received. There were also two applicants for plots 60a.

discussion and Councillor Couzens declared a pecuniary interest (he had submitted a price which relates to his employment), left the meeting for the duration of this item, did not take part in did not vote.

discussion and Councillor Grainger declared a pecuniary interest (he had submitted a price which relates to his employment). Left the meeting for the duration of this item, did not take part in did not vote.

**RESOLVED:** (All in favour) to let plot 60a to the person with a claim to the shed and wire fencing, proposed Councillor Woodhouse, seconded Councillor Crossland.

**RESOLVED:** (All in favour) to accept the price in the sum of £360 but to negotiate with the contractor to clear plot 53 only, proposed the Chairman, seconded Councillor Mrs Taylor.

Councillors Couzens and Grainger returned and resumed the meeting.

(e) To pursue leasing the Bempton Lane allotment site to an Allotment Association (see enclosed advice from ERNLLCA) – Chairman, Councillor R Sellick:

approaches to the Chairman to The Chairman had investigated this proposal to lease the site to an Association in order to reduce workload and invite the Association to manage the site. If it went ahead, the Association and to Solicitors would need to be made. A proposal made by pursue this was not seconded and defeated.

### **210/12 Clarification of Meeting conduct and format – Chairman Councillor R Sellick:**

The Chairman raised concerns following the previous meeting with regard to general meeting conduct and manners and put forward good practice points to move forward.

- Any points Councillors wish to make at a meeting should be addressed to the meeting through the Chair and only one person should speak at a time.

- Councillors should refrain from little groups of discussion and making off-putting noises which is becoming disruptive.
- Councillors who wish to leave before the meeting finishes should make the Chairman aware prior to the start of the meeting. Councillors who walk out without explanation is becoming the norm and is impolite.

Councillor Mrs Sexton arrived at the meeting, 7.30 pm (11 Councillors in attendance)

**211/12 Public Participation (approx 7.30 pm – order of agenda may change to incorporate this):**

**Mr David Hinde** – spoke with regard to two planning applications for wind turbines on the agenda.

- Speeton – this application is the duplicate of one recently withdrawn from Short Lane by the same applicant. Objections had been received from Bempton Parish Council, Reighton & Speeton Parish Council, Bridlington Town Council and Scarborough Civic Society and there was an MOD objection. The proposal would be highly visually intrusive, close to nearby cottages and Speeton village itself. There was also a scoping opinion in for an 86.5m turbine at the next farm.
- Manor Farm, Bempton – this application is similar to the previous but with only one turbine proposed. It would be very close to the centre of Bempton and residences, close to the railway line, visually intrusive within the Heritage Coast and delivery would prove difficult down Gillus Lane. There had been a large level of objection and he hoped that Flamborough would object as before.

**Mr David Ellis** - informed the Council that the applicants have stated the turbine is for a farm however the site is not in use as a farm – only a few horses are kept. The site already has photovoltaic cells. He was concerned at the visual impact in Bempton even though the scheme had been downgraded.

The Chairman proposed that planning applications should be considered next.

**212/12 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):**

- (a) **12/01461/FL** – Proposed siting of 2 x 24.6 m hub 32.4 m tip high wind turbines  
At land west of New Road, Speeton, Filey, North Yorkshire  
For Mr David Allison  
(Proposed site is within the boundary of the Heritage Coast)

**RESOLVED:** (9 in favour, 2 against) that the Parish Council strongly objects to the application on the grounds of the impact on the Heritage Coast, proximity to residences and to proposed the Chairman, seconded Councillor Woodhouse.  
Speeton, etc,

- (b) **12/03803** – Erection of a single 11kw wind turbine (height 18.4m to hub and 24.5m to blade tip, amended scheme of 11/05584)  
At land south east of Manor Farm, Newsham Hill Lane, Bempton  
For Mr A Pond  
Application Type: Full Planning Permission  
(Proposed site is within the boundary of the Heritage Coast)

**RESOLVED:** (9 in favour, 2 against) that the Parish Council strongly objects to the application on the grounds of the proposals being contrary to planning policies with regard to Heritage Coast, the proximity to residences and to Bempton, lack of wildlife impact on the studies, etc,  
proposed Councillor Mrs Taylor, seconded Councillor Grainger.

- (c) **12/03734** – Erection of porch entrance, orangery, extension to shop and replacement ice cream kiosk  
At Headland Restaurant, Lighthouse Road, Flamborough

For Mr D Gould  
Application Type: Full Planning Permission

**RESOLVED:** (10 in favour, 1 against) that the Parish Council fully supports this application and recommends that it is approved, proposed Councillor Crossland, seconded Councillor Mrs Johnson.

- (d) **12/03561/TCA** – Crown lift Sycamores (T1-T5) to 4.6m to reduce branches overhanging road, path, garden, greenhouse, garage and roof of property  
At Butlers, Butlers Lane, Flamborough  
For Mrs Rosemary Houghton  
Application Type: Tree Works in Conservation Area.

**RESOLVED:** (All in favour) that the Parish Council has no objections to this application, proposed the Chairman, seconded Councillor Mrs Johnson.

#### **Applications Approved by ERYC**

- (a) **12/03313** – Display of a non-illuminated free-standing directional sign for the Living Seas Centre on existing post at South Sea Road, Flamborough.  
(b) **12/03314** – Display of 1 no fascia sign and 1 no free standing pole mounted sign at South Landing Café, South Sea road, Flamborough  
(c) **12/03563** – Erection of single storey extension to side and increase in roof height to existing holiday home at Thurston, Lighthouse Road, Flamborough  
(d) **12/03353** – Erection of two and single storey extensions to side at 111 Constable Rd, Flam.

#### **Applications Refused by ERYC**

- (a) **12/02625** – Outline – Erection of three holiday cottages (access and layout to be considered) at land west of the Viking Hotel, North Marine Road, Flamborough

#### **Applications Withdrawn**

- (a) **12/01292** – Erection of 2 x 24m high to hub and 34.2m high to tip wind turbines at land east of 11 Short Lane, Bridlington.

#### **Planning Application Appeals**

- (a) **11/04454** – Erection of second 11kw gaia wind turbine on 18m tower at Mill Field House, Buckton Barn, Scarborough Road, Bridlington (second appeal start date of 14<sup>th</sup> September 2012 – first appeal start date was 26<sup>th</sup> March 2012) – subsequent information is that the Planning Appeal has been withdrawn.

