

FLAMBOROUGH PARISH COUNCIL

**MINUTES OF A MEETING OF THE PARISH COUNCIL
ON 5 SEPTEMBER 2022 at 7.30 PM IN THE WI HALL**

Present: Councillors A Hanson (in the Chair), V Leppington, C Taylor, J Crossland, F Holt, T Traves, S Crossland, M Sexton

Ward Councillors C Matthews, M Heslop Mullins and J Phoenix

10 members of the public attended

Clerk, Ruth Lilley, recorded the minutes

47/22 To receive apologies for absence:

Apologies were received from Councillor D Major

48/22 Code of Conduct:

- (a) **To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:**

There were no declarations of interest

- (b) **To note dispensations given to any member of the Council in respect of agenda items below:**

There were no dispensations

49/22 Public Participation Session (15 minutes):

Katie Atkinson from CPRE gave a presentation on the benefits of AONB status. The results of the informal consultation had been released with the next consultation due in 2023.

The question of street lighting on Mereside was raised. The issue of street lighting in Flamborough will be looked at in future; at the moment the focus was on saving energy costs rather than adding to them

50/22 To approve minutes of Parish Council Meeting of 4 July 2022 (attached)

RESOLVED: that the minutes of the Parish Council meeting on 4 July 2022 be approved and signed as a correct record

51/22 To note Clerk's Report (attached):

The Clerk's Report was noted.

Clerk reported that a bus had hit the stop in Woodcock Road; barriers had been erected and repairs would be made in the next two weeks. East Riding Bus Company were aware and the claim for repairs will be sent to their insurers.

Clerk had contacted ERYC re the use of the village green without permission or notification whilst road repairs were undertaken around Constable Road area.

Clerk to arrange meeting with Councillors and Trustees of the Woodcock Memorial Field charity.

52/22 Questions/Reports from Councillors and Committee Representatives:

Clerk to investigate provision of dropped kerbs on Allison Lane and Woodhouse Court on Tower Street.

53/22 To note and consider Correspondence:

The correspondence was noted.

54/22 To consider Planning Applications as listed below:

- a) 22/02551/PLF – Change of use of land for the siting of 12 timber camping pods in connection with existing tourism business
Location: Land East of Sixpenny Hill Plantation, The Grange, Bempton Lane, Flamborough
Applicant: Angus Wielkopolski
Application type: Full planning permission

RESOLVED: that the Council object to this application. It was felt that the village already has enough provision for holiday accommodation and that the infrastructure will not support the additional traffic and people. Part of the reason for Flamborough's non-inclusion within the initial AONB proposal was because of caravan sites and so it was difficult to see how this addition could be justified.

- b) 22/02722/PLF – Extension, alterations and raise roof height to existing garage to create studio/hobby room with mezzanine floor and timber cladding to external surfaces, alterations to existing conservatory roof, installation of widow to rear, erection of a pergola, alterations to existing roof light to create cabrio balcony and timber cladding to side elevation
Location: Beacon House, 29 Selwick Drive, Flamborough
Applicant: Rachel Gibson
Application type: Full planning permission

RESOLVED: that the Council object to this application. It was felt that the design was not in keeping with the street scene and that the property would be overdeveloped.

- c) 22/02653/VAR – Variation of Conditions 1 (Approved Plans) and 2 (External Surfacing Materials) of Planning Permission 19/04297 (erection of 52 dwellings and associated infrastructure following outline planning permission
Location: Land North of Woodcock Road, Flamborough
Applicant: Valant Homes Ltd
Application type: Variation of conditions (papers forwarded)

RESOLVED: that the Council object to this application. The previous objections to the height and appearance of the properties remained the same.

- d) 22/02517/PLF - Installation of canopy to front (retrospective)
Location: Cammish Butchers, High Street, Flamborough
Applicant: Mr David Cammish
Application Type: Full Planning Permission

RESOLVED: that the Council supports this application.

To note Planning Applications Granted Permission by ERYC:

- a) Erection of detached dwelling with associated works including widening of existing access (retrospective) - Manor Cottage Church Street (attached)
- b) Construction of dormer window and creation of entrance door – 3 Lighthouse Road
- c) Erection of single storey extension following demolition of garage – 12 Ogle Road
- d) Remove cedar and cherry tree – Red House, Lily Lane

The applications granted permission by ERYC were noted

55/22 Accounts

(a) To approve schedules of accounts for July and August 2022

Flamborough Parish Council								
Invoices July 2022								
Inv Ref	Date	Supplier	Description	Paym Ref	Net	VAT	Total	
55	24-May	BHIB	Insurance 2022/23	BACS	899.46		899.46	
56	26-Jun	A Grainger	Work to benches	BACS	300.00		300.00	
57	29-Jun	EE Ltd	Mobile phone	DD	12.75	2.55	15.30	
58	21-Jun	MR & KM Couzens	Grass cut 6	BACS	240.54	48.10	288.64	
59	03-Jul	A Grainger	Repair fence Village Green	BACS	93.00		93.00	
60	04-Jul	MR & KM Couzens	Grass cut 7	BACS	240.54	48.10	288.64	
61	06-Jul	Flamborough WI	Hire of hall 4/7	BACS	25.50		25.50	
62	06-Jul	Drax	Electricity to loos	DD	18.94	0.95	19.89	
63	06-Jul	Pinkney Grunwells	Legal advice	BACS	100.00	20.00	120.00	
64	18-Jul	Valda Energy	Electricity to kiosk	DD	31.62	1.58	33.20	
65	06-Jul	R Lilley	Clerks expenses	BACS	15.30		15.30	
66 & 67	29-Jul	Salaries	Salaries x 2	BACS	1344.75		1344.75	
68	29-Jul	R Lilley	Clerk home working all	BACS	26.00		26.00	
69	29-Jul	HMRC	NIC & PAYE	BACS	122.38		122.38	
70	13-Jul	Water Plus	Water to public loos	DD	37.66		37.66	
TOTAL					3508.44	121.28	3629.72	

