

## FLAMBOROUGH PARISH COUNCIL

### MINUTES OF A MEETING OF THE PARISH COUNCIL ON 2 DECEMBER 2019 At 7.30 PM, WI HALL, FLAMBOROUGH

**Present:** Councillors J Crossland (in the Chair), S Crossland, F Holt, D Major, V Leppington, A Hanson, C Taylor, M Sexton, Ward Councillors C Matthews and C Chadwick  
Clerk, Ruth Lilley, recorded the minutes

1 member of the public

**164/19 To receive apologies for absence:**

Apologies were received from Councillor Traves and Ward Councillor Heslop-Mullins

**165/19 Code of Conduct:**

- (a) **To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:**

There were no declarations of interest

- (b) **To note dispensations given to any member of the Council in respect of agenda items below:**

There were no dispensations

**166/19 Public Participation Session (15 minutes):**

Nothing was raised

**167/19 To approve minutes of Parish Council Meeting of 11 November 2019 (attached)**

**RESOLVED:** that the minutes of the Parish Council meeting on 11 November 2019 be approved and signed as a true and correct record

**168/19 To note Clerk's Report (attached):**

It was noted that a response had now been received from the War Memorial Trust re grants to repair the War Memorial and a report would be made at the next meeting

**169/19 Questions/Reports from Councillors and Committee Representatives:**

The pathway along Victoria Terrace is in need of repair; Clerk to contact ERYC

Councillor Taylor had attended the Health Forum; Greg Knight MP had attended and issues were ongoing

Councillor Leppington thanked Councillor John Crossland for building a bench in the bus shelter at Dog and Duck Square and said that it had been very favourably received.

Another fire at Danes Dyke was reported

A query had been raised regarding protocol to be followed in the event of a death of a senior royal; Clerk to obtain advice

#### **170/19 To note and consider Correspondence:**

- **HumberSide Police** – Bridlington area update for October 2019 (forwarded)
- **ERNLLCA** – NALC & LGA new guide to tackle loneliness (forwarded)
- **ERYC** – Anti Social Behaviour Report 1 April – 30 September 2019 update (forwarded)
- **Flamborough Pre-School** – Community Consultation event 16 November (forwarded)
- **EYRC - East Riding Joint Minerals Local Plan** – notice of adoption (forwarded)
- **ERYC** – Standards Board agenda 3 December 2019 (forwarded)
- **NALC** – survey re unauthorised encampments (attached) for response

The correspondence was noted and the NALC survey completed

#### **171/19 To consider Planning Applications as listed below:**

- (a) 19/03840/TCA Crown lift of Cypress by removal of lower branch on eastern side; crown lift of Copper Beech by removal of lower branches on southern side; and general re-shaping of Willow by removal of outer branches  
Manor House, Tower Street, Flamborough  
For Lesley Berry  
Application type – Tree Works in Conservation Area

**RESOLVED:** that the Council has no objections to the application

- (b) Display of one non-illuminated directional entrance sign and installation of five flagpoles and flags at main entrance  
Thornwick Bay Holiday Village, North Marine Road, Flamborough  
For Haven Leisure Ltd  
Application type – Consent to Display an Advertisement

**RESOLVED:** that the Council has no objections to the application; however the wording of the directional sign was thought to be misleading and likely to cause traffic issues and should therefore say 'Thornwick Bay Holiday Village'

- (c) Erection of a building to be used as a pre-school with associated works  
Flamborough CE VC Primary School, Carter Lane, Flamborough  
For Flamborough Pre-School  
Application type – Full Planning Permission

**RESOLVED:** that the Council has no objections overall but requested that consideration be given to extending the car parking area for staff. This was not adequate at present, with staff forced to park on Carter Lane; it was thought that this will exacerbate the increased traffic issues at dropping off/picking up times

**To note Planning Applications Granted Permission by ERYC:**

**19/12947/PAD**

**Proposal:** Display of non-illuminated lettering

**Location:** Sea Watching Observatory, Flamborough Head Lighthouse

**Applicant:** Garganey Trust

**To note Planning Applications Refused by ERYC:**

None

**172/19 To receive notes of public meeting on 6 November 2019 (attached) and verbal report from Councillors following meeting with ERYC Highways Department on 22 November 2019**

The Councillors reported a very disappointing meeting with representatives from ERYC, who were not able to address any of the issues raised.

The police had asked that the Parish Council notify them of when and where the speed board was to be used.

**173/19 To agree erection of nativity scene and tree lights by volunteer on/around 7 December**

**RESOLVED:** that the Council agree the arrangements and that Mr Peter Couzens be thanked for his time and effort

**174/19 To agree to allow gate between the WI Hall and the green space nearby to be unlocked for the duration of the Fire Festival on New Year's Eve for first aid/emergency access**

**RESOLVED:** that permission be given for the gate be unlocked for the required time

**175/19 To address the following items relating to the allotments:**

- To receive allotment report and note plots currently vacant (attached)
- To agree action re dead hawthorn bushes and 2 sycamore trees overhanging bushes

The allotment report was noted.

**RESOLVED:** that the three tenants who have not yet paid rent be notified of the forfeiture of their plot if rent not paid by 13 December 2019.

It was noted that the bushes forming the boundary along the public footpath were not on Parish Council land and so nothing could be done

## 176/19 Accounts:

### (a) To approve schedule of accounts for payment for November (attached)

**RESOLVED:** the schedule of accounts for payment was approved

INVOICES DUE FOR PAYMENT - MEETING 2 DECEMBER								
INV DATE	SUPPLIER	DESCRIPTION	PAYMENT REF	NET	VAT	TOTAL		
05/11/2019	SLCC	Membership fee	chq 103042	168.00		168.00		
29/10/2019	EE	Clerks mobile phone	DD	14.23	2.85	17.08		
30/10/2019	ERNLLCA	Induction course	chq 103041	35.00	7.00	42.00		
04/11/2019	Haven Power	Electricity to kiosk (October)	DD	82.38	4.12	86.50		
06/11/2019	Haven Power	Electricity to public loos (October)	DD	28.31	1.42	29.73		
12/11/2019	MR & KM Couzens	Grass Cut 12	chq 103046	262.00	52.40	314.40		
29/11/2019	HMRC	NIC & PAYE	chq 103047	371.07		371.07		
29/11/2019	Nov salaries x 3	Salaries 3 staff inc relief toilet cleaner	chq103043,044,045	1175.49		1175.49		
29/11/2019	Clerks expenses	Stamps and mileage	chq 103048	113.84	3.08	116.92		
29/11/2019	Clerks allowance	Home working	chq 103044	19.50		19.50		
		<b>TOTAL</b>		<b>2269.82</b>	<b>70.87</b>	<b>2340.69</b>		

### (b) To approve bank reconciliations and budget monitors for October (attached)

The bank reconciliation to 31 October was approved

The budget monitor to 31 October was approved

## 177/19 To review draft budget plan and precept figures for 2020/21 (attached)

The draft budget and precept figures were noted; the budget and precept will be agreed at the meeting on 13 January

## 178/19 To approve purchase of laptop and set up costs for Clerk's use as per 2019/2020 budget

**RESOLVED:** that purchase of a laptop and set up costs to the value of £500 excluding VAT be approved, with the old laptop being traded in and or sold to assist with costs

## 179/19 To note meeting of the Emergency Planning Committee with ERYC on Monday 9 December at 6.00pm

The meeting was noted

The meeting closed at 8.40pm