#### **213/12 To approve Minutes of Parish Council Meeting of 3<sup>rd</sup> September 2012:**

**RESOLVED:** (All in favour) that the Minutes of this Meeting are approved and signed as a true and correct record.

#### **214/12 To review the Action Log and receive the Clerk's Report (for information enclosed):**

**Goal posts** – Councillor Crossland still has the sockets

**Diamond Jubilee Tree** – Donated by Mr Norman Hall and planted in Camerons Gardens on 1<sup>st</sup> October with the help of Councillor Grainger and Councillor Mrs Johnson. Councillor Grainger fitted the plaque.

**Entrance matting, gate to playground** – this work was completed by Councillor Sellick on 22<sup>nd</sup> September with the help of Councillor Grainger.

**941**

**Small Works Contract** – in consultation with Chairman and Vice Chairman, three jobs were raised to clear the backlog of small work on the ongoing list – accounts as submitted.

- Playground repairs – reinstall missing swing, replace damaged swing seat, tighten log walk bolts, tighten all swing seat connectors, replace missing bolts in playground fence and make safe damaged section of fence. (A part from Wicksteeds had to be ordered to be able to replace the swing)

- Playground signs – remove and dispose of existing burnt sign, install Dog Control Order sign (provide fixings and backing), provide and install new Operators sign (as last Playground Inspection)
- Village Green fence – repair fencing on Mereside behind seat near vehicle opening, clean out Shelter.

This amount of work will not always be the case and the work was only split in order to clear the backlog. The Council may wish to fix a budget ceiling for this Contract at the budget meeting in November.

**Playground Inspection** – Annual Inspection has been ordered from the Playground Inspection Company.

**War Memorial Railings** – Letter sent to Garton Heritage Forge requesting the railings are painted “as existing”. Councillor Smales confirmed that there had been a problem with the paint and that the contractor had assured that it would be repainted in gloss prior to Remembrance Sunday.

**Gas cylinders, East Coast DIY** – In May the Parish Council reported residents concerns to the Fire Service in respect of gas bottles being stored to the rear of this property in High Street. On 7<sup>th</sup> September a response was received from the Fire Service stating “I attended unannounced and was unable to substantiate local residents’ accusations. Within the premises I observed one full cylinder and 2 empties, which cannot be deemed to be unacceptable. According to the shopkeeper this is the normal stock level.”

**High Street footpath** – a resident queried whether this would be repaired/slurry sealed – this was sent to ERYC Highways and an acknowledgement received but no response yet.

**Capital Footway Slurry Sealing & Civil Works 2012-2013** – capital programme identified works in Flamborough is North End.

**Christmas Tree** – has been ordered with D & S Grewer.

**Extra grass cutting** – Allotments (3 plots and roadways) has been undertaken. Track to rear of front hedge cannot be cleared because it is full of non-allotment rubbish. Charlie’s Gardens will be cut.

**Cliff Walk, South Landing to Lighthouse** – Councillor Matthews has liaised with Streetscene Services who have arranged for the ravines handrails and steps to be inspected and it is anticipated that the works will be completed within the next three to four weeks. If deemed urgent, it will be sooner.

**Clerk’s hours** – September 78 hours worked (14 hours over – put back to annual leave).

**ERYC Brid/Driff Community Partnership** – notes of the last meeting had been received and notice of the next meeting at Barmston on 29<sup>th</sup> October.

**ERYC, ERYC (Bridlington Footpath Nos 24, 20, 26, Bridleway 37, Flamborough Bridleway 11) Definitive Map and Statement Modification Order 2012** – this order had been confirmed by ERYC unopposed on 27<sup>th</sup> September and the Order will take effect on 4<sup>th</sup> October.

**ERYC, ERYC (Bridlington Ancient and Flamborough Awarded Bridleway) Public Path Extinguishment Order 2012** – objections to be made by 2<sup>nd</sup> November 2012.

**Living Seas Centre** – The Council received an invitation to attend an open day on 9<sup>th</sup> November from 10 am and 6 pm to view the new facility. The Chairman, Councillor Smales and the Clerk will attend.

**ERYC, notification of rolling road closure, Bridlington Half Marathon on 21<sup>st</sup> October 2012.**

**RESOLVED:** (All in favour) to strongly object to the proposal as it was unacceptable to isolate Flamborough for 3 hours for a marathon due to the impact on businesses, visitors and residents and ask to an explanation/clarification and provide assurances that access to Flamborough will be available throughout the day, proposed the Chairman, seconded Councillor Crossland. Cc Ward Councillors.

## 215/12 Questions/Reports from Councillors and Committee Representatives:

**Councillor Mrs Johnson** – was concerned at the state of the footpath on Carter Lane. Councillor Crossland confirmed that this had been marked out for repair/resurfacing.

**Councillor Mrs Taylor** – reported that there were potholes on Greenside. The Clerk will refer to ERYC

**Councillor Mrs Sexton** – reported that the graveyard wall at St Oswald’s was damaged and there was likely to be a financial cost to repair it and she hoped that the Parish Council could be approached. The Church had written to let the Parish Council know the situation at the last meeting.

**Councillor Woodhouse** – apologised for absence over recent months - he had been working in London.

**Councillor Woodhouse** – reported that the Sports Club Trust Gala in August had successfully raised £6,000 which would go to purchase new mowers for the field. The tractor shed had been completed.

**Councillor Smales** – reported holes in two covers in the road at the junctions of Tower Street/Lighthouse Road and Lighthouse Road/South Sea Road. The Clerk had reported these today to ERYC.

**Councillor Smales** – commented that the Ward Councillors had not attended meetings much recently and asked the Clerk to write to invite them to come.

**216/12 Chairman’s Report:**

The Chairman commented on the political arena with regard to central government shifting around with regards to planning applications. John Hayes had been transferred to Energy Minister who had been outspoken against wind turbines and it would be interesting to see developments going forward.