Flamborough Parish Council								
Invoices August 2022								
Inv Ref	Date	Supplier	Description	Paym Ref	Net	VAT	TOTAL	
71	29-Jul	EE Ltd	Mobile phone	DD	12.75	2.55	15.30	
72	27-Jul	Water Plus	Water to allotments	DD	76.37		76.37	
73	03-Aug	R Lilley	Clerk's expenses	BACS	30.95	2.99	33.94	
74	29-Jul	Wicksteed Leisure	Swing seat	BACS	94.00	18.80	112.80	
75	08-Aug	Imperative Trng/defib shop	Replacement defib pads	BACS	116.00	23.20	139.20	
76	30-Jul	MR & KM Couzens	Grass cut 8 & allt topping	BACS	325.54	65.10	390.64	
77 & 78	31-Jul	A Grainger	Bench repair & tidying Fishermans Mem	BACS	410.50		410.50	
79	03-Aug	Waterplus	Water to loos	DD	38.08		38.08	
80	11-Aug	Valda Energy	Electricity to loos	DD	46.33	2.32	48.65	
81	17-Aug	Valda Energy	Electricity to kiosk	DD	30.60	1.53	32.13	
82	12-Aug	Pinkney Grunwells	Legal advice	BACS	100.00	20.00	120.00	
83	29-Jul	Wicksteed Leisure	Swing chains	BACS	59.90	11.98	71.88	
84	22-Aug	A Grainger	Swing repairs	BACS	25.50		25.50	
85	22-Aug	MR & KM Couzens	Grass cut and allt clear	BACS	455.54	91.10	546.64	
86	10-Aug	R Lilley	Clerk's expenses	BACS	14.60		14.60	
87 & 88	31-Aug	Salaries	Salaries x 2	BACS	1344.75		1344.75	
89	31-Aug	R Lilley	Home working all	BACS	26.00		26.00	
90	31-Aug	HMRC	NIC & PAYE	BACS	122.28		122.28	
91	15-Aug	Drax	Electricity to loos	DD	15.58	0.78	16.36	
TOTALS:					3345.27	240.35	3585.62	
Receipts:								
Northern Powergrid				85.28				
Loo donations				30.11				

RESOLVED: that the schedules of accounts be approved

(b) To approve bank reconciliation and budget monitor to 31 August 2022 (attached)

RESOLVED: that the bank reconciliation and budget monitor be approved

56/22 To resolve to remain within Smaller Authorities Audit Appointments external auditor appointment arrangements for a further 5 years from 2022/23

RESOLVED: that the Council remains within the external auditor appointment arrangements

57/22 To discuss and agree action re maintenance and watering of planters in Fisherman's Gardens

Clerk reported that the planters had been thinned out and watered during the summer.

RESOLVED: to leave planters as they are until next spring and to consider what work required then

58/22 Allotments

a) To receive verbal report on the Allotments

There were two plots that were untidy and letters had been issued requesting tidying/cutting back.

b) To agree annual rent for allotments wef November 2023 (last reviewed 2020, increased to £40 payable from 2021)

RESOLVED: that due to increased cost of living the rents remain at £40 for a full plot and £20 for half plot

c) To approve arrangements for annual rent collection on 5 November 2022

RESOLVED: that the arrangements be approved

59/22 To note increase in Street Lighting SLA charges from £8795.31 to £14969.43 p.a.

Clerk to liaise with ERYC re options for reducing costs, in particular the possibilities of switching off footway lighting in certain areas. Power saving options to be added to agenda for next meeting.

60/22 To approve donation of £40 for two Remembrance Day wreaths (s137 Local Government Act 1972)

RESOLVED: that the donation of £40 be approved

61/22 To approve donation to Flamborough Flowerpot Festival 2023

RESOLVED: that a donation of up to £191 be made to assist with Flowerpot Festival costs. Council to purchase goods required.

62/22 To approve attendance of Clerk on ERNLLCA Allotments training course on 22 September (costs £48 plus travel to Hessle)

RESOLVED: that attendance be approved

63/22 To receive update on Ginger Lacey Memorial Bench

A design for the bench was circulated. Agreed that should be red and black, with bench made from galvanised and powder coated metal. Final design to be produced and quotes obtained.

64/22 To exclude the press and the public from the meeting on the grounds of the confidential business to be transacted under item 19 (Public Bodies Admission to Meetings Act 1960)

RESOLVED: that the press and public be excluded from the meeting

65/22 To discuss and agree matters appertaining to council land

RESOLVED: to support recommendations made by Clerk

The meeting closed at 9.20 pm

DRAFT