**217/12 To note/deal with correspondence as listed below:**

- 03-Oct-12 ERYC, Budget Event, 28<sup>th</sup> November, Bridlington Spa, 12.30pm-4 (emailed to Cllrs)
- 02-Oct-12 ERNLLCA, NE District Committee, 9<sup>th</sup> October, Driffield, 7.30 pm. (emailed to Cllrs)
- Oct-12 ERYC, Abolition of Council Tax Benefit (enclosed)
- 01-Oct-12 ERYC, Winter Services Consultation Event, 8<sup>th</sup> October, Driffield School, 8 pm.
- 01-Oct-12 East Riding Rural Strategy Launch, 9<sup>th</sup> November 2012, 10 am, Bishop Burton College
- 24-Sept-12 ERYC, Consultation of the ERYC Statement of Community Involvement, deadline 5<sup>th</sup> November 2012 for comment (emailed to Cllrs)
- 24-Sept-12 ERYC, Consultation on ERYC’s Draft Tenancy Strategy, deadline 5<sup>th</sup> November for comment (emailed to Cllrs)
- 24-Sept-12 ERYC, Flood Liaison Group, 28<sup>th</sup> September 2012, agenda.
- 29-Aug-12 Audit Commission, Appointment of External Auditor from 2012/13 – Littlejohn LLP.
- Sept 2012 ERVAS, East Riding Parish News, ERNLLCA Newsletter (enclosed).

**218/12 Accounts:**

(a) **To approve payment of accounts to 30<sup>th</sup> September 2012** (see attached sheet):

Chq No	Creditor	Net Due	VAT	Total
2198	R Sellick, reimburse for grids to playground gate base	60.08		60.08
2199	Wicksteed Leisure Ltd, Wicksteed keylink for swings	9.00	1.80	10.80
2200	MR & KM Couzens, Grounds Maintenance cut x 13	254.40	50.88	305.28
2201	AB Grainger, Small Works, Playground signs	50.00		50.00
2202	AB Grainger, Small Works, Village Green fence repairs, etc	75.00		75.00
2203-6	PAYE	1,281.00		1,281.00
2207	Clerk Expenses (Sept)			
	Telephone	8.00		8.00
	Broadband connection	7.50		7.50
	Expenses for working from home	12.00		12.00
	Postage	18.69		18.69
	Stationery	2.88		2.88
	Photocopying paper	6.65	1.33	7.98
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Toilets Supplies, Brid Cash & Carry	23.33	4.65	27.88
2208	AB Grainger, Playground repairs	67.00		67.00
	<b>Totals</b>	<b>1,897.53</b>	<b>58.66</b>	<b>1,956.09</b>

Councillors Couzens and Grainger declared non-pecuniary interests (invoices to be paid).

**RESOLVED:** (All in favour) to pay the accounts as set out in the agenda, proposed Councillor Mrs Sexton, seconded Councillor Woodhouse.

**(b) To note the budget monitor to 30<sup>th</sup> September 2012 (enclosed):**

This was noted.

**219/12 To approve October's Newsletter (attached):**

**RESOLVED:** (All in favour) to approve the newsletter, copy and place in shops, Drs, Library, proposed Councillor Couzens, seconded the Chairman.

**220/12 To approve amendments to Standing Orders in accordance with the attached report:**

- (a) To remove existing Section 7 and replace with new Section 7 (new Code of Conduct):
- (b) To remove existing Section 31 (old Code of Conduct - now not relevant):
- (c) To remove existing Section 25 and replace with new Section 25 (Power General Competence)
- (d) To remove existing Section 30 c iv and re-insert Model Section 30 c iv (financial):

Note: A resolution permanently to add, vary or revoke a Standing Order shall when proposed and seconded, stand adjourned without discussion to the next ordinary meeting of the Council.

The Chairman proposed and Councillor Woodhouse seconded to approve the amendments as detailed. This will stand adjourned to the next meeting.

**221/12 To approve amendments to Financial Regulations in accordance with the attached report:**

To approve the re-introduction of Model Financial Regulations 11.1(d) and (e) in respect of contracts over £10,000:

The Chairman proposed and Councillor Woodhouse seconded to approve the amendments as detailed. This will stand adjourned to the next meeting.

**222/12 To note street light column 84 has been damaged and to approve £955.35 to replace the damaged column, YE transfer, lantern transfer, noticing and out of hours emergency call-out to make safe:**

The Clerk informed Councillors of the breakdown of the costs. It was noted that a contractor turning in to the field entrance with heavy equipment may have damaged the light. The Clerk will make enquiries.

**RESOLVED:** (9 in favour, 2 against) that funds are authorised to replace the light as detailed, proposed the Chairman, seconded Councillor Woodhouse.

**223/12 Christmas Lighting:**

- (a) **To approve £161.28 for ERYC to inspect, check and carry out any remedial work to Christmas Lighting (Camerons Gardens and Dog & Duck Square) including switching on the lights on the appointed day (timer boxes to be replaced too):**

**RESOLVED:** (All in favour) to approve £161.28 to carry out remedial work including switch on, proposed the Chairman, seconded Councillor Mrs Sexton.

- (b) **To approve switch on date of Friday 7<sup>th</sup> December and switch off Friday 4<sup>th</sup> January 2013:**

**RESOLVED:** (All in favour) to approve the switch on and switch off dates, proposed the Chairman, seconded Councillor Mrs Sexton.

**224/12 To receive an ERYC response with regard to moving the Allison Lane bus stop and to approve ERYC's proposal for a new location (on Lighthouse Road outside South Gable):**

ERYC had proposed a new location on South Sea Road outside South Gable. The Clerk will write back that this location would be unacceptable as traffic would be forced on to the wrong side of the road to pass buses close to two major junctions and that the footpath at this location is at its narrowest and

overhanging with bushes. The Clerk will invite the Officers to attend a Parish Council meeting and ask to re-consider the Library location as buses had been stopping at this location for over 30 years.

**225/12 To receive a report regarding Charlie's Gardens including advice from ERNLLCA and:**

- (a) To approve a second round of tendering comprising a value for money process, approve general advertising for any potential contractors: and
- (b) To approve the Specifications included within the report:

**RESOLVED:** (All in favour) to amend Specifications to include for a water connection and meter, gates to be lockable with lock and chain and set back 3 m from the highway; to approve the Specifications with the amendments and proceed with a value for money process, proposed the Chairman, seconded Councillor Woodhouse. Submissions to be returned for December.

**226/12 PCSO Smith's Report:**

PCSO Smith arrived at the meeting to give a report to the Parish Council at this point. There had been incidents of young people banging on windows in High Street, Village Hall doors and causing nuisance and damage at the Cricket Field (Fairway letters had been sent); a large party advertised on Facebook at Danes Dyke had been broken up, alcohol confiscated and letters sent – then young people had to be dispersed from Marton Road after parents had picked them up from Danes Dyke and dropped them off at Marton Road; a visitor's car in Allison Lane had been damaged. PCSO Smith had undertake Street Surgeries on 18<sup>th</sup> September (High Street, Chapel Street) and 27<sup>th</sup> September (South Sea Road), is always out walking the area whenever she can and had visited the children at School on 21<sup>st</sup> September to talk about personal and road safety. She will do another School visit for bonfire night, will visit the Youth Club and continue foot patrols. The Chairman thanked her for attending to update the Council.

**227/12 To approve requesting ERYC to review the pavement on Allison Lane (it is not level and too narrow) – Chairman, Councillor R Sellick:**

**RESOLVED:** (7 in favour, 3 against, 1 abstention) to write to ERYC to look at the Allison Lane footpath to make it wider and more level, proposed the Chairman, seconded Councillor Smales.

**228/12 To approve arrangements for Remembrance Sunday 11<sup>th</sup> November:**

The Chairman will lay the wreath. Councillor Smales will wash down the War Memorial if possible, Councillor Couzens will ensure the grass is cut and Councillors Woodhouse and Grainger will sort out the railings. The Clerk will check with regard to the position that the flag should be flown at.

Councillor Smales left the meeting at this point as he had to go to work.

**229/12 To note the enclosed report regarding the permanent memorial for the disaster in 1952 at Thornwick and approve a way forward:**

The Clerk had prepared a report – although Flamborough Holidays had given approval, the land on which a seat had been proposed near the pill-box belonged to Yorkshire Wildlife Trust. YWT did not wish a seat to be placed there as the land is part of the SSI and it would set an unacceptable precedent at that location. YWT had suggested to install a plaque on the pill-box (subject to permissions) or to install a seat near to the café on the cliff top (subject to J Crossland's permission). Paul Arro had written further (copy supplied to Councillors) requesting the seat be placed on the cliff top 30 m to the west of a seat currently in situ to the west side of the ravine and Donkey Path (nowhere near the café). Councillors discussed all possibilities and locations and felt that there was too much vandalism on the cliff top but still wished to have a permanent memorial.

**RESOLVED:** (All in favour) that a plaque (A4 size) should be fixed to the pill-box where the life belt is with the wording given by Paul Arro, the likely budget is approximately £60 and that Councillor

Crossland will sort out the plaque and fixing (subject to permissions) to the pill-box, proposed Councillor Crossland, seconded Councillor Couzens.

**230/12 To approve moving meeting venues:**

It was felt that in the past, the Parish Council had moved venues at times to give different groups chance to benefit from the revenue. However, although cold in the Chapel sometimes, it was a good venue.

**RESOLVED:** (All in favour) to look at the availability and cost of other venues in the village, proposed Councillor Woodhouse, seconded Councillor Mrs Sexton.

**231/12 To note a personnel working group will take place to discuss the Clerk's working arrangements and to report findings to the next meeting of the Parish Council:**

It was noted that a working group to consist of the Chairman, Councillors Mrs Johnson and Villani will report to the next meeting.

**232/12 To note changes to cheque signatories and other controls – ERNLLCA briefing note:**

This was noted.

**233/12 ERNLLCA: To approve Councillor attendance at the ERNLLCA Day Conference – Being a Good Councillor (see attached papers):**

No Councillor wished to attend the Conference on 3<sup>rd</sup> November 2012.

Signed as a true and correct record .....*R Sellick*.....Date .....12<sup>th</sup> November 2012....  
Councillor R Sellick  
Chairman, Flamborough Parish Council



**MINUTES OF PARISH COUNCIL MEETING**  
**12<sup>TH</sup> NOVEMBER 2012, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH**  
*(Prior to the meeting a surgery was held with Councillor Woodhouse)*

**Present:** Councillors R Sellick (in the Chair), P Couzens, J Crossland, Mrs K Johnson, V Leppington, Mrs M Sexton, M Smales, Mrs C Taylor and I Woodhouse  
Ward Councillor J Wilkinson (Ward Councillors R Harrap and C Matthews had sent apologies)  
PCSO Liz Smith  
One member of the public

**234/12 To receive apologies for absence:**

Apologies of absence were received from Councillors S Emmerson, A Grainger, Miss B Nettleship and F Villani.

**235/12 To receive Declarations of Pecuniary/non-Pecuniary Interests on Agenda Items and the Nature of the Interest:**

Any declarations of interest made by Councillors are recorded at the appropriate Minute.

**236/12 Public Participation Session (15 minutes):**

No person wished to speak.

**237/12 To approve Minutes of Parish Council Meeting of 8<sup>th</sup> October 2012:**

**RESOLVED:** (All in favour) that the Minutes of this Meeting are approved and signed as a true and correct record.

**238/12 To review the Action Log and receive the Clerk's Report (for information enclosed):**

**War Memorial Railings** – the railings have been repainted.

**Small Works Contract** – repairs to the Village Green fence opposite the youth shelter were undertaken in the sum of £25 following damage done to the fence on 19<sup>th</sup> October which was reported to the Clerk by a resident in the area.

**Damaged Street Light, Bempton Lane** – following an approach to Dee & Atkinson with regard to the contractor of the field, Mr Woodcock contacted me on 24<sup>th</sup> October by telephone. He stated that he had not previously known of the incident until the Council's query was passed on to him by Atkinsons. He has questioned his staff and they had forgotten to tell him but yes they had hit the light on turning into the field on the date/time in question. He has verbally stated that he will pay for the damage if the invoice is passed to him when ERYC has repaired the light and then he will claim on his insurance. Repairs likely to be started during the week of 12<sup>th</sup> November.

**Christmas Lighting** – arrangements are in hand for remedial work and testing of the Christmas Lights.

**Christmas Tree** – is ordered and will be delivered to Couzens farm during the week of 3<sup>rd</sup> December.

**War Memorial** – ERYC has requested details of our Memorial as they are creating an inventory for the "In memorial 2014" which commemorates 100 years since World War 1. Details have been sent of the War Memorial as they require.

**Road Closure, Half Marathon** – ERYC's response was emailed to Councillors on 15<sup>th</sup> October prior to the Marathon on 21<sup>st</sup>.

**Allotment work to clear plot 53** – has been completed. See allotment report.

**Clerk's hours** – October 79 hours worked (15 hours over – put back into annual leave)

**ERNLLCA** – the latest newsletter had been circulated by Councillors by email.

**Environment Agency** – Bathing Water Quality results for Yorkshire – circulated to Cllrs by email.

**ERYC, Rough Sleeping return 2012** – the Clerk will submit a nil return.

**Brid & Driff Community Partnership** – notes of meeting of 29<sup>th</sup> October at Barmston were emailed to Councillors. The next meeting is Tibthorpe on 3<sup>rd</sup> December.

**ERYC (Bridlington Ancient and Flamborough Awarded Bridleway) Public Path Extinguishment Order 2012** – had been confirmed by ERYC as an unopposed Order.

**YWT Living Seas Centre** – the Open Day had been attended by Councillors Smales, Mrs Johnson, J Crossland and the Clerk.

**Mrs Grierson** – letter request to donate a seat at Thornwick. The Clerk will reply that the Council's policy is not to accept donations of seats unless a seat requires replacing and the request will be placed on file.

**Verge, rear of Church, Lily Lane** – ERYC has not yet completed this work and it will be discussed at February's Parish Council meeting.

**Conservation Area Review** – Ongoing since 2008. The Clerk will ask when the report will be going to ERYC's cabinet.

**239/12 PCSO Liz Smith** – arrived at the meeting and gave the Council a report.

- Burglaries and thefts are a concern and vehicles acting suspiciously are being reported to the Police – vehicles are coming into the area and persons are targeting houses and gardens. Of particular concern are a small silver car and a white van – anyone should report Reg Nos to the police of vehicles being driven suspiciously or report persons acting suspiciously.
- Chapel Street – the red lorry causing an obstruction on the highway has now gone.
- Ozzy's – young persons have been running riot in the restaurant and the PCSO will patrol the area.
- Tower Street – children have been throwing stones and causing trouble outside the paper shop.
- School – there has been a report of drinking and rubbish in the outdoor classroom.
- Speeding cars – still a problem between Bridlington and the Lighthouse
- Untaxed vehicles – 3 have been removed from the highway.
- Cricket Field – CCTV is ongoing there and at the WI
- Surgeries – PCSO Smith has undertaken surgeries on 22<sup>nd</sup> October and will be doing so on 14<sup>th</sup> November in the Constable Road/South Sea Road North area.
- School – PCSO Smith gave a presentation to children at school re bonfire night, trick or treating, the dangers of fireworks, mischief night.

Councillor Mrs Taylor had contacted the PCSO with regard to a suspicious rucksack she had found under her car.

PCSO Smith left the meeting.

**240/12 Questions/Reports from Councillors and Committee Representatives:**

**Councillor Woodhouse** – on behalf of Councillor Villani brought up the dangerous state of the handrails, bridges, etc, on the cliff top between South Landing and the Lighthouse. ERYC confirmed this work would be undertaken but it had not been completed. The Clerk will request an update.

**Councillor Mrs Taylor** – reported that she had again received complaints about the footpath on Post Office Street between the Co-op and the newsagents on Tower Street. The Clerk will pass this on to ERYC Highways again.

**Councillor Smales** – reported that there were a large number of bins to the rear of Post Office Street. Ward Councillor Wilkinson reported that something could be done.

**Councillor Smales** – reported that he had been disappointed with the Living Seas Centre. He had thought that although would seem to be a good educational package, there was no high technology and not much there. There were posters, TV, coffee machine and interactive floor. ~~The~~ *Councillor Mrs*

*Johnson* did not think it would benefit Flamborough as people would be brought by bus, taken away by bus and not visit Flamborough's services or businesses. This was echoed by the other Councillors who had attended. The consensus was to give them time to see what happened as it was early days yet.

**Councillor Smales** – raised concerns about the War Memorial – that holes. This part had been repaired previously. This will be considered at the next meeting.

*Amended 03/12/12 RS*

**Councillor Woodhouse** – thought that the Councillors representing the Parish Council at the Remembrance Service the previous day had done so very well.

**241/12 Chairman's Report:**

The Chairman had nothing to report.

**242/12 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):**

**Applications Approved by ERYC**

- (a) **DC/12/02651** – Construction of balcony to front following demolition of existing porch at Linksway, Lighthouse Road, Flamborough
- (b) **DC/12/03734** – Erection of porch entrance, orangery, extension to shop and replacement ice cream kiosk at Headland Restaurant, Lighthouse Road, Flamborough

**Applications Refused by ERYC**

- (a) **DC/12/03700** – Erection of single storey extension to rear at Langanæs, Crofts Hill, Flam.

**243/12 To note/deal with correspondence as listed below:**

01-Nov-12 ERYC, Review of Dog Control Orders, consultation, emailed to Cllrs on 2/11/12  
 Oct 12 ERYC, East Riding Local Plan update (enclosed), emailed to Cllrs on 30/10/12.  
 East Riding Parish News, Newsletters, advertising

**244/12 Accounts:**

- (a) **To approve payment of accounts to 31<sup>st</sup> October 2012** (see attached sheet):

Chq No	Creditor	Net Due	VAT	Total
2210	Royal British Legion, poppy wreath, Remembrance Day s137	17.00		17.00
2211	Npower, electric, street lighting 1/7/12-30/9/12	1,493.77	298.76	1,792.53
2212	Npower, electric, toilets (estimated)	74.54	3.73	78.27
2213	MR & KM Couzens, Grounds Maintenance, cut x 14	254.40	50.88	305.28
2214	AB Grainger, Small Works, Village Green fence repairs	25.00		25.00
2215-7	PAYE (Oct)	1,222.60		1,222.60
2218	Clerk Expenses (Oct)			
	Telephone	8.00		8.00
	Broadband connection	7.50		7.50
	Expenses for working from home	12.00		12.00
	Postage	12.60		12.60
	Stationery	15.57	2.65	18.22
	Photocopying paper	9.97		9.97
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
2219	Mrs E Woodhouse, reimburse inkjets, Dell	53.32	10.66	63.98
2220	MR & KM Couzens, Allotment Clearance work	300.00	60.00	360.00
2221	AE Smith, cut front hedge, allotments	45.00	9.00	54.00
	<b>Totals</b>	<b>3,573.27</b>	<b>435.68</b>	<b>4,008.95</b>

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Councillor Couzens declared a pecuniary interest as he had an account submitted for payment.

**Received**

£1860.00 Allotment Rents  
 £12.44 Toilets Donations (October)

**Paid**

8/10/12 - Chq 2209, £72.00 inc VAT, MR & KM Couzens, grass cut allotments/Charlie's Gdns

**RESOLVED:** (All in favour) to pay the accounts as submitted.

**(b) To note the budget monitor to 31<sup>st</sup> October 2012 (enclosed):**

The Council noted that there was 5 months left and just over half of the budget had been spent.

**(c) To receive attached report and approve further action if necessary re Barclay's Bank:**

The report was noted. A problem had occurred with housekeeping at Barclay's but this had been resolved by the Bank. In resolving it, an update to the signatories and change of mandate to remove out of date signatories was required.

**RESOLVED:** (8 in favour, 1 abstention) that the Clerk is authorised as a signatory, proposed the Chairman, seconded Councillor Mrs Johnson.

**245/12 To approve amendments to Standing Orders in accordance with the attached report, proposed by the Chairman and seconded by Councillor Woodhouse at October's meeting:**

**RESOLVED:** (All in favour) to approve amendments to Standing Orders as detailed in the report, proposed by the Chairman seconded by Councillor Woodhouse.

**246/12 To approve amendments to Financial Regulations in accordance with the attached report, proposed by the Chairman and seconded by Councillor Woodhouse at October's meeting:**

**RESOLVED:** (All in favour) to approve amendments to Financial Regulations as detailed in the report, proposed by the Chairman, seconded by Councillor Woodhouse.

**247/12 Charlie's Gardens:**

**(a) To receive the enclosed report detailing issues with the ERYC grant and timescales:**

The report was noted. This detailed fully the problems the Clerk and Council had faced in trying to meeting ERYC Grant Fund requirements and Parish Council audit requirements.

**(b) To receive the enclosed report detailing value for money submissions and approve a contractor:**

Six contractors had received tender documents. Three had withdrawn. One quote was received which was not sufficient and because three quotes were required for the change of use application to be submitted for the ERYC grant fund panel (required as the contractor would be changing and would change the basis on which the grant was given).

**RESOLVED:** (All in favour) that the grant should be returned to ERYC due to a lack of contractors/quotes, problems with specifications and timeframes, proposed the Chairman, seconded Councillor Mrs Johnson.

The Council will look at specifications and funding options again at January's meeting.

**950**

**248/12 To receive the East Riding Local Development Framework Allocations DPD Fact Checking Exercise for Flamborough Land Bid Sites and to check each site against the Individual Site Assessment:**

- Attached are the Fact Checking Site Plans and the Fact Checking Site Assessments for Flamborough which should be checked for accuracy. These should be read in conjunction with the Site Assessment Methodology which is emailed to Councillors (80 pages) as it contains background data/information and the relevant key to the information on the Site Assessments.
- Note: this is NOT a consultation on Preferred Sites or the deliverability of each site which will be the next stage. This is a fact checking exercise prior to the commencement of the formal Preferred Sites consultation.

The Council noted the exercise and the Clerk will reply with inaccuracies to FLA5 (as it is within the revised Conservation Area boundary) and FLA6 (as it is the site of Ancient Fishponds and within the revised Conservation Area boundary).

**249/12 Allison Lane Bus Stop:**

- (a) **To note that Officers were unable to attend the meeting:**
- (b) **To note that Officers are suggesting that the bus-stop is located outside/near to the Village Hall although this is against the advice of PC Darren Storr, Traffic Management Officer. As the proposal is against Police advice, the Parish Council is requested to consider whether to proceed with consultations for this location (see enclosed series of emails supplied by ERYC of conversations with the Police and EYMS with the relevant facts to make the decision):**

The Council wished to continue with the consultations for the bus-stop to be located outside the Village Hall.

**250/12 To consider the enclosed email from Paul Arro requesting that the Parish Council reconsider the decision to put a plaque at Thornwick Bay and requesting that a seat is sited on the cliff top: (Six month rule applies, Rescission Notice required to reverse this decision if the Council wishes).**

The Parish Council fully discussed and considered Mr Arro's email and one from Mrs Bean which the Clerk circulated to the meeting. The consensus was that the decision should stand to place a memorial plaque on the pill box alongside the life belt.

**RESOLVED:** (All in favour) to increase the budget from £60 to £70 for the plaque as this was ready for collection, proposed the Chairman, seconded Councillor Mrs Sexton.

The Council was clear that a seat is not an option on the cliff top because of vandalism at that location. However, the Council also concurred that a further more permanent memorial to the disaster and funding could be looked into and to ask Mr Arro for alternative suggestions.

**251/12 To receive the ERYC response to the Parish request to look at widening/improving the footpath on Allison Lane and to approve further action:**

The Council noted ERYC's reply which was that Allison Lane had been looked at before - the carriageway width is the bare minimum to allow two-way traffic. To improve and widen the footway it would be necessary to reduce the width of the carriageway and therefore require a one-way street. If the footway was widened (also requiring extensive drainage modifications to property downpipes) ERYC would be obliged to introduce parking restrictions to prevent the narrow carriageway and footway from being obstructed. The last time this relatively expensive scheme was suggested a number of adjacent properties objected to these proposals and the Parish Council did not wish to take the matter further. The Parish Council noted this could be looked at if the land opposite is redeveloped.

**951**

Councillor Smales left the meeting at this point to go to work.

Ward Councillor Wilkinson left the meeting at this point – he explained that one of the Ward Councillors always tried to attend meetings.

**252/12 To receive a report regarding venues for meeting and approve the way forward:**

**RESOLVED:** (All in favour) to move to the WI from January's meeting, proposed Councillor Mrs Taylor, seconded Councillor Mrs Johnson.

The Clerk will write to the Chapel thanking them and explaining that the Council tried to move venues every few years to give a bit of revenue to other village organisations.

**253/12 Allotments: To receive a report on the Clerk's monthly site visit/rent collection and approve:**

- (a) **A price/contractor for rubbish clearance agreed at site visit meeting (No 4 on report):**

Councillor Couzens declared a pecuniary interest as he had submitted a price for the work which would financially affect his employment and left the meeting for the duration of this item, did not take part in discussion and did not vote.

Only one quote had been received.

**RESOLVED:** (All in favour) to accept the quote from MR & KM Couzens in the sum of £960 for rubbish clearance work, proposed the Chairman, seconded Councillor Woodhouse.

Councillor Couzens returned and resumed the meeting.

**(b) Action with regard to management of plot clearance of terminated plots (No 5 on report):**

The Clerk had sent letters to the outgoing tenants of plots 16, 34 and 71 with regard to clearing the plots within 10 days following a site visit with Councillor Smales on 5<sup>th</sup> November. The Clerk and Councillor Smales had visited again on 12<sup>th</sup> and some progress had been made on plots 34 and 16. The Council will look at this at the next meeting.

The Council noted that applicants had been let a total of two and a half plots. There was a total of 11 plots vacant (10 full and two half plots). Letter 1s had been sent to three tenants who had not paid at Rent Collection - one had paid and another had terminated. One is still outstanding.

**254/12 To approve a donation to Flamborough Pre-School of £250 towards the cost of a Christmas Trip to the Panto at the Spa, see enclosed letter (note there is £315 remaining in the budget for donations; the power is s145 Local Government Act 1972 or s19 Local Government (Miscellaneous Provisions) Act 1976; Flamborough Pre-School is a Registered Charity):**

**RESOLVED** (6 in favour, 1 against) to donate £250 to the pre-school towards the cost of a Christmas trip to the Panto, proposed the Chairman, seconded Councillor Mrs Sexton.

**255/12 To note the enclosed report regarding dispensations required for Councillors to be able to discuss and vote on setting the precept:**

This was noted. The Clerk will send out forms for dispensations before the next meeting at which the budget and precept will be discussed and voted on.

Signed as a true and correct record ... *R Sellick* ..... Date ....3<sup>rd</sup> December 2012.....

Councillor R Sellick, Chairman, Flamborough Parish Council



**MINUTES OF PARISH COUNCIL MEETING  
3<sup>RD</sup> DECEMBER 2012, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH**

**Present:** Councillors R Sellick (in the Chair), P Couzens, J Crossland, A Grainger, V Leppington, K Johnson, Mrs M Sexton, M Smales, and I Woodhouse  
One member of the public  
Apologies had been received from ERYC Ward Councillors C Matthews, R Harrap and J Wilkinson and PCSO Liz Smith.  
Clerk, Libby Woodhouse, recorded the Minutes.

**256/12 To receive apologies for absence:**

Apologies of absence were received from Councillors S Emmerson, Miss B Nettleship, Mrs C Taylor and F Villani.

**257/12 To receive Declarations of Pecuniary/non-Pecuniary Interests on Agenda Items and the Nature of the Interest:**

Any declarations of interest made by Councillors are recorded at the appropriate Minute.

**258/12 Public Participation Session (15 minutes):**

**Richard Stephenson** – spoke to the meeting regarding his concerns about the ditch surrounding the School which drains into his land opposite the School. There had been people surveying the ditch who had informed him that the ditch is to be piped. He was concerned as there would be no planning application and so he would not know what materials would be used. He stated the ditch was in a terrible condition and needed cleaning out. The Clerk will find out whether planning permission would be needed.

**259/12 To approve Minutes of Parish Council Meeting of 12<sup>th</sup> November 2012:**

**RESOLVED:** (All in favour) that the Minutes of this meeting are approved and signed as a true and correct record with one amendment in Minute 240/12 that “Councillor Mrs Johnson did not think it would benefit Flamborough ...”. Proposed Councillor Mrs Johnson, seconded Councillor Mrs Sexton.

**260/12 To review the Action Log and receive the Clerk’s Report (for information enclosed):**

**Cliff Top, South Landing to Danes Dyke** – A response has been received from the Countryside Access Manager with regard the Parish’s reminder of repairs needed to handrails/bridges, etc on the cliff top footpath. The response stated “I am sorry that we have been unable to complete the works within the timescale that we originally stated. The inspection was carried out and we do intend to carry out some repairs during the winter period, but in the last two months we have been focusing on other priorities, in this area of the East riding. I can assure you that we have not forgotten the work, and that it still remains on our list of projects to be completed.”

**Footpath, Post Office Street** – The Head of Streetscene Services has replied that the Highways Engineer will deal with this matter directly with us.

**Land SW of Water Lane** – An email was received from the Planning Enforcement Officer stating “Please be advised I have served an Enforcement Notice on the above land re the removal of the field shelters, stabling & storage buildings. The land is owned by Colin Waddington of 26 Pump Lane Buckton, the notice comes into effect on 13th December 2012 & the owner has 3 months in which to comply from that date unless an appeal is lodged.

**Bus Stop, Allison Lane** – The Parish Council asked ERYC to proceed with consultations on the Village Hall location – ERYC responded that it is being discussed.

**Conservation Area Review** – Requests for an update as to when this review is going to Cabinet were sent to ERYC on 14<sup>th</sup> and 26<sup>th</sup> November. The Parish has not received a response.

**Thornwick Memorial** – an email was sent to Mr Arro confirming the Parish Council’s position and asking whether he could put forward an alternative suggestion for a permanent memorial – no response received yet.

**Street Light, Bempton Lane** – work is partially complete.

**Bank Mandate** – has been successfully completed. A form has been sent to be completed for telephone banking.

**Charlie’s Gardens** – the grant has been returned and ERYC has acknowledged receipt.

**Venue for meetings** – The Chapel has been thanked for the accommodation over the last few years. The WI Hall has been booked as from January – waiting for advice from the WI re keys and payment.

**Christmas Lights** –

- Timer boxes have been installed and the Christmas Lights have been tested.
- Switch on is 7<sup>th</sup> December.
- Annual ERYC Christmas Lights permit has been prepared.
- Christmas Tree had been delivered today – Councillors will erect it at the weekend.

**Street Light 47, Tower Street o/s the War Memorial** – has a YE electrical fault – likely timescale for repair is one month.

**Allotment rubbish clearance** – has not yet been completed due to the inclement weather.

**PCSO Smith** – had sent a report which had been emailed to Councillors and reported at the meeting.

**ERNLLCA Newsletter** – the latest one had been emailed to Councillors

**Donation to Pre-School** – the Pre-School had sent a card thanking the Council which was read out.

**School Ditch** – The Clerk had been contacted by Mr Pockley from Beech Avenue who was upset that the ditch had flooded into garages on Bempton Lane and Councillor Crossland had helped divert the water from the blocked ditch into the School field. Mr Pockley had contacted ERYC but no action had been taken and he was upset as the ditch was blocked. The Clerk was aware that the School had contacted ERYC too and was trying to sort it out. Councillor Crossland was concerned about mis-information regarding the responsibility for the maintenance of the ditch. As a result of the Enclosure Award the responsibility is with the adjacent landowner. The Clerk reported that this would be ERYC Property Services. There was concern as this issue had been on-going for many years and the current state of the ditch was bad compounded by the fact that the new fence prevented the ditch being cleared.

**RESOLVED:** (All in favour) to write to the ERYC Chief Executive with Mr Pockley’s concerns, Mr Stephenson’s concerns, ask what is happening regarding the maintenance, who owns the ditch, who is responsible for its maintenance and query what has happened to the ERYC Flood Mitigation Fund approved scheme for this ditch, proposed Councillor Crossland, seconded Councillor Mrs Sexton.

**Clerk’s Hours** – Due to overtime worked, the Clerk had six weeks holiday that had accrued. Two weeks would be taken as from 17<sup>th</sup> December and two weeks in March.

## **261/12 Questions/Reports from Councillors and Committee Representatives:**

**Councillor Crossland** – was concerned about surcharging allotment tenants on their rents for clearing rubbish from the site (general areas) as this would be altering their tenancy agreements and asked that the Clerk gain clarification from ERNLLCA.

**Councillor Mrs Sexton** – reported that on speaking to staff from the Living Seas Centre, more doggie bins are needed. It was reported that these no longer exist and dog waste is put into main litter bins.

**Councillor Smales** – asked whether it was the Parish Council’s job to look after the hedge at Tower Field. Councillor Mrs Johnson reported that the hedge had been cut however, this is a private issue.

**Councillor Leppington** – reported that there was another recycling bin behind the Library for Yorkshire Air Ambulance.

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## **262/12 Chairman’s Report:**

The Chairman had nothing to report.

## **263/12 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):**

There were no planning applications.

**264/12 To note/deal with correspondence as listed below:**

- 21-Nov-12 ERYC, agenda for Brid and Driffield Area Community Partnership, 3<sup>rd</sup> December, Tibthorpe, 11.30 am, emailed to Cllrs on 22/11/12.
- 20-Nov-12 ERYC, Tackling Anti-Social Behaviour in our Community, Parish update (enc), emailed to Cllrs on 22/11/12.
- 13-Nov-12 ERYC, Brid & Driffield Community Partnership – Youth Support Service Meeting, Brid Community Resource Centre, 4<sup>th</sup> December, 4 pm, emailed to Cllrs on 14/11/12.

**265/12 Accounts:**

- (a) **To approve payment of accounts to 30<sup>th</sup> November 2012** (see attached sheet):

Councillor Couzens declared a pecuniary interest (had invoice in for payment).

Chq No	Creditor	Net Due	VAT	Total
2226	United Carlton, photocopying Aug-Nov 2012	14.31	2.86	17.17
2227	NSALG, Membership Renewal	55.00	11.00	66.00
2228	ERYC, Street Light Maintenance Apr-June 2012	135.00	27.00	162.00
2229	ERYC, Street Light Maintenance July-Sept 2012	135.00	27.00	162.00
2230	Flam Village Hall, for light to rear, s133 LGA 1972	35.00		35.00
2231	Yorkshire Water, toilets, 3rd qtr (est)	69.89		69.89
2232	Yorkshire Water, allotments, 3rd qtr (est)	39.42		39.42
2233-35	PAYE	1,215.30		1,215.30
2236	Clerk Expenses (Nov)			
	Telephone	8.00		8.00
	Broadband connection	7.50		7.50
	Expenses for working from home	12.00		12.00
	Postage	19.50		19.50
	Stationery	3.20		3.20
	Photocopying paper	9.89		9.89
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
2237	SLCC, Clerk's Annual Membership	145.00		145.00
2238	MR & KM Couzens, Grounds Maint Cut x 15	254.40	50.88	305.28
	<b>Totals</b>	<b>2,180.41</b>	<b>118.74</b>	<b>2,299.15</b>

**Received**

£135.00 Allotment Rent  
 £3.20 Toilets Donations Box

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**Paid**

£140 chq 2222 Yorkshire Moors Xmas Trees, Xmas Tree & delivery  
 £8.00 chq 2223 Flamborough Village Hall, rent collection on 27<sup>th</sup> October  
 £250.00 chq 2224 Flamborough Pre-School, donation re theatre trip  
 £2,470.00 chq 2225 ERYC, repay of grant funding for Charlie's Gardens

**RESOLVED:** (All in favour) to pay the accounts as submitted, proposed Councillor Mrs Sexton, seconded Councillor Mrs Johnson. The Clerk requested January's wages are paid on 1<sup>st</sup> January for the Clerk and the Toilet Cleaner.

- (b) **To note the budget monitor to 30<sup>th</sup> November 2012** (enclosed):

This was noted.

**266/12 To approve December's Newsletter, copying and distribution (enclosed):**

**RESOLVED:** (All in favour) to approve the newsletter and copy into the shops, library, etc, proposed Councillor Crossland, seconded Councillor Smales.

**267/12 To approve repairs to the War Memorial (Councillors are requested to view the Memorial):**

There is a slight delve on the stone with holes which, it is believed, was filled at some point and had come out. There was discussion as to whether this needed sensitive repairs. Councillor Crossland will ask Mr Mooney's advice and report back to the Council.

**268/12 Allotments:**

**(a) To approve a report on the Clerk's monthly site visit (enclosed) and include action required to plots 16, 34 and 71 as outlined in the report:**

**16** – the outgoing tenant had written a letter to the Council which was enclosed with the report. The tenant had removed items from the plot however the shed and greenhouse were not hers. The Clerk had been asked by new tenants of plot 65 who will move the shed and greenhouse to plot 65 and appropriate permissions could be given for that.

**34** – the Clerk had visited the site on 23<sup>rd</sup> November and 3<sup>rd</sup> December and no further action had been taken. Councillor Crossland reported that the outgoing tenants will remove the carpet from the plot. The Clerk will check in the New Year that this had been done.

**71** – Councillor Mrs Johnson declared a non-pecuniary interest (outgoing tenant is a neighbour). The Clerk will write to the outgoing tenant stating that the tenant must clear the plot otherwise the Council will clear it and send the tenant the bill. This plot had been cleared in October 2011 at a cost of £270 prior it being let to this tenant.

**50b** – the Clerk will send Letter 2 with regard to non-payment of rent.

**(b) To approve the enclosed Plotholder's Guide for new tenants:**

**RESOLVED:** (All in favour) to approve the guide (Allotment Regeneration Initiative Guide).

**269/12 To note that consideration of the Budget & Precept will be deferred until January (report enc):**

This was noted.

Signed as a true and correct record .....*R Sellick*..... Date .....7<sup>th</sup> January 2013.....

Councillor R Sellick, Chairman, Flamborough Parish Council.